

RENUNCIATION OF EXCLUSIVE RIGHTS OF BURIAL GRAVE SPACE OWNERSHIP AT LONDON ROAD CEMETERY, LOUTH, LINCOLNSHIRE

Upon completion please return to Louth Town Council, The Sessions House, Eastgate, Louth, Lincolnshire LN11 9AJ together with a **Statutory Declaration** if applicable. If completing a Statutory Declaration, **please complete this form first** and then reference it on the Statutory Declaration form.

I / we the undersigned hereby renounce all my/our interest and title in the Exclusive Right of Burial described in the Register as EX/RT Certificate No. Compartment Grave Number in the London Road Cemetery, Louth, Lincolnshire and desire that the said Exclusive Right of Burial shall be vested solely/jointly in my/our brother/sister/ other (please specify).

Details of person to retain Exclusive Right of Burial ownership

Full Name	<input type="text" value="Name of person wishing to own the grave"/>		
Address	<input style="height: 40px;" type="text"/>		
Postcode	<input type="text"/>		
Email	<input type="text"/>	Telephone	<input type="text"/>

Details of person(s) renouncing Exclusive Rights of Burial

One witness is required for each person renouncing

<p>Full Name <small>Details of 1st person who does not wish to own grave</small></p> <p>Address</p> <p>Postcode</p> <p>Signature Date</p>	<p>Witness <small>Details of witness to 1st person who does not wish to own grave</small></p> <p>Full Name</p> <p>Address</p> <p>Postcode</p> <p>Signature Date</p>
<p>Full Name <small>Details of 2nd person who does not wish to own grave</small></p> <p>Address</p> <p>Postcode</p> <p>Signature Date</p>	<p>Witness <small>Details of witness to 2nd person who does not wish to own grave</small></p> <p>Full Name</p> <p>Address</p> <p>Postcode</p> <p>Signature Date</p>

Please continue the list of persons wishing to renounce ownership of this grave on page 3 of this form.

Date

*Signature of person to retain ownership of the Exclusive Right of Burial

*By signing I understand that I will be the **registered owner of the gravespace.**

I have read and understood the Louth Town Council's Cemetery Privacy Notice. I agree that the Council may process my personal information for providing details in relation to our cemetery services.

Upon completion please return this form to Louth Town Council, The Sessions House, Eastgate, Louth, Lincolnshire LN11 9AJ together with a **Statutory Declaration form** if applicable. If completing a Statutory Declaration, **please complete the form of renunciation first** and then make reference to it on the Statutory Declaration form.

Guidance notes for completing a Form of Renunciation

Grave Ownership

Burial Law (Local Authorities Cemeteries Order 1977) states that no burial may take place in a grave and no memorial may be placed on a grave without the written permission of the grave owner during the period of the Exclusive Rights, excluding the burial of the grave owner.

The Council's Statutory Registers contain the details of the registered grave owners. It is important that grave owners keep safe their Certificate of Exclusive Right of Burial as this is a legal document containing the grave details. The Council now issues this document when the grave is first purchased and it should be produced for each burial. Possession of the Certificate does not in itself signify ownership of the grave.

Death of a grave owner

A situation often arises where the registered owner(s) of a grave are deceased. Other family members may wish to arrange a further burial to take place in the grave, or for an additional inscription to be placed on the memorial, and as per legislation they will have to prove or take ownership.

When to use a Form of Renunciation

If there is more than one person entitled to claim ownership of the deceased owner's grave then each person who is entitled would need to give their consent for further burials. This can often lead to delays in arranging burials or family disputes and so it is often better for just one member of the family to become the registered grave owner by transferring the grave ownership to them.

To do this those persons with a claim to the ownership can 'renounce' their entitlement in favour of one person who they have agreed will take over the ownership. In this circumstance a **Form of Renunciation** is completed by all of those with a claim, stating the person to take over the ownership and those persons renouncing their entitlement. Following the submission of all required documentation the Statutory Register of grave ownership is updated with the new owner's details.

Statutory Declaration

If no Last Will and Testament was left by the deceased or a Will was left but the official documents required for the transfer of grave ownership (Grant of Probate or the Grant of Letters of Administration) were not issued, then a Statutory Declaration can be completed. This document will be completed by the Executor, Administrator or representative Next of Kin depending upon the circumstances. If there is more than one Next of Kin, then a Form of Renunciation may be required (this clarifies who of the Next of Kin will take ownership of the grave and that all the Next of Kin are in agreement) and this should be **referred** to in the Statutory Declaration. The Statutory Declaration **needs to be completed in the presence of a Magistrate or a Commissioner for Oaths**.

Please Note: There is a fee payable for the transfer of grave ownership.

