

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of Louth Town Council:

You are hereby summoned to attend a meeting of Louth Town Council and the Governance and Finance Committee which will be held on Tuesday 16th April 2019 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that during the purdah period, there will be no public forum, reports from District or County Councillors, Police or Chairman's Remarks.

Mrs. L.M. Phillips

Town Clerk

Dated this 10th Day of April 2019

AGENDA

TOWN COUNCIL

(Chairman: Councillor G.E. Horton)

1. **Apologies for Absence**
To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
3. **Council Minutes**
To approve as a correct record the notes of the Council Meetings held on:
 - a. 5th March 2019
 - b. 19th March 2019
4. **Committee Minutes**
To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:
 - a. Community Resources – 15th January 2019
 - b. Personnel – 5th February 2019
 - c. Planning – 5th March 2019
5. **Town Clerk's Report**
6. **Schedule of Meetings 2019/20**
Council to approve attached schedule of meeting dates for 2019/20.
7. **Louth 6th Form Options**
 - a. Louth Academy Consultation - Proposal to change the age range from 11-18 to 11-16
Further to circulation by email on 14/3/19 of details of the above Council to resolve upon making a corporate response.
 - b. Council to receive an update on progress so far and agree the way forward with regard to arranging a meeting to discuss the above with our MP, the Director of Education, the Chairman of the Skills Group of Lincolnshire Enterprise Partnership and Louth Academy.
8. **Keddington Lock**
Council to receive an update.

9. Annual Town Meeting

Council to note that the British Legion Hall, Northgate has been booked for the Annual Town Meeting on 30th April 2019. Grant receiving Community Groups have been invited to give a display regarding the progress of their projects which Louth Town Council have funded. Mr. W. Goodwin, Community Speed Watch Area Coordinator East Lindsey and Boston has been invited to give a presentation which will raise awareness of speeding, show the equipment that would be needed in a community speed watch scheme and to answer questions. It is also hoped that members of the Zero Degrees Show Chorus will be able to put on a short performance. Council to note that a short planning meeting will be incorporated on this evening to accommodate urgent planning applications. Council to approve a start and end time for the committee meeting of 6pm – 6.30pm with no preceding public forum in order to allow stands to set up at 6.45pm and Annual Meeting start at 7.30pm. Council to approve hospitality provision and room hire under s.111 – Local Government Act 1972.

10. Southgate Lodge Council Tax

Following circulation of details by email on 9th April 2019 Council to consider its options in regard to the above and resolve upon the way forward.

11. Closed Session Item

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential nature in relation to Council owned property:

- a. Southgate Lodge
 - i. Complaint
 - ii. Legal update
- b. Security

12. Next Meeting

Council to note that the next scheduled meeting of Louth Town Council will take place on 14th May 2019.

GOVERNANCE AND FINANCE COMMITTEE
(Chairman: Councillor Mrs. E. Ballard, All Members)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Governance and Finance Committee meeting held on 5th March 2019.

4. Financial Reports

Committee to receive a recommendation from FOG regarding the authorisation of:

- a. Receipts and Payments – Cashbooks 1 and 2 – Months 10 to 12

i. Month 10 (January)	Cash Book 1	Receipts	£-785.15	Payments	£21,856.12
ii. Month 10 (January)	Cash Book 2	Receipts	£0.00	Payments	£67.55
iii. Month 11 (February)	Cash Book 1	Receipts	£7,386.82	Payments	£27,116.51
iv. Month 11 (February)	Cash Book 2	Receipts	£0.00	Payments	£30.61
v. Month 12 (March)	Cash Book 1	Receipts	£2,034.66	Payments	£37,214.72
vi. Month 12 (March)	Cash Book 2	Receipts	£200	Payments	£80.95
- b. Income and Expenditure Report (Budget Variance Report) as at Month 12 to 31st March 2019.
- c. Committee to receive confirmation from FOG of the following Bank Reconciliations:
 - i. Lloyds Treasurers Account (balance as at 1st March 2019) – £225,250.99
 - ii. Petty Cash (balance as at 31st March 2019) – £158.67
 - iii. Lloyds Deposit Account (balance as at 21st March 2019) – £69,439.71
 - iv. National Savings and Investment Account (balance as at 1st January 2019) – £109,650.53

03-05-19 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 5th MARCH 2019**

Present The Mayor, Councillor G.E. Horton, (GEH) (in the chair).

Councillors: Mrs. E. Ballard (EB), Mrs. D. Blakey (DB), D. Ford (DF), J. Garrett (JG), C. Green (CG), D.J.E. Hall (DJEH), D. Hobson (DH), Mrs. L. Harrison-Wiseman (LHW), R. Jackson (RJ), A. Leonard (AL), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT), D. Turner (DT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

Councillors not present: Mrs. S. Crew (SC), J. Garrett (JG)

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Mrs. M.C. Vincent and five members of the public were also present.

- 365. Apologies for Absence**
Apologies for absence were received from Cllrs. Mrs. SC and JG (who would be late).
- 366. Declarations of Interest / Dispensations**
Councillors declared the following interests:
CG and RJ - item 5 as members of ELDC
Mrs. PFW – items relating to ELDC
DEW – item 7 as an allotment holder at the Trinity Allotments
Mrs. JMS – item 5 and 10 as a member of ELDC
- 367. Heritage Open Days –**
Friday 13th September to Sunday 22nd September 2019 – Theme: Lincolnshire Learning, Wisdom and Folklore. Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. CG it was **RESOLVED** to take part, formulate an idea and nominate volunteers to run the event at a later date.
- 368. East Lincolnshire Railway Exhibition 2020**
Following a proposal by Cllr. AL, seconded by Cllr. JG it was **RESOLVED** that the Council reluctantly were not in a position to loan the Railway Clock to the above exhibition. However, Cllr. DH kindly offered to photograph the clock for free and provide these photo's to the exhibition, if they wished.
- 369. Litter Bin**
- a. Item a was withdrawn by Cllr. DF as a trial bin on the corner of St. Bernard's Avenue and Eastfield Road had now been put in place by ELDC.
 - b. Following a proposal by Cllr. DT, seconded by Cllr. AL it was **RESOLVED** that the Council would review any evidence of bin withdrawal and the possibility of taking on the responsibility for litter in the confines of the town following the May 2019 elections.
- 370. National Citizenship Scheme**
Following a proposal by Cllr. AL, seconded by Cllr. Mrs. DB it was **RESOLVED** that Louth Town Council would not offer the Sessions House for use by the National Citizenship Scheme due.
- 371. Mayor and Deputy Mayor Elect 2019/20**
- a. Following a proposal by Cllr. Mrs. MO, seconded by Cllr. AL it was **RESOLVED** that the current Deputy Mayor, Councillor F.W.P. Treanor would become Mayor Elect for 2019/20.
 - b. Following a proposal by Cllr. AL, seconded by Cllr. Mrs. JMS, and by secret ballot, it was **RESOLVED** that Councillor D.E. Wing would become the Deputy Mayor Elect for 2019/20.
- 372. Annual Town Meeting**
The Council discussed the possible speakers for the Annual Town Meeting and delegated authority to the Town Clerk to choose and make arrangements for the evening.

373. Louth Pie Day

Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. DH it was **RESOLVED** that Louth Town Council would support the event by helping with publicity, giving advice and further, that as Cllr. Mrs. MO would not be standing for re-election she should be put forward as a host for one of the judges.

374. Closed Session

Following a proposal by Cllr. AL, seconded by Cllr. Mrs. MO it was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the information to be discussed being of a confidential commercial third party and sensitive nature in relation to the

- a. Trinity Allotments (moved from item 7 now to 10a). Following a proposal by Cllr. RJ, seconded by Cllr. AL it was **RESOLVED** that the outstanding payment should be made to the Trustee solicitors and that the Council's position under the current terms of the lease should be checked with the Council's solicitor as to whether LTC would be offered the opportunity to purchase first if the freehold were to come up for sale.
- b. Southgate Lodge – The Council received a pink paper containing advice from its solicitor confirming LTC's legal obligations especially in regard to securing the best consideration reasonably obtainable in the market, advertising intentions and considering any objections. Council agreed that objections received had been circulated by email to all Councillors and discussed at Council and that account of all legal advice had been taken in the decision making process. Following a proposal by Cllr. AL, seconded by Cllr. Mrs. LHW it was **RESOLVED** that the Council noted all of the legal advice contained within the pink paper and would action all advice received from the Council's solicitors. Any costs incurred to be taken from the EMR Cemetery Workshop/Lodge budget head.

Following a proposal by Cllr. AL, seconded by Cllr. LMS it was **RESOLVED** that the meeting should move back into open session.

375. Next Meeting

Cllr. GEH thanked Councillors for their attendance and the Council noted that the next scheduled meeting of Louth Town Council would now take place on 19th March 2019.

The Meeting Closed at 9.56pm.

Signed _____ (Chairman)

Dated _____

03-19-19 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 19th MARCH 2019**

Present The Mayor, Councillor G.E. Horton, (GEH) (in the chair).

Councillors: Mrs. E. Ballard (EB), Mrs. D. Blakey (DB), Mrs. S. Crew (SC), D. Ford (DF), J. Garrett (JG), C. Green (CG), D.J.E. Hall (DJEH), D. Hobson (DH), Mrs. L. Harrison-Wiseman (LHW), R. Jackson (RJ), A. Leonard (AL), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

Councillors not present: D. Turner (DT), L.M. Stephenson (LMS) (late arriving)

The Town Clerk, Mrs. L.M. Phillips, the Mayor's Serjeant, Mr. G. Darnell, the Town Clerk's Assistant, Mrs. M.C. Vincent, the Mayor's Chaplain, Rev. N. Brown and 3 members of the public were also present.

349. Apologies for Absence

Apologies for absence were received from Cllr. DT.

350. Declarations of Interest / Dispensations

Councillors declared the following interests:

CG - item 10 as a member of ELDC

ML and Mrs. SEL – item 9 as members of LNALS

Mrs. PFW – items relating to ELDC

DF – item 9 – as a service user

RJ – item 10 – as a member of ELDC

Mrs. JMS – item 10 – as a member of ELDC

AL – item 9 – as leases The Mansion House from LNALS

FWPT – item 10 as a member of ELDC

351. Council Minutes

Council Minutes were received and it was **RESOLVED** by vote of the Council to approve them as follows:

- a. Town Council Meeting held on 12th February.
- b. Town Council Meeting held on 19th February.

352. Committee Minutes

Committee Minutes were received and it was **RESOLVED** by vote of the Council to adopt them as follows:

- a. Governance and Finance – 4th December 2018
- b. Planning – 5th February 2019

353. Town Clerk's Report

- a. The Clerk drew the Council's attention to a tabled report.

The Clerk notified the Council that:

- b. Historic England had written to the Council advising them that an application had been received for the Cemetery Lodge to be listed.
- c. A Freedom of Information request had been received, and the Clerk, using delegated powers as per Standing Orders and after taking advice from the Council's solicitors, had declined the request being of the opinion that the information requested would fall within the scope of the exemption to disclosure under section 43(2) of the Act. Under section 43(2), information is treated as "exempt information" if its disclosure would, or would be likely to, prejudice the commercial interests of any person, including LTC. In this instance it was considered that it would, indeed, prejudice LTC's commercial interests if it was disclosed.
- d. That an official complaint had been lodged regarding the Council and the FoI decision above. This would be brought to a future meeting for discussion.
- e. That ELDC had notified the Council that there would be a Community Tax increase premium on the Lodge. Cllr. JMS suggested that the lodge might fall under an exemption. It was agreed that the Clerk

should look into the Council's options with ELDC and these should be discussed at a future meeting.

354. Julian Bower Field

- a. The Council noted that as in previous years a request had been received to let the Julian Bower field for hay cutting.
- b. The Council received a presentation from Mr. W. Hamilton on the Louth Apiary Project. Mr. Hamilton outlined his proposal to the Council, a request to rent approximately half an acre of land to keep bees on as a social project for Louth that would be carried out in association with Lincoln University and Lincolnshire and Louth Bee Keepers Association. Councillors concerns regarding the effect on the nearby allotments, residential areas and any planning permission required (if permanent hives) were addressed by Mr. Hamilton. During this item Cllr. LMS entered the meeting.
- c. It was **RESOLVED** that in principal the Council was in favour of the request by Mr. W. Hamilton to site an apiary on the Julian Bower field but that there were still a number of things he had to put in place, and that the Clerk should look into these with a view to actioning the request, contact the person who usually cuts the field for hay to see if he were amenable to the idea of sharing the land and bring back to Council if he were not.
- d. It was **RESOLVED** to approve a request from a neighbour to cut the hedge on the Julian Bower roadside border which they would fund and undertake themselves/pay a contractor to cut especially as it was almost touching overhead cables.

355. Sewage Infrastructure

Following a lengthy discussion about the condition of drainage currently and those that may arise in the future, the following proposals were **RESOLVED**:

- a. That the Clerk would write to Anglian Water with the following requests: To ask them to explain what they are doing currently regarding the issues of recent sewage overflows into local gardens. That the Council be sent a map of Louth indicating the sewage and drainage system. That Anglian Water should make comments on planning applications for new housing developments in Louth. A copy of these letters should also be sent to the Director of Planning at ELDC.
- b. That the Clerk compile a press release regarding the use of wet wipes blocking drains in the town.

356. Amenity Grass Cutting

It was **RESOLVED** that the Town Clerk should sign the amended amenity grass cutting agreement provided by LCC.

357. Louth Museum

Following a discussion it was **RESOLVED** that the Council would support the Museum's request to use images of/from Brown's Panorama on a bookmark, to raise funds for the Museum, but would request that the rider 'By permission of Louth Town Council' also be added.

358. CCTV

It was **RESOLVED** to accept the offer of a 25% reduction on Louth Town Council's contribution to CCTV repair and maintenance by ELDC due to the delays with the CCTV refurbishment.

359. Committee Structure

It was **RESOLVED** not to change the Committee Structure currently in place at Louth Town Council.

360. Governance Document

On the recommendation of FOG it was **RESOLVED** that after review the following should be adopted:

- a. Standing Orders – no amendments.
- b. Financial Regulations - change lower threshold at 11.1 h) to £500. Amend value at 14.2 to £500 or at Town Clerk's discretion.
- c. Code of Conduct – No amendments.

361. Asset Register

The Council reviewed the revised asset register with amendments to show acquisitions / disposals in 2018/19 (tabled) and **RESOLVED** to accept it.

362. Risk Management and Internal Controls

On the recommendation of FOG, the Council **RESOLVED** to approve the Risk Management and Internal Control Schedule tabled.

363. Closed Session Item

It was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the information to be discussed being of a confidential commercial third party and sensitive nature in relation to the

- a. **Quotations for Insurance** - it was **RESOLVED** to accept the quotation from AXA which included key personal cover on a long term contract (3 years).

It was **RESOLVED** to move out of closed session.

364. Next Meeting

Cllr. GEH thanked Councillors for their attendance and the Council noted that the next scheduled meeting of Louth Town Council would take place on 16th April 2019.

The Meeting Closed at 8.43pm.

Signed _____ (Chairman) Dated _____

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2019/20 Louth Town Council Meetings Schedule

W/C Tuesday	Start Time 7pm (unless otherwise stated)	Town Council	Planning	Community Resources	Governance and Finance	Personnel	Notes
2019							
30th April 2019			P				Annual Town Meeting
7th May 2019							Agenda Preparation
14 May 2019		RTC					Annual TC - Election of Mayor
21 May 2019			P	CR	GF	PERS	Election of Committee Chairmen
28 May 2019							
04 June 2019							
11 June 2019							Agenda Preparation
18 June 2019		TC	P				TC if required
25 June 2019							Agenda Preparation
02 July 2019		TC		CR			
09 July 2019							Agenda Preparation
16 July 2019			P				
23 July 2019							
30 July 2019							
06 August 2019							Agenda, FOG meeting this week
13 August 2019			P		GF		
20 August 2019							
27 August 2019							
03 September 2019							Agenda Preparation
10 September 2019			P			PERS	
17 September 2019							Agenda Preparation
24 September 2019		RTC		CR			
01 October 2019							Agenda Preparation
08 October 2019			P				
15 October 2019							Agenda Preparation
22 October 2019				CR	GF		
29 October 2019							Agenda Preparation
05 November 2019			P				
12 November 2019							FOG meeting this week
19 November 2019							Agenda Preparation
26 November 2019		TC			GF		
03 December 2019							Agenda Preparation
10 December 2019			P			PERS	
17 December 2019							
24 December 2019							
31 December 2019							
2020							
07 January 2020							Agenda Preparation
14 January 2020		RTC	P				FOG meeting this week
21 January 2020							Agenda Preparation
28 January 2020				CR	GF		
04 February 2020							Agenda Preparation
11 February 2020			P			PERS	FOG meeting this week
18 February 2020							Agenda Preparation
25 February 2020				CR	GF		
03 March 2020							Agenda Preparation
10 March 2020			P				FOG meeting this week
17 March 2020							Agenda Preparation
24 March 2020		TC			GF		
31 March 2020							Agenda Preparation
07 April 2020			P				
14 April 2020							
21 April 2020	6pm						Annual Town Meeting
28 April 2020							Agenda Preparation, FOG meeting this week
05 May 2020			P		GF		Agenda Preparation
12 May 2020		RTC					Annual TC - Election of Mayor

Please note, meetings are generally preceded by a 15 minute public forum.

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03-05-19 GF MINS

**MINUTES OF THE LOUTH TOWN COUNCIL GOVERNANCE AND FINANCE COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 5th MARCH 2019**

Present Cllr. R. Jackson (RJ) (in the chair). EB present but unwell, it was **RESOLVED** that Cllr. RJ chair.

Councillors: Mrs. E. Ballard (EB), Mrs. D. Blakey (DB), C. Green (CG), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), Mrs. L. Harrison-Wiseman (LHW), G.E. Horton, (GEH), A. Leonard (AL), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT), D. Turner (DT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

Councillors not present: Mrs. S. Crew (SC).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M.C. Vincent and 5 members of the public were also present.

357. Apologies for Absence

Apologies for absence were received from Cllrs. Mrs. S Crew (SC).

358. Declarations of Interest / Dispensations

The following declarations of interest were made:

Councillors Mrs. JMS, DEW and AL - item 5 – as members of the Hubbard's Hill Trust.

359. Town Clerk's Report

The Town Clerk reported that LTC's involvement with the Lovely Louth magazine had been halted until the first edition could be seen and the bank account had been changed to the correct names. Cllr. Mrs JMS thanked the Clerk and Chairman of G&F for their good governance of the situation.

360. Minutes

Following a proposal by Cllr. Mrs. EB, seconded by Cllr. DJEH it was **RESOLVED** by vote of the Committee that the notes of the last meeting held on 4th December 2018 be approved as the Minutes.

361. Financial Reports

The Committee considered the items listed below and **RESOLVED** as follows:

a. Proposed to approve by Cllr. Mrs. MO, seconded by Cllr. DEW

Receipts and Payments – Cashbooks 1 and 2 – Months 7 to 9 (hard copy circulated 19th February)

i. Month 7 (October)	Cash Book 1	Receipts	£6,687.00	Payments	£15,148.08
ii. Month 7 (October)	Cash Book 2	Receipts	£200.00	Payments	£100.55
iii. Month 8 (November)	Cash Book 1	Receipts	£717.81	Payments	£14,674.29
iv. Month 8 (November)	Cash Book 2	Receipts	£200.00	Payments	£255.16
v. Month 9 (December)	Cash Book 1	Receipts	£4,864.95	Payments	£47,167.68
vi. Month 9 (December)	Cash Book 2	Receipts	£0.00	Payments	£16.08

b. Proposed to approve by Cllr. Mrs. MO, seconded by Cllr. Mrs. SEL

Detailed Income and Expenditure Report (Budget Variance Report) as at Month 9 to 31st December 2018 (hard copy circulated 19th February).

c. Proposed to accept by Cllr. Mrs. SEL, seconded by Cllr. Mrs. MO

Committee to receive confirmation from FOG of the following Bank Reconciliations:

i. Lloyds Treasurers Account (balance as at 27 th December 2018)	–	£270,240.13
ii. Petty Cash (balance as at 31 st December 2018)	–	£137.78
iii. Lloyds Deposit Account (balance as at 31 st March 2018)	–	£69,438.71
iv. National Savings and Investment Account (balance as at 31 st December 2018)	–	£109,650.53

362. Citizen's Advice Bureau

Following discussions regarding the good work undertaken by the CAB, it was proposed by Cllr. Mrs. JMS, seconded by Cllr. LMS and **RESOLVED** that the Council would donate £1,000 as per Council's powers from the approved 2018/19 budget to the CAB.

363. Closed Session Item

Following a proposal by Cllr. Mrs. MO, seconded by Cllr. CG it was **RESOLVED** that the meeting should move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the commercially confidential nature of the business to be discussed in relation to the following matters:

- a. Maintenance Work to Sessions House – It was proposed by Cllr. Mrs. JMS, seconded by Cllr. DEW and **RESOLVED** that the Council would contract Chubb Fire & Security Ltd to undertake the replacement of emergency lighting.
- b. Following a proposal by Cllr. AL, seconded by Cllr. Mrs. PFW it was **RESOLVED** that a grant of £400 would be given to the Louth 4th Scouts.
- c. Following a proposal by Cllr. Mrs. SEL, seconded by Cllr. CG it was **RESOLVED** that the meeting should move out of closed session.

364. Next Meeting

The Council noted that the next scheduled meeting of the Governance and Finance Committee would take place on 16th April 2019.

The Meeting Closed at 8.13pm.

Signed _____ (Chairman) Dated _____

Date: 02/04/2019

Louth Town Council Current Year

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Time: 14:24

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 10

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		336,454.67					336,454.67	
BGC	Banked: 24/12/2018	-1,369.00						
BGC	Walkers Lncs Co op	-1,369.00			1010	401	-918.00	Reverse Duplicate Inter Hall
					1014	401	-214.00	Reverse Duplicate Chapel Hire
					1011	401	-237.00	Reverse Duplicate Mem Beecroft
	Banked: 09/01/2019	2.85						
Interest	Lloyds Bank	2.85			1190	101	2.85	Interest
500158	Banked: 14/01/2019	581.00						
500158	Leakes Memorials	101.00			1011	401	101.00	London Memorial Add Ins
1807	Alpha Memorials	158.00			1011	401	158.00	Bontoft Memorial
1809	Cruse	322.00			1012	401	322.00	EX/RT Siddle
Total Receipts for Month		-785.15	0.00	0.00			-785.15	
Cashbook Totals		335,669.52	0.00	0.00			336,454.67	

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Date: 02/04/2019

Louth Town Council Current Year

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Time: 14:24

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/01/2019	KRL Group Ltd	8293	66.06		11.01	4020	101	55.05	Photocopies
08/01/2019	GBM Waste Management	8294	96.00		16.00	4532	401	80.00	Skip
08/01/2019	Siemens Financial Services Ltd	8295	204.32		34.05	4020	101	170.27	Photocopier lease
08/01/2019	Easy Clean Marshchapel Ltd	8296	223.49		37.25	4285	401	186.24	Cleaning in Dec 18
08/01/2019	VPF Events Ltd	8297	550.00			9990	103	550.00	Love Louth Magazine
08/01/2019	Public Works Loan Board	8298	10,256.71			4309	601	10,256.71	SH Loan
21/01/2019	British Gas	8299	66.80		3.18	4505	401	63.62	Cem Gas
21/01/2019	Onecom	8300	71.51		11.92	4304	401	59.59	SH Tel line x2 and wifi
21/01/2019	Personnel Advice & Solutions L	8301	360.00		60.00	4004	501	300.00	Retained HR Jan-Mar 19
21/01/2019	Allinson Print and Supplies	8302	66.80		11.13	4020	101	55.67	Stationery
21/01/2019	Louth Tractors Ltd	8303	371.90		61.99	4551	401	309.91	Equipment Service
21/01/2019	FBCA	8304	143.20		18.20	4026	101	125.00	Membership Fees
21/01/2019	SCIS UK	8305	647.97		108.00	9329	103	539.97	Website software
21/01/2019	KRL Group Ltd	8306	53.98		9.00	4304	401	44.98	Photocopier Support
21/01/2019	Mr. R. Hobson	8307	74.25			4533	401	74.25	Mileage Nov-Jan
21/01/2019	Staff Costs	8308	1,351.24			4001	401	1,351.24	Staff Costs
21/01/2019	Staff Costs	8309	1,179.75			4001	401	1,179.75	Staff Costs
21/01/2019	Staff Costs	8310	1,802.36			4001	501	1,802.36	Staff Costs
21/01/2019	Staff Costs	8311	792.18			4001	501	792.18	Staff Costs
21/01/2019	HM Revenue and Customs	8312	1,610.53			4001	401	376.48	Staff Costs
						4001	501	721.24	Staff Costs
						4002	401	218.82	Staff Costs
						4002	501	293.99	Staff Costs
21/01/2019	LCC Pension Fund	8313	1,370.33			4001	401	82.20	Superannuation
						4001	501	218.60	Superannuation
						4002	401	306.11	Superannuation
						4002	501	763.42	Superannuation
21/01/2019	Corona Energy	DD	496.74		82.79	4303	401	413.95	SH Gas
Total Payments for Month			21,856.12	0.00	464.52			21,391.60	
Balance Carried Fwd			313,813.40						
Cashbook Totals			335,669.52	0.00	464.52			335,205.00	

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Cashbook 2

User: LMP

Petty Cash

For Month No: 10

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		137.78					137.78	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		137.78	0.00	0.00			137.78	

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Petty Cash

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
10/01/2019	Morrisons	75	16.08			4022	101	16.08	Stamps
15/01/2019	Yorkshire Trading	76	2.45			4020	101	2.45	Map Pins
21/01/2019	Wilkinsons	77	12.00			4520	401	12.00	Cem Supplies
23/01/2019	Euro Garage Newmarket	78	23.30		3.88	4531	401	19.42	Fuel
26/01/2019	Wilkinsons	79	3.00		0.50	4020	101	2.50	Stationery
30/01/2019	Post Office	80	10.72			4022	101	10.72	Stamps
Total Payments for Month			67.55	0.00	4.38			63.17	
Balance Carried Fwd			70.23						
Cashbook Totals			137.78	0.00	4.38			133.40	

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User: LMP

Lloyds TSB Current/Deposit

For Month No: 11

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		313,813.40					313,813.40	
500159	Banked: 04/02/2019	1,351.00						
1812	Parkers	214.00			1010	401	214.00	Inter Ashes Parker
1811	Alpha Memorials	158.00			1011	401	158.00	Monument Smith
1813	VPF Events	550.00			1002	101	550.00	Return of fee ref chq 8297
1814	Murray	429.00			1010	401	107.00	Inter ashes
					1012	401	322.00	EX/RT
BGC	Banked: 04/02/2019	774.00						
22	Walkers LnCS Co op	774.00			1011	401	316.00	Memorials re. Wells
					1010	401	458.00	Interment Jackson
Interest	Banked: 11/02/2019	3.14						
Interest	Lloyds Bank	3.14			1190	101	3.14	Interest
BGC	Banked: 27/02/2019	458.00						
18	Walkers LnCS Co op	458.00			1010	401	458.00	Inter Streets
BGC	Banked: 27/02/2019	2,968.68						
BGC	LCC	2,968.68			1009	401	2,968.68	Contribution to grass cutting
500160	Banked: 01/03/2019	1,832.00						
500160	Leakes Memorials	158.00			1011	401	158.00	Memorial Dannatt
1819	Kettles	780.00			1012	401	322.00	EX/RT Laurie
					1010	401	458.00	Inter Laurie
1820	Kettles	644.00			1012	401	644.00	EX/RT x 2 Smith
1816	McCue	250.00			1000	401	250.00	Old Mill House Rent
Total Receipts for Month		7,386.82	0.00	0.00			7,386.82	
Cashbook Totals		321,200.22	0.00	0.00			313,813.40	

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Lloyds TSB Current/Deposit

For Month No: 11

Payments for Month 11

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
05/02/2019	Louth Building Supplies	8314	27.36		4.56	4520	401	22.80	Cem Supplies
05/02/2019	Easy Clean Marshchapel Ltd	8315	279.36		46.56	4285	401	232.80	Cleaning
05/02/2019	GRS Electrical	8316	72.42		12.07	4551	401	60.35	Repair to Cem Fuseboard
05/02/2019	GBM Waste Management	8317	80.40		13.40	4285	401	67.00	Duty of Care 2019
05/02/2019	GRS Electrical	8318	16,522.16		2,753.70	4205	401	6,615.73	Xmas 2018 Inv 82079
						9346	403	1,246.00	Xmas 2018 Inv 82078
						4205	401	4,563.27	Xmas 2018 Inv 82078
						4052	601	934.00	Xmas 2018 Inv 82078
						9605	603	409.46	Xmas 2018 Inv 82078
19/02/2019	GBM Waste Management	8319	96.00		16.00	4532	401	80.00	Skip
19/02/2019	Mrs. J. Makinson-Sanders	8320	35.00			4024	101	35.00	Mileage tp LALC AGM
19/02/2019	Louth Building Supplies	8321	200.61		33.43	4551	401	92.42	Gravedigging equipment
						4540	401	74.76	Cem protective clothing
19/02/2019	Npower	8322	576.47		27.46	4200	401	72.12	Electricity
						4505	401	476.89	Electricity
19/02/2019	Anglian Water	8323	17.52			4303	401	17.52	SH Water
19/02/2019	SCIS UK	8324	509.99		85.00	4020	101	424.99	Annual web/domain
19/02/2019	Staff Costs	8325	1,351.24			4001	401	1,351.24	Staff Costs
19/02/2019	Staff Costs	8326	1,179.95			4001	401	1,179.95	Staff Costs
19/02/2019	Staff Costs	8327	1,802.56			4001	501	1,802.56	Staff Costs
19/02/2019	Staff Costs	8328	792.18			4001	501	792.18	Staff Costs
19/02/2019	HM Revenue and Customs	8329	1,610.13			4001	401	376.28	Staff Costs
						4001	501	721.04	Staff Costs
						4002	401	218.82	Staff Costs
						4002	501	293.99	Staff Costs
19/02/2019	LCC Pension Fund	8330	1,370.33			4001	401	82.20	Staff Costs
						4002	401	306.11	Staff Costs
						4001	501	218.60	Staff Costs
						4002	501	763.42	Staff Costs
19/02/2019	Onecom	8331	75.77		12.63	4304	401	63.14	2 x phone lines & wifi
19/02/2019	Corona Energy	DD	517.06		86.18	4303	401	430.88	SH Gas
Total Payments for Month			27,116.51	0.00	3,090.99			24,025.52	
Balance Carried Fwd			294,083.71						
Cashbook Totals			321,200.22	0.00	3,090.99			318,109.23	

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Louth Town Council Current Year

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User: LMP

Petty Cash

For Month No: 11

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		70.23					70.23	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		70.23	0.00	0.00			70.23	

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Petty Cash

For Month No: 11

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/02/2019	Wilkinsons	81	8.04			4022	101	8.04	Stamps
13/02/2019	Post Office	82	0.00						Postage
13/02/2019	Post Office	82A	16.55			4022	101	16.55	Postage
18/02/2019	Wilkinsons	83	2.00		0.33	4285	401	1.67	Bulb
19/02/2019	Morrisons	84	4.02			4022	101	4.02	Stamps
Total Payments for Month			30.61	0.00	0.33			30.28	
Balance Carried Fwd			39.62						
Cashbook Totals			70.23	0.00	0.33			69.90	

Date: 10/04/2019

Louth Town Council Current Year

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Lloyds TSB Current/Deposit

For Month No: 12

Receipts for Month 12

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		294,083.71					294,083.71	
BGC	Banked: 06/03/2019	759.00						
BGC	Walkers Lncs Co op	759.00			1012	401	292.00	EX/RT Thorpe
					1010	401	214.00	Inter ashes Thorpe
					1012	401	146.00	EX/RT Heywood
					1010	401	107.00	Inter ashes Heywood
Interest	Banked: 11/03/2019	2.66						
Interest	Lloyds Bank	2.66			1190	101	2.66	Interest
BGC	Banked: 13/03/2019	711.00						
BGC	Walkers Lncs Co op	711.00			1010	401	107.00	Inter ashes Medlar
					1012	401	146.00	EX/RT Medlar
					1010	401	458.00	Inter ashes North
BGC	Banked: 20/03/2019	214.00						
BGC	Walkers Lncs Co op	214.00			1010	401	107.00	Inter ashes Summerfield
					1013	401	107.00	Cem fees
	Banked: 21/03/2019	1.00						
	Mrs. L.M. Phillips	1.00			1002	101	1.00	Generating Statement
500161	Banked: 28/03/2019	347.00						
1823	Leakes Memorials	63.00			1011	401	63.00	Add Ins Taylor
1826	Kettles	63.00			1011	401	63.00	Add ins Greenfield
1827	Leakes Memorials	158.00			1011	401	158.00	Memorial Jackson
1828	Leakes Memorials	63.00			1011	401	63.00	Add ins North
Total Receipts for Month		2,034.66	0.00	0.00			2,034.66	
Cashbook Totals		296,118.37	0.00	0.00			294,083.71	

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Louth Town Council Current Year

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Lloyds TSB Current/Deposit

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/03/2019	Npower	8332	773.40		128.90	4200	401	644.50	Electricity (St J Floodlights)
04/03/2019	Simon Rance	8333	580.00			4285	401	580.00	SH internal decorating
04/03/2019	Glendale Countryside Ltd	8334	634.80		105.80	4530	401	529.00	Cem Maintenance
04/03/2019	Thompson and Smith	8335	7,200.00		1,158.33	4533	401	250.00	Pool Van
						9537	403	5,791.67	Pool Van
04/03/2019	Easy Clean Marshchapel Ltd	8336	287.69		47.95	4285	401	239.74	Cleaning
19/03/2019	Anglian Water	8337	8.07			4505	401	8.07	Anglian Water
19/03/2019	G.E. Horton	8338	550.00			4102	601	550.00	4th Qtr Mayoral Allowance
19/03/2019	GBM Waste Management	8339	96.00		16.00	4532	401	80.00	Skip
19/03/2019	Mr. H. Lyon	8340	47.50			4550	401	47.50	Cem Plants
19/03/2019	SCIS	8341	359.99		60.00	9329	101	299.99	Annual .gov hosting
19/03/2019	R. Johnson	8342	260.00			4003	401	260.00	Grave digging
19/03/2019	Lincolnshire Assoc Local Counc	8343	8.50			4027	501	8.50	Training
19/03/2019	Citizens Advice Lindsey	8344	1,000.00			4089	601	1,000.00	Grant
19/03/2019	4th Louth Scout Group	8345	400.00			4090	601	316.00	Grant
						9340	603	84.00	Grant
19/03/2019	Zurich Municipal	8346	702.43			4533	401	702.43	Van Insurance
19/03/2019	ISA re. L. Singh	8347	4,141.50			9990	103	4,141.50	Trinity Allotment Rent 14-19
21/03/2019	HM Revenue and Customs	8348	1,610.53			4001	401	376.48	Staff costs
						4002	401	218.82	Staff costs
						4001	501	721.24	Staff costs
						4002	501	293.99	Staff costs
21/03/2019	LCC Pension Fund	8349	1,370.33			4001	401	82.20	Staff costs
						4001	501	218.60	Staff costs
						4002	401	306.11	Staff costs
						4002	501	763.42	Staff costs
21/03/2019	Staff Costs	8350	1,351.24			4001	401	1,351.24	Staff costs
21/03/2019	Staff Costs	8351	1,179.75			4001	401	1,179.75	Staff costs
21/03/2019	Staff Costs	8352	1,802.36			4001	501	1,802.36	Staff Costs
21/03/2019	Staff costs	8353	792.18			4001	501	792.18	Staff costs
21/03/2019	Louth Building Supplies	8354	8.69		1.45	4551	401	7.24	Cem Maintenance
21/03/2019	Mr. R. Hobson	8355	41.85			4533	401	41.85	Mileage Jan&Feb
21/03/2019	British Gas	8356	69.24		3.29	4505	401	65.95	Cem Gas
21/03/2019	Onecom Ltd	8357	83.56		13.93	4304	401	69.63	2 x phone lines & wifi
21/03/2019	Petty Cash	8358	200.00			220		200.00	Petty Cash
26/03/2019	Corona Energy	DD	452.86			4303	401	452.86	SH Gas
26/03/2019	Corona Energy	DD	-452.86			4303	401	-452.86	SH Gas
26/03/2019	Corona Energy	DD	452.86		75.48	4303	401	377.38	SH Gas
28/03/2019	Mansion House	8359	572.00		95.33	4100	601	476.67	Civic Service Catering
28/03/2019	GRS Electrical	8360	155.76		25.96	4308	401	129.80	SH stat equip checks
28/03/2019	HLNYCRC Ltd	8361	1,038.00		128.00	4005	401	910.00	Community Payback Team
28/03/2019	ELDC	8362	3,386.16			4220	401	3,386.16	CCTV Maintenance Contribution
31/03/2019	GBM Waste Management	8363	120.00		20.00	4520	401	100.00	Skip hire
31/03/2019	AJ Embroidery	8364	156.00		26.00	4540	401	130.00	Work clothing
31/03/2019	Easy Clean Marshchapel Ltd	8365	237.46		39.58	4285	401	197.88	Cleaning in March
31/03/2019	Louth Building Supplies	8366	210.12		35.02	4551	401	175.10	Cem supplies

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Louth Town Council Current Year

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Lloyds TSB Current/Deposit

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/03/2019	KRL Group Ltd	8367	881.18		146.86	4304	401	734.32	Photocopier
31/03/2019	Louth Tractors	8368	50.23		8.37	4551	401	41.86	Cem supplies
31/03/2019	Glendale Countryside Ltd	8369	626.45		104.41	4530	401	522.04	Cem Grass Cutting
31/03/2019	Chubb Fire	8370	2,415.89		402.65	4750	401	2,013.24	SH Emergency Light Works
31/03/2019	Wilkin Chapman llp	8371	1,353.00			9535	403	1,353.00	Professional Advice
Total Payments for Month			37,214.72	0.00	2,643.31			34,571.41	
Balance Carried Fwd			258,903.65						
Cashbook Totals			296,118.37	0.00	2,643.31			293,475.06	

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Louth Town Council Current Year

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Cashbook 2

User: LMP

Petty Cash

For Month No: 12

Receipts for Month 12

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		39.62					39.62	
Banked: 21/03/2019		200.00						
8358	Lloyds TSB Current/Deposit	200.00			201		200.00	Petty Cash
Total Receipts for Month		200.00	0.00	0.00			200.00	
Cashbook Totals		239.62	0.00	0.00			39.62	

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Petty Cash

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/03/2019	Morrisons	85	8.04			4022	101	8.04	Stamps
15/03/2019	GRS Signs	86	18.00		3.00	4552	401	15.00	GoR Plaque
19/03/2019	Euro Garage Newmarket	87	16.66		2.78	4531	401	13.88	Fuel
21/03/2019	Morrisons	88	4.20			4022	101	4.20	Stamps
25/03/2019	Euro Garage Newmarket	89	19.83		3.31	4533	401	16.52	Fuel Van
27/03/2019	Euro Garage Newmarket	90	10.02		1.67	4531	401	8.35	Fuel
28/03/2019	Morrisons	91	4.20			4022	101	4.20	Stamps
Total Payments for Month			80.95	0.00	10.76			70.19	
Balance Carried Fwd			158.67						
Cashbook Totals			239.62	0.00	10.76			228.86	

10/04/2019

Louth Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Governance and Finance							
1002 Miscellaneous	1	556	50	(506)			1111.4%
1176 Precept	0	269,286	269,286	0			100.0%
1190 Interest Received	792	824	400	(424)			206.1%
Governance and Finance :- Income	793	270,666	269,736	(930)			100.3%
4020 Office Administration Costs	0	2,366	2,600	234		234	91.0%
4022 Postage	16	470	500	30		30	94.0%
4023 Meeting Expenses	0	186	400	214		214	46.5%
4024 Councillors Expenses	0	327	1,100	773		773	29.7%
4025 Insurances	0	5,049	5,500	451		451	91.8%
4026 Fees and Subscriptions	0	2,190	2,400	210		210	91.2%
4028 Audit Fee (Internal & External)	0	600	650	50		50	92.3%
4750 Contingency	0	369	500	131		131	73.8%
9329 EMR Quality Council / Office	(0)	(0)	0	0		0	0.0%
Governance and Finance :- Indirect Expenditure	16	11,557	13,650	2,093	0	2,093	84.7%
Movement to/(from) Gen Reserve	777	259,109					
103 Governance and Finance EM Rese							
9329 EMR Quality Council / Office	300	840	5,085	4,245		4,245	16.5%
9348 EMR IT Replacement	0	0	1,861	1,861		1,861	0.0%
9364 EMR Clerks Training	0	0	700	700		700	0.0%
9604 EMR Accom Office Equip / Stor	0	0	2,000	2,000		2,000	0.0%
9990 General Reserve	4,142	4,692	176,327	171,636		171,636	2.7%
Governance and Finance EM Rese :- Indirect Expenditure	4,442	5,531	185,973	180,442	0	180,442	3.0%
Movement to/(from) Gen Reserve	(4,442)	(5,531)					
401 Community Resources Day to Day							
1000 Property Income	0	927	250	(677)			370.8%
1001 Allotment Rent Received	0	550	575	25			95.7%
1002 Miscellaneous	0	1,206	100	(1,106)			1205.8%
1006 Hubbards Hills Storage Facility	0	0	2,000	2,000			0.0%
1009 LCC Contribution (Grass)	0	2,969	2,661	(308)			111.6%
1010 Interments	993	23,115	35,000	11,885			66.0%
1011 Monuments	347	6,059	5,500	(559)			110.2%
1012 Exclusive Burial Rights	584	9,439	8,000	(1,439)			118.0%
1013 Plaques	107	214	220	6			97.3%
1014 Chapel Rent	0	728	1,000	272			72.8%
Community Resources Day to Day :- Income	2,031	45,206	55,306	10,100			81.7%

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4001 Salaries	2,990	34,418	34,500	82		82	99.8%
4002 Employers Costs Super / NI	525	7,757	11,000	3,243		3,243	70.5%
4003 Grave Digging	260	1,840	5,200	3,360		3,360	35.4%
4005 Community Payback Team	910	2,470	3,120	650		650	79.2%
4027 Training	0	400	1,700	1,300		1,300	23.5%
4104 Civic Property	0	0	500	500		500	0.0%
4200 Clocks / Floodlights	645	870	1,800	930		930	48.4%
4205 Christmas Lights /Celebrations	0	12,000	12,000	0		0	100.0%
4210 Lovely Louth Competition	0	214	250	36		36	85.7%
4220 CCTV Maintenance	3,386	3,386	4,515	1,129		1,129	75.0%
4222 Street Furniture Maintenance	0	0	2,880	2,880		2,880	0.0%
4223 Amenity Grass Cutting	0	10,464	9,314	(1,150)		(1,150)	112.3%
4280 Floral / In Bloom	0	1,954	3,000	1,046		1,046	65.1%
4282 Hubbards Hills Mtce Contrib.	0	45,000	47,000	2,000		2,000	95.7%
4285 Minor Mtce & Cleaning Services	1,018	3,594	4,700	1,106		1,106	76.5%
4302 Security / Fire	0	1,538	1,500	(38)		(38)	102.6%
4303 SH Utilities	377	2,919	3,951	1,032		1,032	73.9%
4304 SH Communications	804	1,524	1,700	176		176	89.7%
4306 SH Rates	0	5,400	4,650	(750)		(750)	116.1%
4307 SH Building Maintenance	0	116	600	484		484	19.3%
4308 SH Statutory Equipment Checks	130	130	250	120		120	51.9%
4501 Cem Rates	0	2,516	2,265	(251)		(251)	111.1%
4505 Cem Utilities	74	2,672	2,500	(172)		(172)	106.9%
4506 Cem Communications	0	0	500	500		500	0.0%
4520 Cem Maintenance-Supplies	100	1,133	1,800	667		667	62.9%
4530 Cem Grass Cutting / Strimming	1,051	4,616	8,000	3,384		3,384	57.7%
4531 Cem Fuel - Equipment	22	394	800	406		406	49.2%
4532 Cem Waste Disposal	80	960	1,000	40		40	96.0%
4533 Cem Vehicle Running Costs	1,011	1,465	7,915	6,450		6,450	18.5%
4540 Cem Protective Clothing	130	361	600	239		239	60.2%
4550 Cem Plants, Shrubs, Trees etc	48	89	400	311		311	22.3%
4551 Cem General Repairs/Maint.	224	2,658	3,000	342		342	88.6%
4552 Purchase of Plaques	15	60	50	(10)		(10)	120.0%
4600 Cem Equipment Replacement	0	1,025	2,000	975		975	51.3%
4750 Contingency	2,013	2,292	3,000	708		708	76.4%
Community Resources Day to Day :- Indirect Expenditure	15,812	156,237	187,960	31,723	0	31,723	83.1%
Movement to/(from) Gen Reserve	(13,781)	(111,030)					
<u>402 Community Resources Projects</u>							
4292 Sessions House Decorating	0	1,300	1,500	200		200	86.7%

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4295 SH Emergency Lighting	0	0	1,000	1,000		1,000	0.0%
Community Resources Projects :- Indirect Expenditure	0	1,300	2,500	1,200	0	1,200	52.0%
Movement to/(from) Gen Reserve	0	(1,300)					
403 Community Resources EM Reserve							
9322 EMR CCTV Refurbishment	0	0	9,637	9,637		9,637	0.0%
9325 EMR Street Furniture	0	0	14,354	14,354		14,354	0.0%
9337 EMR Conservation Area	0	0	500	500		500	0.0%
9339 EMR War Memorial	0	0	3,000	3,000		3,000	0.0%
9346 EMR Christmas Illuminations	0	4,126	4,126	0		0	100.0%
9347 EMR Art Trail	0	0	1,000	1,000		1,000	0.0%
9348 EMR IT Replacement	0	0	2,000	2,000		2,000	0.0%
9352 EMR TCP Floral Enhancement	0	0	1,921	1,921		1,921	0.0%
9359 EMR Accommodation	0	1,270	5,992	4,722		4,722	21.2%
9360 EMR Cem External Walls	0	0	4,000	4,000		4,000	0.0%
9366 EMR Cemetery Planting Project	0	0	458	458		458	0.0%
9370 EMR Cem Gates	0	0	1,500	1,500		1,500	0.0%
9380 EMR Cem Road Maintenance	0	0	2,000	2,000		2,000	0.0%
9531 EMR CEM Equipment Replacement	0	0	4,434	4,434		4,434	0.0%
9534 EMR CEM Tree Surgery	0	120	850	730		730	14.1%
9535 EMR CEM Workshop / Lodge	1,353	3,028	19,426	16,398		16,398	15.6%
9536 EMR CEM Cemetery Facilities	0	0	3,347	3,347		3,347	0.0%
9537 EMR CEM Vehicle Replacement	5,792	5,792	13,000	7,208		7,208	44.6%
9600 EMR Accom Roof	0	0	5,622	5,622		5,622	0.0%
9601 EMR Accom Boiler	0	0	10,000	10,000		10,000	0.0%
9602 EMR Accom Structural	0	0	3,860	3,860		3,860	0.0%
9603 EMR Accom Car Park	0	0	1,000	1,000		1,000	0.0%
9606 EMR Street Signs / Furniture	0	0	12,780	12,780		12,780	0.0%
9608 EMR SH Internal Decorating Foy	0	0	1,500	1,500		1,500	0.0%
Community Resources EM Reserve :- Indirect Expenditure	7,145	14,336	126,307	111,971	0	111,971	11.3%
Movement to/(from) Gen Reserve	(7,145)	(14,336)					
501 Personnel Day to Day							
4001 Salaries	3,534	36,353	50,454	14,101		14,101	72.1%
4002 Employers Costs Super / NI	1,057	12,774	15,136	2,362		2,362	84.4%
4004 Consultant Fees	0	1,200	1,200	0		0	100.0%
4008 Clerk Travel Expenses	0	0	250	250		250	0.0%
4009 Clerk Phone	0	0	400	400		400	0.0%
4027 Training	9	367	500	133		133	73.4%
Personnel Day to Day :- Indirect Expenditure	4,600	50,695	67,940	17,246	0	17,246	74.6%
Movement to/(from) Gen Reserve	(4,600)	(50,694)					

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
503 Personnel EM Reserves							
9364 EMR Clerks Training	0	160	2,000	1,840		1,840	8.0%
Personnel EM Reserves :- Indirect Expenditure	0	160	2,000	1,840	0	1,840	8.0%
Movement to/(from) Gen Reserve	0	(160)					
601 Town Council Day to Day							
4052 Tourism/promotions	0	1,000	1,000	0		0	100.0%
4089 Citizens Advice Bureau	1,000	1,000	1,000	0		0	100.0%
4090 Grants S137 Open Resource	316	4,000	4,000	0		0	100.0%
4100 Civic Expenses	477	566	1,000	434		434	56.6%
4102 Mayoral Allowance	550	2,200	2,200	0		0	100.0%
4103 Mayors Serjeant Expenses	0	650	650	0		0	100.0%
4105 Election Expenses	0	0	3,500	3,500		3,500	0.0%
4106 Deputy Mayor's Expenses	0	0	250	250		250	0.0%
4111 Remembrance Day Parade Grant	0	600	600	0		0	100.0%
4309 Principal Loan Repayment	0	20,513	20,514	1		1	100.0%
4311 Flood Schemes Maintenance	0	11,914	11,344	(570)		(570)	105.0%
Town Council Day to Day :- Indirect Expenditure	2,343	42,443	46,058	3,615	0	3,615	92.2%
Movement to/(from) Gen Reserve	(2,343)	(42,443)					
602 Town Council Projects							
4293 WW1 2018 Commemoration	0	285	500	215		215	57.1%
4294 Flood Memorial Centenary Renov	0	0	1,000	1,000		1,000	0.0%
Town Council Projects :- Indirect Expenditure	0	285	1,500	1,215	0	1,215	19.0%
Movement to/(from) Gen Reserve	0	(285)					
603 Town Council EM Reserves							
9338 EMR Civic Events	0	841	2,730	1,889		1,889	30.8%
9340 EMR Grants S137 Reserve	84	84	150	66		66	56.0%
9349 EMR Civic Regalia	0	0	649	649		649	0.0%
9362 EMR Civic Property	0	0	1,615	1,615		1,615	0.0%
9363 EMR Flood Aleivation Scheme	0	0	25,966	25,966		25,966	0.0%
9384 Sp Project Speed Signs	0	0	12	12		12	0.0%
9605 EMR Tourism	0	409	1,524	1,115		1,115	26.9%
9607 EMR Election Expenses	0	0	8,000	8,000		8,000	0.0%
Town Council EM Reserves :- Indirect Expenditure	84	1,334	40,646	39,312	0	39,312	3.3%
Movement to/(from) Gen Reserve	(84)	(1,334)					

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Detailed Income & Expenditure by Budget Heading 31/03/2019**Month No: 12****Cost Centre Report**

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	2,824	315,873	325,042	9,169			97.2%
Expenditure	34,442	283,878	674,534	390,656	0	390,656	42.1%
Net Income over Expenditure	<u>(31,617)</u>	<u>31,994</u>	<u>(349,492)</u>	<u>(381,486)</u>			
Movement to/(from) Gen Reserve	<u>(31,617)</u>	<u>31,994</u>					

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