

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



## To the Members of Louth Town Council:

You are hereby summoned to attend an extraordinary meeting of Louth Town Council and scheduled meetings of the Planning Committee and Governance and Finance Committee, which will be held on Tuesday 13<sup>th</sup> August 2019 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note, there will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Mrs. L.M. Phillips  
Town Clerk

Dated this 7<sup>th</sup> Day of August 2019

## AGENDA

### TOWN COUNCIL

(Chairman: Councillor F.W.P. Treanor)

1. **Apologies for Absence**  
To note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**  
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
4. **Council Minutes**  
To approve as a correct record the notes of the Council Meetings held on:
  - a. 2<sup>nd</sup> July 2019. (Attached).
  - b. 8<sup>th</sup> July 2019. (Attached).
  - c. 16<sup>th</sup> July 2019. (Attached).
5. **Committee Minutes**  
To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:
  - a. Community Resources – 21<sup>st</sup> May 2019
  - b. Planning – 18<sup>th</sup> June 2019
6. **Town Clerk's Report**
7. **Presentation by Mr. Burnett of Burnett Global Education Ltd., on the formation of Louth and District College**  
Council to consider supporting a new vocational college, in principle and nominate members to assist by identifying areas where they think vocational education is needed / help identify possible funding streams.
8. **Christmas Tree**  
Following a visit by Councillors to view the proposed artificial Christmas Tree, Council to consider subsequent report and resolve on the way forward.

## 9. Closed Session Items

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential and commercially sensitive nature in relation to:

### a. Badges

Further to receipt of a quote for Council lanyards and ID badges from ELDC (as requested 18/6/19 and circulated by email on 22/7/19) Council to receive comparative quotes for magnetic badges and resolve upon the way forward.

### b. Southgate Lodge

- i. Council to receive an update and resolve upon the way forward.
- ii. Council to note correspondence re. previous FoI request and legal advice and resolve upon the way forward.

## 10. Next Meeting

Council to note that the next scheduled meeting of Louth Town Council will take place on 24<sup>th</sup> September 2019.

## PLANNING COMMITTEE

(Chairman: Councillor Mrs. S. Crew, All Members)

### 1. Apologies for Absence

To note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

### 2. Chairman's Remarks

### 3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

### 4. Minutes

To approve as a correct record the notes of the Planning Committee meeting held on 16<sup>th</sup> July 2019.

### 5. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 08-13-19).

### 6. Planning Correspondence

Committee to note planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council.

### 7. Proposed Work to Trees in the Conservation Area

Committee to consider and comment, if required, on the following proposed work to trees:

#### a. Location: 63 Broadbank

**Proposals:** T2 – Sycamore, T3 – Holly, G1 – Leylandii – Dismantle/fell to ground level and remove.

**Reasons:** Trees growing into telephone cables.

#### b. Location: 100 Kidgate

**Proposals:** T1 – Lime – Fell. T2 – Fir – Remove branches on western boundary.

**Reasons:** T1 – Too large for plot and overhanging garden of no. 98. T2 – Tree is pushing against and damaging fence.

### 8. Next Meeting

Committee to note that the date of the next scheduled Planning Committee meeting is 10<sup>th</sup> September 2019.



**GOVERNANCE AND FINANCE**  
**(Chairman: Councillor Mrs. E. Ballard)**

**1. Apologies for Absence**

To note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Governance and Finance Committee meeting held on 21<sup>st</sup> May 2019.

**4. Financial Reports**

Committee to receive recommendations from FOG to authorise:

- a. Receipts and Payments – Cashbooks 1 and 2 – Months 1 to 3
 

i. Month 1 (April)	Cash Book 1	Receipts	£163,854.01	Payments	£26,135.55
ii. Month 2 (May)	Cash Book 1	Receipts	£911.85	Payments	£14,336.84
iii. Month 3 (June)	Cash Book 1	Receipts	£1,934.14	Payments	£16,100.01
iv. Month 1 (April)	Cash Book 2	Receipts	£100.00	Payments	£204.95
v. Month 2 (May)	Cash Book 2	Receipts	£150.00	Payments	£109.75
vi. Month 3 (June)	Cash Book 3	Receipts	£220.00	Payments	£93.12
- b. Income and Expenditure Report (Budget Variance Report) as at Month 3 to 30<sup>th</sup> June 2019.
- c. Earmarked Reserves Report
- d. Balance Sheet as at Month 3 to 30<sup>th</sup> June 2019 and Cashbook 1 and 2 Bank Reconciliations which reconcile to account statements (checked by FOG) showing balances as follows:
  - i. Lloyds Treasurers Account (balance at 30<sup>th</sup> June 2019) – £302,917.40
  - ii. Petty Cash (balance as at 30<sup>th</sup> June 2019) – £220.85
  - iii. Lloyds Deposit Account (balance as at 21<sup>st</sup> March 2019) – £69,439.71
  - iv. National Savings and Investment Account (balance as at 1<sup>st</sup> May 2019) – £109,650.53

**5. Hubbard's Hills**

On a proposal by Cllr. A. Cox, Committee to consider requesting a full written, detailed income and expenditure report from Hubbard's Hills Trust.

**6. Next Meeting**

Committee to note that the date of the next scheduled Governance and Finance Committee meeting is 22<sup>nd</sup> October 2019.

This sheet is intentionally blank



07-02-19 TC MINS

**MINUTES OF THE LOUTH TOWN COUNCIL MEETING HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 2<sup>nd</sup> JULY 2019**

**Present** The Mayor, Councillor F. Treanor (FWPT) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

**Councillors not present:** None

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Mrs. M. Vincent and five candidates for co-option were also present.

**Public Forum**

- Cllr. Mrs. EB noted that she thought it was much better now that the Chairman had a microphone as sound was much clearer.
- Cllr. GEH read out a card of thanks following the Mayor's Charity cheque presentation.
- Cllr. GEH reported that the Public Footpaths in the town were in a bad state and requested that this subject be added onto a future agenda.
- Cllr. KN reported that during the heavy rain two trees had come down on the railway walk. The Town Clerk confirmed that Railway Walk was the remit of ELDC. A discussion ensued regarding varying views of how well or poorly maintained Railway Walk was.
- Cllr. Mrs. EB reported that there had been instances of anti-social behaviour at certain locations in the town including the Gatherums, Aldi and Charles Street, and though not all in her ward, requested that Cllrs. assent to her writing to Inspector Willoughby. The Town Clerk noted that this was not an issue that could be resolved on in the public forum, but that Cllr. Mrs. EB could write from herself personally, not on behalf of the whole Town Council. The rest of the councillors did not object.
- Cllr. Mrs. EB wished it noted that Louth Athletics Club had been active for many years, but she felt it was treated as a 'poor relation' compared to other sports clubs and received little funding.
- Cllr. Mrs. SEL reported that there had been a visit to Sessions House by the whole of Year 5 of Lacey Gardens School to talk about democracy at which she, the Mayor and the Mayor's Sergeant had presided.

**District and County Councillor Consultation**

- Apologies were received from Cllr. Parkin.
- Cllr. AL reported that he, and several other Town Councillors had attended (but as District Councillors) a presentation given by a specialist in Market Towns the previous week which had been excellent. He reported that the speaker had said how wonderful Louth was but there were a number of things that needed attention: Colour – baskets and flowers required as the town centre looked drab; poor seating; poor signage; parking which should be pay on exit instead of pay and display.
- There was a discussion regarding issues with rough sleepers in the town and Cllr. Mrs. PFW reported that the authorities should speak with the Rev'd Nick Brown at St. James' as he would have much more of an idea of the reality of how many rough sleepers were in the town.
- There was an update regarding the work on Keddington Lock and that the stones and artefacts would be going to the Navigation Trust.
- Cllr. Mrs. JMS reported that there was now a joint ELDC/Community Lincs Age Friendly officer, who was to make sure that all policies etc, were age friendly.
- Cllr. AL told Councillors that ELDC was putting in a funding application for the High Street Heritage Action Zone for Louth and that they required an urgent letter of support from Louth Town Council. The Town Clerk explained that the Council could not resolve on an item that was not on the agenda and it was illegal to suspend Standing Orders for this matter. Cllr. Mrs. JMS presented a letter from three councillors requesting an Extraordinary Town Council Meeting be called urgently so that this could be attended to. A discussion on how soon a meeting could legally be called and convenient times to ensure a quorum ensued and Monday 8<sup>th</sup> July 6:30pm was agreed. (Cllrs. Mrs SEL, JS and LMC gave apologies for this meeting).



#### 91. Apologies for Absence

No apologies.

#### 92. Chairman's Remarks

Cllr. FWPT reported that he had spent a fantastic day on Sunday at the Run for Life and was pleased to see Cllr. Mrs. JMS and the Deputy Mayoress taking part. He continued that this coming Saturday he would be holding a reception for the French party that were arriving to play in a football tournament, and that Councillors were invited to come along.

#### 93. Declarations of Interest / Dispensations

The following Declarations of Interest was made:

- a. Cllr. Mrs. PFW – item 7 as knows candidates standing for co-option.
- b. Cllrs. Mrs. JMS and AL – item 8a (Public Toilets) as members of ELDC.

#### 94. Council Minutes

It was **RESOLVED** to approve as a correct record, the notes of the Council Meeting held on the 18<sup>th</sup> June 2019.

#### 95. Committee Minutes

It was **RESOLVED** to confirm receipt of the minutes and adopt the resolutions contained therein of the Governance and Finance Committee meeting held on 5<sup>th</sup> March 2019 and the Planning Committee meeting held on 21st May 2019.

#### 96. Town Clerk's Report/Update

The Town Clerk drew the Council's attention to her tabled report. Regarding item 74 (bin on Virginia Drive) on the report Cllr. DJEH requested an update, and the Clerk reported that a draft had been written but it was still to go to ELDC.

#### 97. Co-option of Councillor Vacancy on St. Michael's Ward

The Town Clerk and the Chairman explained the process for co-option. Councillors questioned whether a secret ballot could be taken. The Town Clerk read out advice from NALC which confirmed that a secret ballot could not be used by the Town Council in this instance. The Council agreed on three questions to be asked of each candidate. Following interview of all five candidates it was proposed, seconded and **RESOLVED** by vote of the Council to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item being potentially of a confidential third party and sensitive nature in relation to suitability and voting for co-option candidates. Following a series of votes, each knocking out the lowest scoring candidate it was **RESOLVED** that Jeremy Baskett (JB) be co-opted as the Ward Member for St Michael's.

The Council **RESOLVED** to come out of Closed Session.

Mr. Baskett signed the Declaration of Acceptance of Office and took his seat at the table.

#### 98. Correspondence Received

- a. **Public Toilets** – Following receipt of a letter from a member of the public voicing a complaint regarding the charge for using the toilets in Louth and also questioning the cleanliness of them, and after a lengthy discussion it was **RESOLVED** to write to ELDC to request they remove all the charges for using the toilets and machinery in Louth.
- b. **Town Centre Transport** - Following receipt of a letter from a member of the public who voiced their concerns regarding the change of the Stagecoach bus route due to issues with the town centre route in Louth being congested and following discussions as to the reasons that buses cannot navigate the town centre easily, with suggestions of changing the traffic flow and pedestrianisation, it was **RESOLVED**:
  - i) To forward a redacted copy of the letter to Councillor Parkin, ask her to consider this and the Town Council's concerns and investigate whether there was any possible compromise that could be reached.
  - ii) To write to the original complainant and explain the action taken.
- c. **Parking** – Following receipt of a parking survey compiled by the U3A (circulated by email on 25<sup>th</sup> June) it was **RESOLVED** that the Town Council should write to the U3A to congratulate the group on their work, to express the support of the Town Council and their wish to work with them.



- d. **Lincolnshire Wolds Countryside Service** – The Council noted that the Lincolnshire Wolds Countryside Service AONB Annual Review 2018/9 had been received and was available to view.

#### 99. Closed Session Items

It was **RESOLVED** to move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential commercial third party and sensitive nature in relation to:

- a. **Cemetery Lodge** – the Council received an update, noted correspondence received and noted that no objections had been received during the formal advertisement and cooling off period.
- b. **St. Aethelheard's Chapel** -It was **RESOLVED** not to consider selling. However, the Council agreed that they might consider a longer lease with conditions included if all costs were paid by St. Aethelheard's.
- c. **Julian Bower** – The Council received legal advice from NALC and it was **RESOLVED** that the Town Clerk should write to the gentleman who had approached the Council with regard to siting an apiary on the Julian Bower field to apprise him of the advice received and to suggest that he contact the Louth Allotments Association and discuss the possibilities of their requesting an extension to the current allotment area at Julian Bower to enable the siting of the beehives under their Allotment Tenancy Agreement.

It was **RESOLVED** to come out of Closed Session.

#### 100. Next Meeting

The Council noted that the date of the next scheduled Town Council meeting was 24<sup>th</sup> September 2019.

The Meeting Closed at 9.22pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_

This sheet is intentionally blank



07-08-19 TC MINS

**MINUTES OF THE LOUTH TOWN COUNCIL MEETING  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON MONDAY 8<sup>th</sup> JULY 2019**

**Present** The Mayor, Cllr. F.W.P. Treanor (FWPT) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), S. Crew (SC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), A. Leonard (AL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), F. Treanor (FWPT)

**Councillors not present:** Mrs. S.E. Locking (SEL), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), J. Garrett (JG), D. Jackman (DJ), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips was also present.

**108. Apologies for Absence**

Apologies for absence were received from Cllrs. AC, LMC, Mrs. SEL, Mrs. PFW and DEW.

**109. Declarations of Interest / Dispensations**

Cllr. AL – pecuniary interest – agenda item 3 – as a business owner in town  
Cllrs. Mrs. JMS and DJEH – agenda item 3 – as members of ELDC

**110. High Street Heritage Action Zone**

It was **RESOLVED** to send a letter to ELDC in support of their bid for funding for Louth from the government's High Street Heritage Action Zone initiative.

**111. Next Meeting**

The Council noted that the date of the next scheduled Town Council meeting was 24<sup>th</sup> September 2019.

The Meeting Closed at 6.33pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

This sheet is intentionally blank



07-16-19 TC MINS

**MINUTES OF THE LOUTH TOWN COUNCIL TOWN MEETING  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 16<sup>th</sup> JULY 2019**

**Present** The Mayor, Cllr. F.W.P. Treanor (FWPT) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), G. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. J. Makinson-Sanders (JMS), J. Simmons (JS) and D.E. Wing (DEW)

**Councillors not present:** J. Garrett (JG), Mrs. S.E. Locking (SEL), K. Norman (KN), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips was also present.

**121. Apologies for Absence**

Apologies for absence was received from Councillors JG, KN, Mrs. SEL and Mrs. PFW.

**122. Chairman's Remarks**

Cllr. FWPT reported that the Louth Lions would like to tidy up the land on Charles Street where the fence had fallen down and wondered if the Town Council had any objection. Cllr. AL said it was not within the Council's gift to approve or object. Further Cllr. FWPT reported that he had attended the Hull University Graduation event the previous week where Lord Fowler (now speaker of the Lords) was receiving an Honorary Doctorate.

**123. Declarations of Interest / Dispensations**

None.

**124. Louth Town Council Grants**

Councillors noted the following working dates:

- a. Applications to be available to download from the website or collect from the office from 13th August 2019.
- b. Closing date for receipt of completed applications - noon on Wednesday 16th October 2019.
- c. Governance and Finance Committee considers recommendations of FOG and determines the award – Tuesday 26<sup>th</sup> November 2019.

**125. LALC Website**

It was **RESOLVED** that the status quo should continue and that Councillors would not have full access to the LALC website.

**126. Christmas Lights**

Following receipt of a tabled report plus quotes from the Christmas Lights Working Group, discussions covered matters relating to: the warranty and longevity of artificial trees and lights; whether they were environmentally friendly and fire safe; the cost effectiveness of acquiring an artificial tree including erection costs; storage of the tree and whether other town groups could share costs (i.e., Louth Independent Traders, Lions, Rotary). Councillors also discussed the cost of testing the current catenary wires and costs of the solar Christmas trees used in previous year including lamp post safety testing costs. The Council **RESOLVED** to support the purchase of an artificial Christmas Tree as detailed, on condition that a group of Councillors first visit the suppliers to check the tree and bring back any concerns. Further, that the Christmas Tree Lights Working Group should contact local businesses and community groups to ask if they would contribute towards the costs of the Christmas Tree and decorations now or in the future. It was also **RESOLVED** that the Town Council should pay for the cost of safety/load testing of the catenary wires this year to enable the safe erection of the usual cross street Christmas Lights.

**127. Ascend Climbing Gym**

The Council **RESOLVED** to send a letter of support to the Ascend Climbing Gym to assist them with acquiring funding.

**128. Next Meeting**

The Council noted that the date of the next scheduled Town Council meeting was 24<sup>th</sup> September 2019.

The Meeting Closed at 8.15pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_



## Report for Town Council Meeting of 13<sup>th</sup> August 2019

### By Cllr. JMS re. Christmas Tree Visit (incorporating subsequent Comments from Supplier right aligned and in italics)

Cllr. AL and I drove to Wigan area to view the proposed tree at the Christmas Tree World Centre, adjacent to a large garden centre.

We met a gentleman who looks after the e-marketing etc., side of the operation and spent approximately 1 1/2 hours with him.

A 6m tree had been made up for us and it sparked prettily in the bright sunlight. The Tree is made of a mix of PE plastic and PVC, not ideal for the environment but it's not single use plastic! To compensate the business owner is supporting re-forestation out east by planting a tree in the Borneo rainforest for each tree sold.

*Issues with the environment & plastic are very much geared to how a product is disposed of & whether it is single use. The tree is meant to be used year after year & not simply discarded. Deforestation is a major issue across the globe & we are partnering a scheme backed by David Attenborough, to ensure that we are doing something about it. In addition, the whole of our building is covered in solar panels, which not only ensures that we are running our offices, warehouse & garden centre on renewable energy, but, also feeding back into the grid.*

The frame for the tree has been designed by a big Manchester structural surveying firm and is made from steel which has been coated in Plascoat, which is used on North Sea rigs. The branches have flame retardant coating.

*The Structural surveyors also designed Europes tallest Christmas Tree*

The foliage is guaranteed for 10 years. The lights are only guaranteed for a year but the branch design means if one light went only a branch would need replacing, not the whole tree. (One light should last for 10,000 hours) People do add baubles/ribbon etc to vary the design year on year. Baubles can be zip tied. Bauble stock running a bit low but plenty of trees available and lots of trees coming over in containers from China, so no pressure to close sale.

*Whilst we have plenty of trees on the way, we are taking orders on them, prior to them getting here. I anticipate that these will all be spoken for, prior to the beginning of October. We are getting several enquiries per day, at the moment, as organisations discover that there is a shortage of tall real trees.*

The tree we saw had been erected by the gentleman and his boss over two days, between phone calls and meetings. They are experienced at this so beginners could take much longer. Opening up the branches is better explained visually than the written word!

*In all, it probably took two of us, 8hrs*

It is not necessary to put in a pot as it sits comfortably at the base and looked good without. The gentleman stressed the base would need stabilising and would need at least two tonnes of sand to keep in place.

*The figure of two tonnes, is an absolute worst case scenario - open space, in wild weather. The tree that was erected at Camden Market, last year (8m) was weighed down using 2x ton bag of sand, from a local builders merchant, who picked it up, at the end of use.*

But .... and it is important this needs to be considered before we decide on buying ....that the cost of the tree is only a percentage of the cost - this was a direct quote from the gentleman and not my extrapolation. So a list of what we need to consider follows:

1. The gentleman said a cherry picker or scissor lift would be needed for tree erectors. Hire would need to be two days at least for putting up and probably the same for taking down. THIS IS AN ANNUAL COST

*A cherry picker can be used, if preferred. The 6m tree, erected by myself & one other, was done with the use of only a step ladder. Camden (8m) was done, overnight, by 4 people, a step ladder and with someone standing on the frame.*



*Brentford Lock (5m) was done by two people, using a step ladder, in the space of an afternoon. Both installations attached.*

2. Tree erection would need Market Place parking to be suspended temporarily. ANNUALLY.
3. Branches could be prepared off site to speed up process but could not erect whole tree off site and deliver as would be too unwieldy and too heavy. Pre-preparation of 130 branches would need a large area to work in and pile up. Weather conditions in November could necessitate this is an indoor activity! ANNUAL CONSIDERATION.

*I totally agree with this. I would not want to transport a 7m tree, whether artificial or real. Preparation of branches can be done, as the frame is being erected.*

4. Sandbags or something similar would need to be on site as building up begins to ensure Tree is always stabilised. Sourcing sand and sandbags required plus plan in place to remove sand when tree comes down. ANNUAL REQUIREMENT AND ANNUAL COST.

*Anything heavy can be utilised, flagstones etc. We even had a 9m tree weighed down using watertanks, that were filled, in position*

5. Storage needs to be arranged. 130 branches and the frame will need large space and this requirement could double in size if sand is stored on annual basis too. ANNUAL REQUIREMENT AND ANNUAL COST.

*Storing frame & branches is far better than sending a real tree to landfill.*

6. A full risk assessment would need to be carried out and a work plan agreed to ensure we are covered by insurances and not putting staff at risk. The financial risk to the council would also need to be agreed by FOG. This is totally council dependent.
7. STATS: Base is 3.5m if we bought a 7m tree. Each branch weighs 1.5 kilos and there are 130 branches. Hence the weight is 200kilos. Each branch has 50 lights.

*Agree*

I hope this helps all councillors in their decision making. JMS





07-16-19 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 16th JULY 2019**

**Present**

Councillor Sue Crew (SC) (in the chair).

**Councillors:**

Mrs. E. Ballard (EB), Mr. J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), D. Jackman (DJ), A. Leonard (AL), Mrs. J. Makinson-Sanders (JMS), J. Simmons (JS) and F.W.P. Treanor (FWPT).

**Councillors not present:** J. Garratt (JG), G.E. Horton (GEH), Mrs. S.E. Locking (SEL), K. Norman (KN), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and 11 members of the public were also present.

**Public Forum**

- LMC raised concerns regarding needles being found in the grass verges in the undergrowth at the entrance to Lacey Garden's Gardens School. Cllr. R. Jackson (ELDC) was now looking into this matter.
- LMC raised concerns regarding some men who frequent the streets in the town centre, drinking and being abusive to both business owners and members of the public. Cllr. LMC had brought the issue to the attention of Cllr. Jackson (ELDC) and Cllr. D.J.E. Hall and Cllr. S. Parkin and the police had arrested one man. The Town Clerk reported that on Thursday of this week a multi-agency meeting was scheduled to look at this type of situation and that ELDC now had a Rough Sleeper Co-ordinator.
- Cllr. Mrs. EB noted that she was aware that some Louth Town Councillors had used social media to make 'promises' on action they could take in Louth Wards and had also used their political status. She urged Councillors not to do this. Further, Cllr. Mrs. EB continued that they should pass on enquiries/complaints regarding matters not in their own ward onto the relevant Ward Town Councillors.
- Cllr. FWPT reported that Councillor Graham Gooding (former Mablethorpe Town Councillor and Chairman of ELDC) had died the previous day.
- Cllr. Mrs. JMS reported that a gentleman from Louth (nearly 80 years of age) had completed a Channel Relay and 7<sup>th</sup> Channel Swim and expressed that she thought Louth should be very proud of him.
- Cllr. MB requested an update on the progress of the badge enquiry with ELDC. Cllr. MB continued that when judging the Lovely Louth Competition gardens he would have liked to have had a badge to wear. He also requested permission to use the Town Council logo to make himself a temporary badge. The Town Clerk reported that the Town Council could not make a Resolution in the Public Forum for logo permissions but that she had chased ELDC and had been told that a quotes would shortly be forthcoming.
- Cllr. SC reported that there had been some issues with market traders moving the new six-tier planter and also using it as a wall to lean sales boards on, squashing the flowers. The Town Clerk reported that they would monitor the situation following tomorrow's market and report to Esther Belton (ELDC Markets) if there were any further issues, and that she would also report it to Victoria Burgess (ELDC Assistant Director) on Friday at their regular liaison meeting.
- Cllr. AL reported that at Hubbard's Hills they had just ordered six tons of soil to replenish the banks that had been eroded by the recent floods. He continued that they were organising a meeting with the Environment Agency as they felt that since the new flood measures had been put into place, Hubbard's Hills was experiencing increased flooding and so wanted to see if the Environment Agency would contribute towards their extra and increasing costs.

**112. Apologies for Absence**

Apologies for absence were received from Councillors JG, GEH, Mrs. SEL, KN, Mrs. PFW and DEW.

**113. Chairman's Remarks**

None.

**114. Declarations of Interest / Dispensations**

The following declarations of interest were made:

- a. Cllr. DJEH – All planning applications – as a member of ELDC



- b. Cllr. Mrs. JMS – Agenda items 5, 6,7 and 8 – as a member of ELDC
- c. Cllr. AL – Agenda items 5, 6,7 and 8 – as a member of ELDC, Planning applications 2 and 3 – as knows the applicant and Planning application 5 – as a fellow caterer.

#### 115. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 18<sup>th</sup> June 2019 be approved as the Minutes.

#### 116. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the scheduled (PA/Schedule 07-16-19) and **RESOLVED** as follows:

- a. N/105/01073/19 – Planning Permission – objected to this application and were disappointed that works had already been completed. In their opinion it is imperative that before any works are undertaken the planning department are consulted to ensure that the correct materials are used. LTC would like confirmation, that the cladding is fireproof and meets all other relevant safety standards etc.
- b. N/105/01124/19 - Application to vary conditions - objected to this application on the grounds that these conditions were imposed by the Planning Inspector and all conditions are imposed for very good reasons. LTC were of the opinion that it was important that these conditions be kept and not be altered.
- c. All other applications were supported.

#### 117. Appeals

The Committee noted that application N/105/00004/19 for Planning Permission had gone to appeal and **RESOLVED** that they had no further comments to add from their original support of the application on 5th February 2019.

#### 118. Planning Correspondence

The Committee noted that the following planning correspondence had been received:

##### a. ELDC Planning Decisions circulated by email between 22nd May and 16th July:

- i) Approved – N/105/00748/19 – Planning Permission – Woodthorpe Bodyworks – LTC Supported.
- ii) Approved – N/105/00370/19 – Planning Permission – Unit 79A, Bolingbroke Road – LTC Supported.
- iii) Approved – N/105/00372/19 – Listed Building Consent – 19, 21 Upgate – LTC Supported.
- iv) Approved – N/105/00371/19 – Planning Permission – 19,21 Upgate – LTC Supported.
- v) Approved – N/105/00631/19 – Application to vary – Land at 119 Eastfield Road – LTC Objected.
- vi) Approved – N/105/00699/19 – Planning Permission – 38 Chestnut Drive – LTC Supported.
- vii) Approved – N/105/00662/19 – Listed Building Consent – The Lodge, Orme Almshouses, 143 Eastgate – LTC Objected.
- viii) Approved – N/105/00763/19 – Planning Permission – 54 Brackenborough Road, LN11 0AQ – LTC Supported.
- ix) Approved – N/105/00836/19 – Planning Permission – 132 Eastgate, LN11 9AA – LTC Supported.
- x) Approved – N/105/00785/19 – Listed Building Consent – 48 Westgae, LN11 9YD – LTC Supported.
- xi) Approved – N/105/00699/19 – Planning Permission – 38 Chestnut Drive, LN11 7AX – LTC Supported.
- xii) Approved – N/105/00862/19 – Planning Permission – 26 George Street, LN11 9JU – LTC Supported.
- xiii) Approved – N/105/00807/19 – Listed Building Consent – 14 Mercer Row, LN11 9JQ – LTC Supported.
- xiv) Approved – N/092/00715/19 – Consent to Display – Former 43 Chestnut Drive, LN11 7AX – LTC Supported.
- xv) Approved – N/105/00903/19 – Planning Permission – 104 high Holme Road, LN11 0HE – LTC Supported.
- xvi) Approved – N/105/00829/19 – Planning Permission – A16 Garage, Grimsby Road, LN11 0EA – LTC Supported.

##### b. LCC Temporary Traffic Restrictions circulated by email between 10th May 2019 and 16th July 2019:

- i) REASON FOR RESTRICTION: Football Tournament  
LOCATION & NATURE OF RESTRICTION: Road Closure & No Waiting/Loading At Any



Time Order in place on: B1520 London Road

PERIOD OF RESTRICTION: 6/7/2019 & 7/7/2019 (Restrictions to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)

- ii) REASON FOR CLOSURE: Essential maintenance works by TRIIO  
LOCATION: Public Right Of Way (PROW) 3 (Closed at a point 330 metres East of London Road, O/S Map Ref 533346 / 386274)  
PERIOD OF CLOSURE: 17/6/2019 to 30/8/2019 (Closures to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
  - iii) REASON FOR CLOSURE: Essential maintenance works  
LOCATION: St Bernards Avenue (From Eastgate to Sycamore Drive)  
PERIOD OF CLOSURE: 22/07/2019 to 02/08/2019 (Closures to be implemented for 12 days as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
  - iv) REASON FOR RESTRICTION: Food Festival  
LOCATION & NATURE OF RESTRICTION: Road Closure Order & No Waiting/No Loading At Any Time Order in place on: Mercer Row, Butchers Lane, Little Butchers Lane, New Street, Cornmarket, Eastgate, Burnt Hill Lane  
PERIOD OF RESTRICTION: 28/7/2019 (Restrictions to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
  - v) REASON FOR CLOSURE: Essential maintenance works  
LOCATION: Lacey Gardens  
PERIOD OF CLOSURE: 12/08/2019 to 13/08/2019 (Closures to be implemented for 2 days as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
  - vi) REASON FOR RESTRICTION: British Superbike Championship  
LOCATION & NATURE OF RESTRICTION: Temporary 30mph Speed Limit in place on: A153 (From Ranyard Lane, Goulceby to 500 metres North of New Lane, Tathwell). No Waiting/No Loading At Any Time Orders in place on: A153 (1200 metres North & South of Bluestone Heath Road junction). Bluestone Heath Road (1200 metres Northwest & Southeast of A153 junction) Road Closure (Access for British Superbike Traffic Only) Order in place on: A153 (from Bluestone Heath road to junction North of Cadwell Park main entrance) Left Turn Only Order in place: From A153 onto A16 (Louth Bypass) Road Closure Order in place on: Bluestone Heath Road (Rowgate Road to A153) Old Main Road, Scamblesby, South Street, Scamblesby, Watery Lane, Scamblesby, Mill Lane, Scamblesby, Chapel Lane, Scamblesby, Rowgate Road, Scamblesby  
PERIOD OF RESTRICTION: 15/8/2019 to 18/8/2019 (Restrictions to be implemented as & when required in each location during this period, signage detailing accurate dates & times will be displayed on site in advance)
- c. **Appeal Decision circulated by email on 26<sup>th</sup> June 2019**
- i) N/105/02262/16 – Land to the South of 115 and to the rear of 115-107 Upgate (Site formerly known as Land Adjoining Rock Cottage, Quarry Road) – The appeal has been turned away by the Planning Inspectorate.
- d. **Enforcement Correspondence circulated by email 5<sup>th</sup> July 2019**
- i) N/105/02071/18 – Land adjacent 82 Eastfield Road – Breach of condition 7 re. installation of bird boxes – an Enforcement Officer will investigate.
- e. **Withdrawn Planning Applications**
- i) N/105/00902/19 – Plot rear of 38 St. Mary's Lane – Erection of a detached house - Withdrawn 4<sup>th</sup> July 2019.

## 119. Proposed Works to Trees in the Conservation Area

It was **RESOLVED** to support the following work to trees within the Conservation Area:

- a. **Location:** 60 Church Street. **Proposals:** T1, T2, T3, T4 – Conifers – Reduce in height from 6m to 4m.  
**Reasons:** For management and wire clearance.
- b. **Location:** 40 Westgate **Proposals:** T1 – Apple – Reduce crown height from 7m to 4m to re-shape. T2 – Gean Cherry – Crown lift from 7m to 9m above Apple tree and laterally reduce lower southern section of crown from 8m to 5m. **Reasons:** T1 – Suppression from neighbours Cherry. T2 – To give clearance to vegetable plot and greenhouse.

**120. Next Meeting**

The Committee noted that the date of the next scheduled Planning Committee meeting was 13<sup>th</sup> August 2019.

The Meeting Closed at 7.25pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

UNAPPROVED



Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
1	ELDC	N/105/01235/19	Planning Permission	Advenia Healthcare Ltd	Planning Permission - Erection of a building to house a biomass boiler system and pellet storage area, with an external flue to a maximum height of 1.1 metres in connection with the existing care home.	Madeira House Care Home, 129-131 High Holme Road, LN11 0HD North Holme Ward	No		Support	14/08/19
2	ELDC	N/105/01166/19	Planning Permission	Mr S and Mrs Z Sharp	Planning Permission - Alterations to existing house to provide a roof light, replace existing door with a window, doors, erection of a cast iron porch and wooden gates and walling to a maximum height of 2.6m.	Westgate Hill House, Irish Hill, LN11 9YL St. Mary's Ward	Yes		Support	14/08/19
3	ELDC	N/105/01181/19	Planning Permission	British Telecom PLC	Alterations to the existing building to provide a ventilation louvre.	Telephone Exchange, Chequergate, LN11 0LH St. James' Ward	Yes		Support	14/08/19
4	ELDC	N/105/01245/19	Planning Permission	Mr. M. Barford	Erection of a detached house.	Plot Rear of 38 St. Mary's Lane North Holme Ward	Yes	Louth Town Council objected to this application on 18th June 2019 on the grounds of Access and Highway Safety and were of the opinion that the proposal constituted garden grabbing, the concept of which it does not agree with. <b>This application was withdrawn.</b>	Object as previously.	14/08/19
5	ELDC	N/105/01254/19	Planning Permission	Mr. C. Nickerson	Change of use, conversion of and alterations to the existing former school hall (which is a listed building) to provide a dwelling and erection of a boundary wall to a maximum height of 1.8 metres.	43 Westgate, LN11 9YE St. Mary's Ward	Yes		Support	14/08/19
6	ELDC	N/105/01256/19	Listed Building Consent	Mr. C. Nickerson	Alterations to the existing former school hall to provide a dwelling including stud walls, moveable storage dividers and an upper level viewing platform and erection of a boundary wall to a maximum height of 1.8 metres.	43 Westgate, LN11 9YE St. Mary's Ward	Yes		Support	05/08/19
7	ELDC	N/105/01244/19	Planning Permission	Mr. W. Shepherd	Extension to existing dwelling to provide a dining area and a glazed canopy. Alterations to include a replacement door and windows on the front elevation.	32A Westgate, LN11 9TH St. James Ward	Yes		Support proposed extension but not use of uPVC	16/08/19
8	ELDC	N/105/01336/19	Planning Permission		Rear extension and alterations to existing dwelling.	33 Linden Walk, LN11 9HT St. Mary's Ward	No		Support	20/08/19

Our Ref	Authority	Applic ation No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
9	ELDC	N/105/ 01314/19	Planning Permission		Extension and alterations to the existing building to provide a porch and external seating area on site of the existing garage which is to be demolished.	Louth Conservative Working Mens Club, 15 Queen Street, LN11 9AU Priory Ward	Yes		Support	20/08/19
10	ELDC	N/105/ 01297/19	Consent to Display	Lovell	4no. Non-illuminated double sided free standing signs.	Land at 43 Chestnut Drive, LN11 7AX Trinity Ward	No		Support	21/08/2019
11	ELDC	N/105/ 01298/19	Planning Permission	Mrs. J. Thorn	Rear extension to existing dwelling to form a sun room on the site of an existing conservatory which is to be demolished.	9A Westgate, LN11 9YN St. Mary's Ward	Yes		Support	22/08/2019
12	ELDC	N/105/ 00990/19	Planning Permission	Mr. A. and Mrs. M. Sheedy	Extensions and alterations to existing dwelling to provide enlarged kitchen and dining area, new utility, wc and garage with bedrooms over on site of existing conservatory which is to be demolished. <b>Amendment: Alterations to rear extension following amenity concerns.</b>	59 Wallis Road, LN11 8DS St. Michael's Ward	No	LTC Supported this application on 18th June 2019.	Support	14/08/2019
13	ELDC	N/105/ 01358/19	Planning Permission	Wilham (Nottingham) Ltd	Erection of 1no. Industrial building comprising 5no. Units to use under Class B1: Businesses, Class B2: General Industrial and Class B8: Storage and Distribution with trade counter of The Town and Country Planning (Use Classes) Order 1987 as amended on the site of existing building which is to be demolished.	Louth Ambulance Station, Windsor Road, LN11 0LF North Holme Ward	No		Support	27/08/2019
14	ELDC	N/105/ 00621/19	Planning Permission	Mr. D. Botwright	Erection of a house on site of the existing garage and storage building which is to be demolished. <b>Amendment: Reduction in length of the single storey building on the rear of the proposed dwelling and amendments to the appearance and internal layout of the dwelling.</b>	55 Broadbank, LN11 0EW Priory Ward	Yes	Louth Town Council originally objected to this application on 30th April 2019 on the grounds that a new house on the proposed site will have a detrimental effect on Louth's Conservation Area as its design and appearance (being new) will not be in keeping with the current properties and surroundings on Union Street. Louth Town Council discussed the amendment (addition of statement of significance) on 21st May 2019 and resolved to continue to object for the above reasons and to add that these proposals are garden grabbing and will leave an incredibly tight border. The Broadbank property will be left with a much smaller garden and no rear access. The Council thought that this property was one of the oldest in the road and as such should not be reconfigured.	Object as previously.	14/08/2019



05-21-19 GF MINS

**MINUTES OF THE LOUTH TOWN COUNCIL GOVERNANCE AND FINANCE COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 21<sup>ST</sup> MAY 2019**

**Present** The Mayor, Councillor (FWPT) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC) S. Crew (SC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), G.E. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS) and D.E. Wing (DEW).

**Councillors not present:** J. Garrett (JG), D. Hobson (DH) and Mrs. P.F. Watson (PFW).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Mrs. M. Vincent and 1 member of the public was also present.

**30. Election of Governance and Finance Committee Chairman**

It was **RESOLVED** that Cllr. Mrs. EB be elected as Chairman. Cllr. Mrs. EB took the Chair.

**31. Election of Governance and Finance Vice Chairman**

It was **RESOLVED** that Cllr. Mrs. SEL should be elected as Vice Chairman.

**32. Apologies for Absence**

Apologies for absence were received from Cllrs. JG, DH and Mrs. PFW.

**33. Declarations of Interest / Dispensations**

None.

**34. Minutes**

It was **RESOLVED** that the notes of the Governance and Finance Committee Meeting held on 16<sup>th</sup> April 2019 be approved as the Minutes.

**35. Working Group**

It was **RESOLVED** to re-establish the FOG working group to the Committee and approve the use of their existing remit and elect the membership of Cllrs. Mrs. EB, Mrs. SEL, DEW, MB, DJ, AC, Mayor and the Town Clerk (one extra councillor to the previous FOG working group).

**36. Next Meeting**

The Committee noted that the date of the next scheduled Governance and Finance Committee meeting was 13<sup>th</sup> August 2019.

The Meeting Closed at 7.56pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

This sheet is intentionally blank



Date: 26/07/2019

## Louth Town Council Current Year

Page: 1

Time: 10:13

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 1

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		258,903.65					258,903.65	
Int Banked: 09/04/2019		2.76						
Int Lloyds Bank		2.76			1190	101	2.76	Interest
BGC Banked: 10/04/2019		158.00						
BGC Walkers Lncs Co op		158.00			1011	401	158.00	Memorial ref 2018024
ELDC Banked: 15/04/2019		159,262.25						
ELDC East Lindsey District Council		159,262.25			1176	101	159,262.25	Precept
BGC Banked: 17/04/2019		1,803.00						
BGC Walkers Lncs Co op		1,803.00			1012	401	322.00	EXRT 898 ref 2019001
					1010	401	1,481.00	Interments 2019001
BGC Banked: 24/04/2019		158.00						
BGC Walkers Lncs Co op		158.00			1011	401	158.00	Cem Income
500162 Banked: 30/04/2019		2,470.00						
500162 Income		2,470.00			1014	401	300.00	St A's Rent
					1011	401	158.00	Headstone ref 1830
					1012	401	322.00	EXRT ref 1832
					1010	401	458.00	Interment ref 1832
					1010	401	107.00	Ashes ref 1829
					1012	401	322.00	EXRT ref 1833
					1011	401	158.00	Headstone ref 1839
					1000	401	1.00	Athletics Rent
					1012	401	644.00	EXRT ref 1838
Total Receipts for Month		163,854.01	0.00	0.00			163,854.01	
Cashbook Totals		422,757.66	0.00	0.00			258,903.65	

Continued on Page 2

Date: 26/07/2019

## Louth Town Council Current Year

Page: 2

Time: 10:13

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 1

## Payments for Month 1

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
05/04/2019	Morrisons	1	8.40			4022	101	8.40	Postage
05/04/2019	Morrisons	1A	-8.40			4022	101	-8.40	Postage
16/04/2019	ICO	8373	40.00			4751	401	40.00	Chubb Fire and Security
16/04/2019	Came and Company	8374	5,193.01			4025	101	5,193.01	Insurance
16/04/2019	Lincolnshire Assoc Local Counc	8375	2,253.51		32.00	4026	101	2,061.51	Annual Subs LALC
						4026	101	160.00	LALC Annual Training Scheme Su
16/04/2019	ELDC	8376	678.16			4501	401	678.16	Cem Rates
16/04/2019	ELDC	8377	5,523.75			4306	401	5,523.75	SH Rates
16/04/2019	Glendale Countryside Ltd	8378	1,983.60		330.60	4223	401	1,653.00	Amenity Grasscutting
16/04/2019	KRL Group Ltd	8379	53.98		9.00	4304	401	44.98	Quarterly Support
16/04/2019	Siemens Financial Services Ltd	8380	252.32		42.05	4304	401	210.27	Photocopier Lease/Service
16/04/2019	Petty Cash	8381	100.00			220		100.00	Petty Cash
16/04/2019	Staff Costs	8382	1,402.84			4001	401	1,402.84	Staff Costs
16/04/2019	Staff Costs	8383	1,248.73			4001	401	1,248.73	Staff Costs
16/04/2019	Staff Costs	8384	1,815.66			4001	501	1,815.66	Staff Costs
18/04/2019	Staff Costs	8385	976.47			4001	501	976.47	Staff Costs
18/04/2019	HM Revenue and Customs	8386	1,550.30			4001	401	226.66	PAYE/NIC
						4001	401	169.37	PAYE/NIC
						4001	501	493.48	PAYE/NIC
						4001	501	123.61	PAYE/NIC
						4002	401	125.65	PAYE/NIC
						4002	401	108.52	PAYE/NIC
						4002	501	241.59	PAYE/NIC
						4002	501	61.42	PAYE/NIC
18/04/2019	LCC Pension Fund	8387	1,421.94			4001	401	87.31	Superannuation
						4002	401	325.17	Superannuation
						4001	501	160.53	Superannuation
						4001	501	64.03	Superannuation
						4002	501	533.45	Superannuation
						4002	501	251.45	Superannuation
25/04/2019	Onecom Ltd	8388	77.96		12.99	4304	401	64.97	2 x Phone & Wifi
25/04/2019	Allinson Print and Supplies	8389	81.64		13.61	4020	101	68.03	Stationery
25/04/2019	GBM Waste Management	8390	96.00		16.00	4532	401	80.00	Cem Skip
25/04/2019	Masons Chartered Surveyors	8391	960.00		160.00	9535	403	800.00	RICs Survey
						383	0	-800.00	RICs Survey
						6000	403	800.00	RICs Survey
29/04/2019	Corona Energy	DD	425.68		70.95	4303	401	354.73	SH Gas
Total Payments for Month			26,135.55	0.00	687.20			25,448.35	
Balance Carried Fwd			396,622.11						
Cashbook Totals			422,757.66	0.00	687.20			422,070.46	



Date: 26/07/2019

## Louth Town Council Current Year

Page: 1

Time: 10:07

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		396,622.11					396,622.11	
BGC Banked: 01/05/2019		214.00						
BGC Walkers LnCS Co op		214.00			1010	401	214.00	Ashes interment ref 29332
Int Banked: 07/05/2019		2.85						
Int Lloyds Bank		2.85			1190	101	2.85	Interest
BGC Banked: 15/05/2019		695.00						
BGC Walkers LnCS Co op		695.00			1011	401	237.00	Memorial Re3f 1825
					1010	401	458.00	Interment ref 29341
Total Receipts for Month		911.85	0.00	0.00			911.85	
Cashbook Totals		397,533.96	0.00	0.00			396,622.11	

Continued on Page 2

Date: 26/07/2019

## Louth Town Council Current Year

Page: 2

Time: 10:07

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
07/05/2019	East Lindsey Medical Group	8392	36.00		6.00	4750	401	30.00	Staff Costs
07/05/2019	Lincolnshire Assoc Local Council	8393	47.10		3.60	4027	401	18.00	Training
						4027	501	25.50	Training
07/05/2019	Louth and District RBL	8394	37.50			4023	101	37.50	ATM Room Hire
07/05/2019	JH Walter	8395	540.00		90.00	9535	403	450.00	RICs Survey
						383	0	-450.00	RICs Survey
						6000	403	450.00	RICs Survey
07/05/2019	Rialtas Business Solutions	8396	306.00		51.00	4020	101	255.00	Software Support
07/05/2019	Louth Building Supplies	8397	72.62		12.10	4520	401	55.15	Supplies
						4285	401	5.37	Supplies
07/05/2019	Easy Clean Marshchapel Ltd	8398	302.40		50.40	4285	401	252.00	Cleaning April 2019
07/05/2019	GBM Waste Management	8399	160.00		26.67	4285	401	33.33	Waste
						4532	401	100.00	Waste
08/05/2019	Petty Cash	8400	150.00			220		150.00	Petty Cash
21/05/2019	Glendale Countryside Ltd	8401	2,610.05		435.01	4530	401	522.04	Cem / Amenity Grasscutting
						4223	401	1,653.00	Cem / Amenity Grasscutting
21/05/2019	Anglian Water	8402	17.20			4303	401	17.20	SH Water
21/05/2019	Allinson Print and Supplies	8403	62.78		10.46	4024	101	52.32	Clrs Folders
21/05/2019	GBM Waste Management	8404	96.00		16.00	4532	401	80.00	Cem Waste Disposal
21/05/2019	AJ Embroidery	8405	15.60		2.60	4540	401	13.00	Protective Clothing
21/05/2019	Onecom Ltd	8406	78.62		13.10	4304	401	65.52	2 x Phone & wifi
21/05/2019	Little Poppets Party Food Ltd	8407	255.00			4100	601	255.00	Mayor Making Buffet
21/05/2019	Simon Rance	8408	15.00			9362	603	15.00	Mayor's Board Signwriting
						362	0	-15.00	Mayor's Board Signwriting
						6000	603	15.00	Mayor's Board Signwriting
21/05/2019	Staff Costs	8409	1,402.84			4001	401	1,402.84	Staff Costs
21/05/2019	Staff Costs	8410	1,248.54			4001	401	1,248.54	Staff Costs
21/05/2019	Staff Costs	8411	1,815.46			4001	501	1,815.46	Staff Costs
21/05/2019	Staff Costs	8412	976.25			4001	501	976.25	Staff Costs
21/05/2019	HM Revenue and Customs	8413	1,550.90			4001	401	396.23	PAYE/NIC
						4001	501	617.49	PAYE/NIC
						4002	401	234.17	PAYE/NIC
						4002	501	303.01	PAYE/NIC
21/05/2019	LCC Pension Fund	8414	1,421.92			4001	401	87.31	Superannuation
						4001	501	224.55	Superannuation
						4002	401	325.17	Superannuation
						4002	501	784.89	Superannuation
21/05/2019	Npower	8415	381.64		18.17	4505	401	315.29	Electricity
						4200	401	48.18	Electricity
21/05/2019	Npower	8416	476.45		22.69	4200	401	453.76	Electricity
28/05/2019	Corona Energy	DD	260.97		12.43	4303	401	248.54	SH Gas
Total Payments for Month			14,336.84	0.00	770.23			13,566.61	
Balance Carried Fwd			383,197.12						
Cashbook Totals			397,533.96	0.00	770.23			396,763.73	



Date: 26/07/2019

## Louth Town Council Current Year

Page: 276

Time: 10:08

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		383,197.12					383,197.12	
500163	Banked: 04/06/2019	1,378.10						
500163	Various	1,378.10			1011	401	300.00	Memorials ref 1841 & 1844
					1014	401	464.10	St. A's Electric
					1012	401	614.00	EX/RT's 903 and 904
BGC	Banked: 05/06/2019	553.00						
BGC	Walkers Lncs Co op	553.00			1011	401	300.00	Memorials ref 1828 and 1827
					1012	401	146.00	EX/RT ref 29343
					1010	401	107.00	Ashes Interment ref 29343
Int	Banked: 10/06/2019	3.04						
Int	Lloyds Bank	3.04			1190	101	3.04	Interest
Total Receipts for Month		1,934.14	0.00	0.00			1,934.14	
Cashbook Totals		385,131.26	0.00	0.00			383,197.12	

Continued on Page 277

Date: 26/07/2019

## Louth Town Council Current Year

Page: 277

Time: 10:08

## Cashbook 1

User: LMP

## Lloyds TSB Current/Deposit

For Month No: 3

## Payments for Month 3

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
13/06/2019	Louth Building Supplies	8417	132.81		22.14	4520	401	110.67	Cem Supplies
13/06/2019	Anglian Water	8419	132.17			4505	401	132.17	Cem Water
13/06/2019	Lincolnshire Assoc Local Counc	8420	10.80		1.80	4027	501	9.00	Training
13/06/2019	SCIS	8421	84.00		14.00	4020	101	70.00	IT Security
13/06/2019	Glendale Countryside Ltd	8422	3,236.50		539.42	4530	401	1,044.08	Cem / Amenity Grasscutting x 2
						4223	401	1,653.00	Cem / Amenity Grasscutting
13/06/2019	Easy Clean Marshchapel Ltd	8423	302.40		50.40	4285	401	252.00	Cleaning
13/06/2019	Wilkin Chapman Ilp	8424	780.00		130.00	9535	403	650.00	Professional fees
						383	0	-650.00	Professional fees
						6000	403	650.00	Professional fees
13/06/2019	Louth Tractors	8425	689.58		114.94	4520	401	574.64	Repairs and supplies
18/06/2019	Onecom Ltd	8426	87.38		14.56	4304	401	72.82	2 x Phone & wifi
18/06/2019	Wilkin Chapman Ilp	8428	1,056.00		176.00	9535	403	880.00	Advertising
						383	0	-880.00	Advertising
						6000	403	880.00	Advertising
18/06/2019	Petty Cash	8427	220.00			220		220.00	Petty Cash
18/06/2019	GBM Waste Management	8429	120.00		20.00	4532	401	100.00	Cem Skip
18/06/2019	Staff Costs	8430	1,402.84			4001	401	1,402.84	Staff Costs
18/06/2019	Staff Costs	8431	1,248.54			4001	401	1,248.54	Staff costs
18/06/2019	Staff Costs	8432	1,815.66			4001	501	1,815.66	Staff costs
18/06/2019	Staff Costs	8433	976.25			4001	501	976.25	Staff costs
18/06/2019	HM Revenue and Customs	8434	1,550.70			4001	401	396.23	PAYE/NIC
						4001	501	617.29	PAYE/NIC
						4002	401	234.17	PAYE/NIC
						4002	501	303.01	PAYE/NIC
18/06/2019	LCC Pension Fund	8435	1,421.92			4001	401	87.31	Superannuation
						4001	501	224.55	Superannuation
						4002	401	325.17	Superannuation
						4002	501	784.89	Superannuation
18/06/2019	Mr. G. Darnell	8436	325.00			4103	601	325.00	Expenses
24/06/2019	Corona Energy	DD	418.10			4303	401	418.10	SH Gas
24/06/2019	Corona Energy	DD	-418.00			4303	401	-418.00	SH Gas
24/06/2019	Corona Energy	DD	-0.10			4303	401	-0.10	SH Gas
24/06/2019	Corona Energy	DD	418.10		69.68	4303	401	348.42	SH Gas
28/06/2019	British Gas	8437	89.36			4505	401	89.36	Cem Gas
28/06/2019	British Gas	8437	-89.36			4505	401	-89.36	Cem Gas
28/06/2019	British Gas	8437	89.36		4.25	4505	401	85.11	Cem Gas
Total Payments for Month			16,100.01	0.00	1,157.19			14,942.82	
Balance Carried Fwd			369,031.25						
Cashbook Totals			385,131.26	0.00	1,157.19			383,974.07	



Date: 26/07/2019

## Louth Town Council Current Year

Page: 1

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 1

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		158.67					158.67	
	Banked: 16/04/2019	100.00						
8381	Lloyds TSB Current/Deposit	100.00			201		100.00	Petty Cash
Total Receipts for Month		100.00	0.00	0.00			100.00	
Cashbook Totals		258.67	0.00	0.00			158.67	

Continued on Page 2

Date: 26/07/2019

## Louth Town Council Current Year

Page: 2

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 1

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/04/2019	Morrisons	1	8.40			4022	101	8.40	Postage
05/04/2019	Euro Garage Newmarket	3	37.98		6.33	4531	401	31.65	Fuel and Cans
09/04/2019	Wilkinsons	2	31.88		1.83	4020	101	30.05	Stationery
10/04/2019	Louth Trophy Centre	4	49.90			4100	601	49.90	2 x Arms of the Town
						362	0	-49.90	2 x Arms of the Town
						6000	601	49.90	2 x Arms of the Town
23/04/2019	Euro Garage Newmarket	5	20.00		3.33	4532	401	16.67	Fuel
25/04/2019	Halfords	6	35.00		5.83	4533	401	29.17	Emergency Kit for Van
29/04/2019	Morrisons	7	21.79		0.87	4023	101	20.92	ATM Supplies
<b>Total Payments for Month</b>			204.95	0.00	18.19			186.76	
<b>Balance Carried Fwd</b>			53.72						
<b>Cashbook Totals</b>			258.67	0.00	18.19			240.48	



Date: 26/07/2019

## Louth Town Council Current Year

Page: 1

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		53.72					53.72	
	Banked: 08/05/2019	150.00						
8400	Lloyds TSB Current/Deposit	150.00			201		150.00	Petty Cash
Total Receipts for Month		150.00	0.00	0.00			150.00	
Cashbook Totals		203.72	0.00	0.00			53.72	

Continued on Page 2

Date: 26/07/2019

## Louth Town Council Current Year

Page: 2

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
02/05/2019	Spar Fairfield Blakemore Retl	8	20.00		3.33	4533	401	16.67	Van Fuel
03/05/2019	WHSmith retail Ltd	9	8.40			4022	101	8.40	Stamps
08/05/2019	Wilkinsons	10	14.02		1.67	4020	101	12.35	Stationery
10/05/2019	Euro Garage Newmarket	11	20.01		3.34	4531	401	16.67	Cem Fuel
17/05/2019	Euro Garage Newmarket	12	20.00		3.33	4531	401	16.67	Cem Fuel
22/05/2019	MSR Newsgroup	13	7.32			4022	101	7.32	Stamps
30/05/2019	Euro Garage Newmarket	14	20.00		3.33	4531	401	16.67	Cem Fuel
<b>Total Payments for Month</b>			109.75	0.00	15.00			94.75	
<b>Balance Carried Fwd</b>			93.97						
<b>Cashbook Totals</b>			203.72	0.00	15.00			188.72	



Date: 26/07/2019

## Louth Town Council Current Year

Page: 217

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		93.97					93.97	
Banked: 18/06/2019		220.00						
8427	Lloyds TSB Current/Deposit	220.00			201		220.00	Petty Cash
Total Receipts for Month		220.00	0.00	0.00			220.00	
Cashbook Totals		313.97	0.00	0.00			93.97	

Continued on Page 218

Date: 26/07/2019

## Louth Town Council Current Year

Page: 218

Time: 10:08

## Cashbook 2

User: LMP

## Petty Cash

For Month No: 3

## Payments for Month 3

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
06/06/2019	Euro Garage Newmarket	15	25.00		4.17	4533	401	20.83	Van Fuel
07/06/2019	Euro Garage Newmarket	16	20.00		3.33	4531	401	16.67	Cem Fuel
12/06/2019	Wilkinsons	17	4.00			4020	101	4.00	Stationery
17/06/2019	Morrisons	18	24.12			4022	101	24.12	Stamps
19/06/2019	Euro Garage Newmarket	19	20.00		3.33	4531	401	16.67	Cem Fuel
<b>Total Payments for Month</b>			93.12	0.00	10.83			82.29	
<b>Balance Carried Fwd</b>			220.85						
<b>Cashbook Totals</b>			313.97	0.00	10.83			303.14	



25/07/2019

## Louth Town Council Current Year

Page 1

14:21

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2019

Month No: 3

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Governance and Finance</u>								
1002 Miscellaneous	0	0	50	50			0.0%	
1176 Precept	0	159,262	318,525	159,262			50.0%	
1190 Interest Received	3	9	300	291			2.9%	
<b>Governance and Finance :- Income</b>	<b>3</b>	<b>159,271</b>	<b>318,875</b>	<b>159,604</b>			<b>49.9%</b>	<b>0</b>
4020 Office Administration Costs	74	439	2,600	2,161		2,161	16.9%	
4022 Postage	24	48	200	152		152	24.1%	
4023 Meeting Expenses	0	58	300	242		242	19.5%	
4024 Councillors Expenses	0	52	800	748		748	6.5%	
4025 Insurances	0	5,193	6,500	1,307		1,307	79.9%	
4026 Fees and Subscriptions	0	2,222	2,400	178		178	92.6%	
4028 Audit Fee (Internal & External)	0	0	650	650		650	0.0%	
4750 Contingency	0	0	500	500		500	0.0%	
<b>Governance and Finance :- Indirect Expenditure</b>	<b>98</b>	<b>8,013</b>	<b>13,950</b>	<b>5,937</b>	<b>0</b>	<b>5,937</b>	<b>57.4%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(95)</b>	<b>151,258</b>						
<u>401 Community Resources Day to Day</u>								
1000 Property Income	0	1	250	249			0.4%	
1001 Allotment Rent Received	0	0	575	575			0.0%	
1002 Miscellaneous	0	0	100	100			0.0%	
1009 LCC Contribution (Grass)	0	0	2,969	2,969			0.0%	
1010 Interments	107	2,825	30,000	27,175			9.4%	
1011 Monuments	600	1,469	5,500	4,031			26.7%	
1012 Exclusive Burial Rights	760	2,370	8,000	5,630			29.6%	
1013 Plaques	0	0	220	220			0.0%	
1014 Chapel Rent	464	764	1,000	236			76.4%	
<b>Community Resources Day to Day :- Income</b>	<b>1,931</b>	<b>7,429</b>	<b>48,614</b>	<b>41,185</b>			<b>15.3%</b>	<b>0</b>
4001 Salaries	3,135	9,405	40,000	30,595		30,595	23.5%	
4002 Employers Costs Super / NI	559	1,678	12,000	10,322		10,322	14.0%	
4003 Grave Digging	0	0	3,900	3,900		3,900	0.0%	
4005 Community Payback Team	0	0	3,120	3,120		3,120	0.0%	
4027 Training	0	18	1,700	1,682		1,682	1.1%	
4104 Civic Property	0	0	500	500		500	0.0%	
4200 Clocks / Floodlights	0	502	1,800	1,298		1,298	27.9%	
4205 Christmas Lights / Celebrations	0	0	12,500	12,500		12,500	0.0%	
4210 Lovely Louth Competition	0	0	550	550		550	0.0%	
4220 CCTV Maintenance	0	0	4,515	4,515		4,515	0.0%	
4222 Street Furniture Maintenance	0	0	2,880	2,880		2,880	0.0%	
4223 Amenity Grass Cutting	1,653	4,959	16,530	11,571		11,571	30.0%	

Continued over page

25/07/2019

## Louth Town Council Current Year

Page 2

14:21

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2019

Month No: 3

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4280 Floral / In Bloom	0	0	3,000	3,000		3,000	0.0%	
4282 Hubbards Hills Mtce Contrib.	0	0	45,000	45,000		45,000	0.0%	
4285 Minor Mtce & Cleaning Services	252	543	4,700	4,157		4,157	11.5%	
4302 Security / Fire	0	0	1,500	1,500		1,500	0.0%	
4303 SH Utilities	348	969	3,951	2,982		2,982	24.5%	
4304 SH Communications	73	459	1,500	1,041		1,041	30.6%	
4306 SH Rates	0	5,524	5,400	(124)		(124)	102.3%	
4307 SH Building Maintenance	0	0	600	600		600	0.0%	
4308 SH Statutory Equipment Checks	0	0	250	250		250	0.0%	
4501 Cem Rates	0	678	2,516	1,838		1,838	27.0%	
4505 Cem Utilities	217	533	2,500	1,967		1,967	21.3%	
4506 Cem Communications	0	0	500	500		500	0.0%	
4520 Cem Maintenance-Supplies	685	740	1,800	1,060		1,060	41.1%	
4530 Cem Grass Cutting / Strimming	1,044	1,566	7,000	5,434		5,434	22.4%	
4531 Cem Fuel - Equipment	33	115	700	585		585	16.4%	
4532 Cem Waste Disposal	100	377	1,120	743		743	33.6%	
4533 Cem Vehicle Running Costs	21	67	6,000	5,933		5,933	1.1%	
4540 Cem Protective Clothing	0	13	600	587		587	2.2%	
4550 Cem Plants, Shrubs, Trees etc	0	0	400	400		400	0.0%	
4551 Cem General Repairs/Maint.	0	0	3,000	3,000		3,000	0.0%	
4552 Purchase of Plaques	0	0	50	50		50	0.0%	
4600 Cem Equipment Replacement	0	0	2,000	2,000		2,000	0.0%	
4750 Contingency	0	30	2,000	1,970		1,970	1.5%	
4751 GDPR Compliance	0	40	250	210		210	16.0%	
Community Resources Day to Day :- Indirect Expenditure	8,121	28,214	196,332	168,118	0	168,118	14.4%	0
<b>Movement to/(from) Gen Reserve</b>	<b>(6,190)</b>	<b>(20,785)</b>						
<u>402 Community Resources Projects</u>								
4296 Replacement Security Maglok	0	0	1,000	1,000		1,000	0.0%	
Community Resources Projects :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<u>403 Community Resources EM Reserve</u>								
9325 EMR Street Furniture	0	0	5,000	5,000		5,000	0.0%	
9346 EMR Christmas Illuminations	0	0	4,000	4,000		4,000	0.0%	
9534 EMR CEM Tree Surgery	0	0	650	650		650	0.0%	
9535 EMR CEM Workshop / Lodge	1,530	2,780	0	(2,780)		(2,780)	0.0%	2,780
9537 EMR CEM Vehicle Replacement	0	0	1,000	1,000		1,000	0.0%	
9611 EMR Contingency	0	0	21,000	21,000		21,000	0.0%	
Community Resources EM Reserve :- Indirect Expenditure	1,530	2,780	31,650	28,870	0	28,870	8.8%	2,780
6000 plus Transfer from EMR	1,530	2,780						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						

Continued over page



25/07/2019

## Louth Town Council Current Year

Page 3

14:21

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2019

Month No: 3

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>501 Personnel Day to Day</b>								
4001 Salaries	3,634	10,901	51,968	41,066		41,066	21.0%	
4002 Employers Costs Super / NI	1,088	3,264	16,500	13,236		13,236	19.8%	
4008 Clerk Travel Expenses	0	0	250	250		250	0.0%	
4027 Training	9	35	500	466		466	6.9%	
Personnel Day to Day :- Indirect Expenditure	<b>4,731</b>	<b>14,199</b>	<b>69,218</b>	<b>55,018</b>	<b>0</b>	<b>55,018</b>	<b>20.5%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,731)</b>	<b>(14,199)</b>						
<b>601 Town Council Day to Day</b>								
4052 Tourism/promotions	0	0	1,000	1,000		1,000	0.0%	
4089 Citizens Advice Bureau	0	0	1,000	1,000		1,000	0.0%	
4090 Grants S137 Open Resource	0	0	4,000	4,000		4,000	0.0%	
4100 Civic Expenses	0	305	2,200	1,895		1,895	13.9%	50
4102 Mayoral Allowance	0	0	1,000	1,000		1,000	0.0%	
4103 Mayors Serjeant Expenses	325	325	650	325		325	50.0%	
4105 Election Expenses	0	0	4,000	4,000		4,000	0.0%	
4106 Deputy Mayor's Expenses	0	0	250	250		250	0.0%	
4111 Remembrance Day Parade Grant	0	0	800	800		800	0.0%	
4309 Principal Loan Repayment	0	0	20,514	20,514		20,514	0.0%	
4311 Flood Schemes Maintenance	0	0	12,391	12,391		12,391	0.0%	
Town Council Day to Day :- Indirect Expenditure	<b>325</b>	<b>630</b>	<b>47,805</b>	<b>47,175</b>	<b>0</b>	<b>47,175</b>	<b>1.3%</b>	<b>50</b>
6000 plus Transfer from EMR	0	50						
<b>Movement to/(from) Gen Reserve</b>	<b>(325)</b>	<b>(580)</b>						
<b>602 Town Council Projects</b>								
4294 Flood Memorial Centenary Renov	0	0	1,000	1,000		1,000	0.0%	
Town Council Projects :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<b>603 Town Council EM Reserves</b>								
9362 EMR Civic Property	0	15	0	(15)		(15)	0.0%	15
9363 EMR Flood Aleviation Scheme	0	0	534	534		534	0.0%	
9384 Sp Project Speed Signs	0	0	500	500		500	0.0%	
9605 EMR Tourism	0	0	1,000	1,000		1,000	0.0%	
9607 EMR Election Expenses	0	0	3,000	3,000		3,000	0.0%	
9609 EMR Funding for Sports Assets	0	0	1,000	1,000		1,000	0.0%	
9610 EMR Anniversary of Louth Flood	0	0	500	500		500	0.0%	
Town Council EM Reserves :- Indirect Expenditure	<b>0</b>	<b>15</b>	<b>6,534</b>	<b>6,519</b>	<b>0</b>	<b>6,519</b>	<b>0.2%</b>	<b>15</b>
6000 plus Transfer from EMR	0	15						
6001 less Transfer to EMR	0	6,534						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(6,534)</b>						

Continued over page

25/07/2019

## Louth Town Council Current Year

Page 4

14:21

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2019

Month No: 3

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,934	166,700	367,488	200,788			45.4%	
Expenditure	14,805	53,852	367,488	313,637	0	313,637	14.7%	
<b>Net Income over Expenditure</b>	<u>(12,871)</u>	<u>112,848</u>	<u>0</u>	<u>(112,848)</u>				
plus Transfer from EMR	1,530	2,845						
less Transfer to EMR	0	6,534						
<b>Movement to/(from) Gen Reserve</b>	<u>(11,341)</u>	<u>109,159</u>						



25/07/2019

## Louth Town Council Current Year

Page 1

14:19

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 Earmarked Reserves	0.00		0.00
321 EMR Flood Memorial	1,000.00	-1,000.00	0.00
322 EMR CCTV refurbishment	9,637.00		9,637.00
325 EMR Street Furniture	17,234.00	5,000.00	22,234.00
326 EMR Anniversary of Louth Flood	0.00	500.00	500.00
327 EMR Contingency	0.00	21,000.00	21,000.00
329 EMR Quality Council / Office	4,245.00		4,245.00
337 EMR Conservation Area	500.00		500.00
338 EMR Civic Events	1,889.00		1,889.00
339 EMR War Memorial	3,000.00		3,000.00
340 EMR Grants 137 Reserve	66.00		66.00
346 EMR Christmas Illuminations	0.00	4,000.00	4,000.00
347 EMR Art Trail	1,000.00		1,000.00
348 EMR IT Replacement	3,861.00		3,861.00
349 EMR Civic Regalia	649.00		649.00
352 EMR TCP Floral Enhancement	1,921.00		1,921.00
359 EMR Accommodation	4,722.00		4,722.00
360 EMR Cem External Wall	4,000.00		4,000.00
362 EMR Civic Property	1,615.00	-64.90	1,550.10
363 EMR Flood Alleviation Scheme	25,966.00	534.00	26,500.00
364 EMR Clerks Training	2,540.00		2,540.00
365 EMR Accom Office Equip / Stor	2,000.00		2,000.00
366 EMR Cemetery Planting Project	458.00		458.00
370 EMR Cemetery Gates	1,500.00		1,500.00
380 EMR Cem Road Maintenance	2,000.00		2,000.00
381 EMR Cem Equipment Replacement	4,434.00		4,434.00
382 EMR Cem Tree Surgery	730.00	650.00	1,380.00
383 EMR Cem Workshop/Lodge	16,398.00	-2,780.00	13,618.00
384 EMR Cemetery Facilities	0.00	0.00	0.00
385 EMR Vehicle Replacement	13,658.00	1,000.00	14,658.00
386 EMR Cemetery Facilities	3,347.00		3,347.00
390 EMR Accom Roof	5,622.00		5,622.00
391 EMR Accom Boiler	10,000.00		10,000.00
392 EMR Accom Structural	3,860.00		3,860.00
393 EMR Accom Car Park	1,000.00		1,000.00
394 EMR Street Signs / Furniture	12,780.00		12,780.00
395 EMR SH Internal Decorating Foy	1,500.00		1,500.00
396 EMR Speed Signs	12.00	500.00	512.00
397 EMR Tourism	1,115.00	1,000.00	2,115.00
398 EMR Elections	8,000.00	3,000.00	11,000.00
399 EMR Funding for Sports Assets	0.00	1,000.00	1,000.00
	<b>172,259.00</b>	<b>34,339.10</b>	<b>206,598.10</b>

25/07/2019

Louth Town Council Current Year

Page 1

14:19

**Detailed Balance Sheet - Excluding Stock Movement****Month 3 Date 30/06/2019**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Refunds	20,866
201	Lloyds TSB Current/Deposit	369,031
210	National Savings Bank	109,651
220	Petty Cash	221
<b>Total Current Assets</b>		<b>499,769</b>
<u>Represented by :-</u>		
301	Current Year Fund	112,848
310	General Reserve	180,322
322	EMR CCTV refurbishment	9,637
325	EMR Street Furniture	22,234
326	EMR Anniversary of Louth Flood	500
327	EMR Contingency	21,000
329	EMR Quality Council / Office	4,245
337	EMR Conservation Area	500
338	EMR Civic Events	1,889
339	EMR War Memorial	3,000
340	EMR Grants 137 Reserve	66
346	EMR Christmas Illuminations	4,000
347	EMR Art Trail	1,000
348	EMR IT Replacement	3,861
349	EMR Civic Regalia	649
352	EMR TCP Floral Enhancement	1,921
359	EMR Accommodation	4,722
360	EMR Cem External Wall	4,000
362	EMR Civic Property	1,550
363	EMR Flood Alleviation Scheme	26,500
364	EMR Clerks Training	2,540
365	EMR Accommodation Office Equip / Stor	2,000
366	EMR Cemetery Planting Project	458
370	EMR Cemetery Gates	1,500
380	EMR Cem Road Maintenance	2,000
381	EMR Cem Equipment Replacement	4,434
382	EMR Cem Tree Surgery	1,380
383	EMR Cem Workshop/Lodge	13,618
385	EMR Vehicle Replacement	14,658
386	EMR Cemetery Facilities	3,347
390	EMR Accommodation Roof	5,622
391	EMR Accommodation Boiler	10,000
392	EMR Accommodation Structural	3,860
393	EMR Accommodation Car Park	1,000
394	EMR Street Signs / Furniture	12,780
395	EMR SH Internal Decorating Foy	1,500
396	EMR Speed Signs	512
397	EMR Tourism	2,115
398	EMR Elections	11,000
399	EMR Funding for Sports Assets	1,000
<b>Total Equity</b>		<b>499,769</b>



Date: 25/07/2019

Louth Town Council Current Year

Page 1

Time: 14:10

**Bank Reconciliation Statement as at 30/06/2019  
for Cashbook 1 - Lloyds TSB Current/Deposit**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds TSB Deposit Account	21/03/2019	4	69,439.71
Lloyds TSB Current Account	28/06/2019	17	302,917.40
			<hr/> 372,357.11
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
13/06/2019 8422 Glendale Countryside Ltd		3,236.50	
28/06/2019 8437 British Gas		89.36	
28/06/2019 8437 British Gas		-89.36	
28/06/2019 8437 British Gas		89.36	
			<hr/> 3,325.86
			369,031.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			369,031.25
		<b>Balance per Cash Book is :-</b>	<b>369,031.25</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 25/07/2019

Louth Town Council Current Year

Page 1

Time: 14:13

**Bank Reconciliation Statement as at 30/06/2019  
for Cashbook 2 - Petty Cash**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/06/2019	19	220.85
			<u>220.85</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			220.85
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			220.85
		<b>Balance per Cash Book is :-</b>	<b>220.85</b>
		<b>Difference is :-</b>	<b>0.00</b>