

Explanation of variances – pro forma

Name of smaller authority: **Levensh Town Council**
 County area (local councils and unitary authorities): **Levensh**

Insert figures from Section 2 of the AGAR in all BLUE highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200).
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses (flags below based on figures input. DO NOT OVERWRITE THESE BOXES)	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	314,947	354,926					
2 Precept or Rates and Levies	243,084	269,269	26,202	10.78%	NO		
3 Total Other Receipts	37,882	46,887	8,705	22.98%	YES		The County Council agreed to contribute to amenity grasscutting (a service devolved by them to the Town in 2018/19) in the sum of £2,969. In 2018/19 there was a slight rise in the number of memorial permissions granted. From £5,217 in 2017/18 to £6,059 in 2018/19 - Difference = £842 2018/19 has also seen a significant rise in the number of grave spaces reserved from £4,490 in 2017/18 to £9,439 in 2018/19 a difference of £4,949 Total variance explained = 2,969+842+4949= £8,780. Unexplained variance = £0
4 Staff Costs	80,502	91,203	10,801	13.42%	NO		
5 Loan Interest/Capital Repayment	20,513	20,513	0	0.00%	NO		
6 All Other Payments							In 2018/19 the County Council devolved services to the Town Council, total net cost to Council £7,495. The Council were also required to pay rates on their offices in 2018/19 of £5,400 when in 2017/18 they had been granted a dispensation of 100%. In 2018/19 the Council were required to make the first payment to the Environment Agency of £11,914 in relation to a Flood Alleviation Scheme built on the edge of the town to protect the town from flooding, which was finished in 2017 and which the Council agreed to contribute to. In 2018/19 the Council were required to undertake remedial work to overhead catenary wires from which the Town's Christmas Lights are hung, this was at a cost of £7,152.73. Total variance explained = 7495+5400+11,914+7152.73= £31,961.73 = Unexplained variance of £128.27
7 Balances Carried Forward	354,926	386,921	32,090	22.93%	YES	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	350,679	366,713				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,292,843	1,301,219	18,355	1.43%	NO		
10 Total Borrowings	57,725	39,189	-18,537	32.11%	YES		In 2018/19 the value of total borrowings has decreased because £20,513 (see box 5) has been made in repayments. This loan is in effect a mortgage where scheduled payments of capital and interest on PWLB borrowings are made. Of the £20,513 repaid in 2018/19 £18,707.66 are capital repayments and £1,805.74 are interest payments. The loan will be repaid in 2021.

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)