

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Community Resources Committee, Planning Committee and Personnel Committee which will be held on Tuesday 30th January 2024 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. Written representation can also be considered rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 25th Day of January 2024

Prior to the commencement of the meeting a minutes silence will be observed to remember Councillor Sue Crew who unexpectedly passed away peacefully on 13th January 2024.

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, decd., Membership: All Cllrs.)

1. Election of Chairman

Committee to receive nominations for and to elect a Chairman of the Planning Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

2. Election of Vice Chairman

Committee to receive nominations for and to elect a Vice Chairman of the Planning Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

3. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 9th January 2024.

6. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 01-30-24). (Attached).

7. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

8. LCC Consultation – Louth Town Centre – your thoughts

Committee to receive a copy of the above survey for information which is also available online at <https://www.letstalk.lincolnshire.gov.uk/louth>, note that the closing date for responses is 1st March 2024 and resolve that a draft corporate response should be formulated by the Planning Working Group, of which all Councillors are members, to be ratified at the next Planning Committee meeting on 20th February 2024.

9. National Grid Electricity Transmission – Grimsby to Walpole

Following circulation of details of the above by email on 22nd January and 25th January (detailed information can also be found by typing the following into your browser: <https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/grimsby-to-walpole>), Committee to receive feedback from the online briefing, attended by Cllr. Lamb and arrange to formulate a corporate response to the proposals. Deadline for receipt of responses is 13th March 2024.

10. Next Meeting

Committee to note that the date of the next scheduled Planning Committee meeting is 20th February 2024.

COMMUNITY RESOURCES COMMITTEE
(Chairman: Cllr. D. Hobson, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Community Resources Committee Meeting held on 31st October 2024.

4. Annual Town Meeting

Committee to consider arrangements for the above.

5. Polling Place

Following discussion on 31st October 2023 when it was resolved to suggest The Sessions House as a replacement polling place for the British Legion Hall in St. James' Ward, Louth. Committee to note that ELDC has confirmed that it would like to use The Sessions House and has confirmed that it will require the venue on 2nd May 2024 between the hours of 6.30am and 10.15pm. Committee to resolve upon charges for this and key holders to note that they may be required to open/close up.

6. Fun and Friendship Day

Committee to note that the above will take place at the Priory Hotel on Sunday 5th May 2024 and consider nominating representatives to oversee:

- a) A stall within the grounds of the Priory, promoting the Town Council
- b) Tours of the Sessions House
- c) Use of the Sessions House car park for dancing display

7. Closed Session

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, confidential and commercial nature in relation to:

- a) **London Road Lease with Magna Vitae** – Committee to receive correspondence regarding its lease from Magna Vitae.
- b) **Old Mill House** – Committee to receive correspondence and consider the way forward.
- c) **Mayor's Social Chain** – Committee to consider quotes for repairs.

8. Next Meeting

Committee to note that the date of the next scheduled Community Resources Committee meeting is 19th March 2024.

PERSONNEL COMMITTEE**(Chairman: Cllr. Mrs. J. Makinson-Sanders, Membership: Cllrs. Ballard, Baskett, Filer, Hobson, Horton)****1. Election of Vice Chairman**

Committee to receive nominations for and to elect a Vice Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

2. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

4. Minutes

To approve as a correct record the notes of the Personnel Committee Meeting held on 31st October 2023.

5. Mayor's Serjeant - Uniform

Committee to consider approving a request from the above that a winter coat for her use when on duty be purchased.

6. Appraisals

Committee to note that the Town Clerk is currently undertaking appraisals of other staff. Committee to resolve upon who will appraise the Town Clerk for 2023/24.

7. Dignity at Work/in Council Policy

Committee to consider approving the above draft policy for adoption.

8. Local Council Award Scheme – Foundation Award

Committee to receive an update and resolve upon the way forward.

9. Closed Session

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party and confidential nature in relation to Personnel:

- a) Holidays
- b) Sickness
- c) Accidents

10. Next Meeting

Committee to note that the date of the next scheduled Personnel Committee meeting is 9th April 2024.

01-09-24 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 9th JANUARY 2024**

Councillor Mrs. S. Crew (SC) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), L.M. Cooney (LMC), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (KP), J. Simmons (JS), P. Starsmore (PS).

Councillors not present: M. Barnes (MB), G.E. Horton (GEH), Mrs. P.F. Watson (Mrs. PFW).

The Town Clerk Mrs. L.M. Phillips, the Town Clerk's Assistant Miss S. Chitauro and one member of the public were also in attendance.

P101. Apologies for Absence

Apologies for absence were received from GEH and Mrs. PFW.

P102. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. DH – Items 4 and 5 as a member of East Lindsey District Council (ELDC)
- b. Cllr. Mrs. JMS – Items 4, 5 as a member of ELDC and item 6 as an ELDC representative on the Louth Transport Board.
- c. Cllr. JS – PA 8 as an acquaintance of the applicant.
- d. Cllr. PS – PA 1 as a neighbour of the site.

NB: Cllr. JD left the room at 8.40pm

P103. Minutes

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 12th December 2023 be approved as the minutes.

NB: Cllr. JD re-entered the room at 8.41pm

P104. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 01-09-24) and **RESOLVED** as follows:

- a. N/105/01181/23 – To strongly object to this application reiterating its original objection of 11th July 2023 on the grounds of: 1) Vitality and Viability of Town Centre. Councillors were concerned that this edge of town development would draw residents away from the Town Centre to shop and relax, thereby causing businesses and shops to close in the Town Centre. The Council did not feel that visitors to the Northfields site from outside of the town's boundary would venture into town as well as visit the site. All would visit the site and then go home. The Council felt an S.106 agreement was required, and that part of these monies should provide a free shuttle bus from the Northfields site into the Town Centre and back. District Councillors were asked to ensure that the town received some help from S.106 monies in this case. 2) Traffic generation / Access and highway safety. Councillors were concerned about the increase in traffic that these proposals would generate both at the junction of Grimsby Road and North Holme Road (an already very difficult junction to traverse) and at an already small, very busy and dangerous roundabout (Northfields). The Council felt this would have a serious effect on the safety of both drivers and pedestrians in the area. The Council is also concerned about proposals for pedestrian and cycle access over the bypass, a very busy trunk road. It does not feel that this would be safe. There have been at least 3 accidents and a number of deaths just up from the roundabout in recent months. The Council felt that such issues needed to be addressed and mitigated before permission considered. 3) Design and appearance. In summary, the Council is aware that many will support these proposals and it acknowledges that many will find this kind of development more convenient and will welcome it.

Nevertheless, as has been seen in many other towns, such as nearby Scunthorpe, edge of town developments do contribute to the death of existing town centres and Louth Town Council must make all attempts to protect Louth town centre. It does note that there are many representations on ELDC's website in support, but it would point out that many of these have been generated from developer advertising which provided an easy means for supporters to contact the Council while objectors were not given the same assistance. Many of these letters of support are also from members of the public who do not live in Louth, some living very distantly. The Council would point out that there is a definite problem with connectivity of this site to the town centre, especially for pedestrians and with the threat of other changes in the town as part of Active Travel Scheme proposals and proposed increases in the price of parking in the town by ELDC it is felt that this development is not conducive with preserving the town centre and will negatively impact the vitality and viability of the town. The Council firmly believes that this development is in the wrong place and would implore ELDC not to make a decision on it until proper surveys have been carried out regarding traffic, access and highway safety and mitigations agreed. Finally, many of the documents (reports, plans etc) uploaded to ELDC's website as evidence for the development are inaccessible, an error message being returned saying that the document is unavailable. Therefore, proper consultation/consideration has proved difficult.

- b. To support all other applications.

P105. Planning Correspondence

The Committee noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Refused – N/105/02017/23 – Planning Permission – 125 Crowtree Lane - LN11 0QW – LTC Objected.
- ii. ELDC Approved – N/105/01668/23 – Planning Permission – 5 Trinity Lane, LN11 8DL – LTC Supported 19/09/23.
- iii. ELDC Approved – N/105/02078/22 – Planning Permission – Kenwick News, LN11 8EH – LTC Supported 12/12/23.
- iv. ELDC Approved – N/105/02067/23 – Planning Permission – 30 Victoria Road, LN11 0BX – LTC Supported 12/12/23.
- v. ELDC Approved – N/105/01975/23 – Planning Permission – 14-16 Aswell Street, LN11 9BA – LTC Supported 31/10/23.

b. Temporary Traffic Restrictions

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals Ltd.
REASON FOR RESTRICTION: Pole Testing.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Stewton Lane (Between 1000m and 1500m East of Hawker Drive).
PERIOD OF RESTRICTION: 09/01/2024 – 09/01/2024, 9:30 – 15:30 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: Emergency – burst main.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Monks Dyke Road (Between Trinity Lane and a point 75m South).
PERIOD OF RESTRICTION: 03/01/2024 – 09/01/2024 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- iii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: New Water Connection.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – High Holme Road (Between Broadbank and Mill Lane).
PERIOD OF RESTRICTION: 10/01/2024 – 12/01/2024 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
- iv. ORGANISATION RESPONSIBLE FOR RESTRICTION: Lincolnshire County Council
REASON FOR RESTRICTION: All events and weekly markets.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Cornmarket; Butcher Lane; The Shambles; Market Place Car Park.

PERIOD OF RESTRICTION: 01/01/2024 – 31/12/2024 (Restrictions to be implemented for various days as and when required during this period. Signage will be displayed on site in advance). It was agreed that the Town Clerk should query this with LCC. Cllrs. felt the proposal offered too wide a catchall. Events should not be a fait accompli, each should have to seek its own separate permission and all should be individually consulted upon.

v. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** OCU Group

REASON FOR RESTRICTION: New electrical connection

NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Stewton Lane (Between 350m and 500m East of Hawker Drive).

PERIOD OF RESTRICTION: 22/01/2024 – 25/01/2024 (Restrictions to be implemented for 4 days as and when required during this period. Signage will be displayed on site in advance).

c. **Proposed No Waiting at Any Time Order – Fairfield Industrial Estate**

Lincolnshire County Council offered the following response to Louth Town Council's comments regarding the proposed No Waiting at Any Time Order at Fairfield Industrial Estate: Whilst we appreciate your request for further restrictions, we feel that the proposal offers a fair balance for road users' safety whilst still offering some safe parking. The development of the new services are utilised by all types of road user, however, the available car parks cannot facilitate all types of vehicles – this proposal offers a small amount of parking spaces to enable these vehicle types to utilise the amenities. As a result, we do not intend on extending the restrictions any further at this moment in time. However, once the restrictions are installed should issues persist and the local councillors supports the request, we can revisit and assess the site again and determine if further restrictions are necessary. It was agreed that the Town Clerk should reply and confirm that as users of the road Councillors knew there was a problem and did not agree with LCC's findings. Councillors felt that measures should go further now and that might save money in the long run.

P106. Louth Transport Board – Engagement on Options for Louth Town Centre

It was noted that Lincolnshire County Council had confirmed the following:

“The decision has been taken to amend the survey to allow more opportunity for ideas for the town centre to be expressed, while better reflecting the outcomes of the previous surveys carried out by the Town Council and ELDC.

Given this, more time is required for the planning and the actual engagement, therefore this is a revised timeline for the engagement:

- a. Engagement activities to commence 22nd January 2024.
- b. 2 drop-in sessions to be held in Louth Market.
- c. Survey closes 1st March 2024.
- d. Report with results of survey to be provided to ad-hoc meeting of Louth Transport Board mid-April.
- e. Decision to be taken by Louth Transport Board.
- f. If Traffic Regulation Order changes are required – consultation to be carried out.
- g. Implementation of new measures not requiring a Traffic Regulation Order – early summer 2024 (subject to Pavement Café license and event approval processes).
- h. Implementation of measures requiring new (or amendment to existing) Traffic Regulation Orders – Autumn/Winter 2024.”

The Council agreed that the Town Clerk should write to Lincolnshire County Council to a) invite them to attend a forthcoming Louth Town Council Planning Meeting to clarify the County Council's vision for Louth and what it would ultimately like to see achieved via these consultations, b) confirm the dates on which the drop in sessions would take place and c) express the Council's concern that at this time of year, footfall through the market can be reduced especially if there is inclement weather and ask if there were any contingency plans to mitigate for this e.g., would another drop in session be organised if on one of those originally scheduled it snows or is rainy? Also, would the sessions cover weekdays as well as weekends as there was concern that if a session does not take place on a Saturday, those who work in the week would entirely miss out.

P107. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 30th January 2024.

The Meeting Closed at 9.18pm.

Signed _____ (Chairman) Dated _____

Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
1	ELDC	N/105/ 02486/23	Planning Permission	Mr. Chapman	Change of use and alterations to 1no. existing dwelling to create 2no. dwellings.	Land at 119 Eastfield Road, Louth - Trinity Ward	No	New	PWG not held.	09/02/2024
2	ELDC	N/105/ 00014/24	Planning Permission	Mr. E. Denby	Replacement UPVC windows and doors (works already completed).	117 Church Street, Louth, LN11 9DE - Priory Ward	Yes	New	PWG not held.	06/02/2024
3	ELDC	N/105/ 00060/24	Section 73 Application	C & L Fairburn Property Developments Ltd.	Section 73 application to vary condition no. 8 (noise attenuation scheme) and condition no. 14 (unidentified contamination) and removal of condition no. 9 (highway works), as previously imposed on planning permission reference N/105/00685/23 for the erection of 34no. dwellings and associated garages, construction of a vehicular access, pedestrian access and ramp, provision of an attenuation pond and associated landscaping.	Land West of Playing Fields, Monks Dyke Road, Louth - Priory Ward	No	New. N/105/00685/23 - Louth Town Council objected to this application on 23rd May 2023 on the grounds of Overbearing Nature of Proposal, Traffic generation, Access and Highway Safety, Loss of Ecological Habitats. The Council is concerned that 34 dwellings on this small site is too many and that the proposal is therefore overbearing and in turn will generate a huge amount of new traffic on Monks Dyke Road where there are already problems. It feels that the access to this site, onto a very busy road, where on street parking is prolific and limits the space available for moving vehicles to manoeuvre in, whilst also being located on a very bad bend is extremely dangerous and could lead to issues for both vehicles and the many many pedestrians, especially children who pass along the road daily on their way to and from the three schools which are in very close proximity. Finally, the site is diverse in wildlife, flora and fauna and the Council was concerned that this would be lost at the environments detriment	PWG not held.	14/02/2024

PLANNING COMMITTEE 30th JANUARY 2024
PLANNING CORRESPONDENCE TO NOTE

1. ELDC Planning Decisions

- a. ELDC Approved – N/105/01969/23 – Listed Building Consent – Stables and Cart Store, LN11 0LL – LTC Objected 31/10/23.
- b. ELDC Approved – N/105/02244/23 – Planning Permission – 240 Eastgate, LN11 8DA – LTC Supported 12/12/23.
- c. ELDC Approved – N/105/01968/23 – Planning Permission – Stables and Cart Store, LN11 0LL – LTC Objected 31/10/23.
- d. ELDC Approved – N/105/02216/23 – Planning Permission – The Paddocks, LN11 9QT – LTC Supported 12/12/23.
- e. ELDC Approved – N/105/02219/23 – Planning Permission – 41 Priory Close, LN11 9AS – LTC Supported 12/12/23.
- f. ELDC Approved – N/105/02178/23 – Listed Building Consent – 19 Mercer Row, LN11 9JG – LTC Supported 12/12/23.
- g. ELDC Approved – N/105/01134/23 – Planning Permission – Louth County Hospital, LN11 0EU – LTC Supported 31/10/23.
- h. ELDC Approved – N/105/02079/23 – Listed Building Consent – 17 Cormmarket, LN11 9QA – LTC Supported 21/11/23.
- i. ELDC Approved – N/105/02078/23 – Planning Permission – 17 Cormmarket, LN11 9QA – LTC Supported 21/11/23.
- j. ELDC Approved – N/105/02397/23 – Listed Building Consent – 32 Eastgate, LN11 9NG – LTC Supported 09/01/24.
- k. ELDC Approved – N/105/02297/23 – Planning Permission – Rodden and Cooper, LN11 0WA – LTC Supported 12/12/23.
- l. ELDC Approved – N/105/01921/23 – Approval of Reserved Matters – Land West off Grimsby Road, Louth – LTC Supported 31/10/23.
- m. ELDC Approved – N/105/02130/23 – Planning Permission – Co-op Supermarket, LN11 0LT – LTC Supported 09/01/24.

2. Temporary Traffic Restrictions

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals Ltd.
REASON FOR RESTRICTION: Emergency – Openreach repairs to restore customers out of service.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – B1200 St. Mary’s Lane (Between Westgate and a point 130m East).
PERIOD OF RESTRICTION: 09/01/2024 – 11/01/2024 (Restrictions to be implemented for 3 days as and when required during this period. Signage to be displayed on site in advance).
- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water.
REASON FOR RESTRICTION: Emergency – Leaking mains repair.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Northgate (Between Eastgate and Eve Street).
PERIOD OF RESTRICTION: 16/01/2024 – 22/01/2024 (Restrictions to be implemented for 5 days as and when required during this period. Signage to be displayed on site in advance).
- c. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water.
REASON FOR RESTRICTION: Leaking mains repair.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Park Avenue (Between 125m and 200m South of Eastfield Road).
PERIOD OF RESTRICTION: 17/01/2024 – 23/01/2024 (Restrictions to be implemented for 5 days as and when required during this period. Signage to be displayed on site in advance).



Addressee

Ref: Lincolnshire County Council
Louth Transport Board
County Offices
Newland
Lincoln LN1 1YL

Jan/Feb 2024

Dear

Subject: Louth town centre – your thoughts

Thank you for your interest in the Louth town centre engagement.

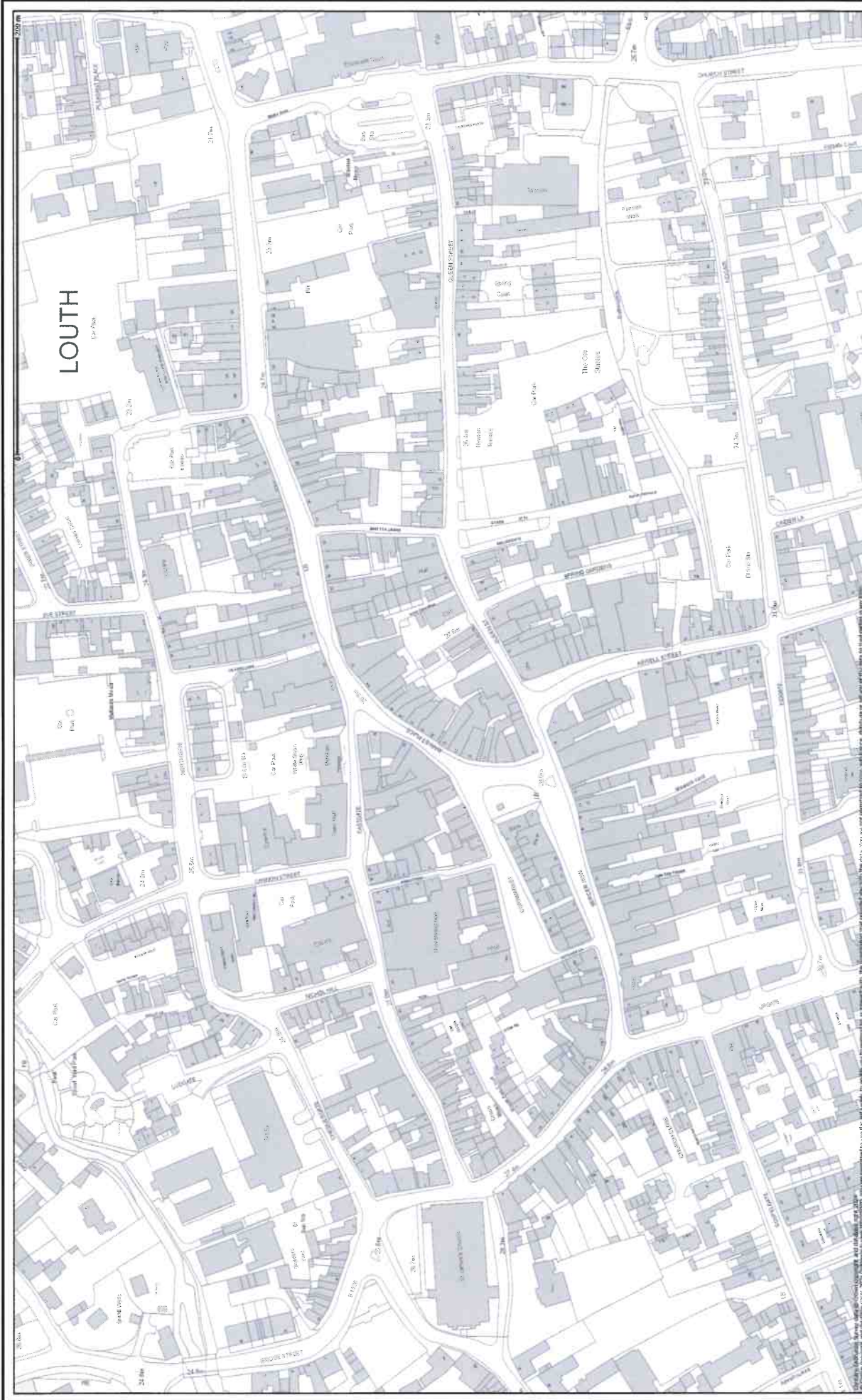
Please find attached a paper copy of the survey.

Alongside the survey, you also have the opportunity to suggest where you'd like to see cycle parking racks in the town centre. To do this, please use the map included and place a mark within the outlined boundary where you'd like them to be.

Once complete, please return the documents to the following address before the 1st March 2024:

Freepost RSTY-UXJB-ARHK
Lincolnshire County Council
Louth Transport Board
County Offices
Newland
Lincoln
LN1 1YL

Yours sincerely



 <p>Lincolnshire COUNTY COUNCIL <i>Working for a better future</i></p>	<p>Louth Town Centre</p> <p>Cycle Parking</p>	 <p>N</p>	<p>Scale 1:1750</p>
<p>© Crown copyright and database rights 2024 Ordnance Survey 100025370. You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data. You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.</p>			

Louth town centre – your thoughts

The Active Travel experimental trial in Louth ran for 18-months to explore different ways to encourage people to take more time when visiting the centre of the town.

That scheme concluded in September last year and we've returned everything to the way it was before the trial started in March 2022.

Now, the Louth Transport Board (the Board) is looking at what can be done next to further boost the middle of the market town and encourage visitors to make the most of the businesses and services there.

Representing Louth residents, businesses, and visitors, the Board is made up of councillor and officer representatives from:

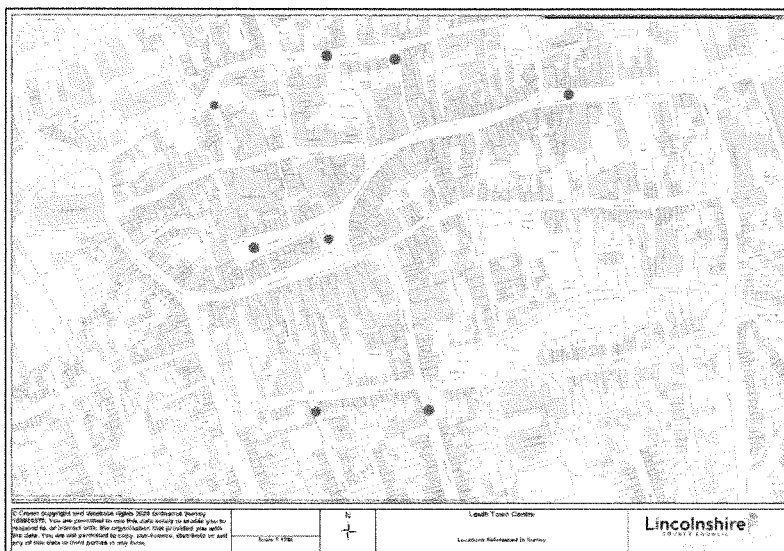
- Lincolnshire County Council
- East Lindsey District Council and
- Louth Town Council

At its meeting of 7 November 2023, the Board discussed results from previous surveys carried out by East Lindsey District Council and Louth Town Council. They also considered options for future alternative use of space in the town centre, and would now like to hear your views and ideas on them.

The Board will use the results as part of the decision-making process about the future of Louth town.

We will publish a report from this engagement on Let's talk Lincolnshire website (www.letstalk.lincolnshire.gov.uk/louth) and we will update the page with the decisions taken and any next steps that may follow. This might include additional engagement, depending on the decisions made.

This survey will help inform Louth Transport Board of your views on Market Place and wider town centre. The map indicates the locations in Louth town centre we will explore with you in the survey.



Please return the completed survey by 01 March 2024 using the self-addressed envelope provided with this letter.

Privacy information

Your responses to this survey are intended to be anonymous. When completing open text responses, remember not to include personal or sensitive information.

We only use the information you provide for the purposes of creating a summary report. We will share the report with the Transport Board and we will publish it on Let's talk Lincolnshire website. We will only ask you to provide the minimum amount of information we need in order to do this.

Your information is only shared where necessary and where the law allows it. We will only keep your information for as long as is necessary, and in line with our retention schedules; you can access them at

<https://www.lincolnshire.gov.uk/directory-record/65606/community-engagement>

For further information on how we process your information, see our privacy notice at <https://www.lincolnshire.gov.uk/surveyprivacy>

Section 1 – Cornmarket

The Cornmarket is currently used as space for market stalls on market days (Wednesday, Friday and Saturday) and for parking at other times (a mixture of 30 minutes waiting on a Monday, Tuesday and Thursday, and disabled parking spaces).

The Board discussed the following options for the Cornmarket.

Option 1

Leave as existing - space for market stalls on market days (Wednesday, Friday and Saturday) and for parking at other times (a mixture of 30 minutes waiting on a Monday, Tuesday and Thursday, and disabled parking spaces)

Option 2

Seasonal scheme – in summer part or all of the Cornmarket could be used for events, pavement cafés and the market, so creating a lively vibrant area in the town centre for the enjoyment of visitors, residents, community organisations and businesses. However, it would mean that you may be unable to drive into and park in the Cornmarket when the seasonal scheme is in place.

Option 3

A full time closure to create permanent community area. This will mean that parking on the Cornmarket would not be available at all.

The Board's preferred option is Option 1 – leave as existing. The Board feels that this gives a balance of parking, makes the businesses around the Cornmarket and Market Place accessible and creates space for the market.

- 1 The Board's preferred option is Option 1 – leave as existing. Which is your preferred option? (Select one response)

	Option 1 – leave as existing
	Option 2 – seasonal scheme
	Option 3 – full time closure
	Other

- 2 Please provide any additional comments on why you have answered this way or use the space to share any other ideas you have for the Cornmarket.

Section 2 – Market Place

The Market Place is currently used as space for market stalls on market days (Wednesday, Friday and Saturday) and for general parking at all other times (non-market days). This parking is unrestricted.

The Louth Transport Board discussed the following options for the Market Place:

Option 1

Leave as existing - as space for market stalls on market days (Wednesday, Friday and Saturday) and for general parking at all other times (non-market days). This parking is unrestricted.

Option 2

Amend parking area dependent on whether parking will be displaced from other locations. For example, if your preference is for the Cornmarket to be used in summer for events / pavement cafes, this will change the parking provision within the town centre and there may be a need to create or maintain parking elsewhere to compensate, for example in the Market Place.

Option 3

Use the space differently on days that it is not used for the market for example for pavement cafés and / or space for events. This would mean that you may not be able to drive into and park in the Market Place when pavement cafés or events are in operation.

The Board's preferred option is Option 3. The Board feels that this central, high profile area in the town centre could be used to create a vibrant focal point with pavement cafés and events, so enhancing the ambience in the town centre to the benefit of all.

- 3 The Board's preferred option is Option 3 – use the space differently for example for pavement cafés, events. Which is your preferred option? (Select one response)

	Option 1 – leave as existing
	Option 2 – amend parking area dependent on whether parking will be displaced from other locations
	Option 3 – use the space differently for example for pavement cafés or events. We will explore this option including your ideas further in Section 3 of the survey

- 4 Please provide any additional comments on why you have answered this way (Market Place)

Section 3 - Different use of the Market Place

The Board would like to explore their preferred option (Option 3 - use the space differently) in more detail before making any decisions. We would also like to know your ideas on different use of the Market Place.

We will be asking you specific questions about:

- Pavement cafés
- Community events
- Your ideas about different use of the Market Place

This would help us understand the options better. We will report the findings to the Transport Board.

Different use of the Market Place - pavement cafés

We would like to explore the potential interest from relevant businesses who may like to run pavement cafés. You can read more information about how to apply for a pavement café licence on the Lincolnshire County Council website.

5 Are you a business owner operating in Louth? (Select one answer)

	Yes – Go to question 6 and continue
	No – Go to ‘Different use of the Market Place - community events’ and question 8 to continue

6 How likely or unlikely, would you be to use the space on the Market Place to operate a pavement café under licence by Lincolnshire County Council?

	Very likely
	Likely
	Unlikely
	Very unlikely

7 Please provide any additional comments on why you have answered this way (operating pavement cafés in the Market Place)

Different use of the Market Place - community events

The Board would like to explore their preferred option (Option 3 - use the space differently) in more detail before making any decisions.

On non-market days (Monday, Tuesday, Thursday, and Sunday) the Market Place could be used for community events. This would mean that parking may be unavailable / limited on the Market Place on these days when the events take place. In this survey, we would also like to explore the potential interest from organisations to hold events in the Market Place. This would help us understand if the preferred option is viable.

You can read more about how to register an event that affects the highway on the Lincolnshire County Council website.

- 8 How likely or unlikely would you or the organisation you represent be to use this space to hold events? (Select one answer)

<input type="checkbox"/>	Very likely
<input type="checkbox"/>	Likely
<input type="checkbox"/>	Unlikely
<input type="checkbox"/>	Very unlikely
<input type="checkbox"/>	Not applicable

- 9 Please provide any additional comments on why you have answered this way (holding community events in the Market Place)

Different use of the Market Place - your ideas

We would like to explore other ideas and options for the Market Place. This would help us understand your priorities. We will report them to the Transport Board to consider.

10 Please use this space to provide any other potential ideas on how the Market Place could be used on non-market days (Monday, Tuesday, Thursday, and Sunday).

Section 4 - Town centre parking

In this section we want to explore town centre parking. We will be asking you questions about:

- Market Place parking
- On-highway limited waiting / parking bays across the town centre (including Market Place)
- Eastgate parking

Market Place parking

Parking is available on the Market Place when the market is not in operation (Monday, Tuesday, Thursday, and Sunday). This parking is unrestricted. It means:

- it is not pay and display
- there is no limit on time when parking
- there are no user restrictions for example not limited to disabled parking

11 If parking is retained on days when the market is not in operation, what kind of parking would you like to see? (Select one answer)

	Unrestricted parking. This would allow free parking for anyone with no limit on time
	Restricted parking (30 minutes waiting) to match other limited waiting bays in the town centre. This will give a turnover of visitors
	Parking for disabled users only
	No parking – use the space for other purposes as in Section 3

12 Please provide any additional comments why you have answered this way (Market Place parking)

On-highway limited waiting / parking bays

The parking available in parking bays within the highway (in other words on-street parking bays) across the town centre has a mix of permitted waiting times, varying from 30 minutes to 2 hours.

The time allowed for parking in these bays could be standardised to provide a more consistent parking experience, although this could disadvantage residential areas on the outskirts of town for example where there are two-hour parking bays on Lee Street and Aswell Street.

Here is the list of on-highway limited waiting/parking bays and current waiting times

- Aswell Street and Lee Street – Monday to Saturday, 8am to 6pm, 2 hours waiting
- Northgate, Vickers Lane, Nichol Hill – Monday to Saturday, 8am to 6pm, 1 hour waiting
- Eastgate (east) and Mercer Row – Monday to Saturday, 8am to 6pm, 30 minutes waiting
- Bridge Street – Monday to Saturday, 8am to 7pm, 30 minutes waiting

- Eastgate (west) – all days, 8am to 6pm, 30 minutes waiting
- Cornmarket – Monday, Tuesday, and Thursday, 8am to 6pm, 30 minutes waiting

Please note: Time restrictions do not apply to disabled parking bays. Disabled badge holders can park in limited parking bays for an unlimited time.

Would you like to see the parking bays at Aswell Street and Lee Street changed to 30 minutes waiting only to match the existing arrangements across the town centre?

13 Aswell Street: (select one answer)

	Yes
	No

14 Lee Street: (select one answer)

	Yes
	No

Would you like to see the parking bays at Northgate, Vickers Lane, Nichol Hill changed to 30 minutes waiting only to match the existing arrangements across the town centre?

15 Northgate

	Yes
	No

16 Vickers Lane

	Yes
	No

17 Nichol Hill

	Yes
	No

18 Please use this space to provide any other suggestions you have for improving the on-highway parking bays in the town centre

Eastgate parking

There are currently two large loading bays on Eastgate that may no longer be necessary, given the changes to occupation of the adjacent buildings.

The Louth Transport Board discussed the following options for Eastgate parking:

Option 1

Leave as existing

Option 2

Alter the use of these bays to limited waiting / parking

Option 3

Alter the use of these bays to disabled parking

Option 4

Alter the use of these bays to provide a mix of limited waiting and disabled parking

The Board's preferred option is Option 1 – leave as existing. This is because it is not known at this time how the adjacent premises will be used in the future and a decision can be taken about these bays when this is known.

19 The Board's preferred option is Option 1 – leave as existing. Which is your preferred option?

	Option 1 – leave as existing
	Option 2 – alter the use of these bays to limited waiting / parking
	Option 3 – alter the use of these bays to disabled parking
	Option 4 – alter the use of these bays to provide a mix of limited waiting and disabled parking
	Other

20 Please provide any additional comments why you have answered this way or use the space to share any other ideas you have for the Eastgate loading bays

Additional comments about Louth town centre

21 Please use this space to share your ideas about Louth town centre that have not been covered in this survey. We will report them to the Transport Board where they will be considered.

About you

22 Are you completing this survey: (Select one response)

	As a resident of Louth (go to question 23 and continue)
	A visitor to Louth (go to question 23 and continue)
	As a councillor, which local authority/authorities are you representing?
	As a representative of an organisation, provide the name of your organisation
	As a representative of a business, please provide the name of your business
	Other, please specify

23 If you have selected a resident/visitor. As part of understanding our community's needs, please tell us your age: (Select one response)

	Under 18
	Age 19 - 24
	Age 25 - 34
	Age 35 - 49
	Age 50 – 64
	Age 65 – 74
	Age 75+
	Prefer not to say

24 Do you consider yourself to have disability? (Select all that apply)

	Yes, a physical disability
	Yes, a mental health disability
	Yes, a learning disability
	Yes, a sensory impairment (for example hearing or vision)
	Yes, another form of disability
	No
	Prefer not to say

Overall impact of the options

Do you think any of the proposed options would have a positive or negative impact on you or someone in your household with regard to any of the following?

25 Age

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

26 Sex (gender)

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced

	No impact
	Don't know

27 Disability

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

28 Marriage and civil partnership

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

29 Race (ethnicity)

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact

	Don't know
--	------------

30 Religion or belief

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

31 Sexual orientation

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

32 Gender reassignment

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

33 Pregnancy and maternity

	Positive impact, please provide details
	Negative impact, please provide details and include any suggestions about how any negative impacts could be reduced
	No impact
	Don't know

Thank you for completing the survey

We will publish the summary report on www.letstalk.lincolnshire.gov.uk/louth

Register on Lincolnshire County Council engagement platform to be among the first to hear about updates on this project as well as other opportunities to have your say www.letstalk.lincolnshire.gov.uk/register

Please visit the Lincolnshire County Council website to find out more about:

- How to apply for a pavement café licence:

<https://www.lincolnshire.gov.uk/licences-permits/apply-street-cafe-licence>

- How to register an event that affects the highway:

<https://www.lincolnshire.gov.uk/traffic-management/register-event-affecting-highway>

Additional Cycle parking facilities

Place mark the location on the attached map where you would like to see additional cycle parking facilities in Louth town centre. We will report the results to the Louth Transport Board to consider.

Thank you for taking part.

Please return the completed survey by 01 March 2024

The return address is: **Freepost RSTY-UXJB-ARHK, Lincolnshire County Council, , County Offices, Newland, Lincoln, LN1 1YL**
Louth Transport Board

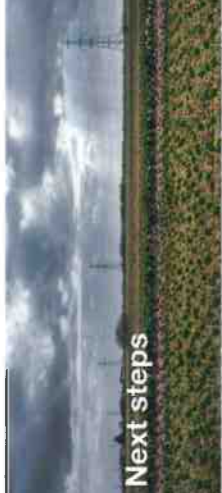


The Great Grid Upgrade Grimby to Walspole

Consulting on our early-stage proposals

Our plans for the Great Grid Upgrade are changing rapidly, and we are transitioning to cheaper, cleaner and more secure forms of energy such as new offshore windfarms.

Next steps
The feedback received throughout the first stage of consultation to Walspole are set to influence the next stage in the design of the project.



Contact us
0900 0129 153
Feedback G T W
the scheme or further concerns, please get in touch.

Our proposals

The new overhead line would be routed between a new substation located in the vicinity of the existing Grimby West substation and a new substation in the Walspole area, along with three further new substations along the route.

Our proposals for the new overhead line and substations are set out in our proposals for the route.

We have considered where it might be more, or less, suitable to route the line, and we are consulting on our proposals for the route.

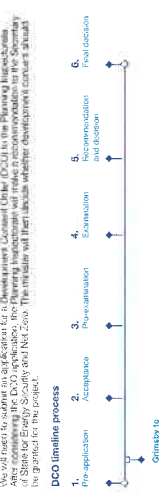
The proposals for the route are set out in our proposals for the route.

Consultation events

Date and time	Venue	Date and time	Venue
Wednesday 31 January 2024, 2-7pm	Y105 (655 Gainsley Rd, Easingwold, PE24 1JN)	Tuesday 20 February 2024, 2-7pm	Marple Community Centre, Marple, PE17 6JN
Friday 2 February 2024, 2-7pm	Walspole Hall, Walspole, PE24 1JN	Thursday 22 February 2024, 2-7pm	The Plough, Linton Road, Litcham, PE24 1JN
Wednesday 7 February 2024, 2-7pm	Spaulding PE16 5LE	Saturday 24 February 2024, 11am-5pm	Common Hall, Easingwold, PE24 1JN
Saturday 10 February 2024, 11am-5pm	Walspole Hall, Walspole, PE24 1JN	Tuesday 27 February 2024, 2-7pm	Hubbards Blades Community Centre, Hubbards Blades, PE24 1JN
Tuesday 13 February 2024, 2-7pm	North Thoresby Village Hall, Thoresby, PE24 1JN	Thursday 29 February 2024, 2-7pm	Marple Community Centre, Marple, PE17 6JN
Friday 15 February 2024, 2-7pm	Walspole Hall, Walspole, PE24 1JN		

Our public consultation

Grimby to Walspole is classified as a nationally significant infrastructure project under the Planning Act 2008.



We want to ensure that all stakeholders are engaged in the process. We want to hear your views on the proposals for the route.

Webinars

We are offering a series of webinars to help you understand the project and provide your views.

Webinar session	Date	Start time
Introduction to Grimby to Walspole project proposals	Tuesday 23 January 2024	9pm
General comments on the route and substations	Tuesday 23 January 2024	9pm
Our proposals for the route and substations	Monday 29 January 2024	7pm
Our proposals for the route and substations	Monday 29 January 2024	7pm
Our proposals for the route and substations	Thursday 15 February 2024	10am
Our proposals for the route and substations	Saturday 2 March 2024	10am
Our proposals for the route and substations	Tuesday 5 March 2024	7pm
Introduction to Grimby to Walspole project proposals	Thursday 7 March 2024	2pm

How to find out more

- Our consultation is running from 18 January 2024 to 13 March 2024. You can take part in a number of ways:
- Attend a public consultation event
- Attend a webinar
- Write to us
- Call us
- Visit our website
- Request or pick up printed materials

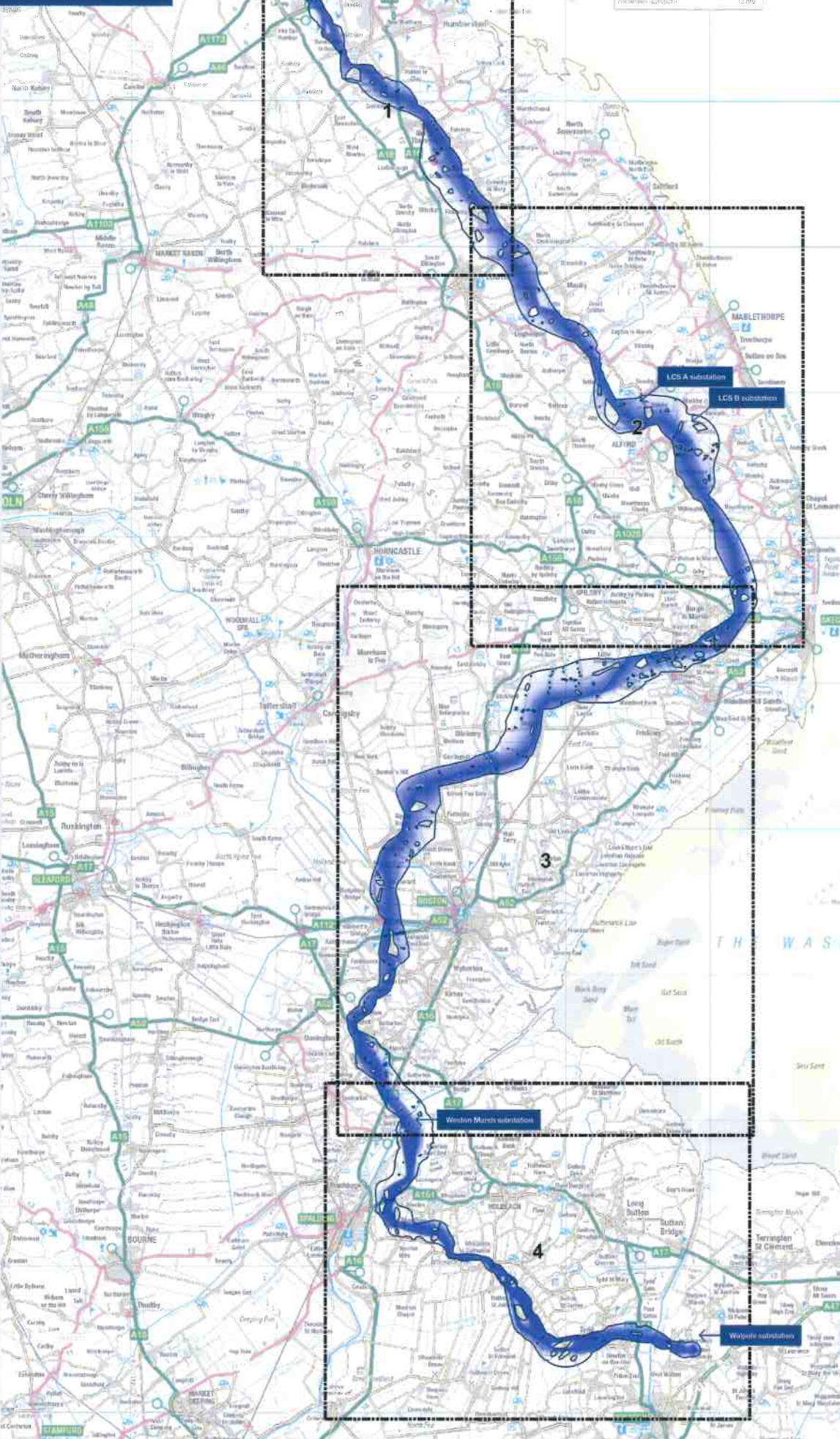
How to respond
If you prefer to send us your comments in writing, you can do so by email or by post.

Local information points

Local information points are available to help you understand the project and provide your views.

Local information points	Address
North East Lincolnshire	Grimby Community Library, 100 East Street, Grimby, DN31 1JG
East Lindsey	East Lindsey Library, 100 East Street, Wainfleet, DN37 6LL
South Holland	South Holland Library, 100 East Street, Spalding, PE11 1DA
King's Lynn and West Norfolk	King's Lynn Library, 100 East Street, King's Lynn, PE32 1JG

You can use our interactive map online to focus in on the areas of interest, including such sections of the project. This can be found at www.northyorks.gov.uk



Map showing the emerging preferred locations for the new Grimsby West substation

Map showing the emerging preferred locations for the new LCS A substation

Map showing the emerging preferred locations for the new LCS B substation

Map showing the emerging preferred locations for the new Wicken Marshes substation

Map showing the emerging preferred locations for the new Wapole substation

Legend: Emerging preferred corridor (light blue), Graduated swains (dark blue)

Scale: 0 1 2 3 4 km

The Great Grid Upgrade

Grimsby to Walpole

Non-statutory consultation feedback questionnaire

January – March 2024

Overview

National Grid Electricity Transmission is consulting on proposals to build approximately 140 kilometres of new high voltage overhead electricity transmission line between Grimsby West and Walpole, including five new substations.

Grimsby to Walpole will support the UK's net zero target by reinforcing the electricity transmission network between the north of England and the Midlands, and facilitating the connection of planned offshore wind generation and interconnectors with other countries, allowing more energy from renewable and low carbon sources to be carried on the network.

Your feedback

We are seeking your views on our work to date. Your feedback is important in helping us to develop our proposals in more detail before our statutory consultation in 2025.

When we carry out further consultation, we will explain in an interim report how feedback from this first stage of consultation has shaped our plans and we will outline the key themes in the feedback from this first stage. We will report on the feedback from each stage of public consultation, and provide your responses to your comments, in a Consultation Report that will be provided as part of our Development Consent Order application, which we are planning to submit in 2027.

You can provide feedback during this non-statutory consultation by completing this hard copy feedback questionnaire or the online version. You are welcome to answer all or only some of the questions in this feedback form, depending on the issues that are most important to you. There is also an opportunity to comment generally on the project and this consultation.

We have published a set of consultation documents that will provide you with information on the Grimsby to Walpole proposals:

- Project Background Document
- Strategic Options Report (SOR)
- Addendum to the Strategic Options Report
- Corridor Preliminary Routeing and Siting Study (CPRSS)
- New Walpole Substation Location Options Report

These documents are available on our website nationalgrid.com/g-w. If you wish to receive paper copies of these documents or need them in another format, please get in touch by freephone on **0800 0129 153** or by email at contact@g-w.nationalgrid.com (please note print charges may apply). An online version of this questionnaire can also be submitted via our website.

Please submit your response to this consultation by **11:59pm on 13 March 2024**. We cannot guarantee that responses received after this time will be considered. Please return this feedback form to **Freepost G TO W** (no stamp or further address details are required) on an envelope.

About You

Title: First name:

Surname:

Organisation/group (if responding on behalf of organisation):

Address:

Postcode:

Email address:

Please tick here if you would like us to keep you updated about our proposals via email

How would you describe your interest in Grimsby to Walpole?

- Local resident
- Local representative (e.g. Councillor, MP)
- Landowner or tenant/occupier within the preferred corridor
- Local business owner
- Regular visitor
- Local interest group member (if so, please provide group name)
- Statutory organisation (please specify in the text box below)
- Other (please specify)

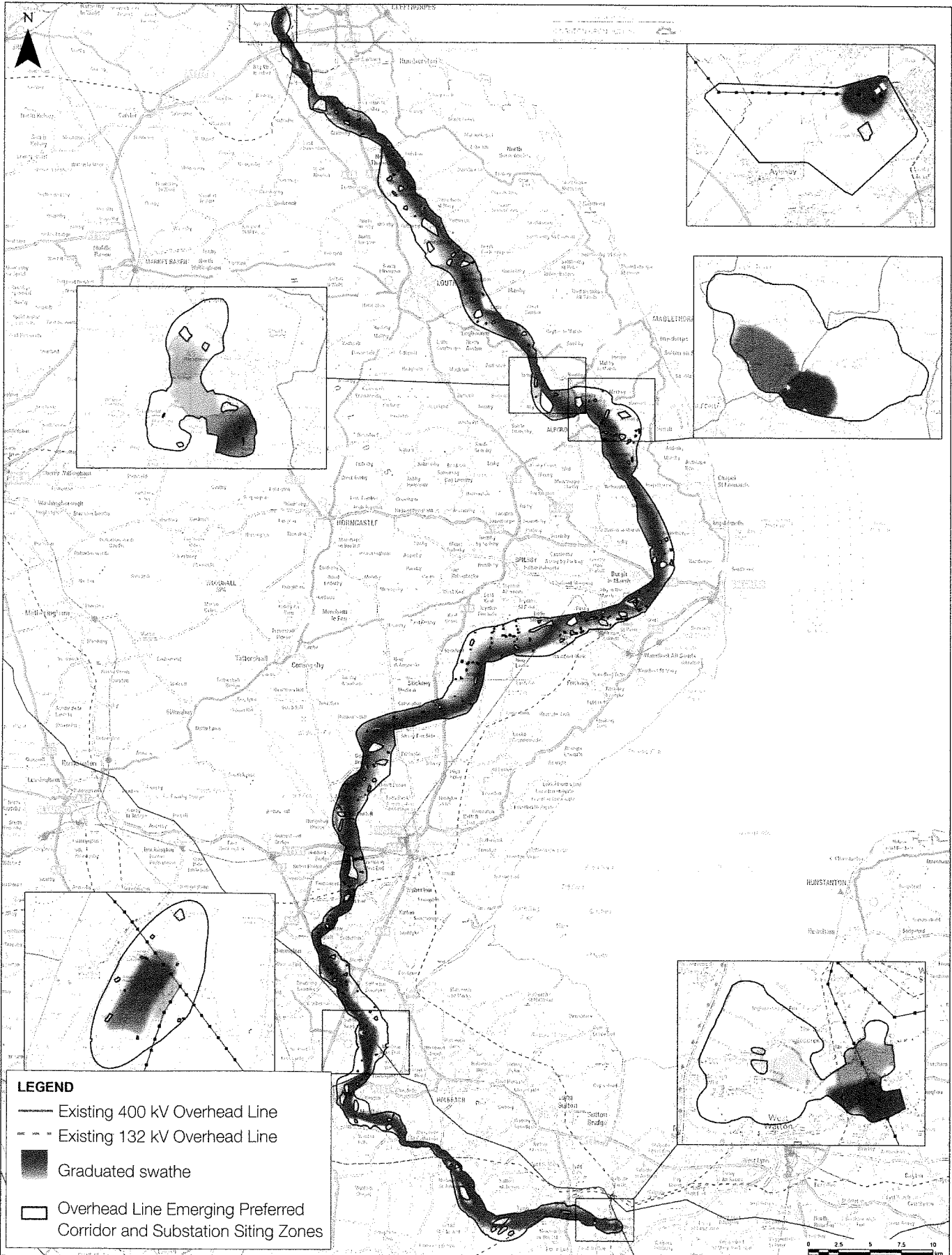
1. Strategic options

Our preferred strategic option is Grimsby West to Walpole via Weston Marsh. More detail on our work to identify this as our preferred strategic option can be found in the Strategic Options Report (SOR) and SOR Addendum which outlines why the Grimsby to Walpole reinforcement needs to start in the Grimsby West area and the different end points and technologies that have been considered. This report can be accessed at nationalgrid.com/g-w.

1a) Do you have any comments to make on our work to identify our preferred strategic option?

Our proposals for Grimsby to Walpole

This map shows a high-level overview of our emerging preferred corridor for the proposed new overhead line and substation siting areas. Find out more by referring to our **Project Background Document**, visiting our website, or attending one of our public exhibitions or online webinars.



Emerging preferred corridor and graduated swathe

Following the selection of an emerging preferred corridor, we produced a 'graduated swathe' which indicates where the overhead line and substations could be located. This shaded area is darker where infrastructure is more likely to be located, when considering environmental factors and identified constraints. The swathe is lighter or has areas removed where infrastructure is less likely to be located or no infrastructure is currently proposed to be located.

Further information on how to interpret the graduated swathe is included in our Project Background Document and Corridor and Preliminary Routeing and Siting Study.

We will be bringing forward more detailed proposals for further consultation, which we anticipate will be in 2025. For now, we would like to hear your thoughts about our preferred corridor, the graduated swathe and any considerations you would like us to take into account.

To help provide feedback on the area that is most relevant to you, we have divided our preferred corridor into 11 sections, spanning across the local authorities of Lincolnshire County Council, North East Lincolnshire Council, Cambridgeshire County Council, Norfolk County Council, West Lindsey District Council, East Lindsey District Council, Boston Borough Council, South Holland District Council, Fenland District Council and King's Lynn & West Norfolk District Council. These sections are labelled below, with detailed information available in our wider materials on our website: nationalgrid.com/g-w.

Please review our plans and areas of interest to you, and refer to specific locations in your feedback, where possible.



2. The emerging preferred corridor

2a) We considered and assessed several options to select a preferred corridor. Do you agree with the emerging preferred corridor that has been identified for each section of the proposed route?

(Please refer to pages 38-39 in the Project Background Document, which explains this process and for more information, please see the Corridor Preliminary Routeing and Siting Report.)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Section 1: Grimsby West to Barnoldby le Beck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 2: Barnoldby le Beck to North Thoresby	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 3: North Thoresby to Alvingham and Keddington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 4: Alvingham and Keddington to Tothill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 5: Tothill to Cumberworth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 6: Cumberworth to Burgh le Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 7: Burgh le Marsh to Midville	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 8: Midville to River Witham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 9: River Witham to River Welland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 10: River Welland to B1165	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 11: B1165 to Walpole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2b) Please tell us the reason for your answer. Please also use this box to provide any comments you might have about the work we have done to identify our emerging preferred corridor.

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

3. The graduated swathe – sections

Our emerging preferred corridor has been split into 11 sections to make it easier for people to give feedback about any particular areas that they may wish to comment on. We are also seeking feedback on our emerging preferences for five substation locations: one at Grimsby West, two where the new connection substations are proposed near Alford one at Weston Marsh near Spalding, and one at Walpole near Wisbech.

(Please refer to the Project Background Document from page 37. For more information, please also see the Corridor Preliminary Routeing and Siting Report.)

3a) Are there any features or considerations that you think we should take into account when developing our plans?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Options within the swathe

We welcome your comments on all sections. There are a number of instances along our emerging preferred corridor where we are considering different options for the potential routeing of the proposed new overhead line and substations. These locations are listed below. We would appreciate your views to help us with the next stage of development of our plans for Grimsby to Walpole.

Grimsby West Substation

(See pages 40-41 of the Project Background Document, Chapters 9 and 15 of the CPRSS and the emerging preferred corridor and constraints plans.)

Our emerging preference within the substation siting area is to locate the substation within and/or adjacent to the NGET landholding to minimise impacts upon the surrounding environment and make most use of land already in our ownership.

3b) Do you have a preference for the location of the Grimsby West substation within the siting area?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 1: Grimsby West to Barnoldby le Beck

(See pages 40-41 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section of corridor runs from the new Grimsby West substation to a point immediately east of the village of Barnoldby le Beck (south of Waltham Road). The route taken avoids a large number of receptors and is routed such to retain distance away from the Lincolnshire Wolds Area of Outstanding Natural Beauty (AONB). There is optionality to cross the two Northern Powergrid overhead lines by either crossing a proposed solar farm in the east or to the west over part of the existing solar farm to minimise the interaction with existing overhead lines.

3c) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 2: Barnoldby le Beck to North Thoresby

(See pages 42-43 of the Project Background Document and the emerging preferred corridor and constraints plans.)

The emerging preferred corridor runs south towards Brigsley. Due to the narrow nature of the corridor in this area, we are presenting two options for crossing the B1203, both north and south of Brigsley. Our emerging preference is to route to the north of the village to limit the overall length of the line needed and avoid the need for additional angle pylons in this section.

Once through this narrower area, the preferred corridor continues south east to the east of North Thoresby. The swathe shows our preference to route to the east within the corridor south of Brigsley to limit effects on the setting of the AONB.

3d) Do you have a preference for the new line to be located north or south of Brigsley? Please tell us the reason for your answer.

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

3e) Please use this box to provide any other comments on this section of the route.

Section 3: North Thoresby to Alvingham and Keddington

(See pages 44-45 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section of the emerging preferred corridor runs from east of North Thoresby, south of the B1201, to a point north east of Keddington and south west of Alvingham, south of Alvingham Road. Overall, our emerging preference in this section is to stay to the east of the corridor to increase the distance of the new overhead line from the AONB and to avoid crossing the Lincolnshire Wolds Railway.

3f) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 4: Alvingham and Keddington to Tothill

(See page 46-47 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from a point north east of Keddington and south west of Alvingham, south of Alvingham Road, to a point immediately east of Tothill.

Our emerging preference in the north of this section is to stay to the west of the corridor to avoid properties along Louth Road and a narrow area associated with properties and farms. Once south of here, the swathe takes the shortest, straightest route across the B1200, west of Manby Showground to provide greater separation from the AONB and North Reston Farm Airfield.

3g) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Lincolnshire Connection Substations (LCS) A and B

(See pages 48-49 of the Project Background Document, Chapters 10 and 15 of CPRSS and the emerging preferred corridor and constraints plans.)

This section of the emerging preferred corridor runs from a point immediately east of Tothill to a point west of Cumberworth. Opting for a route south of Woodthorpe Hall Golf Course reduces the overall length of new overhead line, avoids more angle pylons and maximises use of Mother Wood as a visual screen. In this area the route passes through the two LCS siting areas dealt with separately in questions 3h and 3i.

The SOR and SOR Addendum identified that two LCS will be required to ensure necessary system resilience, to manage security risk and to ensure the most efficient solution for both the system and the community to maintain compliance with National Electricity Transmission System Security and Quality of Supply Standards. The northernmost substation is referred to as LCS A and the southernmost is referred to as LCS B.

The corridor for the overhead line splits in two in the northern part of this section, east and west of Greenfield Wood/ Mother Wood. The swathe shows our current preference to route east of the woodland and south of Woodthorpe Hall Golf Course. Opting for a route south of Woodthorpe Hall Golf Course reduces the overall length of the new overhead line, avoids more angle pylons and maximises use of Mother Wood as a visual screen, given our emerging preference for the location of LCS A.

The overhead line would then route directly east, south of Saleby, before heading south east, passing Bilsby to the east.

The siting area for the LCS A substation covers an area north and west of Woodthorpe, east of Claythorpe and east of Greenfield Wood/ Mother Wood.

Our emerging preference within the substation siting area is to locate the LCS A to the south east, adjacent to Mother Wood.

3h) Do you have a preference for the location of the Lincolnshire Connection substation A within the siting area?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

The siting area for the LCS B substation is located to the north of Bilsby, east of Saleby and west of Huttoft. The preferred location for the LCS B substation is north of Bilsby, as shown by the swathe.

Our emerging preference within the substation siting area is to locate LCS B to the east of the A1111, between Bilsby and Asserby.

3i) Do you have a preference for the location of the Lincolnshire Connection substation B within the siting area?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 5: Tothill to Cumberworth

(See pages 48-49 of the Project Background Document and the emerging preferred corridor and constraints plans.)

3j) Do you have any comments about this section of the route?

Section 6: Cumberworth to Burgh le Marsh

(See pages 50-51 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from a point west of Cumberworth to a point east of Burgh le Marsh south of the A158.

The route here aims to avoid scattered receptors as much as possible before crossing the A158, staying west within the corridor to avoid other built and proposed energy infrastructure projects. There is some optionality retained to potentially cross the A158 further to the east although this is less preferable.

3k) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 7: Burgh le Marsh to Midville

(See pages 52-53 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs west from east of Burgh le Marsh, south of the A158, to the west of Midville, south of Fodder Dike.

Given complexity of routeing at High Lane and Croft Lane, south of Burgh le Marsh, our emerging preference is a route in the northern part of the corridor, through the Hollies Solar Park and Wind farm. This is to maintain distance from the existing 132 kV overhead line in this area to reduce impacts on residential properties.

The route then runs parallel to the Poacher railway line, crossing it north east of New Leake, before continuing south west and turning south at Midville. This is the shortest, straightest approach through the corridor in this area of the section.

3l) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 8: Midville to River Witham

(See pages 54-55 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from west of Midville, south of Fodder Dike, to a crossing of the River Witham between Langrick Bridge and Anton's Gowt. In this part of the section, properties, farms and businesses are well spaced, allowing the shortest, straightest route to be taken.

From Midville, the overhead line would continue south, before turning west at Hobhole Bank to Sibsey Northlands, where the route aims to avoid scattered properties. Heading south from here, our preference is to stay west within the corridor to allow for a shorter, straighter route to minimise the number of angle pylons and avoid properties along West Fen Drain.

3m) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 9: River Witham to River Welland

(See pages 52-53 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from a crossing of the River Witham between Langrick Bridge and Anton's Gowt to a crossing of the River Welland between Spalding and The Wash.

From the River Witham, the corridor heads directly south. At New Hammond Beck, the corridor splits in two, running to both the east and west. As shown by the swathe, our emerging preference is to route to the west of the corridor to avoid more properties in the east part of the corridor and reduce potential visual impacts.

From here, the remainder of this section is relatively unconstrained. The corridor continues south, taking a route west of Wigtoft to maximise the distance from environmentally designated sites around The Wash. From here, the route runs south east towards the River Welland, beginning to parallel the existing 400 kV overhead line near Risegate Eau to minimise visual impact.

3n) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Weston Marsh Substation

(See pages 58-59 of the Project Background Document , Chapters 11 and 15 of the CPRSS, and the emerging preferred corridor and constraints plans.)

The proposed siting area for the Weston Marsh substation is located at the 'tee' point of the existing overhead line and the overhead line connecting to Spalding power station.

Our emerging preference within the substation siting area is to locate the substation in the centre of the siting area to limit the spread of infrastructure, limit the amount of work required to the existing overhead lines and provide increased operational flexibility.

3o) Do you have a preference for the location of the Weston Marsh substation within the siting area?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 10: River Welland to B1165

(See pages 58-59 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from a crossing of the River Welland between Spalding and The Wash, to a crossing of the B1165 north west of Whaplode St Catherine. Our preference through most of this section, as shown by the graduated swathe, is to follow the shortest, straightest route to minimise the number of angle pylons.

Following this, the route continues to head south, west of Weston and east of Spalding, crossing of the A151. From here, the corridor continues east, crossing the B1165 where the corridor narrows to reduce the potential impact to the west and avoid properties to the east.

3p) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

New Walpole Substation

(See pages 60-61 of the Project Background Document, Chapters 12 and 15 of the CPRSS, and the emerging preferred corridor and constraints plans.)

The Walpole substation siting area is located north of West Walton.

Our emerging preference within the substation siting area at Walpole is to locate the substation to the south east of the siting area due to its position on/adjacent to the existing 4ZM 400 kV overhead line, reducing the required deviations of this overhead line and limiting the spread of impacts into the surrounding environment.

3q) Do you have a preference for the location of the New Walpole substation within the siting area?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

Section 11: B1165 to Walpole

(See pages 60-61 of the Project Background Document and the emerging preferred corridor and constraints plans.)

This section runs from a crossing of the B1165 north west of Whaplode St Catherine to the new Walpole substation (which the overhead line would connect into). The new Walpole substation is proposed to be located near to the existing 400 kV overhead line, north of Walton Highway.

From the B1165 the route would continue east, taking the most direct route to limit the amount of infrastructure (and angle pylons) within the landscape.

At South Holland Main Drain, the corridor splits in two. The swathe shows our preference for the eastern route to allow for the most direct route and to minimise the number of angle pylons.

Our preference within the corridor is then to continue east towards the River Nene using the northern of the three routes south west of Tydd St Giles.

At the River Nene, the corridor again splits in two. Our preference is to use the southern route to provide separation from the Wisbech Gas Compressor Station. The corridor then crosses the River Nene, continuing east towards the new Walpole substation (which the overhead line would connect into).

The Walpole substation siting area is located north of West Walton. Our emerging preference is to locate the substation to the south east of the siting area, adjacent to the existing 400 kV overhead line to reduce the required deviations of this overhead line and limit the spread of impacts into the surrounding environment.

3r) Do you have any comments about this section of the route?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

4. Other requirements

Associated works and other aspects

Alongside the proposed new overhead line network reinforcement, additional land will also be required to build and reduce the potential impacts of the proposed reinforcement. These include, but are not limited to, the following:

- temporary land for construction activities including working areas for construction equipment and machinery, site offices, welfare, storage and access; and
- land required for mitigation, compensation and enhancement of the environment as a result of the environmental assessment process and Biodiversity Net Gain.

Details about those aspects are still to be developed. More information will be provided in a further round of consultation, which we expect to hold in 2025.

4a) Do you have any general comments about these aspects at this stage that you would like us to consider?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

5. Refining our proposals

Alongside reviewing and considering consultation feedback, we will carry out further assessments to help us decide where we could locate new infrastructure within the preferred corridor and graduated swathe.

5a) Is there anything we could do to reduce the effects of a new overhead line?

5b) Are there any other considerations we should take into account when developing our proposals?

National Grid Electricity Transmission has a Community Grant Fund available to charitable and not-for-profit organisations to apply for funding for community-based initiatives in locations where our works are taking place. You can read more about that at nationalgrid.com/g-w.

5c) In addition to our Community Grant Fund, are there other ways in which you would wish to see local communities benefit from hosting new electricity transmission infrastructure?

If your feedback relates to a specific location, or any features we should look to avoid, please reference this here.

6. Our consultation

Please let us know your views on the quality of our (printed and online) consultation materials, our face-to-face consultation events, how we have notified people about our proposals, and anything else related to this consultation.

6a) Please let us know how you heard about this consultation by ticking one or more of the following boxes:

- Received a letter from National Grid
- Received a newsletter from National Grid
- Received an email from National Grid
- Received information from a local authority
- Informed by a local elected representative
- Saw an advert in a local newspaper
- Saw social media coverage
- Saw coverage in local and/or national media
- Word of mouth
- Other (please specify)

6b) Please rate the information included as part of this consultation in terms of how clearly it was presented and how easy it was to understand:

- | | | |
|---|--|---|
| <input type="checkbox"/> Strongly agree | <input type="checkbox"/> Agree | <input type="checkbox"/> Neither agree nor disagree |
| <input type="checkbox"/> Disagree | <input type="checkbox"/> Strongly disagree | <input type="checkbox"/> Unsure |

Reasons for answer.

6c) Please rate how well this consultation was promoted and advertised to the public:

- Strongly agree Agree Neither agree nor disagree
 Disagree Strongly disagree Unsure

Reasons for answer.**6d) Did you attend one of our face-to-face or online consultation events?**

- Yes, face-to-face Yes, online Yes, both No

6e) How informative did you find our consultation events and/or our consultation materials?

- Very informative Quite informative Not informative No opinion

6f) Do you have further comments about our consultation process or anything we can improve about our consultation?

7. Additional questions – net zero

Grimsby to Walpole will support the UK's net zero target by reinforcing the electricity transmission network between the north of England and the Midlands, and facilitate the connection of planned offshore wind generation and interconnectors with other countries, allowing clean green energy to be carried on the network.

The below question asks for your views on net zero:

7a) Given the goal to deliver net zero carbon emissions in the UK by 2050 and the need to facilitate the connection of new renewable generation in the region, to what extent do you agree with the identified need for Grimsby to Walpole (as described on pages 20-24 in the Project Background Document, and also in the Strategic Options Report and the Addendum to the Strategic Options Report)?

- Strongly agree Agree Neither agree nor disagree
 Disagree Strongly disagree Unsure

7b) Please use this space, if you wish, to expand on the reason for your answer.

7c) How concerned are you about the following? Please tick as relevant:

	Very concerned	Concerned	Neutral	Not that concerned	Not at all concerned
The effect of climate change /global warming on your life.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The effect of climate change /global warming on the lives of future generations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7d) To what extent do you agree or disagree with each of the following statements?

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
The UK meeting its target of net zero carbon emissions by 2050 is important to you.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With the growth of renewable energy generation and interconnection in the North of England, reinforcing the network to transport this energy to where it is needed most is important.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Having domestic energy sources and the associated infrastructure will help increase the UK's energy security.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Increasing our domestic renewable energy production and associated infrastructure will make us less reliant on imported oil and gas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7e) Please use this space, if you wish, to expand on the reason for your answer.

8. Equality and diversity

National Grid would be grateful if you could answer the following equality and diversity questions. We will use the information we receive to help understand whether our consultation has been useful to people of different backgrounds and requirements.

We may publish a summary of the results, but no information about an individual would be revealed. The answers you provide to this question are defined as 'special category data'. If you agree to provide Equality and Diversity information, you can withdraw

your permission at any time. To withdraw your details, please contact us via email at contact@g-w.nationalgrid.com.

If you wish to receive consultation documents in hard copy, or in another format, please send us a request using the details provided within this response form and National Grid will organise for relevant materials to be issued.

1. What is your gender?

- Male

 Female

 Non-binary
 Prefer not to say

2. Do you consider yourself a person with a disability?

- Yes

 No

 Prefer not to say

3. How would you describe your ethnic background?

- | | |
|---|--|
| <input type="checkbox"/> White English, Welsh, Scottish, Northern Irish or British | <input type="checkbox"/> Bangladeshi |
| <input type="checkbox"/> Irish | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Gypsy or Irish Traveller | <input type="checkbox"/> Any other Asian background |
| <input type="checkbox"/> Any other White background | <input type="checkbox"/> Black, African, Caribbean or Black British |
| <input type="checkbox"/> Mixed or Multiple ethnic groups | <input type="checkbox"/> African |
| <input type="checkbox"/> White and Black Caribbean | <input type="checkbox"/> Caribbean |
| <input type="checkbox"/> White and Black African | <input type="checkbox"/> Any other Black, African or Caribbean background (please state) |
| <input type="checkbox"/> White and Asian | |
| <input type="checkbox"/> Any other Mixed or Multiple ethnic background (please state) | <input type="checkbox"/> Arab |
| | <input type="checkbox"/> Any other ethnic group (please state) |
| <input type="checkbox"/> Asian or Asian British | |
| <input type="checkbox"/> Indian | |
| <input type="checkbox"/> Pakistani | <input type="checkbox"/> Prefer not to say |

4. What is your age?

- | | | | |
|-----------------------------------|--------------------------------|--------------------------------|--|
| <input type="checkbox"/> Under 16 | <input type="checkbox"/> 16-24 | <input type="checkbox"/> 25-34 | <input type="checkbox"/> 35-44 |
| <input type="checkbox"/> 45-54 | <input type="checkbox"/> 55-64 | <input type="checkbox"/> 65+ | <input type="checkbox"/> Prefer not to say |

9. Further comments

Data privacy notice

National Grid is committed to protecting your personal information. Whenever you provide such information, we are legally obliged to use it in line with all applicable laws concerning the protection of personal data, including the UK General Data Protection Regulation (GDPR).

How will National Grid use the information we collect about you?

We will use your personal data collected via this consultation for a number of purposes, including:

- to analyse your feedback to the consultation
- to produce a *Consultation Report*, based on our analysis of responses (individuals will not be identified in the Report)
- to write to you with updates about the results of the consultation and other developments
- to keep up-to-date records of our communications with individuals and organisations.

Any personal information you include in this form will be handled and used by (or made available to) the following recipients to record, analyse and report on the feedback we receive:

- National Grid
- the Planning Inspectorate (which will consider our application for consent to build the Grimsby to Walpole reinforcement – any details published as part of this process will be anonymised)
- the Secretary of State (who will take the decision on our application)
- our legal advisers
- consultants working on the Grimsby to Walpole.

What rights do I have over my personal data?

Under the terms of the UK GDPR you have certain rights over how your personal data is retained and used by National Grid. For more information, see our full data privacy statement:

nationalgrid.com/privacy-policy

Contact us

Please get in touch if you have any questions about our proposals for Grimsby to Walpole.

0800 0129 153

(lines are open Monday to Friday, 9am–5:30pm).

contact@g-w.nationalgrid.com

Freepost G TO W

(no stamp or further address details are required).

If you feel your land may be affected by these proposals, please contact the Grimsby to Walpole Lands Team by calling **0333 034 7961** or by emailing g-w@dalcourmaclaren.co.uk.

Alternatively, you can write to **1 Staplehurst Farm, Weston on the Green, Oxfordshire OX25 3QU**.



10-31-23 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 31ST OCTOBER 2023**

Councillor Darren Hobson (DH) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), J. Baskett (JB), L.M. Cooney (LMC), Mrs. S. Crew (Mrs. SC), J. Drake (JD), H. Filer (HF), L. Frost (LF), G.E. Horton (GEH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (Mrs. KP), J. Simmons (JS) and P. Starsmore (PS).

Councillors not present: Mrs. E. Ballard (EB), M. Barnes (MB), S. Evardson (SE) and Mrs. P.F. Watson (Mrs. PFW).

The Town Clerk Mrs. L.M. Phillip, the Town Clerk's Assistant Miss S. Chitauro, Chairman of the Hubbard's Hills Trust Mr. Andrew Leonard and two members of the public were also present.

C32. Apologies for Absence

Apologies for absence were received from Cllrs. MB, Mrs. PFW and Mrs. EB who would be late.

C33. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. DH – Agenda Item 5 as a member of ELDC.
- b. Cllr. GEH – Agenda Item 5 as a member of ELDC.
- c. Cllr. Mrs. JMS – Agenda items 4 and 5 as a member of ELDC; Agenda item 9a as a member of Hubbard's Hills Trust and agenda item 9c as a former acquaintance of Albert Ernest Maxey.

NB: Cllr. Mrs. EB entered the meeting at 7.02pm.

Cllr. Mrs. JMS requested a dispensation as a member of the Hubbard's Hills Trust to be allowed to remain in meetings during discussions of Hubbard's Hills, with the dispensation taking place for the duration of her term in office until 2027. She felt that she was an important intermediary between the Trust, the District, the Town and the County Council. Councillors discussed this and a recorded vote was taken. It was **RESOLVED** to approve the dispensation as follows:

Cllr. Mrs. EB	For
Cllr. JB	Against
Cllr. LMC	Against
Cllr. Mrs. SC	For
Cllr. JD	For
Cllr. HF	Against
Cllr. LF	For
Cllr. DH	For
Cllr. GEH	For
Cllr. ML	For
Cllr. Mrs. JMS	For
Cllr. Mrs. KP	For
Cllr. JS	Against
Cllr. PS	For

The Town Clerk reminded the Council that it had the right to revoke the dispensation temporarily if it should wish.

C34. Minutes

It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 29th August 2023

be approved as the Minutes.

C35. Presentation from the London Road Sports Partnership

The Town Clerk informed Councillors that unfortunately the London Road Sports Partnership were not able to provide the Council with their scheduled presentation and would instead be attending the next Town Council Meeting on 21st November 2023.

C36. Charles Street Recreation Ground

Following the resolution passed on 29th August 2023 which was as follows: “**RESOLVED** to ask Cllr. DH to lead discussions with ELDC as a representative of St. James’ Ward and Louth Town Council, with support from fellow ward Cllrs. JD and LF and volunteers from community groups, regarding bringing Charles Street Recreation Ground back into public use.” the Committee noted that Cllr. DH had met with ELDC for an initial discussion and was told that ELDC would be asking for parties interested in leasing the fishing pond aspect of the site to come forward. It was also confirmed that other aspects of the site would be discussed individually when the pond had been dealt with. Cllr. LMC further confirmed that she had been in contact with members of the public and Councillor Marsh at ELDC regarding the Recreation Ground.

C37. Renewal of Storage Agreement with Louth Naturalists, Antiquarian and Literary Society (LNALS)

It was **RESOLVED** to approve renewal of LNALS agreement with the Council to store its property at the Sessions House under the term of two years at £15 per month with a 3 month notice clause on either side and LNALS to insure.

C38. Renewal of Lease on East Chapel, London Road Cemetery, Louth

It was **RESOLVED** to approve renewal of the lease in its existing format on East Chapel at the London Road Cemetery.

C39. Remembrance Sunday – 12th November 2023

Councillors received an update regarding changes that were being made to the Remembrance Sunday Parade and a tabled document detailing proceedings.

C40. Closed Session Items

The Committee resolved to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to business to be discussed in the following items, information being of a third party, confidential and commercial nature in relation to the following:

- a. **Hubbard’s Hills** – Chairman of the Hubbard’s Hills Trust, Mr. Andrew Leonard, put forward a request for the Council to pay the shortfall regarding the cost of the work to the river. Before this was voted on, Cllrs. LMC, HF and GEH left the meeting at 8.55pm, therefore abstaining from the vote. It was **RESOLVED** that the Council would pay the £172,176 bill for work to the river and that FOG would review the Council’s budgets. Hubbard’s Hills would reimburse the Council £75,000 and the Council would seek independent advice regarding claiming back the VAT.
- b. **Ride on Mower** – After receiving three quotes for the cost of replacing the existing ride on mower, it was **RESOLVED** that the Council would approve the purchase of a Husqvarna R316TsX AWD from ACB Machinery at a cost of £8,362.31 including VAT with costs to be taken from EMR Cem Equipment Replacement. Further, it was approved that ACB Machinery & Servicing Ltd should take the Council’s old machine on a part exchange basis for the price of £750.
- c. **Portrait of Albert Ernest Maxey** – The Committee received details of the portrait of Albert Ernest Maxey and it was **RESOLVED** to accept the donation of the portrait and keep it in safe custody until such time as a claim upon its ownership might be received.

C41. Next Meeting

It was noted that the next scheduled meeting of the Community Resources Committee would take place on 30th January 2023.

The Meeting Closed at 9.10pm.

Signed _____ (Chairman) Dated _____

10-31-23 PERS MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 31ST OCTOBER 2023**

Present Councillor Mrs. J. Makinson-Sanders (JMS) (in the chair).

Councillors: Mrs. E. Ballard (EB), J. Baskett (JB), Mrs. S. Crew (SC), D. Hobson (DH),

Councillors not present: H. Filer (HF), G.E. Horton (GEH)

The Town Clerk, Mrs. L.M. Phillips was also present.

H8. Apologies for Absence

There were no apologies for absence.

H9. Declarations of Interest / Dispensations

There were no declarations of interest.

H10. Minutes

It was **RESOLVED** that the notes of the Personnel Committee meetings held on 11th July 2023 be approved as the Minutes.

H11. Local Government Pay Claim 2023/24

The Committee noted that no agreement had been reached to date.

H12. Display Screen Equipment (DSE)

The Committee received an update on regulations and **RESOLVED** as a good employer, to make arrangements to provide eye tests to office staff and should spectacles be required for DSE work to bring back and consider making a contribution towards them.

H13. Christmas

It was **RESOLVED** to authorise implementation going forwards of expenditure on a Christmas gift for staff. This to be the purchase of a voucher from a local business of staff's choice, in the sum of £30 per staff member.

H14. Closed Session

The Committee resolved to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential and sensitive nature in relation to Personnel.

- a. **Accidents** – The Committee noted that there had been no accidents in the period.
- b. **Sickness** - The Committee received details of sickness levels in the year to date of both its staff and its volunteers.
- c. **Holiday** – The Committee noted that 2nd quarter letters confirming entitlement, when holiday must be taken by and amount left had been issued.
- d. **Probationary Period** – The Committee noted that the end of the 6 month probationary period for one of its employees was approaching and that if the Committee had no qualms the position would thereafter be made permanent. No qualms were raised.
- e. **Future Staffing** – The Committee received details of a small in office, short term project on the horizon which was quite menial and could be done on relatively short hours per week. The Committee noted that there were some funds in the salaries budget available but these were not extensive. It was **RESOLVED** that the Town Clerk should investigate with LALC the possibility of employing a student on a short fixed term basis and if given the all clear should proceed with this.

H15. Next Meeting

It was noted that the date of the next scheduled Personnel Committee meeting was 30th January 2024.

The Meeting Closed at 10.30pm.

Signed _____ (Chairman) Dated _____

Louth Town Council

DIGNITY AT WORK/IN COUNCIL POLICY

Louth Town Council believes that civility and respect are important in the working environment, and expect all councillors, officers and the public to be polite and courteous when working for, and with the council.

Purpose

Louth Town Council is committed to creating a working environment where all council employees, councillors and others who come into contact with it in the course of the council's, are treated with dignity, respect and courtesy.

We recognise that there is a continuum where unaddressed issues have the potential to escalate and become larger, more complex issues and this policy sets out how concerns will be managed. However, the emphasis of this policy is on resolution and mediation where appropriate, rather than an adversarial process.

This document:

- explains how we will respond to complaints of bullying or harassment;
- ensures that we respond sensitively and promptly; and,
- provides support in ensuring behaviour does not amount to bullying and/or harassment by giving examples.

Scope

This policy covers bullying and harassment of Louth Town Council representatives (employees and Councillors). Should agency staff, or contractors have a complaint connected to their engagement with Louth Town Council this should be raised with the Town Clerk in the first instance.

Agency staff, or contractors are equally expected to treat council colleagues, and other representatives and stakeholders with dignity and respect, and the council may terminate the contract, without notice, where there are suspicions of harassment or bullying.

Complaints about other employment matters will be managed under the council's grievance policy.

It is noted that the management of a situation may differ depending on who the allegations relate to (e.g. employees, contractor, councillor). However, the council will take appropriate action if any of its representatives are bullied or harassed by employees, councillors, members of the public, suppliers or contractors.

The position on bullying and harassment

All staff and council representatives are entitled to dignity, respect and courtesy within the workplace and at council and to not experience any form of discrimination. Louth Town Council will not tolerate bullying or harassment at council, in the workplace or at work-related events outside of the workplace, whether the conduct is a one-off act or repeated course of

Louth Town Council

DIGNITY AT WORK/IN COUNCIL POLICY

conduct, and whether harm is intended or not. Neither will it tolerate retaliation against, or victimisation of, any person involved in bringing a complaint of harassment or bullying. You should also be aware that, if you have bullied or harassed someone (e.g. physical violence, harassment), in some circumstances the treatment may amount to a crime punishable by a fine or imprisonment.

Louth Town Council expects all representatives of the council to treat each other with respect and uphold the values of the code of conduct and all other policies and procedures set by the council. It expects all representatives to demonstrate respect by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

Allegations of bullying and harassment will be treated seriously. Investigations will be carried out promptly, sensitively and, as far as possible, confidentially. See Louth Town Council's Staff Grievance and Disciplinary Procedures for further details regarding the process. Employees and others who make allegations of bullying or harassment in good faith will not be treated less favourably as a result.

False accusations of harassment or bullying can have serious and far-reaching consequences. Everyone has a responsibility not to make false allegations. While Louth Town Council will assume that all complaints of bullying and harassment are made in good faith, if allegations are found to be malicious or vexatious the person raising the complaint may be subject to action under the council's disciplinary procedure.

What Type of Treatment amounts to Bullying or Harassment?

'Bullying' or 'harassment' are phrases that apply to treatment from one person (or a group of people) to another that is unwanted and that has the effect of violating that person's dignity or creating an intimidating, hostile, degrading, humiliating, or offensive environment for that person.

Harassment

- Where a person is subject to uninvited conduct that violates their dignity, in connection with a protected characteristic
- Behaviour that creates a hostile, humiliating, degrading or similarly offensive environment in relation to a protected characteristic

Bullying

- Behaviour that leaves the victim feeling threatened, intimidated, humiliated, vulnerable or otherwise upset. It does not need to be connected to a protected characteristic.

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Examples of bullying and harassment include but are not limited to:

- Physical conduct ranging from unwelcome touching to serious assault
- Unwelcome sexual advances
- The offer of rewards for going along with sexual advances e.g. promotion, access to training
- Threats for rejecting sexual advances
- Demeaning comments about a person's appearance
- Verbal abuse or offensive comments, including jokes or pranks related to age, disability, gender re-assignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex or sexual orientation
- Unwanted nicknames, especially related to a person's age, disability, gender re-assignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex or sexual orientation
- Spreading malicious rumours or insulting someone
- Lewd or suggestive comments or gestures
- Deliberate exclusion from conversations, work activities or social activities.
- Withholding information a person needs in order to do their job
- Practical jokes, initiation ceremonies or inappropriate birthday rituals
- Physical abuse such as hitting, pushing or jostling
- Rifling through, hiding or damaging personal property
- Display of pictures or objects with sexual or racial overtones, even if not directed at any particular person
- Isolation or non-cooperation at work
- Subjecting a person to humiliation or ridicule, belittling their efforts, whether directly and / or in front of others
- The use of obscene gestures
- Abusing a position of power

Bullying and harassment can occur through verbal and face to face interactions but can also take place through sharing inappropriate or offensive content in writing or via email and other electronic communications and social media.

It is important to recognise that conduct which one person may find acceptable, another may find totally unacceptable and behaviour could be harassment when the person had no intention to offend. We all have the right to determine what offends us. Some behaviour will be clear to any reasonable person that it is likely to offend – for example sexual touching. Other examples may be less clear, however, you should be aware that harassment will occur if behaviour continues after the recipient has advised you that the behaviour is unacceptable to them.

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Harassment can also occur where the unwanted behaviour relates to a perceived characteristic (such as offensive jokes or comments based on the assumption someone is gay, even if they are not) or due to their association with someone else (such as harassment related to their partner having a disability for example).

All representatives of Louth Town Council must, therefore, treat their colleagues with respect and appropriate sensitivity and should feel able to challenge behaviour that they find offensive even if it is not directed at them.

It is important to recognise that bullying does not include appropriate criticism of an employee's behaviour or effective, robust performance management. Constructive and fair feedback about your behaviour or performance from your manager or colleagues/Councillors is not bullying. It is part of normal employment and management routines, and should not be interpreted as anything different.

Victimisation

Victimisation is subjecting a person to a detriment because they have, in good faith, complained (whether formally or otherwise) that someone has been bullying or harassing them or someone else, or supported someone to make a complaint or given evidence in relation to a complaint. This would include isolating someone because they have made a complaint or giving them a heavier or more difficult workload.

Provided that you act in good faith, i.e. you genuinely believe that what you are saying is true, you have a right not to be victimised for making a complaint or doing anything in relation to a complaint of bullying or harassment and the council will take appropriate action to deal with any alleged victimisation.

Making a complaint that you know to be untrue, or giving evidence that you know to be untrue, may lead to disciplinary action being taken against you.

Reporting Concerns

What you should do if you feel you are being bullied or harassed

If you are being bullied or harassed by someone that you encounter at Louth Town Council, please raise this as follows:

- | | |
|--------------------|--|
| <i>Employees</i> | - with the Town Clerk |
| | - any report will be taken seriously, and the matter will be dealt with as below and in line with the Staff Grievances and Discipline Procedure. |
| <i>Councillors</i> | - with the Town Clerk, Chairman or Vice Chairman of the Personnel Committee |

There are two ways to resolve an issue. Informal or formal.

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Informal resolution

If you are being bullied or harassed, you may be able to resolve the situation yourself by explaining clearly to the perpetrator(s) that their behaviour is unacceptable, contrary to the council's policy and must stop. Alternatively, you may wish to ask the Town Clerk, Chairman or Vice Chairman of the Personnel Committee or a colleague to put this on your behalf or to be with you when confronting the perpetrator(s).

If the above approach does not work or if you do not want to try to resolve the situation in this way, you should raise the issue with the Town Clerk, Chairman or Vice Chairman of the Personnel Committee and they will discuss with you the option of trying to resolve the situation informally by telling the alleged perpetrator, without prejudicing the matter, that:

- there has been a complaint that their behaviour is having an adverse effect on a council member
- such behaviour is contrary to Louth Town Council policy

It may be possible for this conversation to take place with the alleged perpetrator without revealing your name, if this is what you want. The person dealing with it will also stress that the conversation is confidential.

In certain circumstances we may be able to involve a neutral third party (a mediator) to facilitate a resolution of the problem. This will be discussed with you if it is appropriate.

Raising a formal complaint

If informal resolution is unsuccessful or inappropriate and you consider that the perpetrator has breached the Council's Code of Conduct, a formal complaint can be made. To do this a written complaint should be made as follows:

- to the Monitoring Officer, where the perpetrator is a Councillor, who will investigate the matter.
- to the Town Clerk, where the perpetrator is an employee, who will investigate in line with the Council's Staff Grievance and Disciplinary Procedure:

Employees will need to co-operate with the Council's investigation and provide the following details:

- The name of the alleged perpetrator(s),
- The nature of the harassment or bullying,
- The dates and times the harassment or bullying occurred,
- The names of any witnesses and
- Any action taken by you to resolve the matter informally.

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The alleged perpetrator(s) would normally need to be told the complainant's name and the details of your grievance in order for the issue to be investigated properly. However, the investigation will be carried out in as confidentially and sensitively a manner as possible. Where the complainant and the alleged perpetrator(s) work in proximity to each other, we will consider whether it is appropriate to make temporary adjustments to working arrangements whilst the matter is being investigated.

Investigations will be carried out as promptly as possible (allowing for council regulations to be met), sensitively and, as far as possible, confidentially. When carrying out any investigations, we will ensure that individuals' personal data is handled in accordance with the data protection policy.

The council will consider how to protect your health and wellbeing whilst the investigation is taking place and discuss this with you. Depending on the nature of the allegations, the investigator may want to meet with you to understand better your complaint (see the grievance policy for further information, and details of your right to be accompanied).

After the investigation, a formal grievance meeting will be held with the complainant to consider the matter and the findings of the investigation, in accordance with the grievance procedure. At the meeting you may be accompanied by a fellow worker or a trade union official.

Following the conclusion of the hearing the Town Clerk will write to you to inform you of the decision and to notify you of your right to appeal if you are dissatisfied with the outcome. You should put your appeal in writing explaining the reasons why you are dissatisfied with the decision. Your appeal will be heard under the appeal process that is described in the grievance procedure.

The council will consider any adjustments to support an employee in their work and to manage the relationship with the Councillor the allegations relate to, while the investigation proceeds, if necessary.

Notes:

Protected Characteristics

A 'protected characteristic' is defined in the Equality Act 2010 as age, disability, sex, gender reassignment, pregnancy and maternity, race, sexual orientation, religion or belief, and marriage and civil partnership. It is unlawful to discriminate against an individual because of any of the protected characteristics.

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Discrimination includes treating people differently because of a protected characteristic. Employees can complain of harassment even if the behaviour in question is not directed at them. This is because the complainant does not actually need to possess the relevant protected characteristic. An employee can complain of unlawful harassment if they are related to someone with a protected characteristic, or because a colleague believes they have a protected characteristic.

Examples of harassment related to a protected characteristic could include but are not limited to:

- Making assumptions about someone's ability due to their **age**, or denying development opportunities to someone based on their age. This could also include assumptions about their lifestyle or making inappropriate jokes related to age.
- Making fun or mimicking impairments related to a health condition, or using inappropriate language about disabilities. Constantly selecting social activities that make it impossible for a colleague with a **disability** to participate in.
- Refusing to treat a person as their new gender, or disclosing information about their gender identity could be harassment on the grounds of **gender reassignment**.
- **Pregnancy/Maternity** harassment could include refusing opportunities due to pregnancy or maternity leave, or inappropriate touching and invasion of personal space such as unwanted touching of a pregnant persons stomach.
- Harassment based on **race** could include derogatory nicknames, or stereotyping based on ethnicity. It could include racist comments or jokes, or assumptions about someone's lifestyle based on their ethnicity.
- **Gender** harassment could include not considering people for a job based on gender stereotyping roles, or implementing practices that disadvantage one gender over another. Rude, explicit jokes, even if not directed at an individual, or comments on individuals dress or appearance.
- Regularly arranging team meals over periods of fasting or religious occasions or failing to adjust a dress code to accommodate religious dress could be examples of harassment based on **religion/belief**.
- Excluding same sex partners from social events could be both **sexual orientation** and **marriage/civil partnership** discrimination, as could not offering the same work-related benefits.

A person does not need to be employed or have 2 years qualifying service to make a discrimination claim at a tribunal.

- Job applicants who believe they have not been appointed because of a 'protected characteristic' can make a claim.
- New or established employees who are dismissed, or treated unreasonably because of a health condition can make a discrimination claim.
- An employee subjected to harassment can make a discrimination claim at a tribunal.
- An employee asked to retire can make a discrimination claim at a tribunal

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Legal risks

Successful unfair dismissal claims are limited to a compensation cap, whereas those for unlawful discrimination have no cap.

A positive employment culture, and swift action if conduct falls beneath acceptable standards will help mitigate the risks. An unhealthy culture will make it difficult to defend claims.

The time to defend and the cost of defending tribunal claims can be significant, irrespective of the outcome.

Culture and behaviour

We work in eclectic communities and working environments, and a positive culture within the council enables people with different backgrounds and beliefs to share ideas and shape how the council achieves its objectives for their community.

It is important to recognise that different individuals may find different behaviours bullying or harassing so while there is not always intent to offend or cause harm, that does not mean that the effect of the behaviour has not caused harm or offence.

It can take people a period of time to decide to raise their concerns, as they worry about consequences (perhaps from peers by complaining about a colleague who is popular, or they fear victimisation from the perpetrator or others). The council should consider whether there are opportunities (such as 1-2-1s to offer an opportunity to reflect on relationships/morale) to identify issues earlier and address negative behaviours. Individuals can often mention concerns they are experiencing but not want to take it further. The council should remind the complainant that bullying and harassment has no place in the Council and remind them of the policy in place to address concerns.

Whilst both staff and councillors jointly determine the working culture, councillors are key in demonstrating what is and isn't acceptable behaviour. This is apparent from how councillors behave with each other in council meetings and also in how standards of behaviour are applied through the use of informal discussion and formal policies.

Bullying and harassment and performance management

The policy sets out that bullying and harassment does not include appropriate criticism of an employee's behaviour or effective, robust performance management. It is not uncommon for an employee, when receiving critical feedback, to claim that this is bullying and/or harassing. It is the role of the nominated manager to provide effective and constructive feedback to encourage performance at the required standard.

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Even when the feedback is not positive it should be fair, communicated in a professional and reasonable manner and shared with the objective of aiding understanding and achieving an improvement to overcome the shortfalls. There is no absolute definition of when the feedback may not be appropriate. Often it will be for the person/panel hearing the dignity at work complaint/grievance to determine whether the performance management has upheld the standards expected in terms of respect and civility and any feedback has been shared in a fair and professional way.

Responsibilities

All staff and representatives of the council are responsible for their own behaviour while acting on behalf of Louth Town Council and for taking steps to revise unacceptable behaviour and appropriately challenge that of others.

Leaders – councillors, clerks, chief officers, managers - are responsible for ensuring that these standards of treating people with civility, respect and courtesy are upheld, both through their own example, and by communicating and promoting these expectations to all employees. They are also responsible for ensuring that concerns raised are treated seriously and addressed in line with this policy in a timely manner.

During the investigation

Employers have a duty of care to provide a safe place of work. If a complaint is made, discuss how to manage working relationships whilst the allegation is being investigated and until the outcome is disclosed. This is as much for the protection of the alleged perpetrator as for the aggrieved.

Offer other support that may be appropriate to the situation such as signposting to support groups, time off for counselling etc. If you have suspended a staff member, your duty of care continues and it is important to consider their wellbeing and mental health.

Ensure that you communicate regularly with both parties.

The investigation and any subsequent hearing should be completed in accordance with the grievance policy which sets out a process for dealing with concerns.

Confidentiality

It may be possible for concerns to be raised with the perpetrator without disclosing the name of the complainant however in a small council it is likely that it will be clear that the accused will know where the accusation has come from. The council representative (clerk/chief officer/councillor) speaking to the alleged perpetrator must be clear that the discussion is confidential and the individual would be at risk of formal disciplinary action if there is any sort of victimisation or retaliation for the individual raising their concern.

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During any formal investigation it may be necessary to disclose the nature of the allegations and where they came from to ensure a fair and balanced investigation and process. This should be discussed with the person raising the concerns to understand any issues and how they may be mitigated. Where there is a genuine fear of consequences and this may need to be considered, it is recommended that professional advice is sought.

Victimisation

All employees have the right to raise genuine concerns without the fear of reprisals. If the aggrieved (or a witness) is treated differently / less favourably because they have raised a complaint, then this is victimisation. This would include isolating someone because they have made a complaint, cancelling a planned training event, or giving them a heavier or more difficult workload. Victimisation can lead to a claim to an employment tribunal.

False allegations

If an employee makes an allegation that they know to be untrue, or gives evidence that they know to be untrue, the council should consider the matter under the disciplinary procedure. Such an allegation would potentially be gross misconduct.

Complaints against Councillors

Following the Ledbury case, the law is clear that any formal complaint about a councillor regarding a breach of the code of conduct must be referred to the Monitoring Officer for investigation. During the investigation, it is critical to ensure that where an employee of the council has made the complaint, that the council agrees reasonable measures with the employee to protect their health and safety. Such measures may include a temporary change in duties, change of work location, not attending meetings with the person about whom the complaint has been made etc.

Careful consideration is required where a grievance is raised against the council as a whole due to lack of support related to councillor behaviours. The specific allegations will need to be considered to determine whether the allegations can be addressed by the council, or require exploration of the councillors behaviour in order to respond, in which case the Monitoring Officer may be required to investigate the alleged behaviours of a/any councillors where this may relate to the code of conduct. It is a matter of fact whether the complaint is against the council and can therefore be dealt with by the council's grievance procedure or against a councillor and can only be dealt with by the Monitoring Officer.