

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

01507 355895

[clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk)



## To the Members of the Town Council of Louth:

You are hereby summoned to attend a Robed meeting of Louth Town Council and its Planning Committee which will be held on Wednesday 28<sup>th</sup> September 2022 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

*Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing [clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk) in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.*

Just prior to the commencement of the meeting at 7pm there will be prayers or other religious observance, which will last for approximately 5 minutes. Anyone not wishing to participate may leave the room at this time.

From 7pm a maximum of ten minutes will be set aside for the meeting to receive reports from elected Members of Lincolnshire County Council and East Lindsey District Council.

Members of the public should note that they will not be allowed to speak during the formal meeting.

  
Mrs. L.M. Phillips

Town Clerk

Dated this 23<sup>rd</sup> Day of September 2022

## AGENDA

### TOWN COUNCIL

**(Chairman: Cllr. J. Baskett, Membership: All Cllrs.)**

#### 1. Chairman's Remarks

#### 2. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 4. Minutes

To approve as a correct record the notes of the Council Meeting held on 14<sup>th</sup> June 2022. (Attached).

#### 5. Committee Minutes

- a) Planning Committee – 14<sup>th</sup> June 2022
- b) Planning Committee – 5<sup>th</sup> July 2022
- c) Planning Committee – 26<sup>th</sup> July 2022
- d) Community Resources Committee – 5<sup>th</sup> July 2022

#### 6. Mayor's Announcements

**7. Louth Transport Board**

Council to nominate two members to represent the Council on the above which will discuss a range of issues from public transport, fault reports and highway maintenance to the Active Travel Scheme etc. Next meeting to be held using Microsoft Teams on 25<sup>th</sup> October at 3pm.

**8. Annual Governance and Accountability Return (AGAR) 2021/22**

- a) Council to note that the Council's External Auditor has completed its limited assurance review of Louth Town Council for the year ended 31<sup>st</sup> March 2022.
- b) Council to receive and approve the Notice of Conclusion of Audit.
- c) Council to receive Section 3 – External Auditor Report and Certificate 2021/22 and note that the Council has received an unqualified audit, the external auditor having found no issues on which to make comment.

**9. Use of Louth Coat of Arms**

Council to approve use of Louth Coat of Arms on Remembrance Day Wreath to be laid by Louth Veterans.

**10. Town Centre Improvements Review**

Council to consider compiling a corporate response to the attached survey.

**11. King Edward VI Grammar School Consultations**

Council to consider delegating authority to the Planning Working Group to compile corporate responses to the following attached consultations (amended deadline for responses 17<sup>th</sup> October 2022). These draft responses to be ratified by the Planning Committee on 11<sup>th</sup> October 2022:

- a) Conversion of Activity Hall into Design and Engineering Block and School Assembly/Exam Hall/Performance Space.
- b) London Road Sports Partnership Proposals
- c) Hospital Walk Footpath Safeguarding Proposals

**12. Solar Xmas Trees**

Council to receive an update from the Town Clerk and resolve upon whether to erect the above for Christmas 2022.

**13. St. James' Christmas Tree Festival**

Council to resolve upon whether it would like to take part in the 2022 St. James' Church Christmas Tree Festival which will run from 1/12/22 to 8/12/22 (setting up on 1/12 and dismantling on 8/12). Delegated authority to be granted to the Town Clerk to incur expenditure in this regard, Mayor to lead arrangements.

**14. Closed Session Items**

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, commercial, confidential and or legal nature.

- a) Hubbard's Hills

**15. Next Meeting**

To note that the next scheduled meeting of the Town Council will take place on 13<sup>th</sup> December 2022.

**PLANNING COMMITTEE**  
**(Membership: All Cllrs.)**

**1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Planning Committee Meeting held on 30<sup>th</sup> August 2022. (Attached).

**4. Applications received by the Local Planning Authority**

To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 09-28-22). (Attached).

**5. Planning Correspondence**

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

**6. Proposed Works to Trees**

Committee to ratify the comments of the Planning Working Group which have been submitted to ELDC and which were to support the following proposed tree work (details emailed to Cllrs. 12<sup>th</sup> September 2022):

- a) **Location:** Fir Close Nursing Home, 2 Westgate. **Proposal:** A4 – Several Beech, Chillian Pine, Sycamore and Wellingtonia Trees – T1 – Marked on plan (Willow) – remove. **Reasons:** A4 – T1 – For better growth of neighbouring trees. Poorly shaped and difficult to prune.

**7. Street Naming**

Committee to ratify the comments of the Planning Working Group which have been submitted to ELDC and which were to support the use of Cullingford Way as a road name on the site of former 179 Newmarket. (Details circulated by email on 12<sup>th</sup> September 2022).

**8. Active Travel Scheme Public Meeting**

To receive an update from the Town Clerk.

**9. Next Meeting**

Committee to note that the date of the next scheduled Planning Committee meeting is 11<sup>th</sup> October 2022.

07-26-22 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 26<sup>TH</sup> JULY 2022**

**Present** The Mayor, Cllr. J Baskett (JB) (in the chair).

**Councillors:** M. Bellwood (MB), L. Cooney (LMC), S. Crew (SC), H. Filer (HF), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS) and Mrs. P.F. Watson (PFW).

**Councillors not present:** Mrs. E. Ballard (EB), M. Lamb (ML) and D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M. Vincent and two members of the public were also present.

**T34. Apologies for Absence**

Apologies for absence were received from Cllrs. Mrs. EB, ML and DEW.

**T35. Declarations of Interest / Dispensations**

Cllr. Mrs. JMS – item 3 as a member of Hubbard's Hills Trust.

Cllr AL – item 3 as the Chairman of Hubbard's Hills Trust.

**T36. Closed Session Items**

It was **RESOLVED** to go into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a third party, commercial, confidential and or legal nature.

a) Hubbard's Hills:

The Council considered the submitted confidential report dated 14<sup>th</sup> June 2022 and noted that items 1) to 9) addressed its primary concerns and many of its other concerns.

It was **RESOLVED** to:

- a) Accept that the above report outlined suitable compromises, around which to build a supplementary schedule to accompany the original agreement with an amendment to item 1; that the word 'inflation' be replaced with 'CPI'.
- b) Instruct its solicitor to draw up a schedule to the current agreement along the above lines.
- c) Give delegated authority to the Town Clerk to incur expenditure with its solicitor as required in relation to this matter, funding to be taken from either EMR Contingency or EMR Hubbard's Hills.

It was **RESOLVED** to come out of Closed Session.

The Meeting Closed at 7.53pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_

## Louth Town Council

### Notice of conclusion of audit

#### Annual Governance & Accountability Return for the year ended 31 March 2022

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

|   | Notes   |
|---|---|
| <p>1. The audit of accounts for <b>Louth Town Council</b> for the year ended 31 March 2022 has been completed and the accounts have been published.</p>   | <p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b> The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p> |
| <p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Louth Town Council</b> on application to:</p> <p>(a) <u>Mrs. Lynda Phillips, Town Clerk and RFO, Louth Town Council,</u><br/> <u>The Sessions House, Eastgate, Louth, LN11 9AJ</u><br/>           _____<br/>           _____</p> <p>(b) <u>Monday to Friday 10am to 1pm</u><br/>           _____<br/>           _____</p> | <p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p> <p>(b) Insert the hours during which inspection rights may be exercised</p>   |
| <p>3. Copies will be provided to any person on payment of <u>£1.00</u> (c) for each copy of the Annual Governance &amp; Accountability Return.</p>  | <p>(c) Insert a reasonable sum for copying costs</p>  |
| <p>Announcement made by: (d) <u>Mrs. Lynda Phillips, Town Clerk &amp; RFO</u></p>   | <p>(d) Insert the name and position of person placing the notice</p>  |
| <p>Date of announcement: (e) <u>21st September 2022</u></p>   | <p>(e) Insert the date of placing of the notice</p>   |

## Section 3 – External Auditor Report and Certificate 2021/22

In respect of

Louth Town Council – LI0231

### 1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

### 3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature

*PKF Littlejohn LLP*

Date

20/09/2022

\* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))

# Louth



# Veterans

*Lincolnshire County Council*  
*Scrutiny Panel A: Town Centre Improvements Review*

***Town and Parish Council Information Gathering Exercise***

|                       |  |
|-----------------------|--|
| Name of Town / Parish |  |
|-----------------------|--|

|                 |  |
|-----------------|--|
| Name of Contact |  |
|-----------------|--|

|   |          |
|---|----------|
| Do you wish to be kept up to date with this review? | Yes / No |
|---|----------|

**You are requested to email completed forms by 30 September 2022 to:**

[scrutiny@lincolnshire.gov.uk](mailto:scrutiny@lincolnshire.gov.uk)

- (1) Does the Council have any evidence or information on your town centre that you would wish to share? For example, this could cover:

- changes over the last five years, including the effects of the pandemic;
- any information you have on the number and percentage of vacant town centre units; and
- in addition to retail, topics such as education, leisure, entertainment, tourism or any other services.

- (2) Are there any initiatives or events that your council has promoted or has planned to stimulate activity or increase the footfall in your town or parish centre? Please provide brief details or any link or references to further information.



*Lincolnshire County Council*  
*Scrutiny Panel A: Town Centre Improvements Review*

- (3) In addition to anything in (2) above, are there any examples of good practice or other activities or events that have stimulated activity in your town centre?

- (4) Is there anything else you would wish to highlight?

**Please email completed surveys by 30 September 2022 to:**

[scrutiny@lincolnshire.gov.uk](mailto:scrutiny@lincolnshire.gov.uk)

If you require any further information on the review or this survey, please contact:

Kiara Chatzioannou, Scrutiny Officer, Lincolnshire County Council  
[Kiara.Chatzioannou@lincolnshire.gov.uk](mailto:Kiara.Chatzioannou@lincolnshire.gov.uk) – 07500 571868

or

Simon Evans, Health Scrutiny Officer, Lincolnshire County Council  
[Simon.Evans@lincolnshire.gov.uk](mailto:Simon.Evans@lincolnshire.gov.uk) – 07717 868930



# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC. ACADEMIC. EDUCATION

**Notice of Consultation: 1<sup>st</sup> September 2022 - 3<sup>rd</sup> October 2022**

## Consultation:

Conversion of Activity Hall into Design and Engineering Block & School Assembly/Exam Hall/Performance Space.

## Description:

Following the successful completion of the school's new Community Sports Hall and Elite Performance Centre the school is now consulting interested parties on its plans for the use of its now redundant Activity Hall [see attached plans].

## The school is proposing to refurbish the building to:

1. Retain the ground floor activity hall space converting this into a dedicated school assembly hall, exams hall, and performance space.
2. Partition the building to create a first floor consisting of four Design Engineering / Resistant Materials laboratories.
3. Refurbish the two existing classrooms linked to the activity hall to create a Design Engineering workshop.
4. Link the Mathematics department to the Design Engineering Block by way of a corridor and shared A Level Mathematics/Design Engineering classroom.
5. Sympathetically refurbish the exterior of a recognised 1970s eye sore on the KEVIGS site, and the local conservation area, to better blend into the recent high quality modern additions and the site's heritage Grade II listed buildings.

## Benefits

1. **Provision of first-class Design and Engineering facilities** and curriculum provision linked to post 16 and post 18 pathways into Engineering in the local area via the Humber Bank and or into Post 16 and Post 18 Engineering apprenticeships. *[King Edward's currently has no Design and Technology/Engineering facilities]*
2. **Creation of a dedicated whole school assembly hall space** for around 600 students and a dedicated examination hall for public examinations thus ending the need each year to shut the Activity Hall to core PE and GCSE Sports Studies with the subsequent curriculum impact that this has on Y7 to Y11 PE provision.
3. **Reduce significant overcrowding in science.** Science is the school's most popular subject at A Level with 3 sets in each of the separate sciences being the norm - a total of 18 A level science sets. In addition, the original 1920s science blocks and later additions were designed for classes of 20-24 [prior to 1997 the school was a 14-18 school with smaller GCSE and A Level classes]. The provision of the Design/Engineering Block would enable some Physics GCSE and A Level classes to be taught here thus reducing overcrowding and enabling all science lessons from Y7-Y13 to be taught in a lab: something that is currently not possible.
4. **Encourage a collaborative faculty teaching and learning approach** for Design Engineering, Mathematics, and Physics.

**Headmaster James Lascelles**

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

Tel: (01507) 600456 Fax: (01507) 600316 Heads PA: [lisa.underdown@kevigslincs.sch.uk](mailto:lisa.underdown@kevigslincs.sch.uk) [www.keviet.org](http://www.keviet.org)

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# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC. ACADEMIC. EDUCATION

## Consultation Arrangements

1. Interested parties should send comments either in writing to:

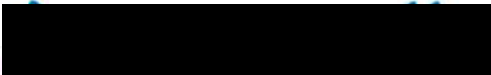
Nick Robertson  
Deputy Head Logistics and Operations  
King Edward VI Grammar  
Edward Street  
Louth LN11 9LL

or via email to:

[consultations@kevigs.lincs.sch.uk](mailto:consultations@kevigs.lincs.sch.uk)

2. Full plans and proposals can be viewed on the Consultations page of the school's website  
[www.kevigs.org/consultations](http://www.kevigs.org/consultations)
3. Interested Parties may attend the public consultation meeting on Wednesday 14<sup>th</sup> September to view the schools plans and view the old Activity Hall - details at [www.kevigs.org/consultations](http://www.kevigs.org/consultations)

With kindest regards



James Lascelles  
Headmaster

**Headmaster James Lascelles**

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

Tel: (01507) 600456 Fax: (01507) 600316 Heads PA: [lisa.underdown@kevigs.lincs.sch.uk](mailto:lisa.underdown@kevigs.lincs.sch.uk) [www.keviet.org](http://www.keviet.org)

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# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC. ACADEMIC. EDUCATION

**Notice of Consultation: 1<sup>st</sup> September 2022 - 3<sup>rd</sup> October 2022**

## Consultation:

King Edward VI Grammar London Road Sports Partnership Proposals.

## Description:

King Edward VI Grammar is proposing to enter into a community sports partnership agreement with Louth Old Boys, Louth Hockey Club, Louth Cricket Club and any other interested sporting parties to create a new sporting charity in Louth to be known as the London Road Sports Partnership Trust [LRSPT].

## The school is proposing to join the Trust so KEVIGS can:

1. Work in partnership for the benefit of sport in the wider Louth Community.
2. Work with the partners in the LRSPT Charity to jointly develop, maintain and operate London Road.
3. Provide community access for clubs in the LRSPT Charity to King Edward's new Sports Hall and facilities for the purposes of winter training from 1<sup>st</sup> November to 31<sup>st</sup> March.
4. Provide community access for clubs and their junior teams to King Edward's Elite Performance Training Programmes provided in partnership with

## Benefits

1. Help the clubs and wider community to preserve, protect and maintain a valuable community sporting asset for future generations.
2. KEVIGS new Community Sports Hall received planning and financial support based upon the school's commitment to working in partnership with the London Road clubs and opening up these new facilities to these clubs to:
  - a. Provide a dedicated winter training venue
  - b. Help to further promote a love of sport and open up access to King Edward's facilities to children, and young people from across the community irrespective of school or socio-economic background.
3. Through the joint working of the partnership attract significant investment and development into the London Road Facility through joint sport and fitness fund-raising activities, thus combining the wider impact and sustainability of fund-raising activities and spreading this impact across the wider communities that the partnership serves.

## Consultation Arrangements

King Edward's is seeking the views of those in our school community, and in the wider Louth community about the school's proposals to help form and join the London Road Sports Partnership Charitable Trust.

### Headmaster James Lascelles

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

Tel: (01507) 600456 Fax: (01507) 600316 Heads PA: [lisa.underdown@kevigs.lincs.sch.uk](mailto:lisa.underdown@kevigs.lincs.sch.uk) [www.keviet.org](http://www.keviet.org)

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# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC. ACADEMIC. EDUCATION

1. Interested parties should send comments either in writing to:

Nick Robertson  
Deputy Head Logistics and Operations  
King Edward VI Grammar  
Edward Street  
Louth LN11 9LL

or via email to:

[consultations@kevigs.lincs.sch.uk](mailto:consultations@kevigs.lincs.sch.uk)

2. Full plans and proposals can be viewed on the Consultations page of the school's website  
[www.kevigs.org/consultations](http://www.kevigs.org/consultations)
3. Interested Parties may attend the public consultation meeting on Wednesday 14<sup>th</sup> September to view the schools plans and view the new Sports Hall and the old Activity Hall - details at  
[www.kevigs.org/consultations](http://www.kevigs.org/consultations)

With kindest regards

James Lascelles  
Headmaster

**Headmaster James Lascelles**

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

Tel: (01507) 600456 Fax: (01507) 600316 Heads PA: [lisa.underdown@kevigs.lincs.sch.uk](mailto:lisa.underdown@kevigs.lincs.sch.uk) [www.keviet.org](http://www.keviet.org)

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# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC, ACADEMIC, EDUCATION

**Notice of Consultation: 1<sup>st</sup> September 2022 - 3<sup>rd</sup> October 2022**

## Consultation:

King Edward VI Grammar Hospital Walk Footpath Safeguarding Proposals.

King Edward VI Grammar operates on a split site with a public footpath dividing the two parts of the site - the main site and Foundation House [the old Louth Cottage Hospital]. See map with footpath noted in red.

In order to safeguard our students and to prevent access into the school site, and as an alternative to seeking the closure and extinguishment or diversion of the Hospital Walk footpath, King Edward's is proposing to apply for planning permission to erect fencing and gates at both ends of the Hospital Walk footpath to restrict access to the general public onto the school site from 08:30 to 16:30 Monday to Friday during term time only.

## Description:

All school's have a legal duty of care to safeguard children in their care. This duty includes protecting pupils or staff from -

- (i) violence or the threat of violence,
- (ii) harassment
- (iii) alarm or distress arising from unlawful activity, or
- (iv) any other risk to their health or safety arising from such activity

This legal duty of care is inspected by OFSTED they require all schools to demonstrate how they are fulfilling these legal safeguarding obligations and protecting the children in their care: failure to safeguard children could lead to a best to a Requires Improvement judgement or at worst the school being placed into Special Measures.

The school has taken various measures over the past ten years to reduce these risks by erecting signage and fencing, putting up gates, adding electronic access control by key card for these gates, installing CCTV and adding in additional staffing duties and patrols at peak times.

Despite these measures there have been increasing incursions onto the school site, acts of intimidation and harassment of our pupils by groups of youths. These acts of intimidation and harassment have included links to the potential supply and sale of drugs and culminated in w/c 16<sup>th</sup> May 2021 with the assault of one of our pupils who was hit in the head with a nunchuck [a weapon that consists of two sticks joined by a short length of cord, chain]. This incident was reported to the Police who attended the site to investigate.

## The school is proposing to:

1. Ensure the safeguarding of the children and staff on our site by gating the Hospital Walk footpath restricting access during the school day from 08:30 to 16:30 from Monday to Friday during term time only.
2. Reach local agreement on these arrangements to avoid further incursions and incidents on the school site and end the risk of our children being acted, harassed, or intimidated.
3. Maintain access to the Hospital Walk footpath at all other times.

**Headmaster James Lascelles**

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

Tel: (01507) 600456 Fax: (01507) 600316 Heads PA: [lisa.underdown@kevigslincs.sch.uk](mailto:lisa.underdown@kevigslincs.sch.uk) [www.keviet.org](http://www.keviet.org)

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# KING EDWARD VI GRAMMAR SCHOOL

HOLISTIC, ACADEMIC, EDUCATION

## Benefits

By proposing local agreement on restrictions to the Hospital Walk Footpath the school is hoping to:

- 1) Protect our students and staff from the threat of harassment and intimidation and enable the school to operate freely across and up the footpath during the school day.
- 2) Reach a pragmatic local agreement that will maintain the footpath for the future use and enjoyment of the general public outside of the restricted school hours.
- 3) Avoid the, controversial, longer and more protracted permanent closure and extinguishment of the footpath under Section 118B, 1b of the Countryside and Rights of Way Act 2000 or alternatively application for a Public Spaces Protection Order both provide for the stopping up of:

‘certain highways which crosses land occupied for the purposes of a school, for the purposes of crime prevention and for the purpose of protecting the pupils or staff from -

(i) violence or the threat of violence,

(ii) harassment,

(iii) alarm or distress arising from unlawful activity, or

(iv) any other risk to their health or safety arising from such activity ‘

<https://www.legislation.gov.uk/ukpga/2000/37/schedule/6>

## Consultation Arrangements

1. Interested parties should send comments either in writing to:

Nick Robertson  
Deputy Head Logistics and Operations  
King Edward VI Grammar  
Edward Street  
Louth LN11 9LL

or via email to:

[consultations@kevigs.lincs.sch.uk](mailto:consultations@kevigs.lincs.sch.uk)

2. Full plans and proposals can be viewed on the Consultations page of the school's website  
[www.kevigs.org/consultations](http://www.kevigs.org/consultations)
3. Interested Parties may attend the public consultation meeting on Wednesday 14<sup>th</sup> September to discuss the school's plans - further details at [www.kevigs.org/consultations](http://www.kevigs.org/consultations)

With kindest regards

**James Lascelles**  
Headmaster

**Headmaster James Lascelles**

King Edward VI Education Trust, Edward Street, Louth, Lincolnshire, LN11 9LL Chair of Trustees: Mr Sean Chesman

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**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 30<sup>TH</sup> AUGUST 2022**

**Present** Councillor S. Crew (SC), (in the chair).

**Councillors:** J Baskett (JB), L. Cooney (LMC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), M. Lamb (ML), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

**Councillors not present:** Mrs. E. Ballard (EB), M. Bellwood (MB), J. Garrett (JG), G. Horton (GEH) and J. Simmons (JS).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant Mrs. M.C. Vincent were also present.

**P29. Apologies for Absence**

Apologies for absence were received from Councillors Mrs. EB, JG, GEH and JS.

**P30. Declarations of Interest / Dispensations**

The following declarations of interest were made:

- a. Cllr. Mrs. JMS - items 4,5 and 6 with regards to membership of ELDC.
- b. Cllr. AL - items 4,5 and 6 with regards to membership of ELDC and Planning item 8 (neighbour) and 14 (known to the applicant).
- c. Cllr. DJEH - items 4,5 and 6 with regards to membership of ELDC Planning Committee.
- d. Cllr. JB – planning item 11 as known to the applicant.
- e. Cllr. DF – planning item 12 as close to his own property

**P31. Minutes**

It was **RESOLVED** that the notes of the Planning Committee meeting held on 26th July 2022 be approved as the Minutes.

**P32. Applications received by the Local Planning Authority**

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 08-30-22) and **RESOLVED** as follows:

- a. N/105/01291/22 7 Park Ave - the recommendation to support made by the PWG and submitted 11/8/22 was ratified.
- b. N/105/01416/22 Land Off 35 Stewton Lane - objected to this application on the previous grounds used and also would comment that these proposals constitute over-intensification of a small site which has not allowed for adequate parking and servicing. Apart from this area being at risk of flooding itself due to its position on ground lower than the road feeding it and the two attenuation ponds adjacent to it, it is feared that it will move water to other areas causing a flood risk and problems to other people and properties which goes against the NPPF. The Council also expressed concern over access and highway safety as the access to the land onto the feeding road is on a bend and in a dip where visibility is difficult.
- c. N/105/01291/22 5 Westgate - Objected on the grounds that UPVC should not be used in the Conservation Area and especially at this location given the importance of the area within the town.
- d. N/105/01447/22 - 61 Broadbank - Objected on the following grounds: The Council has severe concerns about the adequacy of parking and servicing and in particular the allocation of parking for these properties. The plans do not make it clear where residents will be able to park and this area is extremely heavily populated with vehicles. Any exacerbation to on street parking and/or traffic generation will have a detrimental impact on access and highway safety.
- e. N/105/00820/22 Land north of Julian Bower - Objected to this application. It felt that conditions are imposed for a purpose and variation should not be allowed.
- f. All other applications were supported.

**P33. Planning Correspondence**

The Committee noted the following planning correspondence:

- a. **ELDC Planning Decisions**



- i. Approved – N/105/01092/22 – Planning Permission - 31 Northgate – LTC supported
- ii. Approved – N/105/00997/22 – Planning Permission - 6 Freer Gardens – LTC supported
- iii. Approved – N/105/00971/22 – Planning Permission - 48 Stewton Lane – LTC remained neutral
- iv. Approved – N/105/00461/22 – Planning Permission- Westview 97 Little Crowtree Lane – LTC objected
- v. Approved – N/105/02497/21 – Planning Permission - Land at the Elms – LTC supported
- vi. Approved – N/105/00512/22 – Listed Building Consent - 19 Ugate – LTC supported but disappointed that the building still remained unoccupied
- vii. Approved – N/105/00511/22 – Consent to Display - 19 Ugate – LTC supported but disappointed that the building still remained unoccupied
- viii. Approved – N/105/00509/22 – Listed Building Consent - 21 Ugate – LTC supported but disappointed that the building still remained unoccupied
- ix. Approved – N/105/00510/22 – Consent to Display - 21 Ugate – LTC supported but disappointed that the building still remained unoccupied
- x. Approved – N/105/01039/22 – Listed Building Consent - 20 Lee Street – LTC supported
- xi. Approved – N/105/00617/22 – Planning Permission – 50 Stewton Lane – LTC supported

**b. Temporary Road Closures**

- i. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Lincolnshire County Council  
**REASON FOR RESTRICTION** reconstruction of carriageway  
**LOCATION & NATURE OF RESTRICTION:** Road closure Order - A631 (Between A157 & a point 200m Northwest), A157 (Between 200m West & 200m East of A631)  
40mph speed limit Order - A631 (Between A157 & a point 400m Northwest), A157 (Between 400m West & 400m East of A631)  
**Period of restriction:** 05/09/2022 - 23/09/2022  
**Closures 19:00 to 06:30 only. 40mph Speed Limit 24/7.** **PERIOD OF RESTRICTION:** (Restrictions to be implemented for 15 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- ii. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** DSTM Ltd  
**REASON FOR RESTRICTION** Crane lift for domestic premises  
**LOCATION & NATURE OF RESTRICTION:** Road Closure Northgate between Eve Street and Vickers Lane **Suspension** of one way order – Northgate to allow access  
**Period of restriction:** 15/8/22-15/8/22 7:00-16:00
- iii. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC  
**REASON FOR RESTRICTION** Event Cadwell BSB  
**LOCATION & NATURE OF RESTRICTION:** Scamblesby/Cadwell No waiting and loading at any time, 40mph speed limit order, 30mph speed limit order, no right turn order, no left turn order, road closure order.
- iv. **Period of restriction:** 26/8/22-30/8/22

**c. Enforcement**

Land adjacent playing field, Julian Bower – notification that no action is to be taken.

**d. Other Correspondence**

- i. **8/8/22 – LCC** – Acknowledge receipt of event 14/11/21 - Retrospective closing down of 2021 events.
- ii. **23/8/22 – LCC** – Prohibition of waiting amendment order 20 MONKS DYKE ROAD. NOTICE IS HEREBY GIVEN Remove the current No Waiting at Any Time in the layby outside Lacey Gardens Junior School. Install No Waiting at Any Time on Monks Dyke Road in the vicinity of house numbers 93 to 101 and between number 78 and the substation. Install No Waiting at Any Time at the junctions of Almond Crescent/Monks Dyke Road and Trinity Lane/Monks Dyke Road
- iii. **24/8/22 – LCC** – Prohibition of waiting amendment order 20 Warwick Road NOTICE IS HEREBY the effect of which will be to prohibit waiting at all times on the junction of Wm A Jaines & Son and adjacent to the access on Warwick Road.

**P34. Proposed Works to Trees**

It was **RESOLVED** to support the following tree work:

- a. **Location:** 106 Keddington Road **Proposal:** G3 – Beech, Ash, Sycamore, Chestnut, Yew – (T1 on plan – Copper Beech) - Fell. **Reasons:** G3 – The tree is in decline as there is Meripilus giganteus (bracket fungus) around the buttress and root ball.
- b. **Location:** 108 Keddington Road **Proposal:** G3 – Beech, Ash, Sycamore, Yew – T1-T3 on plan (Yew) approx.. 6m high. Resize by removing regrowth (approx. 0.5-1m) as per photos.
- c. **Location:** 17 Horncastle Road. **Proposal:** T31, T32 and T33 – Limes – Pollard to previous points. **Reasons:** To maintain a periodic pollarding cycle.

**P35. Traffic Proposals re. Proposed Waiting Restrictions on Mayfield Crescent/Kenwick Road**

It was **RESOLVED** to support the waiting restrictions proposed by LCC on Mayfield Crescent/Kenwick Road, but that it be suggested that the road should be one way to traffic.

**P36. Café Pavement Licence**

It was **RESOLVED** to ratify the comments of the Planning Working Group submitted to LCC on 12<sup>th</sup> August in support of a Café Pavement Licence at 601 Club Italian Bistro Ltd at 12a Market Place.

**P37. Application to ELDC for Discretionary Rate Relief by the Generations Church**

It was **RESOLVED** that the Town Clerk should sign the above to show the Council's support for the application.

**P38. Active Travel Scheme**

- a. Following a request from Lincolnshire County Council to cancel the Active Travel Scheme that LTC had organised for Tuesday 13<sup>th</sup> September at 6.30pm in the Royal British Legion Hall, Northgate, Louth, a vote was taken and it was **RESOLVED not** to cancel it.
- b. It was **RESOLVED** that the two surveys would be circulated online and in paper format with amendments to the phrasing of the business loss/gain questions and the removal of the reference to the winter months October – March for parking in the Cornmarket.

**P39.** It was noted that the date of the next scheduled Planning Committee meeting was 20<sup>th</sup> September 2022.

The Meeting Closed at 9:07pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

| Our Ref | Author-ity | Application No     | Type                    | Applicant             | Proposal  | Location / Ward   | Conservation Area?      | Previous LTC Comments   | LTC Planning Working Group Comments to be Ratified   |
|---------|------------|--------------------|-------------------------|-----------------------|---|---|-------------------------|---|--|
| 1       | ELDC       | N/105/<br>01607/22 | Planning Permission     | Mr A Bett             | Planning Permission - Erection of a building to be used as a veterinary centre with associated parking, outdoor exercise area and construction of a vehicular access. | PLOT 59, BOLINGBROKE ROAD, FAIRFIELD INDUSTRIAL ESTATE, LOUTH North Holme Ward        | No                      | New   | Support  |
| 2       | ELDC       | N/105/<br>01605/22 | Planning Permission     | Mr. J. Ramsden,       | Planning Permission - Erection of a stable block.   | LAND ADJACENT RAITHBY WATER TREATMENT WORKS, HORNCASTLE ROAD, LOUTH - St. Mary's Ward | No                      | New   | Support  |
| 3       | ELDC       | N/105/<br>00905/22 | Planning Permission     | Mr King               | Planning Permission - Extension to existing dwelling to provide additional living accommodation to include an integral single garage.                                 | 171 EASTFIELD ROAD, LOUTH, LN11 7AS - Trinity Ward                                    | No                      | Objected to this application on the grounds that it is too close to the boundary, will cause overshadowing and loss of light for the neighbour at 169.  | Objected to this application on the grounds that it is too close to the boundary, will cause overshadowing and loss of light for the neighbour at 169. |
| 4       | ELDC       | N/105/<br>01661/22 | Planning Permission     | Mr Rippin             | Planning Permission - Alterations to the existing dwelling and erection of replacement access gates to the maximum height of 1.85 metres.                             | 6 ST MARYS LANE, LOUTH, LN11 0DT - North Holme Ward                                   | No                      | New   | Support  |
| 5       | ELDC       | N/105/<br>01697/22 | Planning Permission     | Mrs L Butler          | Planning Permission - Extension to existing dwelling to provide additional living accommodation   | 9 BECK WAY, LOUTH, LN11 8XH - St. Michael's Ward                                      | No                      | New   | Support  |
| 6       | ELDC       | N/105/<br>01736/22 | Planning Permission     | Mr P and Mrs S Brewer | Planning Permission - Erection of a detached house with attached garage   | LAND TO THE REAR OF 42 ST MARYS LANE, LOUTH, LN11 0DT - North Holme Ward              | Yes                     | Erection of a detached house with an attached carport and garage/store. - Louth Town Council objected to this application on 11th February 2020 on the grounds of: Access / Highway Safety and Traffic Generation - approval of another dwelling would increase the amount of traffic using this very narrow access road, increasing the risk of accident and making the area more dangerous. Overbearing Nature of Proposal - the Council felt that these proposals constituted garden grabbing and were overintensive for the site. | Support  |
| 7       | ELDC       | N/105/<br>01417/22 | Planning Permission     | Corporate Real Estate | Planning Permission - Installation of one new CCTV camera on the front elevation of existing bank which is a listed building  | HSBC, CORNMARKE, LOUTH, LN11 9QB - Priory Ward  | Yes and Grade II Listed | New   | Support  |
| 8       | ELDC       | N/105/<br>01418/22 | Listed Building Consent | Corporate Real Estate | Listed Building Consent -Installation of one new CCTV camera on the front elevation of existing bank  | HSBC, CORNMARKE, LOUTH, LN11 9QB - Priory Ward  | Yes and Grade II Listed | New   | Support  |
| 9       | ELDC       | N/105/<br>01716/22 | Planning Permission     | Mr E Camping          | Planning Permission - Construction of vehicular access.   | 153 ST BERNARDS AVENUE, LOUTH, LN11 8BJ - Trinity Ward                                | No                      | New   | Support  |

| Our Ref | Author-ity | Application No |          | Type                | Applicant        | Proposal   | Location / Ward  | Conservation Area? | Previous LTC Comments | LTC Planning Working Group Comments to be Ratified |
|---------|------------|----------------|----------|---------------------|------------------|--|--|--------------------|-----------------------|--|
| 10      | ELDC       | N/105/         | 01183/22 | Planning Permission | Miss K Simons    | <b>Amendment to application</b> - Alterations to existing dwelling to provide replacement upvc windows and doors   | 84 CHURCH STREET<br>LOUTH, LN11 9DD - Priory Ward            | Yes                | New                   | Received after PWG meeting.                        |
| 11      | ELDC       | N/105/         | 01799/22 | Planning Permission | Mr. G. Hobson    | Erection of 1 no. house with attached garage and 1 no. bungalow and demolition of existing storage and distribution premises partly on the site and construction of a vehicular/pedestrian access. | The Old Dairy, Stewton Lane, LN11 8SB - St. Michael's Ward   | No                 | New                   | Received after PWG meeting.                        |
| 12      | ELDC       | N/105/         | 01691/22 | Planning Permission | Mr. J. Presgrave | Extension to existing dwelling to provide a porch.   | The Limes, 1 St. Mary's Park,<br>LN11 0EF - North Holme Ward | No                 | New                   | Received after PWG meeting.                        |

**1. ELDC Planning Decisions**

- a. Approved – N/105/ 00755/22 –Planning Permission - 13 Westgate – LTC supported.
- b. Approved – N105/01352/22 – Consent to display – 21 Market Place – LTC supported.
- c. Approved – N105/00820/22 – Section 73 – Land to north of Julian Bower – LTC objected.
- d. Approved – N105/01316/22 – Listed Building Consent – 21 Westgate - LTC supported.
- e. Approved – N105/01042/22 – Planning Permission – Plot 63 Bolingbroke Road – LTC supported with parking concerns.
- f. Approved – N105/01358/22 – Planning Permission – 1a Little South Street – LTC were unable to comment due to lack of detail on application.
- g. Approved – N105/01450/22 – Planning Permission – 11 Daisy Way – LTC supported.

**2. Emergency Traffic Restrictions**

LCC – Operation London Bridge  
Westgate (from B1200 to B1520 – div route via St Mary’s Lane, B1250)

**3. Temporary Road Closures**

ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water

REASON FOR RESTRICTION Carriageway defect

LOCATION & NATURE OF RESTRICTION: Kidgate between Aswell Street and Mawers Yard

Period of restriction: 23/09/2022 - 27/09/2022

20:00 to 06:00

ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water

REASON FOR RESTRICTION Emergency Water Connection

LOCATION & NATURE OF RESTRICTION: Homcastle Road between Vanessa Road and Edward Street

Period of restriction: 30/08/2022 - 01/09/2022

ORGANISATION RESPONSIBLE FOR RESTRICTION: DSTM Ltd

REASON FOR RESTRICTION Tree Work

LOCATION & NATURE OF RESTRICTION: Stenigot Road, between Raithby Land and a point 375m east

Period of restriction: 10/10/22 – between 8am and 17.00

ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC

REASON FOR RESTRICTION Pavement Cafe

LOCATION & NATURE OF RESTRICTION: Road closure Order - Commarket (Between Butcher Lane & Market Place)

Period of restriction: 04/10/2022 - 04/10/2023 Monday, Tuesday, Thursday & Sunday every week

**4. Enforcement**

Letter explaining that ELDC have decided that it is not expedient to pursue any further the ongoing breach of planning permission at land adjacent Playing Field, Julian Bower which comprises of the removal of hedging and construction of a staircase without planning permission.

**5. Withdrawn Applications**

6/9/22 – Panacea, Planning Permission 9 Queen Street – application withdrawn