

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

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To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee and an extraordinary meeting of Louth Town Council which will be held on Tuesday 22nd September 2020 by Zoom Video Conference at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7pm unless there is a need to hold a public forum. Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) should advise the Town Clerk, using the above email address, in advance and may 'join' the meeting using the following details:

To join by computer: <https://us02web.zoom.us/j/82503020340?pwd=bSs1OVV0aXB4M3ArUW5XTGo1c2cwQT09>

Meeting ID: 825 0302 0340, Passcode: 049768

To join by telephone: +44 203 901 7895, +44 131 460 1196, +44 203 051 2874, +44 203 481 5237, +44 203 481 5240

Meeting ID: 825 0302 0340, Passcode: 049768

Members of the public should note that they will not be allowed to speak during the formal meeting.

Mrs. L.M. Phillips

Town Clerk

Dated this 17th Day of September 2020

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee meeting held on 25th August 2020.

4. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 09-22-20). (Attached).

5. Planning Correspondence

Committee to note planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. Proposed Works to Trees

- a. **Location:** 242 Eastgate – **Proposal:** T1 – Bird Cherry – Crown reduce by 1.5-2m
- b. **Location:** Aswell Lodge, 65 Crowtree Lane – **Proposal:** T1 – Silver Birch – Fell. T2 Norwegian Spruce – Fell. T3 – Ornamental Cherry Plum – Remove sucker shoots and lower branches.
- c. **Location:** 36 St. Marys Lane – T1 – Yew – Crown lift to 2m above ground level. Crown reduce by approx. 2m on car bay side and 0.75-1m on pavement side.

7. Next Meeting

Committee to note that the date of the next scheduled Planning Committee meeting is 20th October 2020.

TOWN COUNCIL
(Chairman: Cllr. D. Hobson, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

3. Closed Session Item

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and third party nature in relation to:

a. Old Mill House

4. Next Meeting

Council to note that the date of the next scheduled Town Council meeting is 6th October 2020.

08-25-20 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD ONLINE BY ZOOM VIDEO CONFERENCE
ON TUESDAY 25TH AUGUST 2020**

Present Councillor S. Crew (SC), (in the chair).

Councillors: J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), H. Filer (HF), J. Garrett (JG), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), F.W.P. Treanor (FWPT) and D. Wing (DEW).

NB: Cllr. DEW joined the meeting at 7.07pm and Cllr. Mrs. SEL at 7:41pm.

Councillors not present: Mrs. E. Ballard (EB), A. Cox (AC) and Mrs. P.F. Watson (PFW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M.C. Vincent were also present.

83. Apologies for Absence

Apologies for absence were received from Councillors: Mrs. EB, AC and Mrs. PFW.

84. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllrs. Mrs. JMS, DJEH and AL – items 4,5 and 6 as members of ELDC
- b. Cllr. DF – planning application 2 - as neighbouring a book shop DF volunteers at.
- c. Cllr. GEH – planning application 3 - as joint tenant at the Cattle Market.

85. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 28th July 2020 be approved as the Minutes.

86. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 08-25-20) and **RESOLVED** that all applications were supported.

87. Planning Correspondence

The Committee noted the following planning correspondence:

ELDC Planning Decisions

Approved – N/105/00917/20 – Planning Permission – Drive Through Unit, Bolingbroke Road – LTC Supported

Approved – N/105/01015/20 – Planning Permission – 35 George Street – LTC Supported

Approved – N/105/01001/20 – Planning Permission – Land at Lincoln Way – LTC Supported

Approved – N/105/00999/20 – Consent to Display – Land at Lincoln Way – LTC Supported

Approved – N/105/00998/20 – Consent to Display – Land at Lincoln Way – LTC Supported

Approved – N/105/001000/20 – Consent to Display – Land at Lincoln Way – LTC Supported

Approved – N/105/00958/20 – Planning Permission – 4 Legbourne Road – LTC Supported

Approved – N/105/00692/20 – Consent to Display – 15 Market Place – LTC Objected

Withdrawn Applications

N/105/01244/20 - Section 73 Application – 119 Eastfield Road

Enforcement Notifications

Location: 119 Eastfield Road, LN11 7AS – EC/105/00204/19 - No further action

Emergency Traffic Restrictions

ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water

REASON FOR RESTRICTION: Burst Main

Road Closure Order in place on: Grays Road (Between Grays Court & Cisterngate)

PERIOD OF RESTRICTION: Closure started 5/8/2020, in place until 11/8/2020

88. Proposed Works to Trees

The following proposed works were noted:

- a. Location: 133 Eastgate – Proposal: T1 – Sycamore – Fell – Reasons: Tree is dead/dying. Branches pose a risk to passers-by.
- b. Location: 34 St. Mary's Lane – Proposal: T1 and T2 – Conifers – Fell – Reasons: Crowding adjacent trees.
- c. Location: 64 Broadbank – Proposal: T1 – Pear – Current height 4m and spread 4m, reduce overall by 1m and thin by 10%. T2 – Pear – Current height 4m and spread 4m, reduce overall by 1m to suitable growth points and thin by 10%. T3 – Pear – Current height 6m, reduce in height by 2m to suitable growth points and round top over to shape crown, thin by 10%. T4 – Pear – (Growing through building) current height 7m and spread 7m, reduce all over by 2m to suitable growth points and thin by 10%. T5 – Apple – Current height 5m and spread 4m, reduce all over by up to 0.5m to suitable growth points. T6 – Apple – Current height 5m and spread 4m, reduce all over by up to 1m to suitable growth points. T7 – Conifer – Fell. T8 – Group of Cherry, Yew and Holly – Canopy lift to 2.5m above ground level – Reasons – None supplied.

89. St. Bernard's Avenue Pedestrian Crossing

Further to the installation of the above, it was **RESOLVED** to write to Lincolnshire County Council Highways and the County Cllrs. for Louth and formally request that work be undertaken on the new crossing as soon as possible to ensure its safe operation in relation to: top part of lights not installed and not working, the surrounding trees have not been trimmed to improve visibility and no warning signs have yet been installed.

90. Footpath Review

Members considered issues surrounding Louth's footpaths such as: accessibility, narrowness, dropped kerbs, uneven surfaces, visibility for pedestrians trying to cross the road, kerb height and obstructions e.g., overgrown vegetation, bins or parked vehicles etc., and it was **RESOLVED** that a letter should be sent to LCC (as the authority responsible for Highways) and the Louth County Cllrs. to formally request that Lincolnshire County Council undertake a review of Louth's footpaths. Louth Town Cllrs. to be as involved as possible and take part in a walkaround, if one could be organised, so that they be provided an opportunity to point out and discuss issues.

NB: Cllr. Mrs. SEL arrived at 7:41pm whilst discussing the above item.

91. Application for a Stall Licence Outside Owls Fabrics

The Town Clerk explained that Lincolnshire County Council had refused this application and therefore there was no requirement to now discuss it.

92. Next Meeting

The Committee noted that the date of the next scheduled Planning Committee meeting was 22nd September 2020.

The Meeting Closed at 7:53pm.

Signed _____ (Chairman) Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
1	LCC	PL/ 0091/20	Planning Permission	Lincolnshire County Council	http://lincolnshire.planning-register.co.uk/ Development: To demolish two existing buildings and to construct a new 2 storey building along with the remodelling of existing buildings and extension of the existing residential building and stationing of temporary buildings and creation of additional car parking and hard play areas .	St. Bernard's School, Wood Lane, St Michael's Ward	No	New	Support	23/09/2020
2	ELDC	N/105/ 01198/20	Consent to Display	Right Car	3no. internally illuminated fascia signs (signs 1-3), 2no. non-illuminated fascia signs (signs 4-5), 2no. internally illuminated double-sided free standing totem signs (signs 6-7), 1no. internally illuminated free standing flag sign (sign 8), 1no. internally illuminated double sided free standing directional sign (sign 9), 1no. non-illuminated free standing parking mast (sign 10), 3no. non-illuminated double sided flags on poles (sign 11), 1no. internally illuminated poster unit (sign 12) and 2no. free standing internally illuminated masts (signs 13-14).	John Pocklington Ltd, North Holme Road, LN11 0HS, North Holme Ward	No	Ref Installation of 7no. pole mounted floodlights to a maximum height of 3.18 metres. Louth Town Council supported this application on 25th August 2020 with the condition that any lights be switched off at a reasonable hour to avoid their causing disturbance to surrounding residents.	Support	23/09/2020
3	ELDC	N/105/ 01310/20	Planning Permission	Miss M. Walker	Change of use, conversion of, extension and alterations to the existing Lincolnshire County Council Offices to provide 13no. flats, erection of a detached block of 5no. dwellings and provision of associated parking.	Eastfield House, Eastfield Road, LN11 7AN, Trinity Ward	No	None	Support	23/09/2020

Our Ref	Author-ity	Application No		Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
4	ELDC	N/105/	01386/20	Planning Permission	Woodthorpe Hall Garden Centre Ltd	Planning Permission - Extension and alterations to the existing garden centre to provide an enlarged kitchen, pot wash area and store, erection of a detached building to provide a play barn comprising of play frame, seating areas, kitchen, 2no. party rooms, activity space/areas and a cafe, erection of a detached building to provide a warehouse on the site of the existing warehouse which is to be demolished, relocation of the existing mobile staff room, provision of an outdoor play area, additional car parking and associated landscaping.	Louth Garden Centre, Legbourne Road, LN11 8LQ, St. Michael's Ward	No	None	Support.	23/09/2020
5	ELDC	N/105/	01458/20	Planning Permission	Mr. P. Daniels	Alterations to existing flat to provide 2no. replacement ground floor windows to the front elevation.	3 Gospelgate, LN11 9JX, St. Mary's Ward	Yes	New		08/10/2020
6	ELDC	N/105/	01451/20	Planning Permission	Mr. A. Lidgard	Change of use of land for the siting of 115no. holiday lodges and excavation of land to form 3no. wildlife ponds.	Brackenborough Arms Hotel, Cordeaux Corner, Brackenborough, LN11 0SZ, Fulstow Ward	No	Ref previous planning application for Siting of 37no. static caravan lodges and excavation of land to form an extension to existing pond to provide a wildlife pond. Louth Town Council supported this application on 18th June 2019 but request ELDC provide clarification on where the proposed footpath goes to.		06/10/2020
7	ELDC	N/105/	01453/20	Planning Permission	Mr. C. Graves	Extension and alterations to the existing dwelling to provide a garden room.	1 Hill Terrace, LN11 9HY, St Mary's Ward	No	None	Support	23/09/2020
8	ELDC	N/105/	01501/20	Listed Building Consent	Mr. P. Tipper	Alterations to the front and side exterior elevations to change the colour (works completed).	The Greyhound Inn, 38 Upgate, LN11 9EX, St. Mary's Ward	Yes	None	Support	23/09/2020

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
9	ELDC	N/105/ 01511/20	Planning Permission	Mr. S. Orwin	Alterations to existing dwelling to provide replacement windows in UPVC and 2 no. external doors.	9 South Terrace, LN11 9DF, Priory Ward	No	LTC supported this application on 10th March 2020. The application was withdrawn.	Support	29/09/2020
10	ELDC	N/105/ 01554/20	Planning Permission	Mr. D. Evans	Alterations to existing dwelling to include conversion of loft space to form additional bedrooms and a bathroom and construction of a dormer window.	107 Ugate, LN11 9HF, St. Mary's Ward	No	None	Support	02/10/2020
11	ELDC	N/105/ 01556/20	Planning Permission	Mr. T. Stanley	Erection of a detached house with an attached single garage.	Land Off Keddington Road, LN11 0BL, St. Margaret's Ward	No	None	Support	02/10/2020
12	ELDC	N/105/ 01558/20	Planning Permission	Mr. & Mrs. Whittle	Extension to existing house to provide an orangery on the site of part of existing dwelling which is to be demolished.	The Grove, Ramsgate Road, LN11 0NH, St James Ward	No	None		07/10/2020
13	ELDC	N/105/ 01559/20	Planning Permission	S&A Properties	Change of use, conversion of existing offices (units 3 & 4) to form 2no. ground floor flats.	Meridian House, Units 3 and 4, 41 Eastgate, LN11 9NH, St James Ward	Yes	Ref conversion of 2nd floor - Louth Town Council discussed this application on 19th June 2018 and wish to again object for the reasons stated previously (objection published by ELDC on 24th May 2018 online). Also, Councillors are concerned about the potential loss of office space in the town centre and question whether the lack of take up of these units for business use is because access is restricted to times when the caretaker is present. LTC wonder whether, if access arrangements were improved, it might make the building more attractive to potential lessees.		07/10/2020

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
14	ELDC	N/105/ 01594/20	Planning Permission	Mrs. L. Smith	Extension and alterations to the existing dwelling to provide a ground floor sitting room, utility, shower room and single garage with 2no. first floor bedrooms with ensuite and an office over.	79 Brackenborough Road, LN11 0AD, North Holme Ward	No	Ref similar application Louth Town Council supported this application on 23rd August 2016.		07/10/2020

PLANNING CORRESPONDENCE TO NOTE

ELDC Planning Decisions

Approved – N/105/01211/20 – Planning Permission – 38 Priory Road. LTC made no comment.
Approved – N/105/00994/20 – Planning Permission – Louth Cattle Market. LTC supported.
Approved – N/105/01087/20 – Planning Permission – 46 Newmarket. LTC supported.
Approved – N/105/01192/20 – Planning Permission – 1 Newton Terrace. LTC supported.
Approved – N/105/00801/20 – Planning Permission – The Paddocks, 114 Horncastle Road. LTC supported.
Approved – N/105/00571/20 – Planning Permission – Land off Fanthorpe Lane. LTC supported.
Approved – N/105/01106/20 – Planning Permission – 50 Kenwick Road. LTC supported.
Approved – N/105/01166/20 – Planning Permission – 18 Stainesway. LTC supported.
Approved – N/105/00881/20 – Section 73 application – Playing Field off Julian Bower. LTC supported.
Approved – N/092/00579/20 – Hybrid Planning Application – Land North of Nottingham Road, Fairfield Ind. Est. LTC had no objections.
Approved – N/105/01169/20 – Planning Permission – 20 Stainesway. LTC supported.

Enforcement Notifications

Location: Hallam's Close, Julian Bower – Following complaint, ELDC has written to the owner as planning regulations have not been complied with.
Location: 119 Eastfield Road – ELDC confirmed breach of planning control classed as diminimus and therefore no further action taken.

Temporary Traffic Restrictions

ORGANISATION RESPONSIBLE – Telec Utilities
Road closure on Church Street, Newmarket to Mount Pleasant between 26th -30th October 2020
ORGANISATION RESPONSIBLE – Anglian Water Services Ltd
Road closure on Kenwick Road between A157 and a point 500m north – between 19th -23rd October 2020
ORGANISATION RESPONSIBLE – Northern Powergrid
Road closure on Charles Street 16m and 65m south of Hawthorne Ave – between 19th-26th October 2020
ORGANISATION RESPONSIBLE – LCC
Road closure on High Holme Road, B1520 to Broadbank between 5-7th October 2020

Other correspondence

LCC have approved an application for a Café Licence by Montebello, Louth.