

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council, its Planning Committee and its Personnel Committee which will be held on Tuesday 22nd July 2025 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If preferred it is possible to provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 17th Day of July 2025

AGENDA TOWN COUNCIL

(Chairman: Cllr. K. Parsons, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Town Council meeting held on 24th June 2025. (Attached).

4. Play Park on land off Park Avenue

Council to receive a report from the working group regarding the proposed play park off Park Avenue and resolve on the way forward. (Attached).

5. Community Communications

Council to receive a report from Cllr. Mrs. K. Parsons and resolve upon the way forward. (Attached).

6. Equality and Diversity Policy

Council to receive a draft Equality and Diversity Policy and consider approving and adopting for use.

7. Armed Forces Friendly

Council to consider whether it might wish to become an Armed Forces Friendly Council which will require it to a) sign the armed forces covenant, b) identify a number of Councillors that would be it's 'champions', c) attend 4 training sessions (SSAFA, DWP, Veteran Support Services, Armed Forces Overview), d) amend it's website to demonstrate it's commitment, e) be prepared to 'signpost' people to services; and f) champion the armed forces community in Louth. Council to consider an offer from Mr. P. Drury the Lincolnshire Armed Forces Community Covenant Officer that he speak to Council on the initiative informally.

8. Lincolnshire Police and Parish Council Sessions

Council to nominate a representative to attend the Lincolnshire Police and Parish Council East Lindsey briefing sessions, next session being held by Teams on 23rd September 2025 from 6pm.

9. Louth United Charities

Council to note that Mr. A. Leonard's term of office as an LTC representative on the above organisation expired at the end of June 2025. Council to nominate a new representative.

10. Lincolnshire Association of Local Councils (LALC)

To receive reports from attendees at the following:

- a. LALC AGM – held by Zoom on 3rd July 2025. (Attached).
- b. LALC Annual Conference – held at The Epic Centre, Lincoln on 16th July 2025.

11. Local Government Review

- a. Councillors to receive details of the proposals being put forward by ELDC and South Holland District Council in relation to the above (attached) and note that online events for Council's will be held on 28th July from 6.30pm and 20th August from 6.30pm offering the opportunity to discuss issues around local area governance and the future role and responsibilities of town and parish councils. More information can be found at www.greaterlincolnshireforall.org
- b. Councillors to receive details of survey's being conducted by LCC. (Attached).

12. Closed Session Items

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, commercial, confidential and or legal nature in relation to:

a. Old Mill House

- i. Following discussions on 3rd June and 24th June, Council to ratify its conclusion that sale of the freehold must be pursued at the value previously calculated by the District Valuer in light of the leaseholders right to buy (previously confirmed by the Barrister) and the Barrister's most current advice, which offered no cast iron option to retain the property unless court proceedings were risked and a potential substantial financial burden.
- ii. Council to receive an update and approve TP.

b. London Road Sports Partnership

- i. Following discussion on 24th June Council to receive draft lease and suggested amendments, note that it previously concluded that none of the changes to the draft lease, as suggested by LRSP's solicitor should be implemented, receive an update and resolve upon the way forward.

13. Next Meeting

To note that the next scheduled meeting of the Town Council will take place on 19th August 2025.

PLANNING COMMITTEE

(Chairman: Cllr. P. Starsmore, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 24th June 2025. (Attached).

4. Applications received by the Local Planning Authority

To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 07-22-25). (Attached).

5. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. Proposed Works to Trees

Committee to consider the following proposed works to trees (no location plans supplied):

- a. **Proposals:** T1 – Pear spp – height reduction 1.5-2 meters. T2 – Apple spp – 1.5m off height. T3 – Wild Cherry – height reduction by 3m and crown reduction of up to 1m to shape (will also band ivy). T4 – Pear – height reduction by 1.5m. T5 – Apple – reduce height by 2m. T6 – Holly spp – height reduction by 3m to previous pruning height and reduce crown 2m to match bottom side. **Location:** 64 Broadbank.
Reasons: T4 – will band ivy and split wisteria.
- b. **Proposals:** T1 – Apple spp – 2m height reduction. T2 – Apple spp – Remove. **Location:** 62 Broadbank.
Reasons: T1 – Height reduction. T2 – Very unhealthy/dying, overtaken by ivy; overhanging a boundary.

7. The Great Grid Upgrade: Grimsby to Walpole Stage 2

Council to receive and ratify the corporate response formulated at the Planning Working Group meeting held 15th July 2025 as resolved at the Planning Committee meeting on 24th June 2025 for submission by the deadline of 6th August 2025.

8. Application for a Pavement Café Licence by Larders Coffee House, Little Butcher Lane, Louth

Further to circulation of details of the above by email, Councillors to ratify the response of the Planning Working Group which was to support the application.

9. Street Lighting Improvement Scheme, Louth

Council to receive the response from LCC (attached) following receipt of notification (on 24th June 2025) that it was to improve street lighting in Kidgate, Aswell Street, Lee Street and Cinder Lane and the Council's response that a) these streets are located in the Conservation Area, and as such, street lights need to be replaced by good quality, Victorian-style posts which are in keeping with the Conservation Area; and b) the Council should be consulted on the proposed replacement designs.

10. Next Meeting

To note that the next scheduled meeting of the Planning Committee will take place on 19th August 2025.

PERSONNEL COMMITTEE

(Membership: Cllrs. Mrs. JMS, GEH, JB, JD, Mrs. KP, PS)

1. Election of Personnel Committee Chairman

The Mayor will initially take the chair for this item. Committee to receive nominations and to elect the Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2026.

2. Election of Personnel Committee Vice Chairman

Committee to receive nominations and to elect the Vice Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2026.

3. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. Minutes

To approve as a correct record the notes of the Personnel Committee Meeting held on 6th May 2025. (Attached).

6. Certificate in Local Council Administration (CILCA)

Committee to approve Clerk's registration to undertake the above qualification (cost £450). Funds to be taken from the EMR Quality Council – balance £4,425.

7. Closed Session

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party and confidential nature in relation to Personnel:

- a) Holidays
- b) Sickness
- c) Accidents
- d) New Employee

8. Next Meeting

Committee to note that the date of the next scheduled Personnel Committee meeting is 21st October 2025.

06-24-25 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 24th JUNE 2025**

The Mayor, Cllr. D. Hobson (DH) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), J. Baskett (JB), J. Drake (JD), H. Filer (HF), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), D. Moore (DM), Mrs. K. Parsons (Mrs. KP), Mrs. P.F. Watson (Mrs. PFW).

Councillors Not Present: M. Barnes (MB), L.M. Cooney (LMC), P. Starsmore (PS), D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Mrs. S. Chitauro-Adlard and one member of the public were also present.

T37. Apologies for Absence

Apologies for absence were received from Cllrs. PS and DEW.

T38. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – Item 9 as a member of East Lindsey District Council (ELDC).

T39. Minutes

It was proposed, seconded and **RESOLVED** that the notes of the Council Meetings held on 8th April 2025 and 3rd June 2025 be approved as the minutes.

T40. Annual Governance and Accountability Return (AGAR) 2024/25

On the recommendation of FOG:

- a. The Council received the report from the internal auditor and noted that no actions were required.
- b. The Council received the Statutory Balance Sheet for the year ended 31st March 2025 and approved it for signing by the Chairman and Responsible Financial Officer.
- c. The Council approved the completion of the Annual Governance Statement (Section 1 of the AGAR) for the financial year 2024/25, placing ticks against 'Yes' in all boxes except number 9 where n/a should be ticked and approved signing by the Chairman and Town Clerk.
- d. The Council approved the Accounting Statements (Section 2 of the AGAR) for the financial year 2024/25 and authorised signing by the Chairman.
- e. The Council noted that the period for the exercise of public rights must include the first 10 working days of July, must be at least 30 consecutive working days long, must commence as soon as reasonably possible after approval of the AGAR and approved that the period for the exercise of public rights should be set from Thursday 26th June 2025 to Wednesday 6th August 2025.

T41. Christmas Tree Festival 2025

It was proposed, seconded and **RESOLVED** that the Council would take part in St. James' Church annual Christmas Tree Festival 2025, with the Mayor to lead arrangements and the Town Clerk given delegated authority to incur necessary expenditure.

T42. RBL Louth Branch

The Council noted that the above were organising a VJ Day commemorative event which would take place on 15th August 2025 at the War Memorial from 7.30pm. It was proposed, seconded and **RESOLVED** that Louth Town Council would pay for the necessary road closure and grant the RBL use of the Sessions House electricity for the event.

T43. The Great Grid Update: Grimsby to Walpole Stage 2

The Council noted that a public information event was held on Friday 20th June 2025 at the London Road Pavilion, that webinars were also being held and that Louth Library had been designated as a local information point, from which consultation materials could be obtained. The Council also noted that the consultation was to

close on 6th August 2025. A recorded vote was held to determine whether to formulate a corporate response, with the results as follows:

For	Cllrs. Mrs. EB, DH, GEH, Mrs. JMS, Mrs. KP, Mrs. PFW
Against	Cllrs. JB, JD, HF, DM

It was proposed, seconded and **RESOLVED** to hold an informal meeting via Zoom, inviting experts both for and against the proposals to attend and formulate a corporate response at a Planning Working Group meeting to be ratified at the Planning Committee meeting on 22nd July 2025.

T44. LALC AGM

The Council noted that the above would take place by Zoom on Thursday 3rd July from 6.30pm. After a brief discussion, it was proposed, seconded and **RESOLVED** that Cllrs. GEH and Mrs. JMS would attend as representatives of Louth Town Council.

T45. Devolution

The Council considered its stance on devolution and its potential effect on the future of the Town Council. It was subsequently proposed, seconded and **RESOLVED** that the Town Clerk should contact ELDC to obtain a list of their assets in Louth along with their running costs for FOG to investigate and bring back their findings to a future meeting.

T46. LALC Summer Conference

The Council received information regarding the above and noted that in addition to this, Principle Authorities were now to attend and would be available to answer questions. It was proposed, seconded and **RESOLVED** that Cllrs. GEH and DM would be booked tickets to attend the conference, with tickets for each place costing £45 + VAT each.

T47. Closed Session

At 8.42pm upon a proposal from Cllr. Mrs. JMS, seconded by Cllr. Mrs. KP, it was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, the information being of a commercially confidential nature in regard to:

- a. Christmas Lights – the Council received a quote for maintenance work to be undertaken to the Christmas lights. After review, it was proposed, seconded and **RESOLVED** to proceed with all the work quoted, with funds to be taken out of EMR Capital Expenditure and the Town Clerk granted delegated authority to progress.

While in closed session the Town Clerk asked if she might update members on proceedings in relation to a) Old Mill House and b) The Astro Turf Lease at London Road as there had been movement since the agenda had been sent out and she wished to ensure Councillors were happy with proceedings. She asked members to confirm the course they wished her to follow when dealing with these two issues (to be ratified at the next meeting) which were as follows: a) The Council noted the lease holders right to buy (previously confirmed by the Barrister), risk of court proceedings and the potential financial burden that that might bring. They received the Barrister's Advice and agreed that as there was no cast iron option to retain the property, and the financial risks of trying to do so were too great, the Council had no choice but to proceed with sale of the freehold (according to legislation) at the value previously calculated by the District Valuer. b) The Council noted the changes proposed by the LRSP's solicitor to the draft lease and believed none should be implemented.

At 9.11pm it was proposed, seconded and **RESOLVED** to move out of closed session.

T48. Next Meeting

It was noted that the date of the next scheduled Town Council meeting would take place on 24th June 2024.

The Meeting Closed at 9.11pm

Signed _____ (Chairman) Dated _____

REPORT OF THE PARK AVENUE PLAYGROUND WORKING GROUP (PAPWG)

The working group was set up to investigate a request by the Park Avenue Residents Group (PARG) for support and financial assistance following communication between themselves and Gleeson homes limited regarding the possible gifting of a former play area behind the shops on park avenue.

Following on from this request the Louth Town Council PAPWG had a site visit to familiarise themselves with the site and to confirm the amount of proposed land being gifted.

It was then followed up by a Teams meeting between the groups in which Mr Mick Rawlinson Land Director Gleeson Homes confirmed that they would like to transfer ownership to either the PARG or Louth Town Council, with PARG confirming that their preferred option was that Louth Town Council take ownership and rent it back to them for a peppercorn rent.

A meeting was set up at the Park Avenue Youth Centre between PAPWG and PARG where a range of options were discussed, with Councillor Karen Parsons strongly advising that PARG set up as a charity, this view was endorsed by PAPWG, however it was advised that they should still proceed with their funding application whilst awaiting charity status.

A site visit was arranged to the Theddlethorpe play area where we met parish representatives who talked us through their experience of running the park and any problems and local benefits it had brought.

The Residents group have approached Saul Farrell from the Local Growth and Grant Funding Group South and East Lincolnshire Councils Partnership enquiring into an application for £90,000, with future support from Louth Town Council and other funding groups.

PAPWG RECOMMENDATIONS

1. Louth is extremely poorly served with Children's play areas and we would support PARG's application for funding through the Local Growth and Grant funding Group South and East Lincolnshire Councils Partnership enquiring into an application for £90,000 with future support from Louth Town Council and other funding groups.
2. It was proposed, seconded and resolved after a recorded vote that Louth Town Council should secure the site and ownership of the land, contingent on the establishment of a community group who would undertake the day to day running of the land. The PAPWG recommend that the community group must gain Charitable status before this can be considered as it feels that would best serve not only the governance and fundraising abilities but would also give local ownership and a sense of community pride.

David Moore
PAPWG
July 2025

Community Communications (A voice for the community of Louth)

A question was raised at the 2025 Annual Town meeting re central communication and would LTC seek a solution.

Across all parts of our community, often people say a similar thing..... that they don't know what is going on in the town and that if there is a need, they don't know who to turn to for help.

A community communication could go some way to appease these needs and bridge some of the gaps.

Delivered to every household. Currently around 8100, plus some spares for LTC, businesses and local tourist info spots for example museum, theatre and churches.

Several of our neighbouring towns, have community communications, they not only use Facebook and other forms of social media to inform their communities, but they also have magazines.

All the magazines researched have similar content, 100% focused on being the voice of the community and does not include editorial such as Ball/dance, wedding, prom photos, sports club scores etc.

A place Map, Business Advertising, Town Council information including Councillor contacts, information on services, a directory of local contacts for community groups, Directory of useful contacts (such as Drs, Dentist, Food banks, leisure facilities) What's On calendar, Editorial from key organisations.

Some examples:

Mablethorpe and Sutton have a Town Guide, an A5 magazine, printed annually, delivered to all households. Pulled together principally by the Clerk and Councillors. Content is mostly about facilities available in the towns.

Horncastle Matters, An A4 magazine, printed quarterly, delivered to every household. This is drawn together by a team at the Parish Office and is a combination of local news and up and coming events. This is funded through the church, advertising and local grants such as Coop, district councillors, wellbeing fund. Distribution, 4500, is by young people, paid to deliver. Printing is done out of county. Size of publication is as required and not based on the number of adverts sold.

Woodhall Wapentake, A4 magazine, printed monthly. Pulled together by a third party, TUCANN, delivered to every household, and is a combination of local news and up and coming events. Paid for by advertising. Tucann also arrange distribution.

The Town Guide and Horncastle Matters examples would be more reliant on LTC to draw together information and prepare for print.

Initial conversations with some local organisations have been positive, and a general consensus is that something is needed.

Regardless of the editing, at least to begin with, if such a community communication is to be successful then all Councillors would be asked to disseminate across contacts the idea of a community communication and how the community could get involved.

Proposal

For Councillors to:

- consider if they wish for Louth to have a new magazine

- If the answer is yes, how frequently do Cllrs. feel they would like print, annually, quarterly or monthly
- To consider the method by which a magazine is pulled together, internally or externally
- to agree for working group to undertake further research with Town clerk the preferred route to having a community magazine in print.

Cllr. Karen Parsons

July 2025

Louth Town Council

EQUALITY AND DIVERSITY POLICY

Our commitment

Louth Town Council is committed to providing equal opportunities in employment and to avoiding unlawful discrimination.

This policy is intended to assist the council to put this commitment into practice. Compliance with this policy should also ensure that employees do not commit unlawful acts of discrimination.

Striving to ensure that the work environment is free of harassment and bullying and that everyone is treated with dignity and respect is an important aspect of ensuring equal opportunities in employment.

The law

It is unlawful to discriminate directly or indirectly in recruitment or employment because of age, disability, sex, gender reassignment, pregnancy, maternity, race (which includes colour, nationality, caste and ethnic or national origins), sexual orientation, religion or belief, or because someone is married or in a civil partnership. These are known as "protected characteristics".

Discrimination after employment may also be unlawful, e.g. refusing to give a reference for a reason related to one of the protected characteristics.

Louth Town Council will not discriminate against or harass a member of the public in the provision of services or goods. It is unlawful to fail to make reasonable adjustments to overcome barriers to using services caused by disability. The duty to make reasonable adjustments includes the removal, adaptation or alteration of physical features, if the physical features make it impossible or unreasonably difficult for disabled people to make use of services. In addition, service providers have an obligation to think ahead and address any barriers that may impede disabled people from accessing a service.

Types of unlawful discrimination

Direct discrimination is where a person is treated less favourably than another because of a protected characteristic.

In limited circumstances, employers can directly discriminate against an individual for a reason related to any of the protected characteristics where there is an occupational requirement. The occupational requirement must be crucial to the post and a proportionate means of achieving a legitimate aim.

Indirect discrimination is where a provision, criterion or practice is applied that is discriminatory in relation to individuals who have a relevant protected characteristic such that it would be to the detriment of people who share that protected characteristic compared with people who do not, and it cannot be shown to be a proportionate means of achieving a legitimate aim.

Harassment is where there is unwanted conduct, related to one of the protected characteristics (other than marriage and civil partnership, and pregnancy and maternity) that has the purpose or effect of violating a person's dignity; or creating an intimidating, hostile, degrading, humiliating or offensive environment. It does not matter whether or not this effect was intended by the person responsible for the conduct.

Associative discrimination is where an individual is directly discriminated against or harassed for association with another individual who has a protected characteristic.

Perceptive discrimination is where an individual is directly discriminated against or harassed based on a perception that they have a particular protected characteristic when they don't, in fact, have that protected characteristic.

Third-party harassment occurs where an employee is harassed and the harassment is related to a protected characteristic, by third parties.

Victimisation occurs where an employee is subjected to a detriment, such as being denied a training opportunity or a promotion because they made or supported a complaint or raised a grievance under the Equality Act 2010, or because they are suspected of doing so. However, an employee is not protected from victimisation if they acted maliciously or made or supported an untrue complaint.

Failure to make reasonable adjustments is where a physical feature or a provision, criterion or practice puts a disabled person at a substantial disadvantage compared with someone who does not have that protected characteristic and the employer has failed to make reasonable adjustments to enable the disabled person to overcome the disadvantage.

Equal opportunities in employment

The council will avoid unlawful discrimination in all aspects of employment including recruitment, promotion, opportunities for training, pay and benefits, discipline and selection for redundancy.

Recruitment

Person and job specifications will be limited to those requirements that are necessary for the effective performance of the job. Candidates for employment or promotion will be assessed objectively against the requirements for the job, taking account of any reasonable adjustments that may be required for candidates with a disability. Disability and personal or home commitments will not form the basis of employment decisions except where necessary.

Working practices

The council will consider any possible indirectly discriminatory effect of its standard working practices, including the number of hours to be worked, the times at which these are to be worked and the place at which work is to be done, when considering requests for variations to these standard working practices and will refuse such requests only if the council considers it has good reasons, unrelated to any protected characteristic, for doing so. The council will comply with its obligations in relation to statutory requests for contract variations. The council will also make reasonable adjustments to its standard working practices to overcome barriers caused by disability.

Equal opportunities monitoring

The council will monitor the ethnic, sex/gender and age composition of the existing workforce and of applicants for jobs (including promotion), and the number of people with disabilities within these groups and will consider and take any appropriate action to address any problems that may be identified as a result of the monitoring process.

The council treats personal data collected for reviewing equality and diversity in accordance with the data protection policy. Information about how data is used and the basis for processing is provided in the council's privacy notices.

Dignity at work

The council has a separate dignity at work policy and sexual and general harassment policy concerning issues of bullying and harassment on any ground, and how complaints of this type will be dealt with.

People not employed by the council

Louth Town Council will not discriminate unlawfully against those using or seeking to use the services provided by the council.

You should report any bullying or harassment by suppliers, visitors or others to the council who will take appropriate action.

Training and prevention

The council will raise awareness of equal opportunities to those likely to be involved in recruitment or other decision making where equal opportunities issues are likely to arise and with all staff engaged to work at the council to help them understand their rights and responsibilities under the dignity at work policy and what they can do to help create a working environment free of bullying and harassment. It will take active steps to try to prevent third-party harassment of staff. If any third-party harassment of staff occurs, it will take steps to remedy any complaints and to prevent it happening again. Action may include warning the harasser about their behaviour, banning them from our premises, reporting any criminal acts to the police, and sharing information with other branches of the business.

Responsibilities

All employees and councillors are required to assist the council to meet its commitment to provide equal opportunities in employment and avoid unlawful discrimination.

Grievances

If you consider that you may have been unlawfully discriminated against, you should use the council's grievance procedure to make a complaint. If your complaint involves bullying or harassment, the grievance procedure is modified as set out in the dignity at work policy or sexual and general harassment policy.

Louth Town Council will take any complaint seriously and will seek to resolve any grievance that it upholds. You will not be penalised for raising a grievance, even if your grievance is not upheld, unless your complaint is both untrue and made in bad faith.

Monitoring and review

This policy will be monitored periodically by the council to judge its effectiveness and will be updated in accordance with changes in the law.

Information provided by job applicants and employees for monitoring purposes will be used only for these purposes and will be dealt with in accordance with relevant data protection legislation.

This is a non-contractual procedure which will be reviewed from time to time.

**Report on Lincolnshire Association of Local Council's AGM
Held Remotely on 3rd July 2025**

By Cllr. Mrs. J. Makinson-Sanders

After rather a lot of frustrating trying to get into the AGM of Lincolnshire Association of Local Councils on Thursday evening, I caught the end of a discussion about public transport in southern Lincolnshire. It was not particularly relevant to more northerly climes, unfortunately.

The AGM was a functional affair attended by about 20 Councils. It was hard to work out to be honest as naming under head and shoulder shots wasn't particularly clear. I think the Skeg Clerk was present and a Mablethorpe Councillor called Steffi.

Gary Ellis, the President, took the chair because I think the Chairman has either resigned or is ill. It was taken as read all reports had been read prior to the meeting (sadly not in my case) and all were agreed sans probs. Gary encouraged everyone to read the e-newsletters. The finances were £6k to the good and the surplus money will be going into staff costs.

I picked up there was a Locum Clerk service available but invariably they go to a council and then are offered the job, so staffing this service is patchy. There was a suggestion from Saxilby (not present though) to set up a councillor support service but administrators admitted setting this up was a laborious exercise - but they are aware.

There was criticism of county council support for flooding (and that pre-dates Reform's abolition of Flood Committees) and the councillor for Stow said West Lindsey was much more on the ball and more helpful.

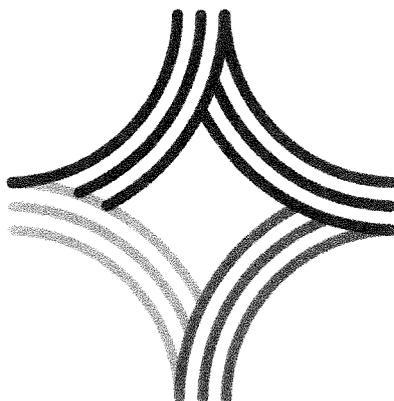
It was also reported that funding for Neighbourhood Plans had been pulled. There was a suggestion MPs should be contacted about this.

There meeting did not set the world on fire but at least Louth had a representative there and happily i could do it from home and not drive miles!!

Phew....



A GREATER LINCOLNSHIRE FOR ALL



A Greater Lincolnshire for All

Greater Lincolnshire is ready for change

A Greater Lincolnshire for All is an ambitious proposal for the future of local government in Greater Lincolnshire, brought forward by East Lindsey District Council and South Holland District Council.

With ten councils delivering local services, the current system is too complex, inefficient and confusing. A Greater Lincolnshire for All creates two new unitary councils responsible for delivering all council services – Northern Lincolnshire and Southern Lincolnshire – to replace current structures.

It is a balanced and ambitious plan that simplifies local government and delivers better services and value for money for residents, communities and businesses.

The proposal enables stronger local accountability, smarter use of public money, consistent, high-quality public services and will create opportunities for our county's economy bringing in new investment and jobs.

It gives Greater Lincolnshire a stronger voice – in government, in devolution negotiations, and in shaping the county's future for every community, business and resident.

Why change is needed

Greater Lincolnshire is a region rich in heritage, natural beauty, and economic potential. From the industrial towns on the Humber to the market towns and coastal communities, this is a “place of places” – proud, diverse and full of potential.

But our system of local government no longer reflects the needs or identity of the people who live here. Services are delivered by ten different councils, creating duplication, inefficiency and confusion. Residents are often unclear who is responsible for what. Businesses and public service partners face unnecessary bureaucracy. And Greater Lincolnshire’s voice is diluted on the national stage.

This is the moment to simplify, strengthen and modernise local government in Greater Lincolnshire.

Two New Councils

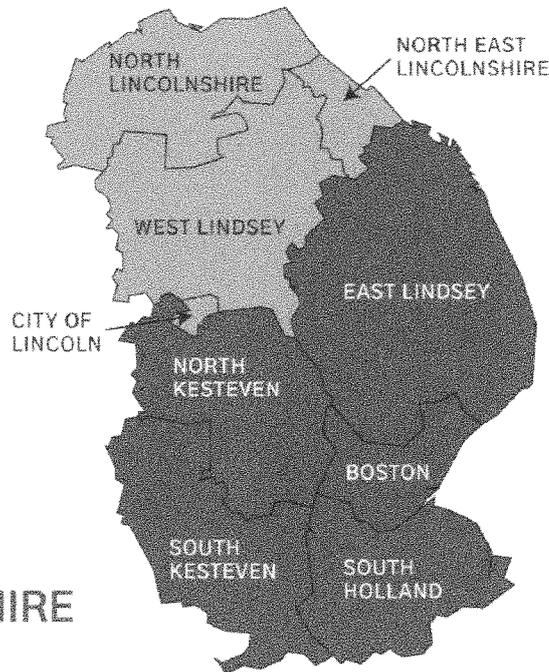
We are proposing the creation of two new unitary councils to replace the current system:

Northern Lincolnshire Council, covering Lincoln, North Lincolnshire, North East Lincolnshire and West Lindsey

Southern Lincolnshire Council, covering Boston, East Lindsey, South Holland, North Kesteven and South Kesteven

This is not one-size-fits-all. Northern Lincolnshire looks naturally to the Humber and the Northern Powerhouse. Southern Lincolnshire connects into the East Midlands and East Anglia. The proposed model reflects these patterns of identity, economy and travel.

NORTHERN
LINCOLNSHIRE
COUNCIL



SOUTHERN
LINCOLNSHIRE
COUNCIL

By aligning with how people live and work, the new councils will be more relevant, more trusted and more effective.

Each council would be responsible for all local services in its area – from roads and housing to education and waste. This single-tier model would end the current split between district and county councils.

Both new councils would be of a similar population and economic size, ensuring fairness between the north and south and providing the scale needed to manage services effectively and sustainably.

Better Services, Closer to Home

The new model will enable smarter, more joined-up services, delivered closer to communities.

High quality adult and children's social care services will be accessible to all residents. The new Councils will improve consistency, raise standards and ensure that the most vulnerable residents receive the care they need, wherever they live.

Each council will maintain local hubs and access points so that services remain visible and responsive. At the same time, new structures will support strategic improvements in housing, planning, transport and community safety – helping councils plan for the long term and tackle the big challenges facing our area.

Value for Money

The reorganisation will remove unnecessary overheads and duplication, freeing up resources to invest in frontline services. It will also create opportunities to reform outdated funding models and make better use of public assets.

The South & East Lincolnshire Councils Partnership – covering Boston, East Lindsey and South Holland – has already shown what’s possible, with projected savings of £42 million over ten years. This proposal builds on that success and takes it further.

By pooling expertise and removing administrative barriers, the new councils will deliver more for less – and ensure every pound works harder for the people of Lincolnshire.

A Stronger Local Voice

As unitary authorities, both new councils will become full members of the proposed Mayoral County Combined Authority – with equal representation and a direct say over regional investment, devolution and economic growth.

This model gives Greater Lincolnshire a stronger national voice while preserving local character and control. Decisions about local priorities will be made locally – with enhanced roles for town and parish councils, formal area committees, and a clear commitment to community engagement.

A Platform for the Future

This proposal is about more than just structure. It is a platform for ambition – enabling Greater Lincolnshire to grow, innovate and thrive.

It supports our 2050 Vision for a greener, fairer and more prosperous future. It will help us invest in skills, decarbonise our economy, and support residents of all ages to live well.

Now is the time to embrace change – to create local government that is simpler, stronger and more sustainable. Together, we can deliver A Greater Lincolnshire for **all**.

Our 10 Guiding Principles

We recognise that change can be unsettling, particularly on something as important as moving to a new system of local government - that many tens of thousands of people rely upon each day.

That's why we are setting out 10 pledges that we are making to the people and communities of Greater Lincolnshire as we move forward over the coming months. These pledges will be the principles and actions that will guide our approach, holding us to account and reminding everyone that it is the people of Greater Lincolnshire who must come first throughout this change.

Continuity of services as local government changes in Greater Lincolnshire

A commitment to all residents to keep them informed

Protecting frontline staff working across the area

Better value for money with savings directed to frontline services

Accessible council services for all, delivered through contact hubs across the area

A single telephone number and website to access ALL council services in your area.

Improved services for vulnerable residents including housing, adults' and children's services

Improved services for all children and young people, including education, training, jobs and transport

Greater local decision-making including for all town and parish councils and enhanced area based governance

Closer relationships with all partners including the NHS, police, fire and rescue, education, and the voluntary sector to deliver better services

Listening to Greater Lincolnshire

A commitment to meaningful engagement with residents and stakeholders

This proposal is just the beginning. We believe that any change to local government must be shaped by the people it serves – residents, businesses, community groups and public service partners.

Over the coming months, we will be holding conversations across Greater Lincolnshire to ensure that your voices are heard. Whether you live in a town, village or coastal community – whether you work in the public sector, run a local business, or volunteer in your neighbourhood – we want to hear from you.

Our engagement programme includes:

- Public events and Q&A sessions with council leaders
- Online opportunities to ask questions and share views
- Roundtable discussions with local businesses, charities and public service partners
- Workshops and briefings for parish and town councils
- Targeted engagement with young people, carers, and service users
- Regular updates via a dedicated website, social media and newsletters

We're also working closely with MPs, the NHS, the police, schools and others to make sure that future services reflect the needs of all communities in Greater Lincolnshire.

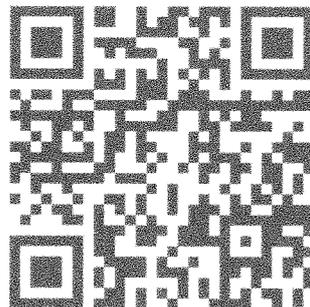
This is your future. Help shape it.

How to get involved

To read the full proposal, find out about events near you, and share your views:

Visit: www.greaterlincolnshireforall.org

Email us: hello@greaterlincolnshireforall.org



East Lindsey District Council
The Hub
Mareham Road
Horncastle
Lincolnshire
LN9 6PH

South Holland District Council
Priory Road
Spalding
Lincolnshire
PE11 2XE

Have your say on the future of local councils in Lincolnshire

We want your views on plans to strengthen Lincolnshire, simplify services, and save money on local councils. Please send us your feedback by Monday 29 September 2025.

Did you know that one council empties your bins, but another disposes of the waste? Or that one council repairs the roads, manages traffic lights and clears gullies, while another collects litter, empties bins and maintains nearby parks?

This is part of what's known as a two-tier system, where responsibilities are split between the county council and borough, city, or district councils. While these councils already work closely together, the Government plans to replace this system across England with new unitary councils—single organisations that would deliver all those local services.

How things could work

Lincolnshire County Council submitted proposals in March for how local government reorganisation could work here, and we're now developing the details.

Other councils in the county are exploring different ideas for the future of local government. While this survey focuses on views to inform Lincolnshire County Council's detailed proposal, we're working closely together—so your input could help shape thinking across Lincolnshire.

Strengthen

One of the most important roles of your council is to support vulnerable adults and children and to keep residents safe. Lincolnshire County Council already delivers outstanding-rated children's services, and good-rated adults services. It also operates Lincolnshire Fire and Rescue, which responds to thousands of emergencies each year.

Our proposal ensures no disruption to these vital services. By keeping them intact, we can continue this lifesaving work and maintain strong support networks for those that need them most.

Creating one new council for your area would also mean a stronger financial position, helping us to invest in services and grow Lincolnshire's economy for the future.

Simplify

Reorganising local government would make it easier for residents to know who to contact, who their local councillors are, and what they are responsible for, with a single local authority leading on services from start to finish.

Town and parish councils won't change as part of reorganisation. They'll continue to be the voice of their communities and play an important role in shaping local decisions.

Save

Reducing the number of councils across Lincolnshire would provide the best value for taxpayers' by stopping duplication and providing more opportunities to join up services. These savings can be re-invested into council services.

Residents and businesses would also save time by reducing the red-tape and bureaucracy that comes with dealing with multiple councils.

What do you think?

This survey is an opportunity for people who live or work in the area to share their views on local government reorganisation in Lincolnshire.

You can have your say by:

- completing our online survey at: www.letstalk.lincolnshire.gov.uk/YourLincolnshire
- completing this paper survey and returning to freepost address by 29 September 2025 (no stamp required)
- sharing your experience by clicking on 'stories' at www.letstalk.lincolnshire.gov.uk/YourLincolnshire
- attending one of our local roadshows around Lincolnshire

If you need help to take part, please contact 01522 555222.

After this engagement closes, we'll carefully consider your views before sending our final proposal to government. The Minister of Housing, Communities and Local Government will then review it and carry out consultation with local people.

Please note: If you're responding on behalf of an organisation, please complete the survey online or call us on the number above to request a paper version tailored for organisations. Your responses are intended to be anonymous. When completing open text responses, remember not to include personal or sensitive information.

Section 1 – Councillor numbers

Councillors are democratically elected representatives who make decisions, on your behalf, about services councils provide. There are currently 70 county councillors, 85 unitary councillors and around 290 district councillors in Greater Lincolnshire.

As part of local government reorganisation, the number of councillors would change.

Q1. Do you think Lincolnshire currently has:

Please choose one box only

- Too many councillors
- About the right number
- Too few councillors
- Not sure

Section 2 – Benefits or concerns

When a significant change is planned, people naturally have different reactions. We're interested in your thoughts on the potential benefits and concerns you may have around having just one council, replacing the current borough/city/district and county structure.

Q2. What, if any, do you think will be the main benefits of reorganising Lincolnshire's councils? Please choose up to three

- Provides better value for money by reducing costs
- Easier to understand who does what
- Easier to know who my local councillor is
- One point of contact for the services I use
- Clearer knowledge of who to contact about services
- More joined-up services with less bureaucracy
- Same rules and services across Lincolnshire
- Stronger Lincolnshire voice at a national level
- Helps the Greater Lincolnshire Combined County Authority achieve its aims
- Helps town and parish councils (and their urban equivalent) support residents
- I don't think there would be any benefits
- Other (please specify)

Q3. What, if any, are your main concerns about reorganising Lincolnshire's councils? Please choose up to three

- Potential service disruption, for example missed carer visit or bin collection
- The council will be too 'remote' so there's reduced accountability
- My needs aren't represented/heard
- Where I live will lose its local identity
- Too much change at once
- Unsure if the cost savings will happen
- Possible job losses
- Won't help achieve Greater Lincolnshire Combined County Authority aims
- Won't help town and parish councils (and their urban equivalent) to support residents
- I don't have any concerns
- Other (please specify)

Section 3 – Priorities

When Government asked councils to submit proposals for local government reorganisation, it set out key areas we must consider. Now that we're developing the details, we want to hear from you.

Q4. What are the three most important things to you when Lincolnshire's councils are reorganised? Please choose up to three

- Reduce costs of delivering local government
- Make local government simpler and easier to access and understand
- Reduce bureaucracy (red tape)
- Use the savings made to improve local services
- Use the savings made to keep council tax rises to a minimum
- Long-term financial stability
- Join up services under one council and cut duplication
- Maintain and/or improve service quality
- Maintain local identity
- Clear decision making and accountability
- Encourage more input from town and parish councils
- Help deliver the Greater Lincolnshire Combined County Authority priorities
- Other (please specify)

Q5. What do you think would help keep local services strong when Lincolnshire's councils are reorganised? Please choose up to three

- Minimise service disruption during council changes
- Keep services running in the same local areas as they do now
- Make sure changes fit with how other services are organised
- Make sure services aren't split up
- Keep the high-quality services already in place
- Join services together to get the best value
- Involve residents and people who use services in planning them
- Share the best way of doing things across councils to keep high standards
- Other (please specify)

Parish and town councils play a vital role in local life. They deliver services, represent their communities, and work to improve wellbeing and quality of life. These councils are led by unpaid elected councillors who have legal powers to carry out their responsibilities. While most areas in Lincolnshire have a parish or town council, the City of Lincoln currently doesn't.

Q6. When Lincolnshire's councils are reorganised, would you like to see a town or parish council established in your area?

Please choose one box only

- Already have a parish/town council in my area
- Yes, and there's already a local group doing similar things (please tell us the name of the group)

- Yes, and I'm not aware of any group doing similar things in my area
- No
- Don't know

Section 4 – Additional comments or suggestions

We'd love to hear any ideas you have that could make reorganisation work well for you. You can also share any good or bad experiences you've had when dealing with councils in the past year so we can learn from them.

Q7. Please use this space to briefly share your comments or views about reorganising Lincolnshire's councils.

Please write in the box below (please use additional paper if you need more space)

Section 5 – About you

These questions are voluntary but, in line with our equality monitoring duties, we'd like to check that we are reaching a representative section of the community. The information you provide is kept anonymous and will not be used to identify you.

Q8. Where do you live in Lincolnshire?

Please choose one box only

- | | |
|--|---|
| <input type="checkbox"/> Boston Borough | <input type="checkbox"/> North Lincolnshire |
| <input type="checkbox"/> City of Lincoln | <input type="checkbox"/> South Holland |
| <input type="checkbox"/> East Lindsey | <input type="checkbox"/> South Kesteven |
| <input type="checkbox"/> North East Lincolnshire | <input type="checkbox"/> West Lindsey |
| <input type="checkbox"/> North Kesteven | <input type="checkbox"/> Outside Lincolnshire |

Q9. Where in Lincolnshire is your workplace?

Please choose one box only

- | | |
|--|---|
| <input type="checkbox"/> Boston Borough | <input type="checkbox"/> North Lincolnshire |
| <input type="checkbox"/> City of Lincoln | <input type="checkbox"/> South Holland |
| <input type="checkbox"/> East Lindsey | <input type="checkbox"/> South Kesteven |
| <input type="checkbox"/> North East Lincolnshire | <input type="checkbox"/> West Lindsey |
| <input type="checkbox"/> North Kesteven | <input type="checkbox"/> Outside Lincolnshire |

Q10. How old are you?

Please choose one box only

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Under 18 | <input type="checkbox"/> 45-54 |
| <input type="checkbox"/> 18-24 | <input type="checkbox"/> 55-64 |
| <input type="checkbox"/> 25-34 | <input type="checkbox"/> 65 and over |
| <input type="checkbox"/> 35-44 | <input type="checkbox"/> Prefer not to say |

Q11. Are you?

Please choose one box only

- | | |
|---------------------------------|---|
| <input type="checkbox"/> Male | <input type="checkbox"/> Prefer to use own term |
| <input type="checkbox"/> Female | <input type="checkbox"/> Prefer not to say |

Q12. Do you have any long-term illness, disability or health problem that limits your daily activities or the work you can do?

Please choose one box only

- Yes
- No
- Prefer not to say

Q13. Do you have caring responsibilities?

Please choose one box only

- Yes, for child/ren with additional needs
- Yes, for adult family members
- Yes, other, please describe:

- No
- Prefer not to say

Q14. How would you describe your ethnic background?

Please choose one box only

- White
- Asian or Asian British
- Black, Black British, Caribbean, or African
- Mixed or multiple ethnic groups
- Another ethnic group
- Prefer not to say

Q15. Do you think changes to local government could have a positive or negative impact on you or someone you care for, because of: age, sex, disability, marriage and civil partnership, race, religion or belief, sexual orientation, gender reassignment, or pregnancy and maternity?

Please choose one box only

Yes

No

If yes, please tell us more about the impact and share any suggestions for reducing negative effects.

Please write in the box below (please use additional paper if you need more space)

Thank you. What you have told us will help decision makers choose what happens next.

Please return your completed questionnaire to us in an envelope, by 29 September 2025, via our freepost address:

RSTY-UXJB-ARHK

Lincolnshire County Council

Your Lincolnshire

County Offices, Newland

Lincoln LN1 1YL

06-24-25 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 24th JUNE 2025**

Cllr. D. Moore (DM) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), J. Baskett (JB), L.M. Cooney (LMC), J. Drake (JD), H. Filer (HF), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (Mrs. KP), Mrs. P.F. Watson (Mrs. PFW).

Councillors not present: M. Barnes (MB), P. Starsmore (PS), D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. S. Chitauru-Adlard were also present.

Before the commencement of the meeting, it was proposed, seconded and **RESOLVED** that Cllr. KP act as Vice Chair for the duration of the meeting.

P10. Apologies for Absence

Apologies for absence were received from Cllrs. PS and DEW.

P11. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. EB – PA6 as an acquaintance of the applicant.
- b. Cllr. DH – Item 4 and 5 as a member of East Lindsey District Council (ELDC).
- c. Cllr. GEH – Item 4 and 5 as a member of ELDC.
- d. Cllr. Mrs. JMS – Item 4 and 5 as a member of ELDC.

P12. Minutes

It was proposed, seconded and **RESOLVED** that the notes of the Planning Committee Meeting held on 3rd June 2025 be approved as the minutes.

P13. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 06-24-25) and it was proposed, seconded and **RESOLVED** as follows:

- a. 02379/25/ADV – to object on the grounds that the proposed materials are not in keeping with the Conservation Area.
- b. 02295/25/RVC – to object on the grounds of traffic generation. This development is on the edge of town with no public transport links and the Nipper bus will not be able to access the development as there are no through roads. This will encourage more car journeys into the town centre to shop and use amenities.
- c. 02392/25/RVC – to object on the grounds that this location is inappropriate for a Holiday Let style development, with poor access into the local town centre. There are no footpaths to connect currently, and the area is also prone to flood risk.
- d. To support all other applications.

NB: Cllr. Mrs. EB abstained from voting on PA6.

P14. Planning Correspondence

The Committee noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC approved – 02063/25/FUL – Planning Permission – 32 Kidgate, LN11 9HN – LTC supported 15/04/25.
- ii. ELDC approved – 02159/25/FUL – Planning Permission – 22 Horncastle Road, LN11 9LD – LTC supported 06/05/25.
- iii. ELDC approved – 02171/25/ADV – Consent to Display – Louth Jazz Club, 51 Queen Street, LN11 9BJ – LTC supported 06/05/25.
- iv. ELDC approved – 00402/25/LBA – Listed Building Consent – 10 Cornmarket, LN11 9PY – LTC supported 15/04/25.
- v. ELDC refused – 02095/25/FUL – Planning Permission – 127 Church Street, LN11 9DE – LTC supported 06/05/25.

b. Temporary Traffic Restrictions

- i. **Organisation Responsible for Restriction:** Bonsers Nottingham Limited
Reason for Restriction: Building Works
Nature and Location of Restriction: Burnt Hill Lane (between Eastgate and No.5 Burnt Hill Lane)
Period of Restriction: 30/05/25 – 18/06/25 (restrictions to be implemented for 20 days as and when required during this period. Signage will be displayed on site in advance).
- ii. **Organisation Responsible for Restriction:** Anglian Water
Reason for Restriction: Emergency – repair water leak.
Nature and Location of Restriction: Emergency Road Closure Order – Riverhead Road (between Eastfield Road and Thames Street).
Period of Restriction: 30/05/25 – 05/06/25 (restrictions to be implemented for 7 days as and when required during this period. Signage will be displayed on site in advance).
- iii. **Organisation Responsible for Restriction:** Lincolnshire County Council (LCC)
Reason for Restriction: Tree and fencing maintenance.
Nature and Location of Restriction: Road Closure Order – Spaw Lane (between Gray's Court and Broadbank).
Period of Restriction: 14/07/25 – 20/07/25 (restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
- iv. **Organisation Responsible for Restriction:** East Lindsey District Council
Reason for Restriction: Emergency – embankment repairs.
Nature and Location of Restriction: Emergency Public Right of Way Closure Order – Louth PROW 1/1 (between Louth PROW 534 and Ticklepenny Walk Foot Bridge).
Period of Restriction: 16/06/25 – 23/06/25 (restrictions to be implemented for 7 days as and when required during this period. Signage will be displayed on site in advance).
- v. **Organisation Responsible for Restriction:** Network Plus
Reason for Restriction: Gas mains replacement.
Nature and Location of Restriction: Road Closure Order – Stewton Lane (between Wood Lane and a point 335m southeast).
Period of Restriction: 21/07/25 – 18/08/25 (restrictions to be implemented for 29 days as and when required during this period. Signage will be displayed on site in advance).

c. Withdrawn Planning Application

- i. **02113/25/RVC – Location:** Former Wallis House Site, Birch Road, Louth. **Proposal:** Section 73 Application to vary condition no.2 (approved plans) as previously imposed on planning permission reference N/105/02321/21 for the erection of 47no. dwellings. This application was withdrawn 04/06/25.

d. Enforcement

- i. **Location:** 58 Church Street, Louth, LN11 9BY. **Nature of Investigation:** Development not in accordance with approved details N/105/01723/23 and N/105/01055/24/DC concerning the materials used. The matter is due to be fully investigated by an enforcement officer who will aim to visit the location within 18 working days to establish whether a breach of planning control has taken place.

During discussion of the Planning Correspondence, the Committee received correspondence from LCC to inform them of its street lighting column replacement scheme, where columns in Louth at Kidgate, Aswell Street, Lee Street and Cinder Lane were to be replaced after being deemed a risk. It was proposed, seconded and **RESOLVED** to write to LCC to complain that these streets are located in the Conservation Area, and as such, need to be replaced by good quality, Victorian-style posts which are in keeping with the Conservation Area and the Council should be consulted on the proposed replacement designs.

NB: GEH abstained from voting on this item.

P15. Next Meeting

It was noted that the next scheduled Planning Committee meeting would take place on 22nd July 2025.

The Meeting Closed at 9.49pm.

Signed _____ (Chairman) Dated _____

Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group Comments	Expiry Date for LTC Comments
1	ELDC	02418/25/RVC	Section 73 Application	Mr. K. Thurman	Section 73 application to vary condition 2 (approved plans), 3 (materials), 4 (landscaping), 6 (arboricultural method statement) and 11 (soakaway details) previously imposed on planning permission ref. no. N/105/01929/24 for the erection of 1no. dwelling.	154 Horncastle Road, Louth, LN11 9QT - St. Mary's Ward	No	New	Support with condition that natural border hedging is kept.	23/07/2025
2	ELDC	02433/25/FUL	Planning Permission	Mr. R. Wadham	Change of use of part of existing warehouse to provide a shop (works completed).	Unit A to B, North Holme Road, Louth, LN11 0HQ - North Holme Ward	No	New	Support.	23/07/2025
3	ELDC	02256/25/FUL	Planning Permission	Mrs. D. Cottingham	Extensions to existing dwelling to provide additional living accommodation.	9 Alexander Drive, Louth, LN11 8QG - St. Michael's Ward	No	New	Support.	23/07/2025
4	ELDC	02471/25/FUL	Planning Permission	Mr. P. Dennehy	Alterations to existing dwelling to provide 5no. replacement PVCu windows.	35 Trinity Lane, Louth, LN11 8DL - Priory Ward	Yes	New	Support.	23/07/2025
5	ELDC	02369/25/ADV	Consent to Display	TPS Visual Communications	Consent to display 2no. non illuminated fascia signs. AMENDMENT - amendments to material and finish of proposed signage.	24 Market Place, Louth, LN11 9PD - Priory Ward	Yes	Louth Town Council supported this application 24th June 2025.	Object - the materials and application thereof to our shop fronts in the Conservation Area must be consistent. Wooden painted signage is required. This consistency is fair to all shop owners and larger brand stores should not be allowed to deviate from it. It should be noted the B&M also require enforcement of these principles.	23/07/2025
6	ELDC	02389/25/FUL	Planning Permission	Mr. N. Crosby	Alterations to existing dwelling to provide replacement windows and doors.	200 Eastgate, Louth, LN11 9AG - Priory Ward	Yes	New	Support.	23/07/2025
7	ELDC	02638/25/ADV	Consent to Display	Mr. H. Ahmad	1no. non illuminated fascia sign and 1no. internally illuminated video board sign.	52a Upgate, Louth, LN11 9EX - St. Mary's Ward	Yes	New	Object on the grounds that the building is in breach of planning as no application has been submitted for the alterations undertaken to the shop front and until such time as this rectified/enforcement action is taken to rectify, LTC will not support other changes which may be constituted as approval of the changes to the shop front.	04/08/2025

PLANNING COMMITTEE 22nd JULY 2025
PLANNING CORRESPONDENCE TO NOTE

1. ELDC Planning Decisions

- a. ELDC approved – N/105/01181/23 – Hybrid Application – Land at Northfields, Grimby Road – LTC objected 28/05/24.
- b. ELDC approved – N/105/01609/24 – Planning Permission – 13 Eastgate, LN11 9NB – LTC supported 19/11/24.
- c. ELDC approved – 02126/25/FUL – Planning Permission – The Woolpack Public House, LN11 0DA – LTC supported 24/06/25.
- d. ELDC approved – 02250/25/LBA – Listed Building Consent – Natwest, LN11 9NX – LTC supported 03/06/25.
- e. ELDC approved – 02267/25/FUL – Planning Permission – Telephone Exchange, LN11 0LH – LTC supported 03/06/25.
- f. ELDC approved – 00395/25/LBA – Listed Building Consent – 24 Mercer Row, LN11 9JH – LTC supported 03/06/25.
- g. ELDC approved – 02191/25/FUL – Planning Permission – 9 George Street, LN11 9JU – LTC supported 03/06/25.
- h. ELDC approved – 02246/25/OUT – Outline Erection – 76 Monks Dyke Road, LN11 8DX – LTC objected 03/06/25.
- i. ELDC approved – 02263/25/LBA – Listed Building Consent – Old National School, LN11 9YH – LTC supported 03/06/26.
- j. ELDC approved – 02327/25/FUL – Planning Permission – 53 Aswell Street, LN11 9HW – LTC supported 24/06/25.

2. Temporary Traffic Restrictions

- a. **Organisation Responsible for Restriction:** Direct Traffic Management

Reason for Restriction: Foul and surface water connections.

Nature and Location of Restriction: Road Closure Order – Monks Dyke Road (between Almond Crescent and Millgood Close).

Period of Restriction: 28/07/25 – 01/08/25 (date amended) (restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).

- b. **Organisation Responsible for Restriction:** Anglian Water

Reason for Restriction: Stoptap repair.

Nature and Location of Restriction: Road Closure Order – Cinder Lane (between 70m and 110m north of B1200).

Period of Restriction: 04/08/25 – 06/08/25 (restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).

- c. **Organisation Responsible for Restriction:** Network Plus

Reason for Restriction: Gas mains replacement.

Nature and Location of Restriction: Road Closure Order – Mayfield Crescent.

Period of Restriction: 27/05/25 – 11/07/25 (date amendment) (restrictions to be implemented for 46 days as and when required during this period. Signage will be displayed on site in advance).

- d. **Organisation Responsible for Restriction:** Network Plus

Reason for Restriction: Gas mains replacement.

Nature and Location of Restriction: Road Closure Order – Stewton Lane (between Wood Lane and a point 335m southeast).

Period of Restriction: 18/08/25 – 09/09/25 (restrictions to be implemented for 23 days as and when required during this period. Signage will be displayed on site in advance).

- e. **Organisation Responsible for Restriction:** Lincolnshire County Council

Reason for Restriction: Streetlighting replacement.

- Nature and Location of Restriction:** Road Closure Order – Kidgate (between Church Street and Cinder Lane); Kidgate (between Cinder Lane and Aswell Street); Kidgate (between Aswell Street and Uppgate); Aswell Street (between Queen Street and Kidgate); Cinder Lane; Lee Street.
- Period of Restriction:** 18/08/25 – 05/09/25 (accurate date and times will be displayed on site in advance. Restrictions to be implemented for 14 days as and when required during this period. Signage will be displayed on site in advance).
- Organisation Responsible for Restriction:** Anglian Water
- Reason for Restriction:** New manhole chamber installation.
- Nature and Location of Restriction:** Road Closure Order – Grays Road.
- Period of Restriction:** 18/08/25 – 20/08/25 (restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
- Organisation Responsible for Restriction:** Anglian Water
- Reason for Restriction:** Emergency - CCTV inspection of damaged sewer.
- Nature and Location of Restriction:** Emergency Road Closure Order – Lee Street; Emergency Suspension of One Way Order – Lee Street (to allow access/egress).
- Period of Restriction:** 08/07/25 – 08/07/25, 09:00 to 13:00 (restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
- Organisation Responsible for Restriction:** Network Plus
- Reason for Restriction:** Gas mains replacement.
- Nature and Location of Restriction:** Road Closure Order – Stewton Lane (between Wood Lane and a point 335m southeast).
- Period of Restriction:** 21/07/25 – 18/08/25 (restrictions to be implemented for 29 days as and when required during this period. Signage will be displayed on site in advance).
- Organisation Responsible for Restriction:** Lincolnshire County Council
- Reason for Restriction:** Event – RAE000575 – British Superbikes.
- Nature and Location of Restriction:** Road Closure Order – A153 Horncastle Road (between Highfield Lane and Bluestone Heath Road – access for British Superbike traffic only); Bluestone Heath Road (between Highfield Lane and A153); Bluestone Heath Road (between Cadwell Park camping entrance and A153); Highfield Lane. No Waiting at Any Time Order – A153 (between New Lane, Tathwell and Old Main Road, Scramblesby); Bluestone Heath Road (between Rowgate Hill and a point 1100m northwest of A153); 30mph Speed Limit Order – A153 (between Old Main Road, Scamblesby and a point 250m north of Highfield Lane); Highfield Lane. 40mph Speed Limit Order – A153 (between Ranyard Lane and Goulceby and a point 900m north of New Lane, Tathwell). No Right Turn Order – from Bluestone Heath Road onto Highfield Lane; from A153 Horncastle Road onto A16 Louth Bypass. No Left Turn Order – from Bluestone Heath Road onto Highfield Lane; from Highfield Lane onto Bluestone Heath Road.
- Period of Restriction:** 21/08/25 to 25/08/25 (restrictions to be implemented for 4 days as and when required during this period. Signage will be displayed on site in advance).

3. Enforcement

- a. Location:** Luda Brewing Co, Uppgate, LN11 9HD. **Nature of Investigation:** Change of use of a public house to include a brewery. The matter has now been investigated, and it has been established that current planning regulations have not been complied with, and a breach of planning control has taken place. An officer has written to the owner to inform them that planning permission is required and invited them to submit a planning application for the material change of use of a drinking establishment to include a brewery within the next 28 days. If planning permission is not applied for as requested, a further visit to the location will be made to assess whether breach of planning control is continuing. If, upon arrival at the location, the owner has resolved the breach of planning control by ceasing brewing and removing all associated equipment, the department will take no further action, and the matter will be closed.

The Great Grid Upgrade: Grimsby to Walpole Stage 2

Below are the notes of the Grimsby to Walpole - Grid Upgrade Zoom meeting and Draft Corporate Response.

Guest: Andy Roberts

Andy Roberts was invited to discuss his findings and research with regards to the Pylons Project proposed for Lincolnshire. He outlined his concerns of not only the infrastructure impact and potential for future industrialisation it may lead to, but also the traffic impact to Louth and the surrounding area.

After the discussion, it was decided that there were two relevant sections of the Consultation Feedback Form to have a direct impact on the Louth Area, which we wished to comment on, and to provide an overall statement at the end of the questionnaire, when asked for further considerations.

This final statement should then be sent to the relevant parties at ELDC, and LCC for their consideration also.

Route Section2 - New Grimsby West Substation to Lincolnshire Connection Substation A

Q2/ Do you have any comments on Route Section 2, Including on the points listed below

There is not a preferred alignment for the overhead line.

Not since the Ice Age has the landscape of eastern Lincolnshire been so radically reshaped. The proposals will fundamentally alter the rural nature of this important Lincolnshire landscape, and will lead to a dramatic over-industrialisation of the countryside.

These proposals will radically affect the multi-million tourism offer on which our area relies and will compromise the visual amenity of the Lincolnshire Wolds, a National Landscape (Formerly AONB). This important farming area is presently not scarred by industrialisation and its clean air and big skies are popular with cyclists, and holiday makers from the industrial East Midlands in particular. Many move here on retirement for health reasons and quality of life. Fundamentally this will be wiped out by the anticipated industrialisation of the pastoral landscape.

The threat from vast Solar farms and Industry designed to utilise excess electricity produced will further erode this valuable landscape. The huge proposed centres at Woodthorpe and Beesby will dwarf our present structures and are out of character with the pattern of settlements which characterise the sub-region.

Lincolnshire has for multiple generations been the bread basket of the country with its farms, producing a third of the country's food essentials. The land supports many small farmers and producers whose very future is now under threat, severely compromising food supplies for our growing population,

Given the unstable nature of today's Geo-political environment, it is prudent to protect our farmland for crop production that provides the UK resilience should world events lead to further instability, or even the potential of escalation of war in Europe. Once lost it cannot be restored to food production.

The damage to the rich bio diversity of this well established rural environment would take many years to recover, if at all. Net gain is offered as a benefit, but all too often the rules allow for this to be anywhere within the United Kingdom, and do nothing for the community it is affecting. There are valuable bird and insect species which will be lost irreparably for future generations.

Traffic will increase dramatically in the locality, particularly during the construction phase, on roads ill-designed for a large increase in heavy traffic volume. There will be a continued need for maintenance, so this is a problem which will not go away after construction. East Lindsey itself has very few major trunk roads, and our country roads are narrow completely unsuited for the use of vehicles delivering large quantities of construction supplies and risk further erosion by this increased volume of heavy traffic. This is problematic at key times of the year when agricultural vehicles slow the flow of traffic and holidaymakers flock to the coast. There are no rail lines in this area so the community relies heavily on our poor road network for everything. Our poor infrastructure is not up to coping with this form of activity and there is no funding for upgrading this. This will lead to the potential for even more road traffic incidents, loss of air quality and increased pollution from road vehicles.

There is some understanding that the former Conoco Site in Theddlethorpe offers benefit, but the local understanding is this is to be utilised as a carbon capture facility, and there is concern that if further industry builds up here, the potential for accident increases. The Health and Safety risks have not been adequately addressed in this proposal.

Whilst there is an acceptance that the UK requires an infrastructure upgrade to hit carbon reduction targets, the solution must be off-shore development, that minimises the impact not only to the landscape but also to the very way of life that characterises the area. Over the life of this proposal the cost of putting the lines out to sea becomes more affordable and should not be viewed as a deterrent.

Alternatively, an approach that mirrors the current network that comes in at the Grimsby area, but follows the line west, toward the network that moves along the Trent river, bypassing the local farmland and National Landscape.

Q3/ Do you have any comments on Route Section 3, Including on the points listed below

Our response to Q2 is all applicable to this question.

The proposed construction compound at South Reston is sited in a ribbon development village on a twisty road which is already struggling to cope with coastal traffic. The road structure in Lincolnshire east of Wragby is inadequate for the volumes of traffic National Grid is proposing and getting to Reston from Louth is characterised by stunt corners and potholed surfaces.

Tourists coming to our seaside use this road in large numbers and this is not limited to the summer as it is the route servicing the largest agglomeration of caravans in Western Europe. The caravan business should not be viewed as seasonal, it is a year-round industry.

This without doubt will ultimately lead to a loss of income for local business, and reduces the wealth of the county, already struggling with cost of living issues.

There is a concern that this large swathe of affected land will inevitably damage the valuable mixed farming in this small community.

The infrastructure equipment required for building the substations, are again requiring transportation on roads not designed for this level of traffic movement and size. We are mostly small width, winding roads, not designed for long wheel based trucks of abnormal length. The potential for incident is large and should be included on the risk register which we cannot locate in your proposals.

General Considerations

Q8/ Is there anything else you would like us to consider as we develop our proposals? Please provide details below

(PWG suggest all of the above is added to this section, and in its entirety this be presented as a statement of LTC to be given to relevant authorities).

The Impact to the Lincolnshire community is larger than what the Grid considers its impacted area. Louth itself has not been approach for direct consultation, but Louth and its residents will be impacted by this development.

Pre-1974 Louth was a Borough council, which included its surrounding villages. This in many respects represents our community much better in some respects, allowing you to understand the larger ramifications of the proposal. Villages from Wragby to Mablethorpe are serviced by Louth, being one of the larger Town Centres. Traffic flow is essential throughout the Easy Lindsey region. The traffic flow construction will generate will disrupt this community, and has direct impact on the town, even though we are offered no financial benefits to our infrastructure or community you offer the directly affected small parish councils. This would appear to be an oversight that doesn't truly reflect the impact this proposal will have to residents, businesses and the local infrastructure.

We accept that infrastructure is needed, but sensible investment that does not destroy the local environment is essential for future generations. A wholistic approach of the grid, solar farms and industry must be considered, and not a piecemeal erosion of what this county has represented for generations.

From: LCC
Sent: 10 July 2025 15:24
Subject: Street Lighting Improvement Scheme Louth

Good afternoon,

Thank you for your E mail regarding the upcoming lighting scheme in the Kidgate Area. It has been passed to me by my colleague for my response as Senior Lighting Engineer.

We are currently undertaking column structural testing of all our lighting columns throughout the county and this testing programme has identified the poor condition of the street lighting columns in Kidgate, Aswell Street, Lee Street and Cinder Lane. Some of these columns were identified as being structurally in a dangerous condition, and we have removed those column shafts immediately to prevent the risk of collapse.

The forthcoming scheme will replace all of the current columns and lanterns in those areas other than a small number of wall mounted units on and around Kidgate. Regarding the heritage type lanterns – we have a number of these in the county which are non-LED, this includes the Kidgate area, though I must also point out that currently neither Lee Street nor Cinder Lane currently have heritage style lanterns. We have been installing LED street lighting since 2011 as converting to LED reduces energy consumption and maintenance costs/liability moving forwards.

We simply do not have the funds available to replace all heritage lanterns like for like any longer, with the cost of a heritage lantern around eight times the cost of our maintenance lantern, or three times the cost of a contemporary alternative. I'm sure you will be aware there has been sustained pressure over many years on local government budgets, and Lincolnshire County Council's Street Lighting budget is no different. LED lanterns are more energy efficient, provide improved light level performance along with tighter light control. It is very difficult, near on impossible, to control light spill from heritage lighting and we address many complaints asking for shields or lantern bowls being painted black on heritage lanterns, negating perceived aesthetic benefits.

As an authority we have no obligation or statutory requirement to provide a particular type of street light within conservation areas. We have many conservation areas across the county with standard street lighting equipment which may be painted black and most noticeably outside Lincoln Cathedral on Eastgate there are functional street lights with black canopies. There are parts of the Louth conservation area which also have non-heritage lanterns - for instance St Marys Road, James Street, and parts of Eastgate.

We are currently in the process of replacing the heritage style lantern for a contemporary style lantern (Circa - TRT Lighting) where possible, we simply cannot afford a like for like heritage replacement. We have so far implemented this in Spilsby, Burgh Le Marsh and Bourne, where it has been well received.

It is felt that black lighting columns and the more contemporary TRT Circa lantern (as opposed to our standard maintenance LED lantern) are a reasonable compromise in certain areas - including our scheme in the Kidgate area - when compared to the unsustainable cost of the like for like replacement of decorative lighting columns and heritage lanterns.

Regards.

Street Lighting Senior Engineer, Place Directorate
Lincolnshire County Council
Lancaster House, 36 Orchard Street, Lincoln, LN1 1XX

05-06-25 PERS MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 6th MAY 2025**

Councillor Mrs. J. Makinson-Sanders (Mrs. JMS) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), J. Baskett (JB), J. Drake (JD), H. Filer (HF), D. Hobson (DH), G.E. Horton (GEH).

Councillors not present: None.

The Town Clerk, Mrs. L.M. Phillips, and the Town Clerk’s Assistant, Mrs. S. Chitauro-Adlard, were also present.

H34. Apologies for Absence
There were no apologies for absence.

H35. Declarations of Interest / Dispensations
There were no declarations of interest or requests for dispensations.

H36. Minutes
It was proposed, seconded and **RESOLVED** that the notes of the Personnel Committee meeting held on 15th April 2025 be approved as the Minutes.

H37. Closed Session Item
At 8.10pm it was proposed, seconded and **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss confidential information relating to a third party in relation to Personnel:
a. Following interviews, it was proposed, seconded and **RESOLVED** to a) offer the position of Front Desk Administrator to the Committee’s first choice candidate (subject to references), b) purchase reception furniture and, c) purchase the necessary IT equipment, funds to be taken from the EMR Accommodation/Office Equipment/Storage.

At 8.35pm it was proposed, seconded and **RESOLVED** to move into open session.

The Meeting Closed at 8.36pm.

Signed _____ (Chairman) Dated _____