

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

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## To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee and Governance and Finance Committee which will be held on Tuesday 12<sup>th</sup> December 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

*Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing [clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk) in advance of the meeting to discuss attendance arrangements. Written representation can also be considered rather than attending in person.*

Members of the public should note that they will not be allowed to speak during the formal meeting.

  
Mrs. L.M. Phillips

Town Clerk

Dated this 7<sup>th</sup> day of December 2023

## AGENDA

### GOVERNANCE AND FINANCE COMMITTEE

(Chairman: Membership: All Cllrs.)

#### 1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 3. Minutes

To approve as a correct record the notes of the Governance and Finance Committee Meeting held on 10<sup>th</sup> October 2023.

#### 4. Update from Mr. J. Timson re. Wood Lane Playing Field

Committee to receive an update on Wood Lane Playing Field and a request for the Council's support.

#### 5. Finance

Committee to receive a recommendation from FOG that the following be noted/approved/authorised:

a) Receipts and Payments – Cashbooks 1 and 2

i. Month 6

1. Cash Book 1	Receipts	£155,477.00	Payments	£44,527.83
2. Cash Book 2	Receipts	£0.00	Payments	£31.03

b) Detailed Income and Expenditure Report (Budget Variance Report) as at Month 6 to 30<sup>th</sup> September 2023.

c) Earmarked Reserves Report as at 30<sup>th</sup> September 2023.

d) Balance Sheet to 30<sup>th</sup> September 2023 and Cash Book 1 and 2 Bank Reconciliations which reconcile to account statements showing balances as follows:

- i. Lloyds Treasurers Account (balance at 30/9/23 on statement 82) – £525,640.94
- ii. Petty Cash (balance as at 30/9/23) – £110.99
- iii. Lloyds Deposit Account (balance on statement 8) – £166,652.51

**6. Hubbard’s Hills**

Committee to note that a letter has been received from the Hubbard’s Hills Trust formally serving notice to terminate the management agreement between it and the Town Council. Committee to note that the notice will expire on 29<sup>th</sup> November 2024 and resolve upon the way forward.

**7. Budget 2024/25**

On the recommendation of FOG, Committee to discuss draft budget and resolve upon a recommendation to put to Town Council on 9<sup>th</sup> January 2023.

**8. Local Government Services Pay Agreement from 1<sup>st</sup> April 2023**

Committee to note that agreement has been reached on the above. Amendments to pay scales have been implemented and backpay issued.

**9. Churches, Charities and Local Authorities (CCLA)**

Further to receipt of information on investing with the above on 10<sup>th</sup> October 2023. Committee to receive a recommendation from FOG that investment of Council funds be deferred at present as there are many upcoming issues which may require quick access to funds.

**10. Closed Session Item**

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and third party nature in relation to Grants. **Cllrs. are STRONGLY urged to familiarise themselves with the grant applications online or in hard copy at the office prior to discussion.**

**11. Next Meeting**

Committee to note that the date of the next scheduled Governance and Finance Committee meeting is 20<sup>th</sup> February 2023.

**PLANNING COMMITTEE**

**(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)**

**1. Apologies for Absence**

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**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Planning Committee Meeting held on 21<sup>st</sup> November 2023.

**4. Applications received by the Local Planning Authority**

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 12-12-23). (Attached).

**5. Planning Correspondence**

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

**6. Proposed Works to Trees**

Committee to consider the following proposed works to trees (details circulated by email 6<sup>th</sup> December 2023):

- a) **Location:** 67 Crowtree Lane. **Proposal:** A6 – Several Ash, Beech, Chestnut, Oak and Sycamore Trees – (T4 on plan) Crown lift to 4m to the west. **Reasons:** A6 – for drive clearance.

**7. Street Naming**

Committee to consider endorsing the use of “Alexander Bishop Way” on a new development comprising of 1no. road and 34no. dwellings on Land West of Playing Fields, Monks Dyke Road – as per attached plan. The

developer's reasons for choosing the proposed name is that Louth Park Abbey was founded by Alexander Bishop of Lincoln.

**8. Proposed Waiting Restrictions**

Committee to consider a proposal by LCC to implement a 'No Waiting at Any Time' restriction on the junctions along Lincoln Way and the West side of Bolingbroke Road (see attached) as investigations have shown that vehicles are experiencing difficulties due to parking along the road causing visibility issues. If the Council has any observations to make these should be submitted by 20<sup>th</sup> December.

**9. Proposed Speed Limits**

Committee to receive details of speed limit proposals on the A631 (Market Rasen to Louth) and consider making comments. See attached. (Details in colour circulated by email 7/12/23).

**10. NHS Public Consultation – Your Health, Your Hospitals – Re. Grimsby and Scunthorpe**

Committee to receive draft corporate response to the above and ratify that it should be submitted on behalf of the Council.

**11. Police and Crime Commissioner (PCC) Engagement Session – 5<sup>th</sup> December 2023**

Committee to receive an update on the above from Cllr. J. Drake who attended on behalf of the Council.

**12. Planning Considerations**

Following discussion on 10<sup>th</sup> and 31<sup>st</sup> October of the above Councillors to note that the following ideas have been submitted for inclusion on a "local list" and resolve upon the way forward:

St. Margaret's Ward

- a) The garden area of Lime Grove needs refurbishing.
- b) Dog/rubbish bins in new estates, St. James View, Tuxworth Way,
- c) The roadway between the Industrial Estate and Brackenborough Road (a condition on planning) never built.
- d) The parking slots opposite the Post Office on Brackenborough Road (a planning condition) never built.
- e) Town Centre
- f) A member of the public has suggested that changing facilities for the disabled in the town centre should be a priority.
- g) Affordable housing in a development (where appropriate)
- h) Leisure facilities (e.g., play areas) Larger scale developments perhaps a pitch or other Leisure facility
- i) Community grants – e.g., contribution to a Community centre development in a large development
- j) Public art
- k) Community transport subsidy to support extra bus routes to service a large development (The Louth transport board LCC officers told us they do this for other areas in Lincolnshire if they receive 106 monies)

**13. Next Meeting**

Committee to note that the date of the next scheduled Planning Committee meeting is 9<sup>th</sup> January 2023.