

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

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## To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council and its Planning Committee which will be held on Tuesday 21<sup>st</sup> November 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

*Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing [clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk) in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.*

Members of the public should note that they will not be allowed to speak during the formal meeting.

Mrs. L.M. Phillips

Town Clerk

Dated this 16<sup>th</sup> Day of November 2023

## AGENDA

### TOWN COUNCIL

**(Chairman: Cllr. J. Simmons, Membership: All Cllrs.)**

#### 1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 3. Minutes

To approve as a correct record the notes of the Council Meeting held on 19<sup>th</sup> September 2023.

#### 4. Committee Minutes

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 29<sup>th</sup> August 2023
- b. Planning Committee – 19<sup>th</sup> September 2023
- c. Planning Committee – 10<sup>th</sup> October 2023
- d. Governance and Finance Committee – 8<sup>th</sup> August 2023
- e. Community Resources Committee – 29<sup>th</sup> August 2023
- f. Personnel Committee – 11<sup>th</sup> July 2023

#### 5. Presentation from Mr. Findlay and Mr. Grist on the London Road Sports Partnership

Councillors to receive an update on the above and a request that it consider providing funding. (Attached).

#### 6. Presentation from Mr. J. Timson re. Application for 3G at Wood Lane

Council to receive an update on the above.

#### 7. Brown's Panorama

Council to consider granting permission for John Taylors to use its images of the above to reproduce the Panorama for the walls of its new premises The Mart, 127 Eastgate. Which building they are extensively renovating and hope to move their auction rooms and estate agency businesses into at the end of this year. As one of the longest established businesses in the town it is planning to use local history as the theme. John Taylor (a former Mayor of Louth) established the business in

1859, the year William Brown died, therefore it would be interested in using images of his panorama.

For a small business such as ours, the renovation of this substantial building is a huge undertaking, which it anticipates will cost in the region of a quarter of a million pounds, in addition to the purchase price. They have only used local trade persons for all the work and the exterior signage will be traditional hand painted. It is their hope that this building will improve the town centre and will encourage others to renovate their buildings and use appropriate material for a conservation area. They would very much appreciate the councils support in this matter.

#### **8. Louth Flood Alleviation Scheme**

Cllr. DH proposes that following the Flood Alert issued for the Louth area on 20<sup>th</sup> October as a result of a prolonged period of heavy rainfall and a significantly increased level on the River Lud through the town; that LTC write to the Area Flood and Coastal Risk Manager at the Environment Agency (EA) to request:

- a. the Environment Agency's opinion on how the Louth Flood Alleviation Scheme is performing since becoming operational and especially in relation to its last "test" on 20<sup>th</sup> October.
- b. what adjustments do the EA intend to make, if any, to the scheme to reduce the maximum river level when the scheme is in operation.
- c. how the EA spend the annual maintenance contribution from LTC towards the alleviation scheme to ensure it is performing correctly and providing the town with maximum protection, and
- d. what consideration will be made to reducing the threshold at which a Flood Alert and/or Flood Warning might be issued so that they are made public in a timely manner.

#### **9. Closed Session Items**

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, commercial, confidential and or legal nature with regard to Hubbard's Hills.

- a. Following assurances received on 19<sup>th</sup> September 2023 that documentation in support of the Trusts request for funding IN 2024/25 would be received, the Chairman of the Hubbard's Hills Trust, Mr. A. Leonard to present and take questions on:
  - i. Draft accounts for Hubbard's Hills to 31<sup>st</sup> March 2023 (which are not a public document yet).
  - ii. The Hubbard's Hills Trust Business Plan

#### **10. Next Meeting**

To note that the next scheduled meeting of the Town Council will take place on 9<sup>th</sup> January 2024.

### **PLANNING COMMITTEE**

**(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)**

#### **1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### **2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### **3. Minutes**

To approve as a correct record the notes of the Planning Committee Meeting held on 31<sup>st</sup> October 2023. (Attached).

#### **4. Applications received by the Local Planning Authority**

To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 11-21-23). (Attached).

#### **5. Planning Correspondence**

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

**6. Proposed Works to Trees**

Committee to consider the following proposed works to trees (details circulated by email 16<sup>th</sup> November 2023):

- a. Location:** Garage Block, Old Mill Park. **Proposal:** T1 – Lime – Approx. 35ft in height with an approx. 15ft spread – permission is requested to reduce the north-easterly side of the tree away from over the garage, removing approx. 6-8ft from the very edge of the canopy. T2 – London Plane – approx. 55ft in height with an approx. spread of 25ft – reduction of north-westerly side of the tree away from over the garage, removing approx. 10-12ft from the very edge of the canopy. **Reasons:** T1 and T2 – to allow clearance for the garage.
- b. Location:** 4 Temple Terrace. **Proposal:** T1 – Ash (current height approx. 15-18m) pollard to previous points.

**7. Louth Transport Board**

Committee to receive an update from representatives following recent meeting of the above on 7<sup>th</sup> November.

**8. NHS Consultation – Your Health Your Hospitals**

Councillors to note that:

- a.** A meeting of the Planning Working Group has been organised for Tuesday 28<sup>th</sup> November 2023 from 7pm by Zoom and an invite has been sent by email.
- b.** This meeting's purpose is to formulate a draft corporate response to the above, for ratification on 12<sup>th</sup> December.
- c.** Councillors are asked to please attend or give their apologies to the Chairman, Cllr. SC, as soon as possible.

**9. Next Meeting**

To note that the next scheduled meeting of the Planning Committee will take place on 12<sup>th</sup> December 2023.

09-19-23 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 19<sup>th</sup> SEPTEMBER 2023**

The Mayor, Cllr. J. Simmons (JS) (in the chair).

**Present Councillors:** J. Baskett (JB), L.M. Cooney (LMC), Mrs. S. Crew (SC), J. Drake (JD), S. Evardson (SE), D. Hobson (DH), G.E. Horton (GEH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), P. Starsmore (PS), Mrs. P.F. Watson (Mrs. PFW).

**Councillors not present:** Mrs. E. Ballard (Mrs. EB), M. Barnes (MB), H. Filer (HF), L. Frost (LF), Mrs. K. Parsons (Mrs. KP).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Miss S. Chitauro, the Mayor's Serjeant, Mrs. S. Dykes, the Mayor's Chaplain, Reverend R. Mansfield, Mr. P Gutherson, Mr. S. Evardson, two members of the public and East Lindsey District Councillors A. Leonard, R. Jackson and D.J.E Hall were also present.

**Members of the public spoke in the public forum as follows:**

- A lady from UPP Broadband spoke to the Council sharing that the company was rolling out full fibre broadband for residents and businesses throughout Lincolnshire, Norfolk and Leicestershire using open reach ducting to minimise environmental destruction. She said that UPP have sponsored events in Louth and that the company would have a stall at the market on 4<sup>th</sup> October from which they would be able to answer residents' questions.

**The Council received the following reports from elected Members of Lincolnshire County Council (LCC) and East Lindsey District Council (ELDC):**

- The Mayor read out an email received from LCC Councillor Alex Hall which confirmed that he had been in contact with the Local Highways Manager regarding the disruption of traffic flow in Louth. He explained that the pedestrian crossing which was due to be installed on Newbridge Hill in October would be postponed until April 2024 due to lack of availability of traffic signal equipment.
- The Council received a written report from ELDC District Councillor R. Jackson regarding road safety, Charles Street Recreation Ground, district finances, UKSPF funds, the Environment Act, the Nipper Bus, planning and housing.
- ELDC Councillor Mrs. JMS told the Council that the Louth area would be largely unaffected by the Humberside Review of Services. She informed that Health Scrutiny had created new pathways for cancer, mental health, dementia, and young people services which are available to view on the LCC website. She stated that she would be holding a stall on behalf of the Food Bank at the Louth Food Festival and encouraged donations. Cllr. Mrs. JMS shared that white lines had been repainted in the Cornmarket car park and that Cllr. AL had fought the corner for that. She finished by sharing that she is available to help families by providing baby-care essentials due to a grant from ELDC.
- ELDC Councillor A. Leonard said that there was to be over 60 stalls at the forthcoming Food Festival and he had been inundated by businesses in town that were relieved about the return of parking in the town centre. He stated that the Council's attendance at Transport Board meetings had had a positive effect.
- ELDC Councillor GEH expressed his concerns about the directive road signs into the town becoming overgrown with foliage.

**T36. Apologies for Absence**

Apologies for absence were received from Cllrs. Mrs. EB, MB, HF, LF and Mrs. KP.

**T37. Declarations of Interest/Dispensations**

The following declarations were made:

- a. Cllr. Mrs. JMS – Item 8 as a Trustee of Hubbard's Hills.

**T38. Minutes**

It was **RESOLVED** to approve the minutes of the Council Meeting held on the 20<sup>th</sup> June 2023 as a correct record.

**T39. Committee Minutes**

It was **RESOLVED** to confirm the receipt of minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 25<sup>th</sup> April 2023
- b. Planning Committee – 23<sup>rd</sup> May 2023
- c. Planning Committee – 20<sup>th</sup> June 2023
- d. Planning Committee – 8<sup>th</sup> August 2023
- e. Planning Committee – 11<sup>th</sup> July 2023
- f. Governance and Finance Committee – 2<sup>nd</sup> May 2023
- g. Governance and Finance Committee – 20<sup>th</sup> June 2023
- h. Community Resources Committee – 23<sup>rd</sup> May 2023
- i. Community Resources Committee – 11<sup>th</sup> July 2023
- j. Personnel Committee – 4<sup>th</sup> April 2023
- k. Personnel Committee – 3<sup>rd</sup> May 2023

**T40. Mayor's Announcements**

The Council received a list of the Mayor's engagements from 16<sup>th</sup> May 2023 to 19<sup>th</sup> September and heard a short presentation from the Mayor, Cllr. JS, about the events she had attended, in addition to the Mablethorpe Civic Service on 21<sup>st</sup> May and the Honeysuckle Club on 20<sup>th</sup> June. The Mayor stated that standout events included collecting money raised for Andy's Hospice and the Children's Christmas Party on 23<sup>rd</sup> August, attending the Riverhead Theatre Showcase on the 18<sup>th</sup> September 2023 and attending the St. Bernard's School Parliament Q&A Session on 19<sup>th</sup> September 2023. Cllr. JS stated that she was enjoying her time as Mayor and thanked the Council for electing her.

**T41. Presentation from Mr. P. Gutherson – Reclaim the High Street / Platform Places**

The Council received a presentation from Mr. P. Gutherson of Reclaim the High Street, who pitched the idea of Louth Town Property Partnership, which focused on community ownership of empty properties within the town. He expressed that there was potential for a property partnership which would be a community land or development trust and would open the possibility of grant funding and issuing community shares. Mr. Gutherson stated that they would work with Platform Places, an organisation which supports the development of community ownership of vacant buildings, and that one estate agent in Louth was interested in working with them. Mr. Gutherson asked the Town Council to consider how it could support his idea by giving advice, by speaking to the community as well as practical help such as adding details of his scheme to the website. He ended by willing the Town Council to be a proactive partner and champion of the idea of a Louth Town Property Partnership.

**T42. Co-option**

Cllr. JS read out the letter of application from the applicant hoping to be co-opted onto the Council. Councillors then received a presentation from the applicant. It was **RESOLVED** that Mr. Sam Evardson (SE) would be co-opted onto Louth Town Council to represent Trinity Ward.

**NB: Cllr. Mrs. JMS left the room at 8.39pm for the duration of the discussion of Hubbard's Hills.**

**T43. Hubbard's Hills**

- a. It was noted that the 2<sup>nd</sup> installment of funds for 2023/24 in the sum of £24,500 was due by 30<sup>th</sup> September and payment of this was approved.
- b. The Council received confirmation from The Hubbard's Hills Trust that the amount required from the Town Council in 2024/25 would be £49,000 increased by the increase in CPI from August 2023 to the corresponding month in 2024. This to be paid in two instalments on 30<sup>th</sup> April and 30<sup>th</sup> September, as per clause 4.1 in the Hubbard's Hills Maintenance Agreement which was reiterated to the Council by the Town Clerk as follows: To reimburse the Trustees for expenses and costs incurred in relation to the discharge of its Management Responsibilities and the Additional Services and all the properly incurred and related expenditure in respect of the management of the Land in accordance with its responsibilities under this Deed to a maximum amount of £49,000 for the year 2023/24 (the Contribution) and thereafter a maximum amount of £49,000 increased by the increase in the Consumer Prices Index from the month of August 2023 to the corresponding month at every 12 month interval during the term of this Management Agreement. The Council received a verbal financial update but expressed concerns that they had not been provided with a business plan or full set of accounts, however they were given assurance that a written business plan as well as invoices for the river and bridge work would be provided by 21<sup>st</sup> November, as per clause 3.1 of the Hubbard's Hills Maintenance Agreement which states: Written information in the

form of a simple business plan (such as that provided by the Trustees in September 2021, which included details of expected spending in the forthcoming year together with a list of projects which the Trustees hope to undertake and their estimated total cost) would be provided to the Council going forward on an annual basis. This information would support the Trustees requests for funding each year in September and would also contain basic information on projects expected to be undertaken over the longer term (over 3-5 years) as well as those in the coming financial year. This information would assist the Council in its budget setting process.

- c. The Chairman of the Hubbard's Hills Trust, Mr. A. Leonard shared with the Council that he had not prepared an official business plan as it seemed inappropriate. He explained that the Hubbard's Hills Trust had been accruing cash reserves for some considerable time in preparation for 'big projects' such as the work undertaken to the riverbank, which had led to finding several unexpected issues, causing further costs to be incurred, including a well that appeared and which had had to be recapped. At 19<sup>th</sup> September he confirmed that the Trust had not received the final invoice for the riverbank works and so could not present a business plan as it did not know how much the invoice would impact on the Trust's finances. It was expected that it would take all the funds it had available and maybe a bit more. Mr. Leonard confirmed that once the Trust had received the bill, he would present it to the council to consult on how to proceed. Mr. Leonard stated that there had been approximately 400m of gabion basket work, which had been hinged from the edges backwards with a membrane to form a barrier and stop further erosion through the baskets as the water would otherwise seep through the rocks and come through sucking the soil out from behind over time and thus creating voids behind the baskets which had been the problem before. While carrying out the riverbank work there had been a lot of sculpting, trees had had to be removed and dead wood. The work to the baskets had taken around 6 weeks to complete and had been applauded by the Lincolnshire Wolds Countryside Service. However, he also reported that the contractor had only been on site a week before the work they had done had been vandalised, which was wasted money. That had had to be dealt with. Mr. Leonard explained that a particular area for repeated vandalism was the toilet block, incurring further costs. He went on to explain that several trees had been removed from Hubbard's Hills and that there were still more to go, including a huge copper beech opposite the new bridge, which was expected to cost around £2,500 and take a week of work. This was a massive job which needed careful management. He then shared that local group The Men's Shed had restored the bridge which leads to the steep steps at a nominal price of around £700. They were also to make a prototype bench. Mr. Leonard mentioned that the steppingstones, which he considered the most heavily used area of Hubbard's Hills, had had to be re-lifted after sinking due to the current and further work in that area had also been required. This had been included with the gabion baskets, incurring further costs which had not been expected. Mr. Leonard explained that the recent major works to the riverbank could not be delayed as it had been noted as necessary by environmental agencies. Also, there had been a problem with the old gabion baskets which had been secured with large metal stakes which were becoming dangerous. He reported that the riverbed had been graded and restored to its original state, with the overhanging foliage removed as the river officer stated it created an unhealthy river. He mentioned that a lot of wood had been taken out near the rain shelter, which, while the heavy plant machinery was on site had been deemed prudent. He reiterated that all of the work had needed to be done. In reference to what the Trust planned to do in the forthcoming year, Mr. Leonard said, 'very little' and that the Trust planned to pause and review their financial situation, possibly with the Council. He finished his presentation by sharing that the response from the public regarding the works had been overwhelmingly positive and that the work completed would hopefully last a generation. The floor was opened for Councillors to question Mr. Leonard. Cllr. JD started by sharing his concern that the Hubbard's Hills Trust did not have a business plan because it didn't know what it was going to do. He continued by asking for the rationale behind building up uncommitted capital reserves with no business plan. He also asked about other sources of income for the Trust. Mr. Leonard responded by stating the reserves could have been spent on various projects, including the removal of trees which were all listed, numbered and identified on a sliding scale of risk. Having said that there are trees which require attention sooner than expected and there was also the car park at the far end, but it had been agreed by all agencies involved that the river was the most urgent project and so the money was spent in that area, and it would take the majority of the capital reserve. Cllr. Drake opined that unexpected events which required dealing with would just require a change to the business plan. In response to the comment regarding the lack of a business plan, Mr. Leonard said that he could not provide a year's business plan as he had not yet received the bill for the work recently undertaken at Hubbard's Hills. He explained that the cost of work and modifications to Hubbard's Hills were expensive but that in the coming weeks, the Trust would be able to ascertain the financial position they will be in and will be able to provide a business plan to the Council. In response to the question from Cllr. JD regarding outside sources of income for the Trust, Mr. Leonard stated that they

had struggled. The Trust did not want to be in a position where it needed to come back to the Town Council for funds. He explained that a gentleman from the National Lottery Community Fund had previously told the Hubbard's Hills Trust that they would not be eligible for funding as they could not provide an exit strategy. Cllr. JB commented on the importance of a business plan, to which Mr. Leonard reiterated that once the Trust has received the bill for the work to the river, he would provide the Council with a business plan. Cllr. LMC asked Mr. Leonard whether the Trust had considered working with a fundraiser. Mr. Leonard responded that they had worked with a fundraiser in the past, however it was expensive and ultimately was not suitable for the Hubbard's Hills Trust as it was not getting the results. Cllr. LMC then expressed her concerns regarding the upcoming bill for work that had been authorised by the Trust despite potentially causing it a shortfall. She asked Mr. Leonard whether the Hubbard's Hills Trust would come to the Council for the shortfall, which he confirmed that they would. Mr. Leonard explained that the Trust knew the cost of the work would be roughly £136,000 (400m x £340/m) and that whilst they could afford a substantial amount of the total, there may be a shortfall. He confirmed that he would provide the Council with the bill once he received it. Cllr. Mrs. PFW commented on her belief that a business plan should be ongoing and that Mr. Leonard should have one regardless of whether the Trust were able to stick to it or even if it went wrong. She stated that she thought the river project should have been on a business plan as the Hubbard's Hills Trust would have predicted they would need to work on it at some point. Mr. Leonard responded that the river project was indeed on a 'wish list' of desired works that the Trust provided to the Council in previous years. Cllr. PS recommended that the Trust compile a 5yr business plan which explained to the Council about future works that they wished to carry out and would give complete visibility to the taxpayer. Cllr. JD also suggested that the Trust compile a 5yr business plan. Mr. Leonard asked the Council to clarify what it wanted as a 5 year business plan was different to the agreement. The Council agreed that the agreement should be followed. Cllr. LMC asked Mr. Leonard whether the Hubbard's Hills Trust owned the toilet block which had been defaced. Mr. Leonard confirmed that it was the Council's asset as it was built by the District Council on Hubbard's Hills land. Mr. Leonard gave his assurances that he would supply the Council with a business plan for the Council to peruse at its next meeting on 21<sup>st</sup> November, in time to assist the Council with its budget setting for 2024/25 and that next year it would be in time, as per the agreement.

**NB: Cllr. GEH left the meeting at 9.25pm.**

**T44. Annual Governance and Accountability Return (AGAR) 2022/23**

- a. The Council noted that the Council's External Auditor had completed its limited assurance review of Louth Town Council for the year ended 31<sup>st</sup> March 2023.
- b. The Council received and noted the Notice of Conclusion of Audit.
- c. The Council received and noted Section 3 – External Auditor Report and Certificate 2022/23 and noted that it had received an unqualified audit with the auditor finding no issues on which to make comment.

**T45. St. James' Church Christmas Tree Festival**

It was **RESOLVED** that the Council would take part in the 2023 St. James' Church Christmas Tree Festival. It was further **RESOLVED** that the Mayor would lead the arrangements and that the Town Clerk would have delegated authority to incur expenditure in this regard.

**T46. Louth Food Festival**

The Council received an update from the Town Clerk that the colouring competition in conjunction with Morrisons for the Louth Food Festival on 1<sup>st</sup> October 2023 would no longer be going ahead.

**T47. Budget**

The Council noted that they should submit details of projects that they would like to see included in the next budget, along with costings, to the Town Clerk by 31<sup>st</sup> October 2023.

**T48. Closed Session Item**

It was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss confidential information of a third party nature in relation to Old Mill House. The Council received an update from the Town Clerk and advice from its solicitors. It was noted that the Solicitor was to make contact with outside agencies. Following discussion, it was **RESOLVED** that the Town Clerk should chase the Council's solicitor, inform the police that the property was empty and incur expenditure to have the fence at the side of the property mended / restrict access.

**T49. Next Meeting**

It was noted that the next scheduled meeting of the Town Council would take place on 21<sup>st</sup> November 2023.

The Meeting Closed at 9.48pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

UNAPPROVED



## **London Road Sports Partnership**

### **Louth Town Council: November 2023**

Three Home Clubs, taking over the Facility at London Road Committed to: Supporting the long term future of Hockey, Cricket Football in the Town.

Currently over 850 members of all ages, sexes, using the site, also bringing many visitors to the Louth area.

Not a club decision, ELDC/MV forced upon us, with help from ELDC to create a model that works for all and at least a 5 year roll out funding plan.

Invitation to Louth Lions who may also help. Further meetings to take place with Rotary. Also exploring all opportunities for sponsorship, funding, grants.

Louth Population 2021 Census: 17,382. Est. now circa 20,000.

Budget is tight, also currently incomplete. Grant that we applied for didn't materialize, we are negotiating with ELDC/MV to hand the place over in pristine condition, works required include kitchen refurb, painting, fire doors, CCTV, Pitch drainage, etc. Deadline: April 2024.

Our request to Louth Town Council would be to consider its investment in sport and to offer an annual contribution to the site, purely to support the running of the site by putting a proposal in its precept. Ideally equating to £1/head of the population.

We would therefore like the Town Council to consider an annual contribution of up to £20,000? (Any contribution would be greatly appreciated).

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 31<sup>ST</sup> OCTOBER 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

**Present Councillors:** Mrs. E. Ballard (Mrs. EB), J. Baskett (JB), J. Drake (JD), L. Frost (LF), D. Hobson (DH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (Mrs. KP), J. Simmons (JS) and P. Starsmore (PS).

**Councillors not present:** M. Barnes (MB), L.M. Cooney (LMC), S. Evardson (SE), H. Filer (HF), G.E. Horton (GEH) and Mrs. P.F. Watson (Mrs. PFW).

The Town Clerk Mrs. L. M. Phillips, Town Clerk's Assistant Miss. S. Chitaurio and one member of the public were also present.

**P68. Apologies for Absence**

Apologies for absence were received from Cllrs. MB, LMC, HF, GEH and Mrs. PFW.

**P69. Declarations of Interest / Dispensations**

The following declarations of interest were made:

- a. Cllr. DH – Items 5, 6, 8 and 10 as a member of ELDC, and Planning Application 9 as an acquaintance of the applicant.
- b. Cllr. ML – Planning Application 11 as a neighbour of the applicant.
- c. Cllr. Mrs. JMS – Items 5, 6, 8 and 10 as a member of ELDC.

**P70. Election of Vice Chairman**

The Committee noted that the former Vice Chair of the Planning Committee had decided to step down from his position. It was **RESOLVED** to elect Cllr. PS to the position of Vice Chairman of the Planning Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

**P70. Minutes**

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 19<sup>th</sup> September 2023 be approved as the minutes.

**P71. Applications received by the Local Planning Authority**

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 10-31-23) and **RESOLVED** as follows:

- a. N/105/01968/23 – To object to this application, commenting that the vehicular access from the site is across a very narrow footpath onto a very busy junction with traffic lights which is very dangerous. The access into the site is also very narrow and would not be wide enough to allow emergency or refuse collection vehicles to pass.
- b. N/105/01969/23 – To object to this application, commenting that the vehicular access from the site is across a very narrow footpath onto a very busy junction with traffic lights which is very dangerous. The access into the site is also very narrow and would not be wide enough to allow emergency or refuse collection vehicles to pass.
- c. N/105/02017/23 – To object to this application as the property is in the AONB and it was felt that the proposals constitute garden grabbing which the Committee did not agree with. The Committee were also concerned about traffic access onto a small lane and felt that
- d.
- e. there was some question of obstructing a neighbour's front door. Councillors also wondered why the Ecological Report was redacted. Are there badger sets, bats and other wildlife?
- f. To support all other applications.

**P72. Planning Correspondence**

The Committee noted the following planning correspondence:

**a. ELDC Planning Decisions**

- i. ELDC Approved – N/105/01612/23 – Listed Building Consent (Alterations) – Kings Head, LN11 9JQ – LTC Supported 29/08/23.
- ii. ELDC Approved – N/105/01633/23 – Listed Building Consent (Alterations) – Thornton House, LN11 9YQ – LTC Supported 29/08/23.
- iii. ELDC Refused – N/105/01419/23 – Planning Permission – Land Adjacent to Raithby Water Treatment Works, Louth – LTC Objected 08/08/23.
- iv. ELDC Approved – N/105/01720/23 – Planning Permission – Endoscopy Unit, Louth County Hospital, LN11 0EU – LTC Supported 19/09/23.
- v. ELDC Approved – N/105/01812/23 – Planning Permission – 10 Southlands Avenue, LN11 8EW – LTC Supported 10/10/23.
- vi. ELDC Approved – N/105/01625/23 – Listed Building Consent (Alterations) – 17 Market Place, LN11 9PD – LTC Supported 19/09/23.

**b. Temporary Traffic Restrictions**

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: Hague Telecoms Services Ltd.  
REASON FOR RESTRICTION: New network installation.  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Abbey Road (Between St. Bernard’s Avenue and Park Avenue).  
PERIOD OF RESTRICTION: 06/11/2023 – 10/11/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water.  
REASON FOR RESTRICTION: Water main repairs.  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Love Lane (Between Westgate and a point 50m south).  
PERIOD OF RESTRICTION: 06/11/2023 – 17/11/2023 (Restrictions to be implemented for 12 days as and when required during this period. Signage will be displayed on site in advance).
- iii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC.  
REASON FOR RESTRICTION: Carriageway micro-resurfacing.  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Louth: Holmes Close (Between Mill Lane and End); Welbeck Way (Between Mill Lane and End); Mill Lane (Between High Holme Road and End); Havelock Close (Between Hawker Drive and End); Simons Close (Between Pasture Drive and End); Beck Way (Between Pasture Drive and End); Hawker Drive/Pasture Drive (Between Stewton Lane and Graye Drive); Alder Close (Between Pasture Drive and End); Albany Place (Between Albany Road and End); Brookside Close (Between Bartongate and End); Bartongate (Between Albany Road and End); Albany Road (Between Kenwick Road and End).  
PERIOD OF RESTRICTION: 21/08/2023 – 30/11/2023, 07:30 to 18:00 (Restrictions to be implemented for 78 days as and when required during this period. Signage will be displayed on site in advance).
- iv. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water.  
REASON FOR RESTRICTION: Emergency – New connection.  
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Market Place (Between Cornmarket and Eastgate).  
PERIOD OF RESTRICTION: 15/10/2023 – 15/10/2023 (Restrictions to be implemented for 1 day as and when required during this period. Signage to be displayed on site in advance).
- v. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC.  
REASON FOR RESTRICTION: Remembrance Events/Parades.  
NATURE AND LOCATION OF RESTRICTION: Louth – Upgate; Mercer Row; Market Place; Eastgate; Northgate; Ramsgate.  
PERIOD OF RESTRICTION: 11/11/2023 and 12/11/2023 (Restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).

**P73. Proposed No Waiting At Any Time - Eastgate**

The Committee **RESOLVED** to support a proposal from LCC to introduce waiting restrictions on Eastgate in order to enhance safety of the school crossing patrol operating in the vicinity and increase visibility for traffic on

the southern approach to this area.

**P74. Sub-Regional Strategy Consultation**

The Committee received a draft corporate response to the above, compiled by the Planning Working Group and **RESOLVED** to ratify this but amend section 20 to read: 1) Support and improve Market Towns. 2) Expansion of industrial estate land in inland towns. 3) A16, the spine of the region, needs upgrading and improving to ensure business can move freely and encourage more businesses to relocate here. 4) Funding should be shared evenly between all towns, not just between coastal towns and there should be more consultation with LCC on issues to avoid projects/changes such as those implemented recently as part of the Active Travel Scheme which had a huge detrimental impact on the viability of the town. 5) Need to ensure that the East of Lincolnshire is fully protected in the event of devolution. 6) There should be increased inter Council communication between all 3 tiers of local government.

**P75. Rural Market Town Group**

After discussions, the Committee **RESOLVED** to nominate the following Councillors to be sounding board representatives on the Rural Market Town Group:

- a. **Main Representative** – The Town Clerk, who will receive communications relevant to the RMTG.
- b. **Older People** – Cllr. Mrs. JMS, who will be contacted to consult on issues concerning these groups to support national campaigning.
- c. **Young People** – Cllr. LF, who will be contacted to consult on issues concerning these groups to support national campaigning.

**P76. Polling District/Polling Places Review 2023**

The Committee noted that ELDC was required to undertake a review of all polling districts and polling places by 17<sup>th</sup> November 2023 with the aim of ensuring that all electors have reasonable facilities for voting and to ensure that so far as is reasonable and practical the polling places are accessible to disabled electors. It was **RESOLVED** that, in its corporate response, the Committee would suggest hiring the Church House at St. James' Church as a polling place for St. Mary's Ward and suggest The Sessions House as a replacement polling place for the British Legion Hall in St. James' Ward.

**P77. Planning Considerations**

Following discussions on 10<sup>th</sup> October, where it was resolved that Councillors would submit suggestions for a 'local list' of expenditure that they would like to see in their ward, Councillors noted that the following ideas had been submitted:

St. Margaret's Ward

- a. The garden area of Lime Grove needs refurbishing.
- b. Dog/rubbish bins in new estates, St. James' View, Tuxworth Way.
- c. The roadway between the Industrial Estate and Brackenborough Road (a condition on planning) never built.
- d. The parking slots opposite the Post Office on Brackenborough Road (a planning condition) never built.

The Town Clerk suggested that the Council set another date by which Councillors should submit their comments. It was **RESOLVED** that the new deadline for submitting comments would be 6<sup>th</sup> December 2023 and that Councillors comments could be made about the town as a whole, rather than being limited to their respective wards.

**P78. Next Meeting**

It was noted that the date of the next scheduled Planning Committee meeting was 21<sup>st</sup> November 2023.

The Meeting Closed at 9.59pm.

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserv-ation Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC
1	ELDC	N/105 01409/23	Planning Permission	WM Morrison Supermarkets Ltd	Demolition of existing foodstore and redevelopment of site to provide larger, new replacement foodstore with associated accesses, parking and servicing arrangements.	Morrisons Supermarket, 156-158 Eastgate, Louth, LN11 9AB - Priory Ward	Yes	Louth Town Council supported this application on 8th August 2023 in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. Can anything be done with the roof design to soften that? 8) A ramp leading from the roundabout up to the car park is proposed. The ground at the top of it will be 2 to 3m higher than the garden of 160 Eastgate, the house closest to the ramp. This will change the topography of the town and anyone in the car park will be at the same height as the bedroom windows of 160 Eastgate and the houses adjoining it, looking into them. 9) Vehicles will have to accelerate up the ramp and this will create significantly more noise than is currently experienced. 10) Those in the car park will also be able to look straight down into the gardens of the 3 storey houses on Eastgate which adjoin the site. Meaning a loss of privacy and increased risk to security. 11) Consideration should be given to ensuring that residents surrounding the site's proposed service yard can have quiet enjoyment of their own gardens and not be subjected to the noise of lorries continually manoeuvring near them with reversing alarms beeping and sounding constantly and metal cages being changed around, disturbing the peace. 12) Due consideration be given to the elderly residents of Elizabeth Court who are concerned about noise and air pollution and the effect on their quality of life if the carpark is allowed to be placed directly on their boundary. 13) Due consideration be given to access and parking for both the Salvation Army and Elizabeth Court. 14) Further thought be given to alternatives to the proposed 3m acoustic fence which will overshadow properties and cause public visual amenity to be lost. 15) The currently vacant land bordering Priory Road is a haven for wildlife. Will Morrisons need to provide an alternative area to enhance bio diversity?  Louth Town Council supported this application on 8th August 2023 in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. 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Will Morrisons need to provide an alternative area to enhance bio diversity?	Support	30/11/2023
2	ELDC	N/105 01410/23	Planning Permission	WM Morrison Supermarkets Ltd	Demolition of existing foodstore and former garage building.	Morrisons Supermarket, 156-158 Eastgate, Louth, LN11 9AB - Priory Ward	Yes	Louth Town Council supported this application on 8th August 2023 in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. Can anything be done with the roof design to soften that? 8) A ramp leading from the roundabout up to the car park is proposed. The ground at the top of it will be 2 to 3m higher than the garden of 160 Eastgate, the house closest to the ramp. This will change the topography of the town and anyone in the car park will be at the same height as the bedroom windows of 160 Eastgate and the houses adjoining it, looking into them. 9) Vehicles will have to accelerate up the ramp and this will create significantly more noise than is currently experienced. 10) Those in the car park will also be able to look straight down into the gardens of the 3 storey houses on Eastgate which adjoin the site. Meaning a loss of privacy and increased risk to security. 11) Consideration should be given to ensuring that residents surrounding the site's proposed service yard can have quiet enjoyment of their own gardens and not be subjected to the noise of lorries continually manoeuvring near them with reversing alarms beeping and sounding constantly and metal cages being changed around, disturbing the peace. 12) Due consideration be given to the elderly residents of Elizabeth Court who are concerned about noise and air pollution and the effect on their quality of life if the carpark is allowed to be placed directly on their boundary. 13) Due consideration be given to access and parking for both the Salvation Army and Elizabeth Court. 14) Further thought be given to alternatives to the proposed 3m acoustic fence which will overshadow properties and cause public visual amenity to be lost. 15) The currently vacant land bordering Priory Road is a haven for wildlife. Will Morrisons need to provide an alternative area to enhance bio diversity?	Support	30/11/2023
3	ELDC	N/105 02050/23	Planning Permission	Mr. R. Bloomer	Erection of a 1/87m fence (works already completed)	50 Stewton Lane, Louth, LN11 8SB - St. Michael's Ward	No	Louth Town Council supported this application on 8th August 2023 in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. Can anything be done with the roof design to soften that? 8) A ramp leading from the roundabout up to the car park is proposed. The ground at the top of it will be 2 to 3m higher than the garden of 160 Eastgate, the house closest to the ramp. This will change the topography of the town and anyone in the car park will be at the same height as the bedroom windows of 160 Eastgate and the houses adjoining it, looking into them. 9) Vehicles will have to accelerate up the ramp and this will create significantly more noise than is currently experienced. 10) Those in the car park will also be able to look straight down into the gardens of the 3 storey houses on Eastgate which adjoin the site. Meaning a loss of privacy and increased risk to security. 11) Consideration should be given to ensuring that residents surrounding the site's proposed service yard can have quiet enjoyment of their own gardens and not be subjected to the noise of lorries continually manoeuvring near them with reversing alarms beeping and sounding constantly and metal cages being changed around, disturbing the peace. 12) Due consideration be given to the elderly residents of Elizabeth Court who are concerned about noise and air pollution and the effect on their quality of life if the carpark is allowed to be placed directly on their boundary. 13) Due consideration be given to access and parking for both the Salvation Army and Elizabeth Court. 14) Further thought be given to alternatives to the proposed 3m acoustic fence which will overshadow properties and cause public visual amenity to be lost. 15) The currently vacant land bordering Priory Road is a haven for wildlife. Will Morrisons need to provide an alternative area to enhance bio diversity?	Open to the meeting.	22/11/2023
4	ELDC	N/105/ 02067/23	Planning Permission	Mr. J. Hyde	Erection of a detached double garage and block paved hardstanding.	30 Victoria Road, Louth, LN11 0BX - St. Margaret's Ward	No	Louth Town Council supported this application on 8th August 2023 in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. Can anything be done with the roof design to soften that? 8) A ramp leading from the roundabout up to the car park is proposed. The ground at the top of it will be 2 to 3m higher than the garden of 160 Eastgate, the house closest to the ramp. This will change the topography of the town and anyone in the car park will be at the same height as the bedroom windows of 160 Eastgate and the houses adjoining it, looking into them. 9) Vehicles will have to accelerate up the ramp and this will create significantly more noise than is currently experienced. 10) Those in the car park will also be able to look straight down into the gardens of the 3 storey houses on Eastgate which adjoin the site. Meaning a loss of privacy and increased risk to security. 11) Consideration should be given to ensuring that residents surrounding the site's proposed service yard can have quiet enjoyment of their own gardens and not be subjected to the noise of lorries continually manoeuvring near them with reversing alarms beeping and sounding constantly and metal cages being changed around, disturbing the peace. 12) Due consideration be given to the elderly residents of Elizabeth Court who are concerned about noise and air pollution and the effect on their quality of life if the carpark is allowed to be placed directly on their boundary. 13) Due consideration be given to access and parking for both the Salvation Army and Elizabeth Court. 14) Further thought be given to alternatives to the proposed 3m acoustic fence which will overshadow properties and cause public visual amenity to be lost. 15) The currently vacant land bordering Priory Road is a haven for wildlife. Will Morrisons need to provide an alternative area to enhance bio diversity?	Support	22/11/2023

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserv-ation Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
5	ELDC	N/105/ 02078/23	Planning Permission	Galaxy of Homes Ltd	Change of use, conversion of and alterations to existing solicitors office which is a listed building into 7no. dwellings and erection of a single storey dwelling.	17 Commarket, Louth, LN11 9QA - Priory Ward	Yes	New	Support.	28/11/2023
6	ELDC	N/105/ 02079/23	Listed Building Consent	Galaxy of Homes Ltd	Conversion of and alterations to existing solicitors office into 7no. dwellings and erection of a single storey dwelling.	17 Commarket, Louth, LN11 9QA - Priory Ward	Yes	New	Support.	28/11/2023
7	ELDC	N/105/ 02130/23	Planning Permission	The Co-operative Group Ltd	Alterations to existing shop and installation of a new refrigeration plant enclosed by a 2.8m high fenced compound.	Co Op Supermarket, Northgate, Louth, LN11 0LT - St. James' Ward	No	New	Support.	28/11/2023

**PLANNING COMMITTEE 21<sup>st</sup> NOVEMBER 2023**  
**PLANNING CORRESPONDENCE TO NOTE**

**1. ELDC Planning Decisions**

- a. ELDC Approved – N/105/01456/23 – Section 73 Application – Phase 3 Land Adjacent Playing Field, Julian Bower, Louth – LTC Supported 08/08/23.
- b. ELDC Approved – N/105/01727/23 – Planning Permission – 99 Monks Dyke Road, LN11 8DN – LTC Supported 19/09/23.
- c. ELDC Refused – N/105/01646/23 – Planning Permission – Land to Rear of 180B Eastgate, LN11 9AG – LTC Objected 29/08/23.
- d. ELDC Approved – N/105/01721/23 – Planning Permission – Urgent Care Centre and Out of Hours GP Clinic, Louth County Hospital, LN11 0EU – LTC Supported 19/09/23.
- e. ELDC Approved – N/105/00925/22 – Outline Planning Permission – 83 Uppate, LN11 9HF – LTC Objected 29/08/23.
- f. ELDC Approved – N/105/01804/23 – Planning Permission – 13 Eastgate, LN11 9NB – LTC Supported 10/10/23.
- g. ELDC Approved – N/105/01810/23 – Consent to Display an Advertisement – 68-72 Eastgate, LN11 9PG – LTC Supported 10/10/23.
- h. ELDC Approved – N/105/01809/23 – Planning Permission – 68-72 Eastgate, LN11 9PG – LTC Supported 10/10/23.
- i. ELDC Approved – N/105/01853/23 – Planning Permission – 2 Fanthorpe Lane, LN11 0EB – LTC Supported 10/10/23.

**2. Temporary Traffic Restrictions**

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water.  
 REASON FOR RESTRICTION: Emergency – Repair leak.  
 NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Monks Dyke Road (Between Little Lane and Priory Road).  
 PERIOD OF RESTRICTION: 08/11/2023 – 14/11/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: Lincolnshire County Council.  
 REASON FOR RESTRICTION: Event – EOH001133 – Christmas Market.  
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Mercer Row (Between B1520 Uppate & Market Place); Market Place (Between Mercer Row and Eastgate); Eastgate (Between Market Place and Northgate); Eastgate (Between Cannon Street and Market Place); Queen Street (Between Mercer Row and Aswell Street). No Waiting and No Loading at Any Time Order – Mercer Row (Between B1520 Uppate & Market Place); Market Place (Between Mercer Row and Eastgate); Eastgate (Between Market Place and Northgate); Eastgate (Between Cannon Street and Market Place); Queen Street (Between Mercer Row and Aswell Street).  
 PERIOD OF RESTRICTION: 03/12/2023 – 03/12/2023, 00:01 to 21:00 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).

**3. Enforcement**

- a. 33 Aswell Street, Louth, LN11 9BA – A complaint concerning alterations and extension to the rear of the dwelling without planning permission has been received regarding the aforementioned property. An Officer will visit the location to establish whether there has been a breach of planning control.