

**MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE
HELD AT THE SESSIONS HOUSE, EASTGATE, LOUTH
ON TUESDAY 7th NOVEMBER 2017**

Present Councillor Mrs. J. Makinson-Sanders (JMS) (in the chair)

Councillors: E. Ballard JP, G.E. Horton (GEH), F.W.P. Treanor (FWPT), D.E. Wing (DEW)

Councillors not present:

The Town Clerk, Mrs. L.J. Blankley and her Secretary, Mrs. L.M. Phillips, were also present.

374. Apologies for Absence

There were no apologies for absence.

375. Chairman's Remarks

The Chairman remarked that the Town Clerk had resigned. The Town Clerk's Secretary had been promoted to Assistant Town Clerk and Acting Proper Officer. Mr. R. Hobson had been appointed as Cemetery Maintenance Foreman.

376. Declarations of Interest

There were no declarations of interest.

377. Minutes

Following a proposal by Cllr. GEH, seconded by Cllr. DEW it was **RESOLVED** to approve as a correct record the Minutes of the meeting held on 12th September 2017.

378. Town Clerk's Report on Matters Outstanding

The Town Clerk had no outstanding matters to report on.

379. Correspondence

The Committee noted that the following correspondence had been received:

- a. **From:** Personnel Advice and Solutions **Re:** Employment News Update October 2017
- b. **From:** Pensions Regulator **Re:** Minimum Pension Contributions increasing (Law) (Committee to note that LTC complies)

380. Vacancies

Following a proposal by Cllr. Mrs. EB, seconded by Cllr. DEW it was **RESOLVED** that a working group consisting of the entire Personnel Committee should be formed to tackle recruitment items as authorised and make recommendations to the Town Council. Chair of Personnel to call extraordinary meetings as required to approve working group's recommendations.

381. Next Meeting

The Committee noted that the date of the next scheduled meeting was Tuesday 30th January 2018 or as called by the Chairman.

The Meeting Closed at 9.58pm

Signed _____ (Chairman) Dated _____