

**MINUTES OF THE MEETING OF THE COMMUNITY RESOURCES COMMITTEE
HELD AT THE SESSIONS HOUSE, EASTGATE, LOUTH
ON TUESDAY 7th NOVEMBER 2017**

Present Councillor A. Leonard (AL) (in the chair)

Councillors: E. Ballard JP, Mrs. S. Crew (SC), Mrs. D. Blakey (DB), C. Green (CG), D.J.E. Hall (DJEH), Mrs. L. Harrison-Wiseman (LHW), D. Hobson (DH), G.E. Horton (GEH), R. Jackson (RJ), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway MBE (MO), L.S. Stephenson (LMS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW)

Councillors not present: Mrs. J. Speed (JS), J. Garret (JG) and D. Turner (DT)

The Town Clerk, Mrs. L.J. Blankley and her Secretary, Mrs. L.M. Phillips were also present.

364. Apologies for Absence

Apologies were received from Councillors Mrs. JS, JG and DT.

365. Chairman's Remarks

The Chairman had no remarks to make.

366. Declarations of Interest

- a. Cllrs. AL, Mrs. JMS and DEW – agenda item 8 – as Trustees of Hubbard's Hills.

367. Minutes

Following a proposal by Cllr. Mrs. EB, seconded by Cllr. GEH it was **RESOLVED** to approve as a correct record the Minutes of the meeting held on 3rd October 2017.

368. Town Clerk's Report on Matters Outstanding

The Town Clerk drew Councillors attention to a tabled document and also reported that: the solar Christmas trees had been put up and Christmas arrangements were progressing. Only one contractor had quoted for the erection etc., of the lights and so they had been engaged. Load testing had only taken half the time expected and so some money had been saved. However, a recommendation was expected to replace some of the wires with aluminium, the Town Clerk was awaiting the formal report. The D rings were being replaced to an industrial standard. Mr. Lyon had attended the In Your Neighbourhood Awards. The Cemetery had been awarded Level 4 gaining 84 points out of 100 and had been awarded a £30 voucher to be spent on pants at the Cemetery. Councillors requested that a note be given to Mr. Lyon, thanking him for his effort. Mr. R. Hobson had been engaged as Maintenance Foreman at the Cemetery and had commenced on 1st November. Finally, following a proposal by Cllr. Mrs. SEL, seconded by Cllr. CG it was **RESOLVED** to research engaging a conservation project management specialist to suggest options. Cllr. Mrs. JMS agreed to provide possible grant details.

369. Dumper Truck

The Committee were informed that bids for the above had been received under sealed tender. These had been opened at noon on Friday 3rd November 2017 and the highest bid of £766.66 had been accepted. The whole process had been at no cost to the Council.

370. Archive storage

Following a proposal by Cllr. Mrs. SEL, seconded by Cllr. Mrs. SC it was **RESOLVED** that the Committee should delegate authority to the Town Clerk to acquire suitable simple shelving for Town Council storage room to assist in organising archives (Borough and Town). (Funds are available in Accommodation Ear Marked Reserve).

371. Precept / Budget 2018/19

The Committee received draft budget papers containing the Town Clerk's estimates required to provide current levels of service and Councillors proposals to be considered. Following a proposal from Cllr EB, seconded by Cllr SEL it was RESOLVED to accept the draft estimates as the basic required precept for the Committee at £117,935. In addition the following items were also approved by the Committee to be put to FOG / Governance and Finance Committee:

- a. Hubbards Hills additional £10,000 –proposed by Cllr SC, seconded by Cllr MO
- b. Emergency Lighting Old Circuit Upgrade £1,000 – Proposed by Cllr EB seconded by Cllr MO
- c. Cemetery Lodge EMR - £7,000 – proposed Cllr SC, seconded Cllr SEL

372. Louth in Bloom

The Committee noted that the AGM of Louth in Bloom had taken place on Thursday 2nd November 2017. Cllr. Mrs. SC reported that she had been made Chairman again and the Co-op were now involved.

373. Next Meeting

The Committee noted that the date of the next scheduled meeting was 9th January 2018.

The Meeting Closed at 9.49pm

Signed _____ (Chairman) Dated _____