Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895
clerk@louthtowncouncil.gov.uk

To the Members of the Town Council of Louth:
You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee, Governance and Finance Committee and Personnel Committee which will be held on Tuesday 27th October 2026 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.

Mrs. L.M. Phillips
Town Clerk
Dated this 22nd Day of October 2026

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. P. Starsmore, Vice Chairman: Cllr. D. Moore, Membership: All Cllrs.)

1. **Apologies for Absence**
   To receive apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**
   To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. **Minutes**
   To approve as a correct record the notes of the Planning Committee Meeting held on 6th October 2026. (Attached).

4. **Applications received by the Local Planning Authority**
   To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 10-27-26). (Attached).

5. **Planning Correspondence**
   Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. **Proposed Work to Trees**
   Committee to consider the following proposed works to trees and ratify
   a. **Ref:** 136/26/TCA. **Proposals:** T1 – Mature Hazel Coppice – removal. T2 – Seven mature Leylandii – removal. T3 – Twelve mature Cherry Laurels. **Location:** 32 St. Mary's Lane, LN11 0DT. **Reasons:** Removal is considered necessary to enable essential repair works, improve the historic frontage and present further structural and visual decline. **Comments for ratification:** Support
   b. **Ref:** 109/26/TCA. **Proposals:** T1 – Willow – Heavy crown reduction (pollard), reducing the height of the tree by around 5-6m and reshape accordingly. Crown lift to approx. 4-5m. T2 – Horse Chestnut – Crown lift sought side canopy by removing/cutting back branches drooping towards the water course (river Lud), cutting back to viable growth points. **Location:** Bridge Street House, 17 Bridge Street, LN11 0DR. **Reasons:** T1 –

Risk management and general management. T2 – Anglian Water requested that lower branches need trimming back. **Comments for ratification:** Support.

7. **Next Meeting**
To note that the next scheduled meeting of the Planning Committee will take place on 15th September 2026.

GOVERNANCE AND FINANCE COMMITTEE
(Chairman: Cllr. Mrs. E. Ballard, Vice Chairman: Cllr. G.E. Horton, Membership: All Cllrs.)

1. **Apologies for Absence**
To receive apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. **Minutes**
To approve as a correct record the notes of the Governance and Finance Committee meeting held on 25th August 2026. (Attached).

4. **Finance**
Committee to receive a recommendation from FOG to note and approve the following:
   a. Receipts and Payments – Cashbooks 1 and 2 – Months 4, 5 and 6
      i. **Month 4**

i.	Cash Book 1	Receipts	£5,788.18	Payments	£37,053.83
ii.	Cash Book 2	Receipts	£200.00	Payments	£52.12

      ii. **Month 5**

i.	Cash Book 1	Receipts	£91,932.14	Payments	£25,175.71
ii.	Cash Book 2	Receipts	£0.00	Payments	£99.93

      iii. **Month 6**

i.	Cash Book 1	Receipts	£192,898.22	Payments	£54,801.92
ii.	Cash Book 2	Receipts	£0.00	Payments	£39.41

   b. Detailed Income and Expenditure Report (Budget Variance Report) as at 30th September 2026.
   c. Earmarked Reserves Report as at 30th September 2026.
   d. Cashbook 1 and 2 Bank Reconciliations as at 30th September 2026 which reconcile to account statements showing balances as follows:
      i. Lloyds Treasurers Account balance on statement 3 as at 30th September 2026 – £505,967.18
      ii. Petty Cash (balance as at 30th September 2026) – £51.46
      iii. Lloyds Deposit Account balance on statement 6 as at 30th September 2026 – £166,652.51
      iv. NS and I Account (balance on last statement, numbered 15 as at 18th February 2026) – £114,560.77.

Members of the public should note that Council may resolve to move into closed session at this point, in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a confidential, commercial and third party nature with regard to:

5. **Grants**
Committee to consider grant applications (schedule attached), receive FOG recommendations and resolve upon the way forward.

6. **London Road Sports Partnership**
Committee to consider documentation received (as previously specified, see attached) in support of a request for funding in 2026/27, receive a recommendation from FOG and resolve upon the way forward.

Cllrs. are STRONGLY urged to familiarise themselves with the paperwork relating to 5. and 6. above online or in hard copy at the office prior to discussion.

7. **Next Meeting** - To note that the next scheduled meeting of the Governance and Finance Committee will take place on 15th December 2026.

PERSONNEL COMMITTEE
(Membership: Cllrs. Mrs. JMS, Mrs. EB, GEH, JB, JD, PS, DM)

1. **Election of Personnel Committee Chairman**
   The Mayor will initially take the chair for this item. Committee to receive nominations and to elect the Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2027.

2. **Election of Personnel Committee Vice Chairman**
   Committee to receive nominations and to elect the Vice Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2027.

3. **Apologies for Absence**
   To receive apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. **Declarations of Interest / Dispensations**
   To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. **Minutes**
   To approve as a correct record the notes of the Personnel Committee meeting held on 28th July 2026. (Attached).

6. **Closed Session**
   Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a confidential and third party nature in relation to Personnel:
   - **a.** Newest employee – to receive an update and resolve upon the way forward as the end of the 6-month probation period approaches
   - **b.** Staff
     - **i.** Holiday – Committee to receive an update from the Town Clerk.
     - **ii.** Sickness – Committee to receive an update from the Town Clerk.
     - **iii.** Accidents – Committee to receive an update from the Town Clerk.

7. **Next Meeting**
   To note that the next scheduled meeting of the Personnel Committee will take place on 9th February 2027.

MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH ON TUESDAY 6th OCTOBER 2026

Cllr. P. Starsmore (PS) (in the chair).

Councillors present: T. Ball (TB), G. Cummings (GC), J. Drake (JD), H. Filer (HF), D. Hobson (DH), G.E. Horton (GEH), Mrs. H. Hunt (Mrs. HH), Mrs. J. Makinson-Sanders (Mrs. JMS), C. Matthews (CM), P. Matthews (PM), D. Moore (DM), Mrs. K. Parsons (Mrs. KP), I. Steer (IS), N. Steer (NS).

Councillors not present: J. Bakewell (JB), Mrs. E. Ballard (Mrs. EB), J.K. Baskett (JKB), T. Tapsfield (TT), D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. S. Chitauro-Adlard were also present.

P45. Apologies for Absence

Apologies for absence were received from Cllrs. JB, Mrs. EB, JKB, TT and DEW.

P46. Declarations of Interest / Dispensations

The following declarations of interest were made:

a. Cllr. TB – PA10 as an acquaintance of the applicant.
b. Cllr. GC – PA8 as an acquaintance of the applicant.
c. Cllr. DH – Items 4, 5 and 6 as a member of East Lindsey District Council (ELDC), PA1 and PA11 as an acquaintance of the applicants and PA4 as a neighbouring resident of the property.
d. Cllr. GEH – Items 4, 5 and 6 as a member of ELDC and PA2 and PA5 as an acquaintance of the applicants.
e. Cllr. Mrs. JMS – Items 4, 5 and 6 as a member of ELDC.
f. Cllr. PS – PA6 as a neighbouring resident of the development.

P47. Minutes

It was proposed, seconded and **RESOLVED** that the notes of the Planning Committee Meeting held on 15th September 2026 be approved as the minutes.

P48. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 10-06-26) and it was proposed, seconded and **RESOLVED** as follows:

a. 00871/26/FUL - to support but on the proviso that a footpath is installed to connect the Garden Centre with the Town along Legbourne Road and that EDNA Tests are carried out on Pond 2 to ascertain whether Great Crested Newts are resident there and if so, the appropriate action is taken.
b. 01402/26/RVC – to object on the grounds of insufficient vehicular access, concerns about drainage and flooding.
c. 01425/26/RES – to object on the grounds that 1) Emergency Services access onto Fanthorpe Lane is a concern. The bollard system proposed is known not to work consistently. 2) There is no social housing provision. 3) The play areas/parks, bin allocation and bat and bird houses promised in phases 1 and 2 have still not been provided. Permission for another 47 dwellings should not be granted until the developers have fulfilled the obligations of phases 1 and 2. 4) There are known to be problems with the supply of water to the area, phase 1 and 2 houses regularly report that their supply has been interrupted. More houses will only exacerbate the problem. Solutions should be proposed to mitigate for this. 5) There are great concerns about the effect the proposals will have on Fanthorpe Lane, a private, unadopted lane. Measures to stop vehicle owners who do not live on the lane using it need to be put in place. 6) Fanthorpe Lane is an ancient trackway and as such an archaeological survey should be undertaken, with any finds being reported to the relevant bodies. 7) It is noted that the proposals will mean that some current residents of Fanthorpe Lane's bin service will be changed. This should not be allowed. It should be ensured that the proposals do not interfere with the bin service that the residents of Fanthorpe Lane currently enjoy. 8) There is no turning point for the bin lorry.
d. To support all other applications.

NB: Cllr. DH left the room during discussions of PA1, 4 and 11 and re-entered after each vote had taken place.

P49. Planning Correspondence

The Committee noted the following planning correspondence:

a. **ELDC Planning Decisions**

i. ELDC approved – 01124/26/LBA – Listed Building Consent – 45 Westgate, LN11 9YE – LTC supported 25/08/26.

ii. ELDC approved – 01181/26/FUL – Planning Permission – 36 Horncastle Road, LN11 9LD – LTC supported 25/08/26.

iii. ELDC approved – 00723/26/RVC – Section 73 Application – Westfield Park Development, Grimsby Road – LTC supported 28/07/26.

iv. ELDC approved – 01222/26/FUL – Planning Permission – 6 Ramsgate Road, LN11 0NH – LTC supported 25/08/26.

b. **Temporary Traffic Restrictions**

i. **Organisation Responsible for Restriction**: Lincolnshire County Council.
Reason for Restriction: Emergency – drainage/flood alleviation.
Nature and Location of Restriction: Emergency Road Closure Order – Eastfield Road (between Park Row and Ticklepenny Lock Road).
Period of Restriction: 14/09/26 – 15/09/26, 08:00 to 18:00 (restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed in advance).

ii. **Organisation Responsible for Restriction**: Anglian Water.
Reason for Restriction: Emergency – repair leak on burst water main.
Nature and Location of Restriction: Emergency Road Closure Order – Monks Dyke Road (between St. Bernard's Avenue and a point 50m east).
Period of Restriction: 10/09/26 – 16/09/26, 24/7 (restrictions to be implemented for 7 days as and when required during this period. Signage will be displayed on site in advance).

iii. **Organisation Responsible for Restriction**: Anglian Water.
Reason for Restriction: New fire hydrant.
Nature and Location of Restriction: Road Closure Order – Westgate (between Breakneck Lane and a point 50m northeast).
Period of Restriction: 26/10/26 – 27/10/26 (restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).

iv. **Organisation Responsible for Restriction**: Lincolnshire County Council.
Reason for Restriction: Carriageway reconstruction.
Nature and Location of Restriction: Full Road Closure – Bowers Avenue.
Period of Restriction: 14/10/26, 07:00 to 18:00 (restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).

v. **Organisation Responsible for Restriction**: Lincolnshire County Council.
Reason for Restriction: Carriageway resurfacing.
Nature and Location of Restriction: Road Closure Order – Crowtree Lane (between Edward Street and Irish Hill).
Period of Restriction: 28/10/26 – 31/10/26 (restrictions to be implemented for 4 days as and when required during this period. Signage will be displayed on site in advance).

vi. **Organisation Responsible for Restriction**: Anglian Water.
Reason for Restriction: Work on water main.
Nature and Location of Restriction: Road Closure Order – Northgate (between Cannon Street and Vickers Lane).
Period of Restriction: 21/10/26 – 22/10/26, 20:00 to 6:00 (restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).

vii. **Organisation Responsible for Restriction**: Lincolnshire County Council.
Reason for Restriction: Drainage.
Nature and Location of Restriction: Road Closure Order – Stewton Lane (between 350m and 450m east of Hawker Drive).
Period of Restriction: 17/08/26 – 16/10/26, accurate dates/times will be displayed on site in advance (restrictions to be implemented for 28 days as and when required during this period).

viii. **Organisation Responsible for Restriction**: Lincolnshire County Council.
Reason for Restriction: Drainage.
Nature and Location of Restriction: Public Right of Way Closure Order – Louth PROW 1169/1 (between Stewton Lane and a point 50m south).
Period of Restriction: 17/08/26 – 16/10/26, accurate dates/times will be displayed on site in advance (restrictions to be implemented for 14 days as and when required during this period).

ix. **Organisation Responsible for Restriction**: TLF Utilities Limited.
Reason for Restriction: Installing new BT pole.
Nature and Location of Restriction: Road Closure Order – B1200 Westgate (between 42m and 112m southwest of Breakneck Lane).
Period of Restriction: 04/11/26, 09:30 to 14:30 (restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).

x. **Organisation Responsible for Restriction**: Aptus Utilities.
Reason for Restriction: New electricity main from Industrial Estate to Gleesons Development.
Nature and Location of Restriction: Road Closure Order – Brackenborough Road (between 50m south and 20m north of Bolingbroke Road). Bolingbroke Road (between Brackenborough Road and a point 10m west).
Period of Restriction: 09/11/26 – 27/11/26, 08:00 to 17:00 (restrictions to be implemented for 15 days as and when required during this period. Signage will be displayed on site in advance).

xi. **Organisation Responsible for Restriction**: Aptus Utilities.
Reason for Restriction: New electricity main from Industrial Estate to Gleesons Development.
Nature and Location of Restriction: Road Closure Order – Brackenborough Road (between 50m south and 20m north of Bolingbroke Road). Bolingbroke Road (between Brackenborough Road and a point 10m west).
Period of Restriction: 09/11/26 – 27/11/26, 08:00 to 17:00 (restrictions to be implemented for 15 days as and when required during this period. Signage will be displayed on site in advance).

xii. **Organisation Responsible for Restriction**: Anglian Water.
Reason for Restriction: Emergency – repair leak.
Nature and Location of Restriction: Emergency Road Closure Order – Eastfield Road (between Riverhead Road and a point 50m east).
Period of Restriction: 27/09/26 – 02/10/26, 24/7 (restrictions to be implemented for 6 days as and when required during this period. Signage will be displayed on site in advance).

c. **Withdrawn**

i. **Planning Reference**: N/105/00957/24. **Proposal**: Erection of 1no. house with an integral double garage, 1no. house with an attached double garage, 4no. houses with associated detached garages and construction of a vehicular and pedestrian access. **Location**: Land Adjacent and Opposite 19 Fanthorpe Lane. LTC objected 04/02/2025.

d. **Enforcement**

i. **Location**: The Royal British Legion, Northgate, Louth, LN11 0LY. **Nature of Investigation**: Untidy land and building within a Conservation Area. A recent site inspection confirmed that improvements had been made to the condition of the aforementioned building and land, therefore there will be no further action.

P50. Proposed Work to Trees

It was proposed, seconded and **RESOLVED** to ratify the following comments compiled by the Planning Working Group which were submitted to ELDC to meet deadlines:

a. **Proposals:** T1 – Cherry – Crown reduction up to 1.5m and general reshape to suitable pruning points. Clean out dead diseased and duplicating branches. T2 – Cherry – Crown reduction up to 1.5m and general reshape to suitable pruning points. Clean out dead diseased and duplicating branches. Both trees are 6.5m in height, reduce to 5m and 8m in diameter, reduce to 6m. **Location:** 10 Somersby Court, LN11 9NN. **Reasons:** General management to control size of trees. G6 – Atlas Cedar – Many branches are interfering with street lighting, pavement access and some branches are very close to our own house windows and those of our neighbours at no. 46 St. Mary's Park. All works recommended by Wolds Tree Works. **Comments submitted for ratification:** Support.

b. **Proposals:** T3 – Cherry – Crown reduction up to 1.5m and general reshape to suitable pruning points, clean out dead diseased and duplicating branches. Tree is 6.5m in height and wish to reduce to 5m and

6m in diameter, reduced to 5m. **Location:** 2 Somersby Court, LN11 9NN. **Reasons:** No reasons given. **Comments submitted for ratification:** Support.

c. **Proposals: T1 –** Unknown – Remove tree. **Location:** 40 Kidgate, LN11 9HN. **Reasons:** The tree is extremely close to the Old Maltings Antique Centre and overhangs the roof. The tree overhangs 38 Kidgate. The roots are pushing out 40 year old retaining wall. Two arborists have recommended removal. **Comments submitted for ratification:** Object. The application states that the tree is close to the Old Maltings Antique Centre and that it is causing issues with a 40 year old retaining wall. The Planning Working Group are concerned that the species of the tree is unspecified, despite the application also noting that two separate arborists have recommended its removal. There is no arborist report to validate this and such would surely reveal the species of the tree. As the tree is in the Conservation Area the Planning Working Group would request that more information is obtained and validation by ELDC of the situation prior to a decision being made.

P51. Next Meeting

It was noted that the next scheduled Planning Committee meeting would take place on 27th October 2026.

The Meeting closed at 9.57pm.

Signed_____ (Chairman) Dated_____

UNAPPROVED

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group Comments	Expiry Date for LTC Comments
1	ELDC	01517/26/LBA	Listed Building Consent	Mr. Bullas	Alterations to the existing dwelling to include the replacement of the existing roof, 6 chimneysm 2no. dormer windows and rooflights.	The Cedars, 63 St. Mary's Lane, Louth, LN11 0DU - St. James' Ward	Yes	New	See attached.	28/10/2026
2	ELDC	01579/26/FUL	Planning Permission	Mr. Harvey	Erection of a fence for a temporary period and erection of garden gates.	48 Westgate, Louth, LN11 9YD - St. James' Ward	Yes	New	See attached.	05/11/2026
3	ELDC	01634/26/PIP	Permission in Principle	Royal British Legion	Application for Permission in Principle for the change of use of existing Royal British Legion building to form 6no. apartments.	The Royal British Legion, Northgate, Louth, LN11 0LY - St. James' Ward	Yes	New	See attached.	28/10/2026
4	ELDC	01616/26/FUL	Planning Permission	Royal British Legion	Changte of use of the existing building to a flexible use within Use Class E (Commercial, Business and Service).	The Royal British Legion, Northgate, Louth, LN11 0LY - St. James' Ward	Yes	New	Not seen by PWG	11/11/2026
5	ELDC	01708/26/FUL	Planning Permission	Ms R. Stubbs	Erection of 1 no. dwelling.	Land adjacent 1 Dales Way - St. Michael's Ward	No	New	Not seen by PWG	12/11/2026

NOTES OF THE LOUTH TOWN COUNCIL PLANNING WORKING GROUP MEETING (PWG) HELD BY TEAMS AT 7PM ON TUESDAY 20TH OCTOBER 2026

Councillors Present: Paul Starsmore (Chair), Jim Drake, Terry Ball, D. Moore, George Horton

Apologies Received: Cllrs. H. Hunt, J. Bakewell, N. Steer, E. Ballard

Applications

1. 01517/26/LBA - The Cedars, 63, St Mary's Lane, Louth Listed Building Consent (Conservation Area)

Alterations to the existing dwelling, including replacement of roof, rebuilding of 6 x chimneys, 2 Dormer Windows and Roof Lights.

Extensive repairs after both fire, and the subsequent fire damage to the property.

The proposals look to be a respectful and detailed re-construction, and the PWG had no objections. We also appreciate that given the building history, the Conservation officer, will closely watch this one, to ensure historic features are preserved.

Result: Support (unanimous)

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2. 01579/26/FUL - 48, Westgate, Louth

Full Planning Permission (Conservation Area)

Erection of a temporary fence and erection of a garden gate. Applicant has discussed with Imogen Colenut (Conservation Officer @ ELDC) a way forward, after initial installation was rejected at planning. This is a temporary fence to block visual overlooking from No. 46's Summer House, with planting to replace the fence in time.

Given there have been issues, with the last installation being rejected, it was felt this should be handled and decided by the conservation officer, to determine how long ' temporary' is, and the validity of the application

Result: Defer to Opinion of Conservation Officer (ELDC) - (unanimous)

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3. 01634/26/PIP - British Legion Hall, Northgate, Louth (Permission in Principle)(Conservation Area)

The RBL is assessing whether the alteration of the old hall, to form 6 apartments is a feasible proposal. 4 on Ground floor, 2 in the upper first floor.

It is a shame that the hall is not a viable facility for community usage, and is a loss. It is also important that the building does not fall into further disrepair, and become a wreck that ultimately requires demolition. Finding a re-use is always prefer to a building of this type.

Result: No objections (unanimous)

Trees

1. 32, St Mary's Lane, Louth

Removal of mature Hazel coppice, 7 mature Leylandii and 12 mature cherry laurels.

Application comments to be submitted by 21st October, 2026.

LTC - To ratify

The trees requested for removal, do not have real value in terms of their type and growth, and after the Tree Officer (Arborist) has assessed their amenity value, we would have no objections to their removal to allow works to progress, and garden landscaping to be more respectful to the area. We would ideally like to see some trees replanted as part of this process when works are completed.

Result: Support (with opinion of Tree Officer considered) (Unanimous)

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2. 17, Bridge Street, Louth

A large Willow, and Horse chestnut to receive reduction works to reduce spread and height. Request from Anglian water to reduce branches spanning the river side on the Horse Chestnut. Work to reduce back to healthy growing point. Not removal.

Comments to be submitted by 20th October (Date Passed).

I suggested to Clerk, that given there were no removals, and it was sensible tree management, that it would be most likely that PWG would approve such work, so a comment could be submitted within the time scale.

If PWG overturns, then we would retract tomorrow.

LTC to ratify

I presented to the group to get their opinion prior to informing of what I suggested to the Clerk. The PWG were in agreement that the work requested was reasonable and offered no objections.

Result: Support (unanimous)

PLANNING COMMITTEE 27th OCTOBER 2026
PLANNING CORRESPONDENCE TO NOTE

1. **ELDC Planning Decisions**
   - **a.** ELDC approved – 01200/26/FUL – Planning Permission – Veterinary Centre, James Street, LN11 0JW – LTC supported 25/08/26.
   - **b.** ELDC approved – 01251/26/FUL – Planning Permission – 52A Stewton Lane, LN11 8SB – LTC supported 25/08/26.
   - **c.** ELDC approved – 01267/26/FUL – Planning Permission – 6 Albany Close, LN11 8EA – LTC supported 25/08/26.
   - **d.** ELDC approved – 00744//26/FUL – Planning Permission – 37 Stewton Lane, LN11 8SB – LTC supported 09/06/26.
   - **e.** ELDC approved – 00693/26/FUL – Planning Permission – The Former Old Dairy, Stewton Lane, LN11 8SB – LTC made no comment 09/06/26.
   - **f.** ELDC approved – 01280/26/FUL – Planning Permission – Watson Petroleum Ltd, Fairfield Industrial Estate, LN11 0WB – LTC made no comment 15/09/26.
   - **g.** ELDC refused – 01273/26/FUL – Planning Permission – 5 Lee Street, LN11 9HJ – LTC objected 15/09/26.
   - **h.** ELDC refused – 01277/26/FUL – Planning Permission – Land Adjacent 52A, Stewton Lane – LTC supported 15/09/26.

2. **Temporary Traffic Restrictions**
   a. **Organisation Responsible for Restriction**: OCU Group.
   Reason for Restriction: New connection.
   Nature and Location of Restriction: Link footway closure order – link footway between St. Bernard's Avenue and Virginia Drive.
   Period of Restriction: 16/11/26 – 24/11/26 (restrictions to be implemented for 7 days as and when required during this period. Signage will be displayed in advance).

   b. **Organisation Responsible for Restriction**: Lincolnshire County Council
   Reason for Restriction: Drainage cleansing
   Nature and Location of Restriction: Road Closure Order – Love Lane
   Period of Restriction: 30/11/2026 – 30/11/2026, 07:00 to 18:00 (restrictions to be implemented for 1 day as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance).

   c. **Organisation Responsible for Restriction**: OCU Group
   Reason for Restriction: Emergency – Low Voltage Electrical Mains Cable Fault
   Nature and Location of Restriction: Emergency Road Closure Order – Northgate (between Eve Street & Eastgate)
   Period of Restriction: 15/10/2026 – 22/10/2026, 24 hours (restrictions to be implemented for 8 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance).

   d. **Organisation Responsible for Restriction**: OCU Utility Services Ltd.
   Reason for Restriction: Emergency – high voltage cable fault.
   Nature and Location of Restriction: Emergency Road Closure Order – Monks Dyke Road (between property number 171 and St. Bernard's Avenue).
   Period of Restriction:05/10/26 – 09/10/26, 0:00 to 23:59 (restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).

   e. **Organisation responsible for restriction:** Lincolnshire County Council
   Reason for restriction: Drainage cleansing
   Nature and location of restriction: Road closure Order - Love Lane
   Period of restriction: 30/11/2026 - 30/11/2026, 07:00 - 18:00

   f. **Organisation responsible for restriction:** OCU Group
   Reason for restriction: Emergency - Low Voltage Electrical Mains Cable Fault
   Nature and location of restriction: Emergency Road closure Order - Northgate (Between Eve Street & Eastgate)
   Period of restriction:15/10/2026 - 22/10/2026, 24 Hrs

3. **Enforcement**
   a. **Location:** 52 Upgate, LN11 9EX. **Nature of Investigation:** Unauthorised alterations to a listed building. The case against the unauthorised alterations at the aforementioned property has now been closed. However, a new case has been opened regarding the shutters at the rear end of the property. Additionally, there is another active case concerning the unauthorised change of use of the listed building from a vape shop to residential use.

MINUTES OF THE LOUTH TOWN COUNCIL GOVERNANCE AND FINANCE COMMITTEE HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH ON TUESDAY 25th AUGUST 2026

Cllr. Mrs. E. Ballard (Mrs. EB) (in the chair).

Councillors present: J. Bakewell (JB), T. Ball (TB), G. Cummings (GC), J. Drake (JD), D. Hobson (DH), G.E. Horton (GEH), Mrs. H. Hunt (Mrs. HH), C. Matthews (CM), P. Matthews (PM), Mrs. K. Parsons (Mrs. KP), P. Starsmore (PS), I. Steer (IS), N. Steer (NS).

Councillors not present: J.K. Baskett (JKB), H. Filer (HF), H. Steer (HS), T. Tapsfield (TT), D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. S. Chitauro-Adlard were also present.

G9. Apologies for Absence

Apologies for absence were received from Cllrs. JKB, HF, HS and TT.

G10. Declarations of Interest / Dispensations

The following declarations of interest were made:

a. Cllr. JD – Item 5 grant applicant Waveform Arts as an acquaintance of the applicant.

G11. Minutes

It was proposed, seconded and **RESOLVED** that the notes of the Governance and Finance Committee meeting held on 9th June 2026 be approved as the minutes.

G12. Finance

a. The Governance and Finance Committee reviewed Cashbooks 1 and 2, months 1 to 3 and it was proposed, seconded and **RESOLVED** to note/approve/authorise the following financial information:

i. Month 1					
1.	Cash Book 1	Receipts	£204,883.99	Payments	£40,908.55
2.	Cash Book 2	Receipts	£240.00	Payments	£68.40
ii. Month 2					
1.	Cash Book 1	Receipts	£4,066.66	Payments	£29,791.57
2.	Cash Book 2	Receipts	£0.00	Payments	£71.99
iii. Month 3					
1.	Cash Book 1	Receipts	£2,993.04	Payments	£22,421.06
2.	Cash Book 2	Receipts	£0.00	Payments	£90.31

b. Detailed Income and Expenditure Report (Budget Variance Report) as at 30th June 2026.

c. Earmarked Reserves Report as at 30th June 2026.

d. Balance Sheet and Cashbook 1 and 2 Bank Reconciliations as at 30th June 2026 which reconcile to account statements showing balances as follows:

i. Lloyds Treasurers Account balance on statement 3 as at 30th June 2026 – £332,380.10

ii. Petty Cash (balance as at 30th June 2026) – £42.92

iii. Lloyds Deposit Account balance on statement 3 as at 30th June 2026 – £166,652.51

iv. NS and I Account (balance on last statement, numbered 15 as at 18th February 2026) – £114,560.77.

G13. Grants

At 8.32pm upon a proposal by Cllr. Mrs. KP, seconded by Cllr. Mrs. JMS, it was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, the information being of a confidential, commercial and third-party nature in regard to grants. It was proposed, seconded and **RESOLVED** to award the following:

a. C.H.A.S.E – £2,000.00

b. Waveform Arts – £500.00

At 9.09pm it was proposed, seconded and **RESOLVED** to move out of closed session.

G14. Next Meeting

It was noted that the next scheduled Governance and Finance Committee meeting would take place on 27th October 2026.

The Meeting Closed at 9.09pm.

Signed_____ (Chairman) Dated_____

UNAPPROVED

Date: 14/10/2026
Time: 14:55

Louth Town Council Current Year
Cashbook 1
Lloyds TSB Current/Deposit

Page: 459
User: LMP
For Month No: 4

Receipts for Month 4

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**499,032.61**					**499,032.61**	
FPI	Banked: **01/07/2026**	**170.00**						
2524	Alpha Memorials		170.00		1011	401	170.00	Memorial Osborne
BGC	Banked: **06/07/2026**	**70.00**						
2536	Kettles		70.00		1011	401	70.00	Memorial Thomas
FPI	Banked: **06/07/2026**	**177.00**						
2537	Leakes Memorials		177.00		1011	401	177.00	Memorial Hewson
FPI	Banked: **08/07/2026**	**340.00**						
2519	Mr. D. Ball		340.00		1012	401	340.00	EXRT 1209
FPI	Banked: **09/07/2026**	**498.00**						
2520	Mr. D. Ball		498.00		1010	401	249.00	Inter K. Ball
					1010	401	249.00	Inter A. Ball
INT	Banked: **09/07/2026**	**82.18**						
INT	Lloyds Bank		82.18		1190	101	82.18	Interest Received
FPI	Banked: **14/07/2026**	**340.00**						
2538	Leakes Memorials		340.00		1011	401	170.00	Memorial J. Rodden
					1011	401	170.00	Memorial S. Rodden
FPI	Banked: **17/07/2026**	**170.00**						
2525	Mrs. J. Gay		170.00		1012	401	170.00	EXRT 1212
BGC	Banked: **21/07/2026**	**177.00**						
2539	Kettles		177.00		1011	401	177.00	Memorial Raybould
BGC	Banked: **22/07/2026**	**1,500.00**						
2540	Kettles		1,500.00		1012	401	375.00	EXRT 1217
					1012	401	375.00	EXRT 1218
					1012	401	375.00	EXRT 1219
					1012	401	375.00	EXRT 1220
BGC	Banked: **23/07/2026**	**909.00**						
2541	Walkers Lncs Co op		909.00		1010	401	534.00	Inter Cox
					1012	401	375.00	EXRT 1221
BGC	Banked: **30/07/2026**	**725.00**						
2542	Walkers Lncs Co op		725.00		1010	401	725.00	Inter McEvoy (1st Class)
500889	Banked: **30/07/2026**	**630.00**						
2518	Mrs. Hughes		170.00		1012	401	170.00	EXRT 1208
2527	Mr. Needham		340.00		1012	401	340.00	EXRT 1213
2528	Mr. Needham		120.00		1011	401	120.00	GoR Memorial Plaque
	Total Receipts for Month	5,788.18		0.00	0.00		5,788.18	
	Cashbook Totals	504,820.79		0.00	0.00		504,820.79	

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Date: 14/10/2026
Time: 14:55

Louth Town Council Current Year
Cashbook 1
Lloyds TSB Current/Deposit

Page: 460
User: LMP
For Month No: 4

Payments for Month 4

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
								Nominal Ledger Analysis	
07/07/2026	Total Energies	DDTEMKT3	28.16		1.34	4758	401	26.82	Market Place Electric B
07/07/2026	Inspire Community Activities L	OP731A	1,000.00			4280	401	1,000.00	TC Planters & Hanging Baskets
07/07/2026	Glendale Countryside Ltd	OP732A	7,792.31		1,298.72	4530	401	1,158.00	Cem Grass
						4282	401	1,466.25	HH Grass
						4223	401	3,869.34	Amenity Grass
07/07/2026	MG Ubique Ltd	OP733A	3,204.00		534.00	4282	401	2,670.00	HH Tree Work
07/07/2026	GRS Electrical	OP734A	94.80		15.80	4282	401	79.00	HH Toilet Lamp Replacement
07/07/2026	AJ Embroidery	OP735A	128.76		21.46	4540	401	107.30	Cem Workwear
07/07/2026	SCIS	OP736A	444.96		74.16	4020	101	370.80	Annual Office 365
07/07/2026	D. Salkeld Ltd	OP737A	400.00			4280	401	400.00	Watering
07/07/2026	John Darke Ltd	OP738A	316.83		52.81	4531	401	123.68	Cem Fuel
						4533	401	140.34	Van Fuel
07/07/2026	Wilkin Chapman llp	OP739A	1,608.69			4750	401	1,608.69	Park Avenue Searches
						327	0	-1,608.69	Park Avenue Searches
						6000	401	1,608.69	Park Avenue Searches
15/07/2026	Petty Cash	22	200.00			220		200.00	Petty Cash
15/07/2026	Total Energies	DDTEMKT4	24.52		1.17	4759	401	23.35	Market Place Electric B
17/07/2026	E.ON Next	DDEONHH4	49.85		2.37	4282	401	47.48	HH Electric
20/07/2026	Anglian Water	DDAWSH4	8.00			4505	401	8.00	SH Water
20/07/2026	Anglian Water	DDAWCEM4	36.00			4505	401	36.00	Cem Water
20/07/2026	E.ON Next	DDEONCEM4	39.70		1.89	4505	401	37.81	Cem Electric
20/07/2026	EDF Energy	DDEDFSH4	46.84		2.23	4303	401	44.61	SH Gas
20/07/2026	E.ON Next	DDEONSH4	148.35		7.06	4303	401	141.29	SH Electric
20/07/2026	Anglian Water	DDAWHH4	403.00			4282	401	403.00	HH Water
20/07/2026	Lloyds	SC4	10.08			4029	101	10.08	Service Charge
21/07/2026	EDF Energy	DDEDFCEM4	14.18		0.68	4505	401	13.50	Cem Gas
21/07/2026	E.ON Next	DDEONCH4	81.49		3.88	4200	401	77.61	St. James' Clock/Floodlights
21/07/2026	MG Ubique Ltd	OP740A	1,926.00		321.00	4282	401	1,605.00	HH Tree Work
21/07/2026	PEAC (UK) Ltd	OP741A	371.89		61.98	4304	401	309.91	Photocopier Quarterly Rent
21/07/2026	Chris Fairburn MOT Ctr	OP742A	354.83		59.14	4533	401	295.69	Van repairs
21/07/2026	Paul Riddel Skips	OP743	300.00		50.00	4282	401	250.00	HH Skip
21/07/2026	Lincolnshire Assoc Local Counc	OP744	420.00		70.00	4027	401	350.00	Training
21/07/2026	Sylvester Keal Ltd	OP745	372.54		62.09	4282	401	310.45	HH Supplies
21/07/2026	Louth Building Supplies	OP746	109.96		18.33	4520	401	91.63	Cem Maint Supplies
21/07/2026	Glendale Countryside Ltd	OP747	1,759.50		293.25	4282	401	1,466.25	HH Maint
21/07/2026	ACB Machinery Ltd	OP748	673.36		112.23	4551	401	561.13	Cem Gen Repairs
21/07/2026	GBM Waste Management	OP749	225.76		37.63	4532	401	188.13	Cem Skip
21/07/2026	Staff Costs	OP750	8,780.96			4001	501	5,173.70	Staff Costs
						4001	401	3,607.26	Staff Costs
21/07/2026	HM Revenue and Customs	OP755	2,810.87			4001	401	603.79	Staff Costs
						4002	401	548.15	Staff Costs
						4001	501	879.34	Staff Costs
						4002	501	779.59	Staff Costs
21/07/2026	LCC Pension Fund	OP756	2,772.31			4001	401	277.28	Superannuation
						4001	501	395.21	Superannuation
						4002	401	861.76	Superannuation

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Date: 14/10/2026
Time: 14:55

Louth Town Council Current Year
Cashbook 1
Lloyds TSB Current/Deposit

Page: 461
User: LMP
For Month No: 4

Payments for Month 4

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
						4002	501	1,238.06	Superannuation
31/07/2026	Onecom Ltd	DD1COMSH4	95.33		15.89	4304	401	79.44	SH 2x Tel Lines & Wifi
	Total Payments for Month		37,053.83	0.00	3,119.11			33,934.72	
	Balance Carried Fwd		467,766.96						
	Cashbook Totals		504,820.79	0.00	3,119.11			501,701.68	

Date: 14/10/2026
Time: 14:55

Louth Town Council Current Year

Cashbook 2

Petty Cash

Page: 359
User: LMP
For Month No: 4

Receipts for Month 4

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**42.92**					**42.92**	
	Banked: **15/07/2026**	**200.00**						
22	Lloyds TSB Current/Deposit	200.00			201		200.00	Petty Cash
	Total Receipts for Month	200.00	0.00	0.00			200.00	
	Cashbook Totals	242.92	0.00	0.00			242.92	

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Date: 14/10/2026
Time: 14:55

Louth Town Council Current Year
Cashbook 2
Petty Cash

Page: 360
User: LMP
For Month No: 4

Payments for Month 4

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
07/07/2026	B&M	19	1.98			4285	401	1.98	Bin liners
13/07/2026	Morrisons	20	14.40			4022	101	14.40	Stamps
14/07/2026	Halfords	21	3.49		0.58	4520	401	2.91	Van bulb
27/07/2026	Post Office	23	1.45			4022	101	1.45	Stamp
30/07/2026	Petrol Station	24	30.80			4750	401	30.80	LALC Conference Petrc
	Total Payments for Month		52.12	0.00	0.58			51.54	
	Balance Carried Fwd		190.80						
	Cashbook Totals		242.92	0.00	0.58			242.34	

Date: 15/10/2026
Time: 15:11

Louth Town Council Current Year
Cashbook 1
Lloyds TSB Current/Deposit

Page: 462
User: LMP
For Month No: 5

Receipts for Month 5

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**467,766.96**					**467,766.96**	
FPI	Banked: **03/08/2026**	**340.00**						
2531	D. Holden		340.00		1012	401	340.00	EXRT 1214
BGC	Banked: **05/08/2026**	**909.00**						
2545	Kettles		909.00		1010	401	534.00	Inter Gardner
					1012	401	375.00	EXRT 1222
FPI	Banked: **06/08/2026**	**750.00**						
2532	M. Taylor		750.00		1012	401	750.00	EXRT 1215
FPI	Banked: **07/08/2026**	**170.00**						
2533	B. Couch		170.00		1012	401	170.00	EXRT 1216
FPI	Banked: **10/08/2026**	**249.00**						
2534	J. Hempstock		249.00		1010	401	249.00	Inter Hempstock
INT	Banked: **10/08/2026**	**87.66**						
INT	Lloyds Bank		87.66		1190	101	87.66	Interest Received
BGC	Banked: **13/08/2026**	**534.00**						
2546	Walkers Lncs Co op		534.00		1010	401	534.00	Inter Addison
BGC	Banked: **20/08/2026**	**534.00**						
2547	Lincs Co Op Coningsby		534.00		1010	401	534.00	Inter Jesney
FPI	Banked: **25/08/2026**	**125.00**						
2543	C. Jellett		125.00		1010	401	125.00	Inter Weir
BGC	Banked: **28/08/2026**	**200.00**						
2548	East Lindsey District Council		200.00		1002	401	200.00	Tour of Britain Event Funding
FPI	Banked: **28/08/2026**	**88,033.48**						
2549	Wilkin Chapman		88,033.48		1000	401	88,033.48	Sale of OMH
	Total Receipts for Month	91,932.14	0.00	0.00			91,932.14	
	Cashbook Totals	559,699.10	0.00	0.00			559,699.10	

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Date: 15/10/2026
Time: 15:11

Louth Town Council Current Year
Cashbook 1
Lloyds TSB Current/Deposit

Page: 463
User: LMP
For Month No: 5

Payments for Month 5

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
07/08/2026	SCIS	OP757	649.51		108.25	4020	101	541.26	Adobe Acrobat x 2
07/08/2026	Smith of Derby	OP758	216.00		36.00	4200	401	180.00	Repair to Church Clock
07/08/2026	Louth Building Supplies	OP759	144.25		24.04	4282	401	120.21	HH toilet & cabin repairs
07/08/2026	Warwood Interments Ltd	OP760	900.00			4003	401	900.00	2 x graves
07/08/2026	The Little Cleaning Co	OP761	356.16		59.36	4285	401	296.80	July Cleaning
07/08/2026	D. Salkeld Ltd	OP762	630.00			4280	401	630.00	July Watering
07/08/2026	S.G. Rance	OP763	20.00			4104	401	20.00	Mayor's Board Sign Writing
07/08/2026	GRS Signs Ltd	OP764	25.52		4.25	4552	401	21.27	GoR Plaque
07/08/2026	Paul Riddel Skips	OP765	300.00		50.00	4282	401	250.00	HH Skip
07/08/2026	Glendale Countryside Ltd	OP766	5,634.30		939.05	4530	401	579.00	Cem Grass
						4282	401	1,466.25	HH Maint
						4223	401	2,650.00	Amenity Grass
07/08/2026	Alllinson Print and Supplies	OP767	77.00		12.83	4020	101	64.17	Stationery
07/08/2026	John Darke Ltd	OP768	69.73		11.62	4531	401	58.11	Cem Fuel
07/08/2026	Lincolnshire Assoc Local Counc	OP769	30.00		5.00	4027	401	25.00	Training
07/08/2026	Chris Fairburn MOT Ctr	OP770	40.48		6.75	4533	401	33.73	Van Repair
07/08/2026	The Little Cleaning Co	OP771	400.68		66.78	4285	401	333.90	Cleaning August
07/08/2026	Paul Riddel Skips	OP772	300.00		50.00	4282	401	250.00	HH Skip
07/08/2026	SCIS	OP773	48.00		8.00	4020	101	40.00	IT Support
07/08/2026	Staff Costs	OP774-778	8,771.16			4001	401	3,597.86	Staff Costs
						4001	501	5,173.30	Staff Costs
10/08/2026	Yu Energy	DDYUCH5	19.33		0.92	4200	401	18.41	St. James' Clock/Floodlights
10/08/2026	Yu Energy	DDYUCEM5	35.66		1.70	4505	401	33.96	Cem Electric
10/08/2026	Yu Energy	DDYUSH5	216.55		10.31	4303	401	206.24	SH Electric
17/08/2026	Total Energies	DDTEMKT5	28.15		1.34	4758	401	26.81	Market Place Electric B
18/08/2026	Lloyds	SC5	8.50			4029	101	8.50	Service Charge
20/08/2026	Anglian Water	DDAWSH5	8.00			4303	401	8.00	SH Water
20/08/2026	Anglian Water	DDAWCEM5	36.00			4505	401	36.00	Cem Water
20/08/2026	Anglian Water	DDAWHH5	403.00			4282	401	403.00	HH Water
21/08/2026	E.ON Next	DDEONHH5	57.93		2.76	4282	401	55.17	HH Electric
24/08/2026	EDF Energy	DDEDFCEM5	14.65		0.70	4505	401	13.95	Cem Gas
24/08/2026	EDF Energy	DDEDFSH5	46.84		2.23	4303	401	44.61	SH Gas
24/08/2026	HM Revenue and Customs	OP779	2,820.67			4001	401	613.19	Staff Costs
						4002	401	548.15	Staff Costs
						4001	501	879.74	Staff Costs
						4002	501	779.59	Staff Costs
24/08/2026	LCC Pension Fund	OP780	2,772.31			4001	401	277.28	Superannuation
						4001	501	395.21	Superannuation
						4002	401	861.76	Superannuation
						4002	501	1,238.06	Superannuation
28/08/2026	Onecom Ltd	DD1COMSH5	95.33		15.89	4304	401	79.44	SH 2x Tel & Wifi
	Total Payments for Month		25,175.71	0.00	1,417.78			23,757.93	
	Balance Carried Fwd		534,523.39						
	Cashbook Totals		559,699.10	0.00	1,417.78			558,281.32	

Date: 15/10/2026
Time: 15:12

Louth Town Council Current Year
Cashbook 2
Petty Cash

Page: 361
User: LMP
For Month No: 5

Receipts for Month 5

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**190.80**					**190.80**	
	Banked:	**0.00**						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		190.80	0.00	0.00			190.80	

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Time: 15:12

Louth Town Council Current Year
Cashbook 2
Petty Cash

Page: 362
User: LMP
For Month No: 5

Payments for Month 5

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
03/08/2026	B&M	25	1.98			4285	401	1.98	Bin Liners
03/08/2026	Morrisons	26	0.79			4285	401	0.79	Dish Cloths
06/08/2026	TG Jones	27	3.00			4020	101	3.00	Stationery
06/08/2026	B&M	28	3.48			4020	101	3.48	Stationery
07/08/2026	Morrisons	29	14.40			4022	101	14.40	Stamps
18/08/2026	B&M	30	1.98			4285	401	1.98	Bin Liners
28/08/2026	Amazon	31	74.30		4.00	9324	403	70.30	Flags
						324	0	-70.30	Flags
						6000	403	70.30	Flags
	Total Payments for Month		99.93	0.00	4.00			95.93	
	Balance Carried Fwd		90.87						
	Cashbook Totals		190.80	0.00	4.00			186.80	

Date: 16/10/2026 | **Louth Town Council Current Year** | **Page: 464**

Time: 15:56 | **Cashbook 1** | **User: LMP**

Lloyds TSB Current/Deposit | **For Month No: 6**

Receipts for Month 6 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**534,523.39**					**534,523.39**	
500889	Banked: **01/09/2026**	**450.00**						
2529	Mr. Needham	249.00			1010	401	249.00	Inter D. Needham
2530	Ms. H. Markham	51.00			1012	401	51.00	Addition to EXRT 117
2535	Mr. Tacey	150.00			1000	401	150.00	Grazing Licence 2026/27
BGC	Banked: **03/09/2026**	**125.00**						
2552	Walkers Lncs Co op	125.00			1010	401	125.00	Inter Snartt
FPI	Banked: **08/09/2026**	**249.00**						
2544	Ms. C. Spanner	249.00			1010	401	249.00	Inter Couch
INT	Banked: **09/09/2026**	**82.18**						
INT	Lloyds Bank	82.18			1190	101	82.18	Interest Received
BGC	Banked: **14/09/2026**	**249.00**						
2553	Co-op Funeral Care Cleethorpes	249.00			1010	401	249.00	Inter Taylor
FPI	Banked: **16/09/2026**	**1,128.06**						
2562	Wilkin Chapman	1,128.06			1000	401	1,128.06	Old Mill House Completion
FPI	Banked: **16/09/2026**	**177.00**						
2554	Leakes Memorials	177.00			1011	401	177.00	Memorial Hewson
FPI	Banked: **16/09/2026**	**70.00**						
2555	Leakes Memorials	70.00			1011	401	70.00	Memorial Thornton
TFR	Banked: **21/09/2026**	**44.90**						
2556	Lloyds Bank/By Emily	44.90			1002	401	44.90	Mayors Serjeant Suit Refund
BGC	Banked: **24/09/2026**	**534.00**						
2557	Kettles	534.00			1010	401	534.00	Inter Stocks
BGC	Banked: **25/09/2026**	**70.00**						
2551	East Lindsey District Council	70.00			1000	401	70.00	Electric for Food Festival
FPI	Banked: **25/09/2026**	**177.00**						
2558	Leakes Memorials	177.00			1011	401	177.00	Memorial Weir
FPI	Banked: **28/09/2026**	**177.00**						
2559	Leakes Memorials	177.00			1011	401	177.00	Memorial White
FPI	Banked: **28/09/2026**	**70.00**						
2560	Leakes Memorials	70.00			1011	401	70.00	Memorial Rickett
BGC	Banked: **29/09/2026**	**188,545.08**						
2561	East Lindsey District Council	188,545.08			1176	101	188,545.08	Precept
CSH	Banked: **30/09/2026**	**750.00**						
2550	Mr. J. Gillick	750.00			1012	401	750.00	EXRT 1223 & 1224

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Total Receipts for Month	192,898.22	0.00	0.00	192,898.22
Cashbook Totals	727,421.61	0.00	0.00	727,421.61

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Date: 16/10/2026 | **Louth Town Council Current Year** | **Page: 466**

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Lloyds TSB Current/Deposit | **For Month No: 6**

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					Nominal Ledger Analysis				
02/09/2026	HM Land Registry	DC19	14.00			4750	101	14.00	SH Title Register Docs
03/09/2026	The Events Industry Forum	DC20	12.00		2.00	4750	101	10.00	The Purple Guide - Eve Mgemt
04/09/2026	By Emily via Whop	DC21	44.90			4103	601	44.90	Mayor's Serjeant Unifor
09/09/2026	Yu Energy	DDYUCL6	22.00		1.05	4200	401	20.95	St. James Church Cloc
09/09/2026	Yu Energy	DDYUCEM6	38.34		1.83	4505	401	36.51	Cem Electric
10/09/2026	CHASE CIC	OP781	2,000.00			4090	601	2,000.00	Grant
10/09/2026	Waveform Arts	OP782	500.00			4090	601	500.00	Grants
10/09/2026	Louth Building Supplies	OP783	160.48		26.75	4520	401	133.73	Cem Supplies
10/09/2026	ACB Machinery Ltd	OP784	268.50		44.75	4520	401	223.75	Cem Maint
10/09/2026	GBM Waste Management	OP785	225.76		37.63	4532	401	188.13	Cem Skip
10/09/2026	D. Salkeld Ltd	OP786	630.00			4280	401	630.00	Watering
10/09/2026	Inspire Community Activities L	OP787	130.00		21.67	4052	601	108.33	ToB Bikes & Plants
10/09/2026	Chubb Electronic Security	OP788	79.30		13.22	4302	401	66.08	Repair to security syste
10/09/2026	Alllinson Print and Supplies	OP789	53.99		9.00	4020	101	44.99	Stationery
10/09/2026	P. Starsmore	OP790	100.16			4052	601	100.16	ToB expenses
10/09/2026	Wilkin Chapman llp	OP791	2,100.00		350.00	9611	403	1,750.00	Park Avenue Play Park
						327	0	-1,750.00	Park Avenue Play Park
						6000	403	1,750.00	Park Avenue Play Park
10/09/2026	IT@Spectrum Ltd	OP792	367.37		61.23	4304	401	306.14	Photocopier Lease
10/09/2026	Louth Mens Shed	OP793	135.00			4023	101	135.00	Cllr. Name Blocks
10/09/2026	Paul Riddel Skips	OP794	300.00		50.00	4282	401	250.00	HH Skip
10/09/2026	Glendale Countryside Ltd	OP795	4,044.30		674.05	4282	401	1,466.25	HH Maintenance
						4223	401	1,325.00	Amenity Grass
						4530	401	579.00	Cem
10/09/2026	Sylvester Keal Ltd	OP796	505.60		84.27	4282	401	421.33	HH Supplies
11/09/2026	Yu Energy	DDYUSH6	213.75		10.18	4303	401	203.57	SH Electric
15/09/2026	E.ON Next	DDEONCEM6A	8.11		0.39	4505	401	7.72	Cem Electric
16/09/2026	E.ON Next	DDEONSH6A	82.87		3.95	4303	401	78.92	SH Electric
17/09/2026	E.ON Next	DDEONHH6	43.68		2.08	4282	401	41.60	HH Electric
18/09/2026	EDF Energy	DDEDFCEM6	15.06		0.72	4505	401	14.34	Cem Gas
18/09/2026	Total Energies	DDTEMKT6	28.15		1.34	4758	401	26.81	Market Place Electric B
21/09/2026	Anglian Water	DDAWSH6	8.00			4303	401	8.00	SH Water
21/09/2026	Anglian Water	DDAWCEM6	54.00			4505	401	54.00	Cem Water
21/09/2026	EDF Energy	DDEDFSH6	209.54		9.98	4303	401	199.56	SH Gas
21/09/2026	Anglian Water	DDAWHH6	330.00			4282	401	330.00	HH Water
22/09/2026	Leaf Design UK Ltd	DC22	95.00		15.83	9324	403	79.17	Turn Louth Pink Decs
						324	0	-79.17	Turn Louth Pink Decs
						6000	403	79.17	Turn Louth Pink Decs
22/09/2026	The Kings Head Louth Ltd	OP797	780.00		130.00	4100	601	650.00	Civic Sunday Buffet
22/09/2026	DCC of St. James'	OP798	18,772.26			4090	601	18,772.26	Grant
22/09/2026	Wilkin Chapman llp	OP799	1,728.00		288.00	9611	403	1,440.00	FoI/SAR Advice
22/09/2026	ACB Machinery Ltd	OP800	80.10		13.35	4520	401	66.75	Cem Maint
22/09/2026	Mrs. L.M. Phillips	OP801	4.59		0.76	4103	601	3.83	MS Cuff and Collar
22/09/2026	P. Starsmore	OP802	32.99		2.00	4052	601	30.99	ToB Expenses
22/09/2026	Chubb Electronic Security	OP803	1,228.96		204.82	4302	401	1,024.14	Security Contract
22/09/2026	GRS Signs	OP804	156.07		26.01	4052	601	130.06	ToB Banners
22/09/2026	The Little Cleaning Co	OP805	445.20		74.20	4285	401	371.00	September Cleaning
22/09/2026	AJ Embroidery	OP806	24.00		4.00	4540	401	20.00	Cem Uniform
22/09/2026	PKF Littlejohn LLP	OP807	1,260.00		210.00	4028	101	1,050.00	External Audit

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Lloyds TSB Current/Deposit | **For Month No: 6**

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
22/09/2026	Louth Run For Life	OP808	10.00			9324	403	10.00	Turn Louth Pink Entry
22/09/2026	Staff Costs	OP809-813	10,112.09			4001	401	4,078.70	Staff Costs
						4001	501	6,033.39	Staff Costs
22/09/2026	HM Revenue and Customs	OP814	3,646.81			4001	401	805.43	Staff Costs
						4001	501	1,214.93	Staff Costs
						4002	401	655.86	Staff Costs
						4002	501	970.59	Staff Costs
22/09/2026	LCC Pension Fund	OP815	3,277.75			4001	401	322.28	Superannuation
						4001	501	473.29	Superannuation
						4002	401	999.63	Superannuation
						4002	501	1,482.55	Superannuation
28/09/2026	E.ON Next	DDEONFL6	306.98		14.62	4200	401	292.36	Clock/Floodlights
30/09/2026	Onecom Ltd	DD1COMSH6	95.33		15.89	4304	401	79.44	SH 2x Tel Lines & Wifi
30/09/2026	Lloyds	SC6	20.93			4029	101	20.93	Service Charge
	Total Payments for Month		54,801.92	0.00	2,405.57			52,396.35	
	Balance Carried Fwd		672,619.69						
	Cashbook Totals		727,421.61	0.00	2,405.57			725,016.04	

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Petty Cash | **For Month No: 6**

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**90.87**					**90.87**	
	Banked:	**0.00**						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		90.87	0.00	0.00			90.87	

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Date: 16/10/2026 | **Louth Town Council Current Year** | **Page: 364**

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Petty Cash | **For Month No: 6**

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
02/09/2026	B&M	32	1.98			4285	401	1.98	Bin Liners
16/09/2026	Morrisons	33	6.00			4020	101	6.00	Office Supplies
21/09/2026	Argos Ltd	34	22.99			4020	101	22.99	Kettle
23/09/2026	Boyes	35	0.99		0.16	4285	401	0.83	Bin Bags
30/09/2026	Yorkshire Trading Co	36	7.45		1.25	4285	401	6.20	Bin Liners
	Total Payments for Month		39.41	0.00	1.41			38.00	
	Balance Carried Fwd		51.46						
	Cashbook Totals		90.87	0.00	1.41			89.46	

Louth Town Council Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Governance and Finance								
1002	Miscellaneous	0	250	20	(230)			1250.0%	
1176	Precept	188,545	377,090	377,090	(0)			100.0%	
1190	Interest Received	82	504	2,000	1,496			25.2%	
	Governance and Finance :- Income	**188,627**	**377,844**	**379,110**	**1,266**			**99.7%**	**0**
4020	Office Administration Costs	74	3,163	3,800	637		637	83.2%	
4022	Postage	0	73	200	127		127	36.7%	
4023	Meeting Expenses	135	174	500	326		326	34.7%	
4024	Councillors Expenses	0	0	100	100		100	0.0%	
4025	Insurances	0	0	7,000	7,000		7,000	0.0%	
4026	Fees and Subscriptions	0	3,294	3,774	480		480	87.3%	
4028	Audit Fee (Internal &External)	1,050	1,050	840	(210)		(210)	125.0%	
4029	Bank Charges	21	71	120	49		49	58.8%	
4750	Contingency	24	24	500	476		476	4.8%	
	Governance and Finance :- Indirect Expenditure	**1,304**	**7,848**	**16,834**	**8,986**	**0**	**8,986**	**46.6%**	**0**
	Net Income over Expenditure	**187,323**	**369,996**	**362,276**	**(7,720)**				
401	Community Resources Day to Day								
1000	Property Income	1,348	89,562	2,000	(87,562)			4478.1%	
1001	Allotment Rent Received	0	996	996	0			100.0%	
1002	Miscellaneous	45	245	1,500	1,255			16.3%	
1009	LCC Contribution (Grass)	0	0	12,207	12,207			0.0%	
1010	Interments	1,406	8,997	13,500	4,503			66.6%	
1011	Monuments	671	2,296	7,500	5,204			30.6%	
1012	Exclusive Burial Rights	801	6,961	12,000	5,039			58.0%	
	Community Resources Day to Day :- Income	**4,271**	**109,056**	**49,703**	**(59,353)**			**219.4%**	**0**
4001	Salaries	5,206	22,594	66,000	43,406		43,406	34.2%	
4002	Employers Costs Super / NI	1,655	7,101	25,000	17,899		17,899	28.4%	
4003	Grave Digging	0	2,250	3,500	1,250		1,250	64.3%	
4027	Training	0	640	1,500	860		860	42.7%	
4104	Civic Property	0	20	250	230		230	8.0%	
4200	Clocks / Floodlights	313	3,035	5,000	1,965		1,965	60.7%	
4205	Christmas Lights /Celebrations	0	0	13,500	13,500		13,500	0.0%	
4210	Lovely Louth Competition	0	0	150	150		150	0.0%	
4220	CCTV Maintenance	0	0	4,515	4,515		4,515	0.0%	
4222	Street Furniture Maintenance	0	0	1,500	1,500		1,500	0.0%	
4223	Amenity Grass Cutting	1,325	6,519	14,000	7,481		7,481	46.6%	
4280	Floral / In Bloom	630	2,826	2,500	(326)		(326)	113.0%	
4282	Hubbards Hills Mtce	2,509	16,188	80,000	63,812		63,812	20.2%	

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Louth Town Council Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4285	Minor Mtce & Cleaning Services	380	2,036	4,500	2,464		2,464	45.2%	
4302	Security / Fire	1,090	1,090	3,100	2,010		2,010	35.2%	
4303	SH Utilities	490	1,871	9,500	7,629		7,629	19.7%	
4304	SH Communications	386	1,398	3,500	2,102		2,102	39.9%	
4306	SH Rates	0	5,304	6,167	863		863	86.0%	
4307	SH Building Maintenance	0	20	1,500	1,480		1,480	1.3%	
4308	SH Statutory Equipment Checks	0	145	180	35		35	80.5%	
4501	Cem Rates	0	4,243	4,523	280		280	93.8%	
4505	Cem Utilities	113	847	1,714	867		867	49.4%	
4520	Cem Maintenance-Supplies	424	675	2,350	1,675		1,675	28.7%	
4530	Cem Grass Cutting / Strimming	579	2,912	7,000	4,088		4,088	41.6%	
4531	Cem Fuel - Equipment	0	175	1,600	1,425		1,425	10.9%	
4532	Cem Waste Disposal	188	753	2,665	1,912		1,912	28.2%	
4533	Cem Vehicle Running Costs	0	782	2,500	1,718		1,718	31.3%	
4540	Cem Protective Clothing	20	127	550	423		423	23.1%	
4550	Cem Plants,Shrubs,Trees etc	0	0	200	200		200	0.0%	
4551	Cem General Repairs/Maint.	0	1,734	3,350	1,616		1,616	51.8%	
4552	Purchase of Plaques	0	21	60	39		39	35.5%	
4600	Cem Equipment Replacement	0	0	4,000	4,000		4,000	0.0%	
4750	Contingency	0	1,639	3,000	1,361		1,361	54.6%	1,609
4751	GDPR Compliance	0	52	52	0		0	100.0%	
4752	Trinity Allotment Rent	0	0	2,000	2,000		2,000	0.0%	
4754	Community Apiary	0	(833)	0	833		833	0.0%	
4757	London Road Sports P'Ship	0	0	20,000	20,000		20,000	0.0%	
4758	Market Place Electric	27	134	1,000	866		866	13.4%	
4759	Other Asset Maintenance	0	23	1,500	1,477		1,477	1.6%	
	Community Resources Day to Day :- Indirect Expenditure	**15,336**	**86,322**	**303,926**	**217,604**	**0**	**217,604**	**28.4%**	**1,609**
	Net Income over Expenditure	**(11,065)**	**22,734**	**(254,223)**	**(276,957)**				
6000	plus Transfer from EMR	0	1,609	0	(1,609)				
	Movement to/(from) Gen Reserve	**(11,065)**	**24,343**	**(254,223)**	**(278,566)**				
403	Community Resources EM Reserve								
9324	EMR Events	89	159	0	(159)		(159)	0.0%	149
9371	EMR Capital Expenditure	0	4,811	0	(4,811)		(4,811)	0.0%	4,811
9611	EMR Contingency	3,190	2,791	0	(2,791)		(2,791)	0.0%	3,760
	Community Resources EM Reserve :- Indirect Expenditure	**3,279**	**7,761**	**0**	**(7,761)**	**0**	**(7,761)**		**8,720**
	Net Expenditure	**(3,279)**	**(7,761)**	**0**	**7,761**				
6000	plus Transfer from EMR	1,829	8,720	0	(8,720)				
	Movement to/(from) Gen Reserve	**(1,450)**	**959**	**0**	**(959)**				

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Louth Town Council Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501	Personnel Day to Day								
4001	Salaries	7,722	39,844	78,000	38,156		38,156	51.1%	
4002	Employers Costs Super / NI	2,453	12,501	31,500	18,999		18,999	39.7%	
4008	Clerk Travel Expenses	0	0	200	200		200	0.0%	
4027	Training	0	0	1,000	1,000		1,000	0.0%	
4750	Contingency	0	25	200	175		175	12.5%	
	Personnel Day to Day :- Indirect Expenditure	**10,175**	**52,369**	**110,900**	**58,531**	**0**	**58,531**	**47.2%**	**0**
	Net Expenditure	**(10,175)**	**(52,369)**	**(110,900)**	**(58,531)**				
601	Town Council Day to Day								
4052	Tourism/promotions	370	(25)	3,000	3,025		3,025	(0.8%)	
4089	Citizens Advice Bureau	0	0	1,100	1,100		1,100	0.0%	
4090	Grants S137 Open Resource	21,272	24,087	4,000	(20,087)		(20,087)	602.2%	
4100	Civic Expenses	650	373	1,500	1,127		1,127	24.8%	
4102	Mayoral Allowance	0	105	550	445		445	19.1%	
4103	Mayors Serjeant Expenses	49	89	650	561		561	13.7%	
4105	Election Expenses	0	0	2,000	2,000		2,000	0.0%	
4106	Deputy Mayor's Expenses	0	0	100	100		100	0.0%	
4111	Remembrance Day Parade	0	0	2,200	2,200		2,200	0.0%	
4311	Flood Schemes Maintenance	0	0	20,758	20,758		20,758	0.0%	
4312	War Memorial	0	0	3,000	3,000		3,000	0.0%	
	Town Council Day to Day :- Indirect Expenditure	**22,341**	**24,628**	**38,858**	**14,230**	**0**	**14,230**	**63.4%**	**0**
	Net Expenditure	**(22,341)**	**(24,628)**	**(38,858)**	**(14,230)**				
	Grand Totals:- Income	**192,898**	**486,900**	**428,813**	**(58,087)**			**113.5%**	
	Expenditure	**52,434**	**178,928**	**470,518**	**291,590**	**0**	**291,590**	**38.0%**	
	Net Income over Expenditure	**140,464**	**307,972**	**(41,705)**	**(349,677)**				
	plus Transfer from EMR	**1,829**	**10,328**	0	(10,328)				
	Movement to/(from) Gen Reserve	**142,293**	**318,300**	**(41,705)**	**(360,005)**				

Louth Town Council Current Year

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
322	EMR CCTV refurbishment	10,000.00		10,000.00
323	EMR Insurance	2,376.00	-2,376.00	0.00
324	EMR Events	0.00	7,350.53	7,350.53
327	EMR Contingency	0.00	4,631.81	4,631.81
328	EMR Temp Staff	10,000.00		10,000.00
329	EMR Quality Council / Office	4,165.00		4,165.00
338	EMR Civic Events	2,000.00		2,000.00
340	EMR Grants 137 Reserve	3,066.00		3,066.00
346	EMR Christmas Illuminations	5,000.00		5,000.00
347	EMR Art Trail	1,000.00		1,000.00
348	EMR IT Replacement	3,000.00	1,000.00	4,000.00
352	EMR TCP Floral Enhancement	2,500.00		2,500.00
353	EMR Capital Expenditure	62,183.54	-4,810.82	57,372.72
359	EMR Accommodation	4,408.05		4,408.05
360	EMR Cem External Wall	4,000.00		4,000.00
362	EMR Civic Property/Regalia	5,000.00		5,000.00
363	EMR Hubbard's Hills	15,074.08		15,074.08
364	EMR Clerks Training	2,540.00		2,540.00
365	EMR Accomm OfficeEquip / Stor	621.49	1,378.51	2,000.00
380	EMR Cem Road Maintenance	4,000.00		4,000.00
381	EMR Cem Equipment Replacement	5,000.00	1,000.00	6,000.00
382	EMR Cem Tree Surgery	7,000.00		7,000.00
383	EMR Cem Workshop/Lodge	4,056.24		4,056.24
385	EMR Vehicle Replacement	14,658.00		14,658.00
386	EMR Cemetery Facilities	3,825.00		3,825.00
390	EMR Accomm Roof	9,136.00		9,136.00
391	EMR Accomm Boiler	1,650.00		1,650.00
392	EMR Accomm Structural	5,000.00		5,000.00
393	EMR Accomm Car Park	2,000.00		2,000.00
394	EMR Street Signs / Furniture	10,305.00		10,305.00
395	EMR SH Internal Decorating Foy	3,000.00		3,000.00
396	EMR Speed Awareness	2,012.00		2,012.00
397	EMR Tourism	1,000.00		1,000.00
398	EMR Elections	18,000.00		18,000.00
399	EMR Funding for Sports Assets	7,000.00	1,000.00	8,000.00
		234,576.40	**9,174.03**	**243,750.43**

Date: 16/10/2026
Time: 15:53

Louth Town Council Current Year

Bank Reconciliation Statement as at 30/09/2026
for Cashbook 1 - Lloyds TSB Current/Deposit

User: LMP

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Lloyds TSB Deposit Account	30/09/2026	6	166,652.51
Lloyds TSB Current Account	30/09/2026	6	505,967.18
			672,619.69

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		672,619.69

Unpresented Receipts (Plus)		
	0.00	
		0.00
		672,619.69

Balance per Cash Book is :-	**672,619.69**
Difference is :-	**0.00**

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Date: 16/10/2026
Time: 15:55

Louth Town Council Current Year

Bank Reconciliation Statement as at 30/09/2026
for Cashbook 2 - Petty Cash

Page 1
User: LMP

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash	30/09/2026	36	51.46
			51.46

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		51.46

Unpresented Receipts (Plus)		
	0.00	
		0.00
		51.46

Balance per Cash Book is :-	**51.46**
Difference is :-	**0.00**

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

GRANT APPLICATIONS 2026/27	3	4
Name of Applicant	**Lincoln and Lindsey Blind Society**	**Louth Male Voice Choir**
Date application received	11/09/2026	09/10/2026
Date reviewed by GF Committee	25/10/2026	27/10/2026
What does the organisation do?	For 105 years, LLBS has supported blind and visually impaired people across Greater Lincolnshire to remain independent, connected and able to live fulfiling lives. We currently support 165 residents in Louth. We also employ seven staff from the Louth area, working both in our office and as Sight Impairment Officers. As the only specialist provider of sight-loss support accross this large rural area, LLBS delivers life changing, practical, emotional and social assistance that enables people to live independently, safely and with dignity. Founded in 1921, we are a fully independent local charity. We receive no government, local authority or statutory funding and we do not receive support from any other sight loss agencies. Our support spans all ages, from choldren in mainstream education to working-age adults and older people experiencing sight loss later in life.	The constitutional and charitable aims of LMVC is to advance the public knowledge and appreciation of choral music by means of concerts and other public performances.
Amount awarded 2025/26	N/A	£1,000.00
Amount requested 2026/27	£1,000.00	£1,000.00
Use of funds requested	Loss of sight often leads to people becoming housebound, cut off from friends and activities they once enjoyed. Lonliness, low confidence and depression are sadly common, particularly in rural Lincolnshire where access to services is very limited. In the Louth area we hgave 168 members of our society. Our Befriending Project offers: One-to-one support - carefully matched volunteers provide companionship, practical help and encouragement. Contact often begins by phone and progresses to home visits and outings, helping people to regain confidence. Community inclusion - volunteers encourage and support people to attend our local friendship groups and existing community groups which reduce isolation and promote wellbeing. Group befriending - we host 14 social groups which brings people together to share experiences, hear guest speakers, and enjoy social activities. We also have a book group, walking group, workship group, pop-up coffee and chat groups (which meet in some of our more remote areas) and two ten pin bowling teams. Click and Connect - an online social group for working age people (who may not feel like they would fit in at hte existing social groups) via Zoom to make friends and share tips on getting back into work and supporting eachother. As a fundamental part of our Living Well Strategy, the project has been shaped directly by the people we support who consistently tell us how much it improves their quality of life, confidence and indepedence. As we plan to expand this service in line with our Living Well Together Strategy, a donation of £1,000 would help us maintain and expand our delivery to cover volunteer training and DBS checks, administration and coordination costs.	Hiring facilities, paying adjudicators, trophies, printing prizes for musicians. The grant will be used to support the costs of delivering two events: 1) The Lincolnshire Young Musician of the Year Competition, to be held on Saturday 21st November in Louth Mehtodist Church from 12pm to 9.30pm and 2) Louth and District Primary School Festival of Music, to be helf in the Conoco Rooms on March 12th from 1.30pm to 5pm. The Young Musician of the Year Competitin seeks to encourage young people in and around Louth to persue their studies of music and musical instruments. It provides an opportunity for live performance, constructive feedback from professionally qualified music teachers and a live audience for their work. Importantly we endeavour to create a safe environment in which to perform, where are all encouraged and confidence is developed. Last year the events expenses totalled £2,829. Our second event is new this season as in March we will hold a Festival of Music for 'local' primary school children. Singers, instrumentalists, boy bands, girl bands and larger choirs will all be encouraged in what we hope will be an introduction to performing in front of a supportive audience. We anticipate that this will cost the choir approx. £300.
Has a written quotation been provided?	Yes	Cost breakdown provided
Membership of organisation	1,754	52
How many members live in Louth?	168	46
How many of Louth's people will benefit?	21 - 168	50, plus an audience of 250-300.
What age range are the beneficiaries?	All age ranges but majority are over 60 years.	All school age pupils plus an adult audience.
What legacy to Louth is provided?	The grant will provide the support detailed as well as supporting the jobs of our seven staff who live in the area.	Several participants and winners have subsequently gone on to study music in further and higher education. Last year we had an entry of 45 for the Young Musician of the Year Competition. We hope that the primary school event will exceed these numbers with interest from youngsters at local primary schools. We feel that we can get the schools, music service and parents interested and involved. The Young Musician event is a well established event across the county that brings people into the town and adds to the reputation that the town has acquired for being a centre for singing and music we hope that over 250 will be in the audience across the day in November.
Accounts provided?	Yes	Yes
FOG recommendation	£1,000.00	£1,000.00
LTC award 2026/27		
Notes (For use by Cllrs)		

Louth Town Council

Commitment to London Road Sports Partnership

2024 Onwards

Louth Town Council (the Council) is committed to supporting sport in Louth and as such it pledges to make an ongoing annual financial contribution to the London Road Sports Partnership (LRSP) to assist it in delivering sporting services such as hockey, football and cricket for the benefit of the residents of Louth, at the site in Louth known as the London Road Sports Ground and Pavilion.

Henceforth, the Council agrees to prepare its budget and make provision for a maximum annual contribution to the LRSP of £20,000, should it be needed.

The Council confirms that in the first year (2024/25) a minimum contribution of £10,000 will be released by 31st December 2024 and an amount up to £20,000 will be considered for release providing that a need is demonstrated by information supplied, as detailed below.

Annually, the actual total amount to be awarded will be agreed by the Council following receipt of a request for funding from the LRSP. The request should detail the amount the LRSP wish to be released that year and it should be received by the Council in October each year.

To support the LRSP's request for funding a copy of the LRSP's Income and Expenditure account for the six months to the end of September of the current financial year should be supplied and this should include a column showing the previous year's figures for comparison (from October 2025). It should also include a column forecasting spend to the end of the financial year / notes on any significant expected expenditure.

Please email these documents to clerk@louthtowncouncil.gov.uk or supply a hard copy to the address above.

Upon receipt of the above the Council will consider this information at the next relevant opportunity, will confirm with the LRSP the outcome of its meeting and will endeavour to release funds to the LRSP by the 31st December each year.

It should be noted that this arrangement may be ended by the Council or the LRSP giving at least one year's notice in writing to cease financial assistance.

07-28-26 PERS MINS

MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH ON TUESDAY 28th JULY 2026

The Mayor, Cllr. Mrs. K. Parsons (Mrs. KP) (in the chair).

Councillors present: Mrs. E. Ballard (Mrs. EB), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), P. Starsmore (PS).

Councillors not present: J.K. Baskett (JKB), D. Moore (DM).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. S. Chitauro-Adlard were also present.

Appointment of Person to Preside
As the Election of Chairman had mistakenly been missed from the agenda it was proposed, seconded and **RESOLVED** that Cllr. Mrs. JMS should preside over the meeting for the evening.

H1. Apologies for Absence
Apologies for absence were received from Cllrs. JKB and DM.

H2. Declarations of Interest / Dispensations
There were no declarations of interest or requests for dispensations made.

H3. Minutes
It was proposed, seconded and **RESOLVED** that the notes of the Personnel Committee meetings held on Tuesday 12th May and Thursday 28th May 2026 be approved as the minutes.

H4. Mayor's Serjeant
Following the recent retirement of the Mayor's Serjeant, the Committee discussed arrangements to fill the vacant position. It was proposed, seconded and **RESOLVED** to appoint the Mayor's Secretary to the role on a one year trial, to be paid for her time at her usual hourly rate.

H5. Closed Session Item
At 9.39pm upon a proposal by Cllr. PS, seconded by Cllr. Mrs. EB, it was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss confidential information relating to third parties in relation to Personnel:

a. Holidays – the Committee noted that letters confirming staff entitlement, when holiday must be taken and the amount left as at 30th June 2026 had been sent and were informed how much holiday each staff member had left to carry forward.
b. Sickness – the Committee received details of how many sick days had been taken in the period 1st April 2026 to 30th June 2026.
c. Accidents – the Committee noted that there had been no accidents in the period 1st April 2026 to 30th March 2026.

At 9.41pm it was proposed, seconded and **RESOLVED** to move back into open session.

H6. Next Meeting
It was noted that the next Personnel Committee meeting would take place 27th October 2026.

The Meeting Closed at 9.42pm.

Signed_____ (Chairman) Dated_____