

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



## To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council which will be held on Tuesday 26<sup>th</sup> October 2021 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**Please note, there will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) please contact the Town Clerk, using the above email address, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.

A handwritten signature in blue ink that reads 'L.M. Phillips'.

**Mrs. L.M. Phillips**

**Town Clerk**

Dated this 21<sup>st</sup> Day of October 2021

## Safety Precautions due to COVID-19:

Louth Town Council continue to take precautionary measures to uphold its legal responsibility to protect its officers, elected members and others from risk to their health and safety. As a minimum these will include • socially distanced seating, • no tables and asking that attendees: • please do not touch items other than their own, • please bring their own pen and paper, • please take their own items/rubbish home with them, • please bring their own drink, • please do not come to the meeting if they have any symptoms or have been in contact with someone who is sick. • please inform the Town Clerk as far in advance of the meeting as possible if you will not be able to attend. • please note that the rules of debate as prescribed within Standing Orders will be adhered to. If Cllrs. wish to speak during the meeting, they will need to raise their hand, the Chairman will note this and will call upon people in the order he has noted. When asked to speak, Cllrs. should stand and speak loudly or make their way to the microphone. • Please note hand sanitising and the use of masks are also still encouraged.

## AGENDA

### TOWN COUNCIL

#### (Membership: All Cllrs.)

#### 1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 3. **Council Minutes**

To approve as a correct record the notes of the Council Meeting held on 28<sup>th</sup> September 2021. (Attached).

**4. Committee Minutes**

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning – 14/09/21
- b. Governance & Finance – 20/07/21
- c. Community Resources – 17/08/21
- d. Personnel – 20/07/21

**5. 3G Football Pitch Project - Louth**

Council to note papers circulated at ELDC on the above, affecting Louth and comment/resolve as necessary.

**6. Vehicle Weight Restrictions on Residential Streets**

Councillor Mrs. J. Makinson-Sanders to propose that Louth Town Council request that LCC impose weight restrictions on residential streets and that large vehicles ignoring the restrictions be ticketed by LCC Traffic Wardens.

**7. Closed Session Item**

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential and legal nature in relation to Hubbard's Hills.

**8. Next Meeting**

Council to note that the date of the next scheduled Town Council meeting is 7<sup>th</sup> December 2021.

09-28-21 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 28<sup>TH</sup> SEPTEMBER 2021**

**Present** The Mayor, Cllr. D. Hobson (DH) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), G. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

**Councillors not present:** None

**NB:** Cllr. Mrs. PFW joined the meeting at 7:04pm and Cllr. KN joined the meeting at 7:28pm.

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M.C. Vincent were also present.

**T49. Apologies for Absence**

It was noted that Cllr. KN would be late arriving and that Cllr. Mrs. PFW would be attending.

**T50. Declarations of Interest / Dispensations**

Cllrs. Mrs. JMS and AL - item 5 as a member of ELDC and item 9 as a member Hubbard's Hills Trust.

Cllr. DJEH – item 5 as a member of ELDC.

Cllr. GEH – item 5 as a member of ELDC and having family that works in the relevant department.

Cllr. DEW – item 9 as a member of Hubbard's Hills Trust.

**T51. Council Minutes**

It was **RESOLVED** to approve as a correct record, the notes of the Council Meeting held on the 14<sup>th</sup> September 2021.

**T52. Committee Minutes**

It was **RESOLVED** to adopt the resolutions contained within the following Committee Meeting:

Planning – 17/08/21

**T53. Afghan Relocation Assistance**

Following a lengthy discussion it was **RESOLVED** that the Town Clerk would write to Mr. J. Challen at ELDC to offer Louth Town Council's assistance with the relocation of Afghans and ask him to send info and updates to her to disseminate to Louth Town Councillors and to also liaise with Cllr Mrs. JMS as an ELDC Councillor.

**NB:** During this item Cllr. Mrs. PFW and Cllr. KN arrived.

**T54. Queen's Platinum Jubilee – Beacon Lighting**

It was **RESOLVED** that the Events Working Group would meet to discuss the commemoration of the Queen's Platinum Jubilee event and lighting of a beacon and formulate recommendations on the event for Council approval.

**NB:** During this item Cllr. HF left the room from 7:38pm to 7:40pm.

**T55. Christmas Tree Festival**

It was **RESOLVED** that the Town Council would enter the Christmas Tree Festival at St James' Church and that the Events Working Group would be delegated authority to organise and decorate the Council's tree.

**T56. Re-opening of Railway Line to Louth**

The Council **RESOLVED** that the Town Clerk would contact LCC, as the authority responsible for public transport, and ask them to support the Railway Line to Louth campaign.

**T57. Closed Session Item**

It was **RESOLVED** to move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential nature in relation to Hubbard's Hills.

It was **RESOLVED** to approve the payment of the 2<sup>nd</sup> instalment of £22,500 to the Hubbard's Hills Trust, thus completing the payment of £45,000 requested in 2021/22.

The Council noted a confidential tabled report tabled by the Hubbard's Hills Trust and Councillors thanked the Chairman of the Trust, Mr. Andrew Leonard, for presenting the information to the Council.

It was **RESOLVED** to come out of Closed Session.

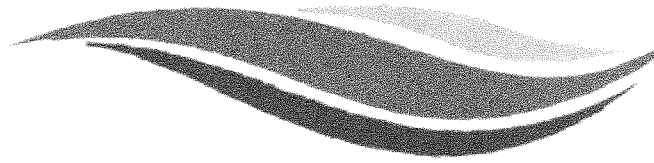
**NB:** During this item Cllr. AC left the room from 8:45pm to 8:48pm.

**T58. Next Meeting**

The Council noted that the date of the next scheduled Town Council meeting was 26<sup>th</sup> October 2021.

The Meeting Closed at 8.57pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_



# East Lindsey

DISTRICT COUNCIL

REPORT TO:	EXECUTIVE BOARD
DATE:	22 SEPTEMBER 2021
SUBJECT:	3G FOOTBALL PITCH PROJECT
KEY DECISION:	NO
PORTFOLIO HOLDER:	PORTFOLIO HOLDER FOR PARTNERSHIPS, COUNCILLOR GRAHAM MARSH
REPORT AUTHOR:	ASSISTANT DIRECTOR – SUPPORT SERVICES AND PARTNERSHIPS, PHIL PERRY
WARD(S) AFFECTED:	LOUTH
EXEMPT REPORT?	NO

## SUMMARY

A report previously went before the 17 February 2021 Executive Board, where it was agreed to provide capital funding of £170k as a contribution towards new 3G football facilities in Louth, subject to obtaining the necessary external funding.

This report details the progress of the 3G football pitch project and the potential for the refurbishment of the existing Five-a-Side pitch on the Wood Lane site to become a Multi-Use Games Area.

## RECOMMENDATIONS

1. That Executive Board agrees the Wood Lane facility in Louth as the preferred site to progress the 3G pitch project.
2. That Executive Board notes the 3G pitch project's current funding position.

3. That Executive Board considers the merits of adding the refurbishment of the Wood Lane Multi-Use Games Area into the 3G project in Louth, subject to the necessary external funding being identified.

#### **REASONS FOR RECOMMENDATIONS**

To further improve the leisure, health and wellbeing offer in East Lindsey, in line with the Council's Corporate Strategy.

#### **OTHER OPTIONS CONSIDERED**

##### **3G pitch**

To seek an alternative location in Louth to that proposed for the 3G Pitch. This isn't recommended as the site identified is considered the most suitable due to proximity to existing leisure provision.

##### **Refurbishment of Multi Use Games Area**

To not explore the further refurbishment of this facility. This isn't recommended as it could be an opportunity, subject to external funding, to dovetail two projects and achieve greater value for money.

## **REPORT**

### **1.0 3G FOOTBALL PITCH PROJECT POSITION - LOUTH**

1.1 In the previous report concerning a 3G pitch option that went to the Executive Board on 17 February 2021, it was reported that the project to construct would be developed with an estimated cost in the region of £825k and that there is an opportunity to secure Football Foundation funding at 70%-75% (£577k to £625k). This remains the position at this time and the Football Foundation are starting a desktop and site survey on the Wood Lane site to determine a more accurate site-specific estimate of cost for the project.

1.2 Whilst a number of sites in Louth were explored for the 3G pitch, including London Road and Louth Academy, Wood Lane was determined to be the most appropriate location for a number of reasons. A plan of the site, with an outline of a 3G pitch added, is attached for reference (Appendix 1). The reasons for choosing Wood Lane include the dedicated changing facilities adjacent to where the pitch would be located; the site is fully accessible and can be available to the community 7 days a week; the benefit of the Meridian Leisure Centre facilities and professional onsite staffing to support the ongoing management and maintenance; there is security and infrastructure already in place, as well as car parking provision that meets the standard required to be accessible for all users.

- 1.3 Representatives from the Council and Magna Vitae (MV) met with representatives from the Lincolnshire FA and the Football Foundation most recently on 11 August to scope out the project and discuss any implications concerning the site, a prospective planning permission and its current usage. Council Officers and MV have agreed to provide historic documentation to inform assessments being undertaken by the Football Foundation.
- 1.4 The financial commitment to this project to date is £1k to cover the legal fees and £6,600 to cover the need to use a specialist consultant to support the development of the project and associated bid to the Football Foundation. The Council's bid to the Football Foundation will be judged on the potential return on its investment through an assessment of a number of elements including how the bid demonstrates it can meet various criteria, specifically: Engagement, Inclusivity, Social Outcomes, Usage, Sustainability and Quality.
- 1.5 The bid will be submitted by the Council as MV currently has 17 years left on its lease for this site, which is less than is required by the Football Foundation for such a bid, but the bid would be submitted in partnership with MV, which would operate and manage the site once the project is completed. If the bid is successful, match funding would be required to contribute up to an estimated maximum of £248k (subject to the outcome of procurement). MV would be looking to provide match funding on top of the Council's own £170k capital commitment and further match would be sought from other stakeholders in the project to enable it to be fully funded.
- 1.6 The Football Foundation accept bids on a quarterly basis and we are currently aiming for the July 2022 funding window. It may be possible to achieve an earlier submission in April 2022, but this would require all aspects to fall into place without any issues coming up during the preparation of the application, such as the planning process, consultation with Sport England and stakeholders and any limitations associated with the site.

## **2.0 MULTI-USE GAMES AREA, WOOD LANDE, LOUTH**

- 2.1 Whilst assessing the Wood Lane site with the Lincolnshire FA and Football Foundation in relation to the 3G pitch, the condition of the existing MUGA was also investigated with its surfacing and lights now 17 years old. The potential for the refurbishment of this facility was discussed as its structure is in good condition but it requires a new playing surface; the upgrading of the lights to more efficient LED units and repairs to its fencing panels.
- 2.2 An initial estimate of £80k was made by the Football Foundation during the site assessment, but there is potential to include this project into the larger 3G project.
- 2.3 With this project being discussed for the first time at the 11 August meeting with Lincolnshire FA and Football Foundation, exact costings, external funding opportunities and match funding needs for this project are still to be worked up by officers and MV.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report, at this stage of the project, the Council's financial commitment is limited to the £7,600 identified for legal fees and a specialist consultant to support the requires development of the project to progress the bid to the Football Foundation.

The Wood Lane element of the project, if it was felt this should be progressed, would be taken forward subject to exact costings, external funding opportunities and match funding, which are still to be worked up by officers and MV.

**LEGAL IMPLICATIONS**

None for this report.

**CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS**

None for this report.

**EQUALITY AND SAFEGUARDING IMPLICATIONS**

Equality and safeguarding implications would form part of a 3G pitch project business case and bid submission to the Football Foundation.

**OTHER IMPLICATIONS**

None

**CONSULTATION**

Consultation with the Lincolnshire Football Association, the Football Foundation, football clubs and the local education sector on the development of all-weather pitches in Louth has been very positive to date.

Initial consultation has also been undertaken with the Ward Councillor who is supportive of the development of a 3G pitch in Louth, but who is also concerned about impact of the loss of the existing grass pitch. Ongoing consultation with the Ward Councillor will continue as the project progresses.

**APPENDICES**

Appendices are listed below and attached to the back of the report: -

<i>APPENDIX 1</i>	Wood Lane Proposed 3G Pitch Project – Preferred Site Location
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**BACKGROUND PAPERS**

Background papers used in the production of this report are listed below: -

<b>Document title</b>	<b>Where the document can be viewed</b>
<i>London Road Pavilion, Louth</i>	<i>Executive Board – 14 November 2018</i>
<i>London Road Pavilion, Louth</i>	<i>Executive Board – 17 February 2021</i>

**CHRONOLOGICAL HISTORY OF THIS REPORT**

<b>Name of body</b>	<b>Date</b>
Executive Board	14 November 2018
Executive Board	17 February 2021

**REPORT APPROVAL**

Report author:	Phil Perry, Assistant Director – Support Services & Partnerships – <a href="mailto:phil.perry@boston.gov.uk">phil.perry@boston.gov.uk</a>
Signed off by:	James Gilbert, Deputy Chief Executive – <a href="mailto:James.Gilbert@e-lindsey.gov.uk">James.Gilbert@e-lindsey.gov.uk</a>
Approved for publication:	Cllr Marsh, Deputy Leader & Portfolio Holder – Partnerships – <a href="mailto:Graham.Marsh@e-lindsey.gov.uk">Graham.Marsh@e-lindsey.gov.uk</a>

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## Agenda Item 12

### Appendix 1

#### Wood Lane Proposed 3G Pitch Project – Preferred Site Location



## **ELDC Decisions 22092021 1815 Executive Board**

**East Lindsey District Council**

Agenda No. **12**

Not Confidential

Decision Notice From: **Executive Board**

Date: **22 September 2021**

Title: **`3G FOOTBALL PITCH PROJECT:**

Wards Affected: **Louth North Holme; Louth Priory & St James; Louth St Margarets; Louth St Marys; Louth St Michaels; Louth Trinity**      Implementation Date: **4 October 2021**

Key Decision: No

Urgent Decision: No

**DECISION:**

1. That agreement be given for the Wood Lane facility in Louth as the preferred site to progress the 3G pitch project;
2. That the 3G pitch project's current funding position be noted;
3. That the merits of adding the refurbishment of the Wood Lane Multi-Use Games Area into the 3G project in Louth be supported, subject to the necessary external funding being identified.

**Reason for the Decision:**

To further improve the leisure, health and wellbeing offer in East Lindsey, in line with the Council's Corporate Strategy.

**Alternative options considered:**

3G pitch:

To seek an alternative location in Louth to that proposed for the 3G Pitch. This is not recommended as the site identified is considered the most suitable due to proximity to existing leisure provision.

Refurbishment of Multi Use Games Area:

To not explore the further refurbishment of this facility. This isn't recommended as it could be an opportunity, subject to external funding, to dovetail two projects and achieve greater value for money.

**Conflict of interest declared:**

None.

**Dispensations granted in respect of a conflict of interest:**

N/A