

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee and Governance and Finance Committee which will be held on Tuesday 10th October 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. Written representation can also be considered rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.

Mrs. L.M. Phillips

Town Clerk

Dated this 5th day of October 2023

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. **Apologies for Absence**
To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
3. **Minutes**
To approve as a correct record the notes of the Planning Committee Meeting held on 19th September 2023.
4. **Applications received by the Local Planning Authority**
To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 10-10-23). (Attached).
5. **Planning Correspondence**
Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).
6. **Proposed Works to Trees**
Committee to consider the following proposed works to trees (details circulated by email 5th October 2023):
 - a) **Location:** 22 St. Mary's Lane. **Proposal:** A1 – Ash, Beech, Birch, Cedar, Chestnut, Elm, Fir, Oak, Sycamore – (Beech marked on plan) prune to give 2m clearance to garage roof, crown lift to 3.5m, reduce spread to 12m and height to a minimum of 12m, to maintain a balanced shape to the tree.
Reasons: As per proposal.
 - b) **Location:** Seaton House, 153 Eastgate. **Proposal:** T1 – Laurel – Reduce to approx.. 1.5m below telephone lines. T2 – Sorbus – Reduce to approx.. 1.5m below telephone lines. T3 – Rowan – Fell as dead/dying. T4 – Holly – Reduce to 1.5m below telephone lines and shape. T6 – Bay – Coppice down to 1.5m to regrow as a bush. T7 – Hazel – Coppice to allow to grow into a bush.

- c) **Location:** El Tucan, Stewton Lane. **Proposal:** T4 – Prunus – Remove (fell) to near ground level. T5 – Austrian Pine – Remove (fell) to near ground level. T6 – Austrian Pine – Remove (fell) to near ground level. **Reasons:** Clay shrinkage subsidence damage to subject property.
- d) **Location:** 63 James Street. **Proposal:** T1 – Willow – Pollard to previous points, by approx. 3m from a current height of approx. 10-12m. remove branches overhanging the river. T2 – Ash – Pollard by approx.. 3m from a current height of approx. 10-12m. **Reasons:** To keep the river clear of debris and increase light to neighbouring properties.
- e) **Location:** 7 St. Mary’s Lane. **Proposal:** T1 – Silver Birch – Fell to ground level. T2 – Holly – Fell to ground level. T3 – Variegated Maple – Pollard, reduce from 15m to 7.5m above ground level. T4 – Maple – Fell to ground level. **Reasons:** T1 – Dead stem. T2 – Poor health. T4 – Potential to damage historic wall.

7. **Proposed 30mph Speed Limit – Legbourne Road, Louth**

Committee to note that LCC are reviewing the speed limit on Legbourne Road as per the attached. If the Council has any observations these should be made by 30th October 2023.

8. **NHS Public Consultation – Your Health, Your Hospitals – Re. Grimsby and Scunthorpe**

Committee to note that the above consultation is now taking place and will close on 5th January 2024. Councillors are asked to familiarise themselves with the documentation prior to discussion on Tuesday 10th October on if and how to complete the questionnaire. Consultation documents can be viewed by typing in the following link to a web browser: <https://betterhospitalshumber.nhs.uk/programme-documents/>

9. **Police and Crime Commissioner (PCC) Engagement Session**

Committee to note that the PCC, Marc Jones and Lincolnshire Police are embarking on a programme of engagement across the county – giving elected members the opportunity to hear about the work being done to keep their communities safe. The online meetings will provide a briefing on policing activity over the previous six months, an overview of crime statistics and future plans. It will also be an opportunity for parishes to put questions to senior officers. Committee to note that the first session will take place by Microsoft Teams on 5th December 2023 at 6pm. Committee to nominate a representative to attend these sessions on the Council’s behalf and provide a written report back.

10. **Planning Considerations**

Committee to discuss whether it should compile a ‘local list’ for suggestion to ELDC/developers of expenditure that it would like to see by large developers to assist the town.

11. **Next Meeting**

Committee to note that the date of the next scheduled Planning Committee meeting is 31st October 2023.

GOVERNANCE AND FINANCE COMMITTEE **(Chairman: Membership: All Cllrs.)**

1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. **Minutes**

To approve as a correct record the notes of the Governance and Finance Committee Meeting held on 8th August 2023.

4. Finance

Committee to receive a recommendation from FOG that the following be noted/approved/authorised:

- a) Receipts and Payments – Cashbooks 1 and 2 – Months 4 - 5
 - i. Month 4

1.	Cash Book 1	Receipts	£7,035.23	Payments	£13,090.94
2.	Cash Book 2	Receipts	£0.00	Payments	£46.69
 - ii. Month 5

1.	Cash Book 1	Receipts	£1,679.28	Payments	£17,229.88
2.	Cash Book 2	Receipts	£0.00	Payments	£7.70
- b) Detailed Income and Expenditure Report (Budget Variance Report) as at Month 5 to 31st August 2023.
- c) Earmarked Reserves Report as at 31st August 2023.
- d) Balance Sheet to 31st August 2023 and Cash Book 1 and 2 Bank Reconciliations which reconcile to account statements showing balances as follows:
 - i. Lloyds Treasurers Account (balance at 31/8/23 on statement 81) – £415,573.06
 - ii. Petty Cash (balance as at 31/8/23) – £142.02
 - iii. Lloyds Deposit Account (balance on statement 8) – £166,652.51
 - iv. National Savings and Investment Account (balance on statement 10) – £111,438

5. Online Banking

Further to receipt of details on 8th August 2023 of the arrangements which can be obtained through Lloyds in relation to Online Banking, Committee to receive a recommendation from FOG that the Council sign up to Online Banking with Lloyds. Payments will be prepared by the Town Clerk as a full payment signatory and two Councillors from the ‘bank’ of Councillors authorised to sign cheques will be required to peruse the paperwork supporting the payments before authorising execution of the payments.

6. Budget Setting

Councillors to note that ideas for inclusion in the budget for 2023/24 should be submitted to the Town Clerk by 31st October 2023 along with costings.

7. Internal Audit 2023/24

Committee to approve continuation of current quadripartite arrangement. (See attached).

8. Churches, Charities and Local Authorities

Committee to receive information on the above (attached). Councillors to consider:

- a) Agreeing to research the company and the opportunities it could provide for investment by visiting their website: <https://www.ccla.co.uk/>
- b) Agreeing to discuss the matter at the next Governance and Finance Committee Meeting on 12th December.

9. Closed Session Item

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and third party nature in relation to Grants. **Cllrs. are STRONGLY urged to familiarise themselves with the grant applications online or in hard copy at the office prior to discussion.**

10. Next Meeting

Committee to note that the date of the next scheduled Governance and Finance Committee meeting is 12th December 2023.

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 19th SEPTEMBER 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

Present Councillors: J. Baskett (JB), J. Drake (JD), D. Hobson (DH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), J. Simmons (JS), P. Starsmore (PS), Mrs. P.F. Watson (PFW).

Councillors not present: Mrs. E. Ballard (Mrs. EB), M. Barnes (MB), L.M. Cooney (LMC), S. Evaradson (SE), H. Filer (HF), L. Frost (LF), G.E. Horton (GEH), Mrs. K. Parsons (Mrs. KP).

The Town Clerk Mrs. L. M. Phillips, the Town Clerk's Assistant Miss. S. Chitaurio and one member of the public were also present.

P49. Apologies for Absence

Apologies for absence were received from Cllrs. Mrs. EB, MB, LMC, SE, HF, LF, GEH, and Mrs. KP.

P50. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – Items 4, 5 and 6 as a District Councillor.
- b. Cllr. DH – Items 4, 5 and 6 as a District Councillor.

P51. Minutes

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 29th August 2023 be approved as the minutes.

P52. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 09-19-23) and **RESOLVED** as follows:

- a. N/105/00685/23 - Louth Town Council considered this application on 19/9/23 having originally considered it on 23/5/23. The Council wish to now strongly object to the proposals on the grounds of overbearing nature of proposal, traffic generation, access and highway safety and loss of ecological habitats. The Council was concerned that 34 dwellings on this small site would be too many and that the proposal was therefore overbearing and in turn would generate a huge amount of new traffic (possibly up to 60 more vehicles off of a single track, unmade access road) on Monks Dyke Road where there are already problems and where it is very near to 4 schools. It felt that the access to the site, onto a very busy road, where on street parking is prolific and limits the space available for moving vehicles to manoeuvre in, whilst also being located on a very bad bend is extremely dangerous and could lead to issues for both vehicles and the many pedestrians, especially children who pass along the road daily on their way to and from the four schools which are in very close proximity. The Council noted that the site has been completely cleared of all flora and fauna since 23rd May, which it was rich in previously and are very concerned that this has happened prior to permission having been granted, especially as it means the loss of a great deal of diverse wildlife, trees, flora and fauna at the environment's detriment. The Council heard that there have also been fires on the site which have affected the neighbours with heavy smoke and ash debris. It noted that a noise survey had been carried out but that this was done over two days on the Bank Holiday weekend and were concerned that this may not be representative of normal noise. The Council considered that the plans were not a viable affordable housing site as is and would like to see play amenities and 30% affordable housing. LTC resolved to request that Cllr. Darren Hobson 'call in' the application.
- b. To support all other applications.

P53. Planning Correspondence

The Committee noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/01349/23 – Consent to Display an Advertisement – 1 Market Place, LN11 9NT – LTC Supported 08/08/23.
- ii. ELDC Approved – N/105/01376/23 – Planning Permission – Eversley, Bridge Street, LN11 0DR – LTC Objected 29/08/23.
- iii. ELDC Approved – N/105/01407/23 – Planning Permission – 8 Priory Road, LN11 9AL – LTC Supported 08/08/23.
- iv. ELDC Approved – N/105/01398/23 – Planning Permission – Louth Car Wash, LN11 0HQ – LTC Objected 08/08/23.
- v. ELDC Refused – N/105/01439/23 – Planning Permission – 16 Little Lane, LN11 9DU – LTC Objected 08/08/23.

b. Temporary Traffic Restrictions

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Gully replacement and jetting.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – B1520 Ugate (Between B1200 and Quarryside)
PERIOD OF RESTRICTION: 26/09/2023 – 26/09/2023 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Tree felling.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – B1200 St. Mary's Lane (Between Lincoln Road and a point 150m East).
PERIOD OF RESTRICTION: 25/09/2023 – 30/09/2023 (Restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).
- iii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Major carriageway resurfacing.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Newbridge Hill (Between Keddington Road and Ramsgate). No Waiting and No Loading at Any Time Order – Newbridge Hill (Between Keddington Road and Ramsgate).
PERIOD OF RESTRICTION: 10/08/2023 – 15/09/2023, 22:00 to 06:00 (Restrictions to be implemented for 10 days as and when required during this period. Signage will be displayed on site in advance).
- iv. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Carriageway patching.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Aswell Street (Between Kidgate and Newmarket); Park Avenue (Between Eastfield Road and a point 200m South). Suspension of One-Way Order – Aswell Street (To allow access/egress).
PERIOD OF RESTRICTION: 10/10/2023 – 14/10/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- v. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: Emergency – leaking ferrule.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Northgate (Between Cannon Street and Nichol Hill).
PERIOD OF RESTRICTION: 11/09/2023 – 15/09/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).

c. Withdrawn Planning Applications

- i. N/105/01485/23 - Lloyds Banking Group, 15a, Cornmarket, LN11, 9QJ – Application withdrawn 31st August 2023.
- ii. N/015/01121/23 – Coopland & Son Ltd., 80 Eastgate, LN11 9PG – Application withdrawn 1st September 2023.

d. Enforcement

- i.** Notification has been received that an investigation regarding complaints of an untidy Grade II listed building has taken place at Argos, 61 Eastgate, Louth, LN11 9PL and it was found that whilst the building is still encased in scaffold and renovations are progressing, the work on the building that has taken place to date (i.e. timber painted, improvements to timber fascias around the frontage, pointing and repairs to down pipes and gutters) is satisfactory and action under s215 of the Town and County Planning Act relating to untidy buildings will not be needed.

P54. Louth Transport Board

It was **RESOLVED** that Cllr. JD would represent the Council on the Louth Transport Board.

P55. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 10th October 2023.

The Meeting Closed at 10.14pm.

Signed _____ (Chairman)

Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
1	ELDC	N/105/ 01450/23	Planning Permission	Mr. I. Mason	Alterations to existing dwelling to provide UPVC front and rear windows and replacement door.	2 Cistergate, Louth, LN11 0ER - St. James' Ward	Yes	New	Object. Heritage object to uPVC window and doors. Present wooden windows were fitted in 2011 and so no need to renew.	11/10/2023
2	ELDC	N/105/ 01723/23	Planning Permission	Mr. W. Lingard	Erection of 1no. house with a double garage and the construction of vehicular access.	Land Adjacent to 58 Church Street, Louth, LN11 9BY - Priory Ward	Yes	New	Object. Design should be more in keeping with the Conservation Area.	11/10/2023
3	ELDC	N/105/ 01781/23	Planning Permission	Mrs. S. Larder	Change of use of existing first floor beauty salon to 2 bed apartment (works already started).	105c Eastgate, Louth, LN11 9QE - St. James' Ward	Yes	New	Support.	11/10/2023
4	ELDC	N/105/ 01804/23	Planning Permission	Hobson Holdings Ltd	Alterations to former bank to create a new entrance door and installation of 2no. roof lights rear to flat roof.	13 Eastgate, Louth, LN11 9NB - St. James' Ward	Yes	New	Support.	11/10/2023
5	ELDC	N/105/ 01809/23	Planning Permission	Specsavers Optical Stores UK	Installation of 7no. air conditioning units on roof on rear elevation.	68 - 72 Eastgate, Louth, LN11 9PG - Priory Ward	Yes	New	Support.	11/10/2023
6	ELDC	N/105/ 01810/23	Consent to Display	Specsavers Optical Stores UK	Consent to display replacement front non-illuminated fascia signage, including 1no. non-illuminated hanging signage to the front elevation.	68 - 72 Eastgate, Louth, LN11 9PG - Priory Ward	Yes	New	Support.	11/10/2023
7	ELDC	N/105/ 01813/23	Planning Permission	Mr. C. Dudley	Extensions to existing dwelling to provide additional living accommodation and extension to existing vehicular access.	10 Southlands Avenue, Louth, LN11 8EW - St. Mary's Ward	No	New	Support.	11/10/2023
8	ELDC	N/105/ 01826/23	Planning Permission	Mr. C. Rood	Alterations to ground floor windows and replacement of all existing UPVC windows to the dwelling with double glazed timber framed windows. Installation of solar panels to the roof.	Holly Cottage, 29 Union Street, LN11 0ES - St. James' Ward	Yes	New	Support.	17/10/2023
9	ELDC	N/105/ 01853/23	Planning Permission	Mr. J. & Mrs. V. Reeve	Extensions and alterations to existing dwelling to provide additional living accommodation.	2 Fanthorpe Lane, LN11 0EB, North Holme Ward	Yes	New	Support.	20/10/2023
10	ELDC	N/105/ 01866/23	Planning Permission	Mr. D. Ervin	Erection of a shed to replace greenhouse which has already been removed (works commenced).	The Brambles, Mount Pleasant, LN11 9DN	No	New	Support.	20/10/2023

**PLANNING COMMITTEE 10th OCTOBER 2023
PLANNING CORRESPONDENCE TO NOTE**

1. ELDC Planning Decisions

- a. ELDC Approved – N/105/00213/23 – Planning Permission – 55 Eastfield Road, LN11 7AL – LTC Objected 11/07/23.
- b. ELDC Approved – N/105/01085/23 – Listed Building Consent Alterations – 1 Market Place, LN11 9NT – LTC Supported 20/06/23.
- c. ELDC Approved – N/105/01352/23 – Listed Building Consent Alterations – 1 Market Place, LN11 9NT – LTC Supported 08/08/23.
- d. ELDC Approved – N/105/02401/22 – Planning Permission – 21 St. Mary’s Lane, LN11 0DU – LTC Objected 10/01/23.
- e. ELDC Approved – N/105/01084/23 – Planning Permission – 1 Market Place, LN11 9NT – LTC Supported 20/06/23.
- f. ELDC Approved – N/105/01271/23 – Planning Permission – Lacey Gardens Junior School, LN11 8DH – LTC Supported 08/08/23.
- g. ELDC Approved – N/105/01504/23 – Consent to Display an Advertisement – Thompson and Smith, LN11 0YZ – LTC Supported 29/08/23.
- h. ELDC Approved – N/105/01440/23 – Planning Permission – Aswell Lodge, LN11 0QW – LTC Supported 19/09/2023.
- i. ELDC Approved – N/105/01534/23 – Listed Building Consent Alterations – 32 Eastgate, LN11 9NG – LTC Supported 29/08/23.
- j. ELDC Approved – N/105/01533/23 – Planning Permission – 32 Eastgate, LN11 9NG – LTC Supported 29/08/23.
- k. ELDC Approved – N/105/01351/23 – Planning Permission – 25 Southlands Avenue, LN11 8EW – LTC Supported 08/08/23.
- l. ELDC Approved – N/105/01505/23 – Planning Permission – Thompson and Smith, LN11 0YZ – LTC Supported 29/08/23.
- m. ELDC Approved – N/105/01539/23 – Planning Permission – Louth Academy Sports Field, Monks Dyke Road – LTC Objected 29/08/23.

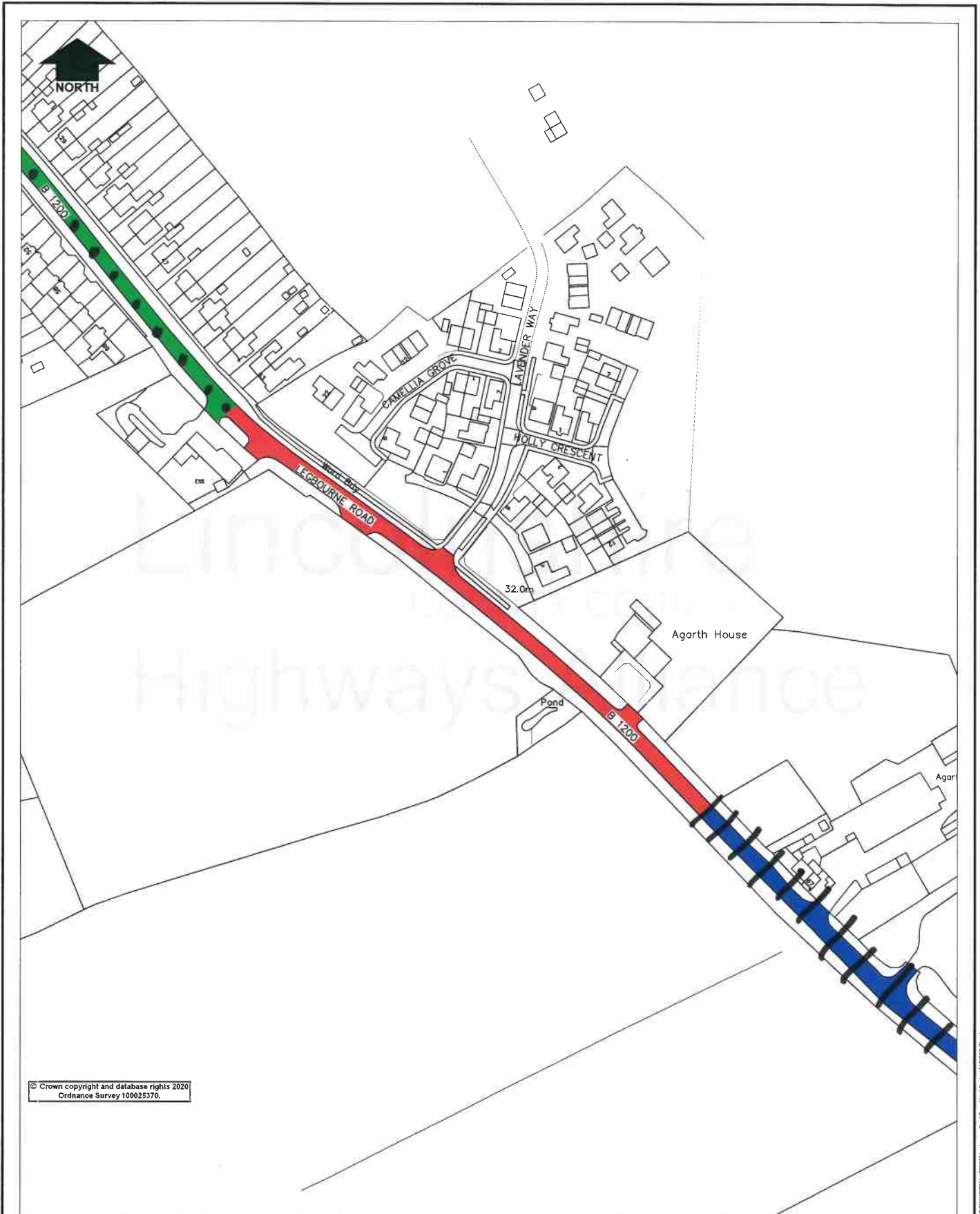
2. Temporary Traffic Restrictions

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Carriageway resurfacing.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Broadley Crescent. No Waiting and No Loading at Any Time Order – Broadley Crescent.
PERIOD OF RESTRICTION: 20/10/2023 – 01/11/2023 (Restrictions to be implemented for 7 days as and when required during this period. Signage will be displayed on site in advance).
- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: Emergency – burst main.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Riverhead Road (Between Eastfield Road and Thames Street).
PERIOD OF RESTRICTION: 21/09/2023 – 27/09/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- c. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: Water main repairs.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Almond Crescent; Monks Dyke Road (Between 40m Northeast and 40m Southwest of Almond Crescent).
PERIOD OF RESTRICTION: 24/10/2023 – 26/10/2023 (Restrictions to be implemented for 3 days and when required during this period. Signage will be displayed on site in advance).

- d.** ORGANISATION RESPONSIBLE FOR RESTRICTION: Clancy OBO Anglian Water
 REASON FOR RESTRICTION: Locate buried sluice valve.
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Monks Dyke Road (Between Almond Crescent and Millgood Close).
 PERIOD OF RESTRICTION: 24/10/2023 – 26/10/2023 (Restrictions to be implemented for 3 days and when required during this period. Signage will be displayed on site in advance).
- e.** ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
 REASON FOR RESTRICTION: Sign replacement
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Lee Street (Between B1200 Newmarket and a point 30m North).
 PERIOD OF RESTRICTION: 25/10/2023 – 27/10/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
- f.** ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
 REASON FOR RESTRICTION: Emergency – water main leak.
 NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Eastgate (Between B1520 Upgate & Nichol Hill).
 PERIOD OF RESTRICTION: 28/09/2023 – 05/10/2023, 19:00 to 06:00 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).

3. Enforcement

- a.** Westville, Irish Hill, LN11 9YL – Please note that this location has now been inspected by a Planning Enforcement Officer regarding complaints of untidy land and building. It was determined that it was not suitable to consider any further action under Section 215 of the Town and Country Planning Act 1990.



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Ordnance Survey 100025370.

Key:

- Existing 30mph Speed Limit
- Proposed extended 30mph Speed Limit
- Existing 40mph Speed Limit

Lincolnshire
COUNTY COUNCIL
Highways Alliance
Lancaster House 36 Orchard Street, Lincoln, LN1 1XX

Project		Legbourne Road, Louth		Drawn	LS	Date	June 23
Slabs	Project No.	362		Chkd		Date	
Drawing Title	TRO Plan			Auth		Issued	
Drawing No.	LS/TRO/362/001			Rev.	0	Scale	NTS

Rev 11/2022 11:21am G:\Users\T186\Documents\Projects\Lincolnshire\Highways Alliance\362\001\Legbourne Road Speed Limit Review\CDTRO Plan.dwg

08-08-23 G&F MINS

**MINUTES OF THE LOUTH TOWN COUNCIL GOVERNANCE AND FINANCE COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 8th August 2023**

Present Councillor E. Ballard (EB) (in the chair).

Councillors: J. Baskett (JB), Mrs. S. Crew (Mrs. SC), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), M. Lamb (ML), J. Simmons (JS), P. Starsmore (PS).

Councillors not present: M. Barnes (MB), L.M. Cooney (LMC), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. P.F. Watson (Mrs. PFW), Mrs. K. Parsons (Mrs. KP).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Miss S. Chitauro were also present.

G11. Apologies for Absence

Apologies for absence were received from Cllrs. LMC, GEH, Mrs. JMS, Mrs. KP and Mrs. PFW.

G12. Declarations of Interest / Dispensations

There were no declarations of interest or dispensations to note.

G13. Minutes

It was **RESOLVED** that the notes of the Governance and Finance Committee meeting held 20th June 2023 be approved as the minutes.

G14. Finance

It was **RESOLVED** to note/approve/authorise the following:

- a) Receipts and Payments – Cashbooks 1 and 2 – Months 1 – 3.
- i. Month 1

1.	Cash Book 1	Receipts	£151,935.47	Payments	£34,522.74
2.	Cash Book 2	Receipts	£0.00	Payments	£68.36
 - ii. Month 2

1.	Cash Book 1	Receipts	£1,058.74	Payments	£13,721.73
2.	Cash Book 2	Receipts	£200.00	Payments	£126.23
 - iii. Month 3

1.	Cash Book 1	Receipts	£5,877.16	Payments	£46,958.95
2.	Cash Book 2	Receipts	£250.00	Payments	£214.49
- b) Detailed Income and Expenditure Report (Budget Variance Report) as at Month 3 to 30th June 2023.
- c) Earmarked Reserves Report as at 30th June 2023.
- d) Balance Sheet to 30th June 2023 and Cash Book 1 and 2 Bank Reconciliations which reconcile to account statements showing balances as follows:
- i. Lloyds Treasurers Account (balance at 30/06/23 on statement 79) - £473, 713.27.
 - ii. Petty Cash (balance as at 30th September 2022) - £-53.59.
 - iii. Lloyds Deposit Account (balance on statement 5) - £166,652.51.
 - iv. National Savings and Investment Account (balance on statement 10) - £111,438.

Members noted a numerical error on the agenda, item G14, d, i. which should have stated £431, 713.27.

G15. Training and Development Policy

It was **RESOLVED** that the draft of the Training and Development policy be adopted for use by Louth Town Council with the stipulation that the Town Clerk approve expenditure on said training and that the reference to the Town Clerk being University of Gloucester Level 4 qualified be removed.

G16. Online Banking

It was noted that Councillors received details of the arrangements which can be obtained through Lloyds in relation to Online Banking and that they were to familiarise themselves with the arrangements and submit any comments or questions to the Town Clerk by 8th September in order for FOG to resolve any queries and discuss a recommendation to make to the Committee at its next meeting on 10th October 2023.

G17. Council Utility and Service Providers

The Committee received a recommendation from FOG that the Town Clerk be given delegated authority to compare offers and switch providers, if required.

G18. Next Meeting

It was noted that the next meeting of the Governance and Finance Committee was scheduled to take place on 8th August 2023.

The Meeting Closed at 8.40pm.

Signed _____ (Chairman)

Dated _____

Date: 27/09/2023

Louth Town Council Current Year

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Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		597,770.34					597,770.34	
	BGC Banked: 06/07/2023	2,157.00						
2173	Walkers LnCS Co op	2,157.00			1010	401	2,157.00	Interments
	FPI Banked: 10/07/2023	164.00						
2194	Leakes Memorials	164.00			1011	401	164.00	Memorial re. Lowe & Coddington
	Int Banked: 10/07/2023	113.23						
	Int Lloyds Bank	113.23			1190	101	113.23	Interest Received
	BGC Banked: 20/07/2023	458.00						
	BGC Walkers LnCS Co op	458.00			1010	401	458.00	Interment Dixon
500869	Banked: 24/07/2023	1,667.00						
2175500869	J. Gillick	666.00			1012	401	666.00	EX/RT 1087 & 1088
2172	Mrs. L. Tomlinson	146.00			1012	401	146.00	EX/RT 1081
2176	Alpha Memorials	245.00			1011	401	245.00	Memorial Lewis
2179	Alpha Memorials	164.00			1011	401	164.00	Memorial Milligan
2177	L. Leonard	47.00			1012	401	47.00	Transfer
2180	Mrs. J. Day	107.00			1010	401	107.00	Inter Garlick
	Mrs. Moseley	292.00			1012	401	292.00	EXRT 1086
	BGC Banked: 27/07/2023	2,476.00						
2181/2	Walkers LnCS Co op	2,476.00			1010	401	916.00	Inter Dygas, Brumpton
					1010	401	916.00	Inter Barrett, Foxon
					1012	401	644.00	EXRT 323 87 & 81
Total Receipts for Month		7,035.23	0.00	0.00			7,035.23	
Cashbook Totals		604,805.57	0.00	0.00			604,805.57	

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Date: 27/09/2023

Louth Town Council Current Year

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Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
11/07/2023	Louth Building Supplies	9738	37.91		6.32	4551	401	31.59	Cem supplies
11/07/2023	Mrs. L. Phillips	9739	40.00		6.64	4280	401	33.36	Plants
11/07/2023	Spoilt Cheques	9740	0.00						Spoilt Cheques
11/07/2023	KRL Group Ltd	9741	17.99		3.00	4304	401	14.99	Copier Support
11/07/2023	D Salkeld	9742	140.00			4280	401	140.00	Watering
11/07/2023	B.A. Bush & Son Ltd	9743	158.40		26.40	4551	401	132.00	Mower repairs
11/07/2023	Foxhall Construction Ltd	9744	180.00		30.00	4222	401	150.00	New Bench - PJ
11/07/2023	Lincolnshire Assoc Local Counc	9745	120.00		20.00	4027	401	100.00	Training
11/07/2023	SCIS	9746	135.36		22.56	4020	101	112.80	Office 365 Licence
11/07/2023	GBM Waste Management	9747	195.00		32.50	4532	401	162.50	Skip
11/07/2023	Siemens Financial Services Ltd	9748	204.00		34.00	4304	401	170.00	Cpoier Lease
11/07/2023	The Little Cleaning Co	9749	306.24		51.04	4285	401	255.20	Cleaning in June
11/07/2023	Mrs. J. Simmons	9750	29.25			4102	601	29.25	Travel Expenses
11/07/2023	LCC Pension Fund	9751	1,835.84			4001	401	108.12	Super
						4002	401	445.52	Super
						4001	501	263.86	Super
						4002	501	1,018.34	Super
11/07/2023	HM Revenue and Customs	9752	2,014.54			4001	401	659.48	Staff Costs
						4002	401	374.30	Staff Costs
						4001	501	601.98	Staff Costs
						4002	501	378.78	Staff Costs
11/07/2023	Staff Costs	9753	1,206.44			4001	501	1,206.44	Staff Costs
11/07/2023	Staff Costs	9754	2,188.56			4001	501	2,188.56	Staff Costs
11/07/2023	Staff Costs	9755	1,516.63			4001	401	1,516.63	Staff Costs
11/07/2023	Staff Costs	9756	1,944.10			4001	401	1,944.10	Staff Costs
11/07/2023	R. Johnson	9757	400.00			4003	401	400.00	Grave Digging
11/07/2023	John Darke Ltd	9758	171.09		26.65	4531	401	83.17	Fuel - Cem
						4533	401	50.08	Fuel - Van
						4750	401	11.19	Contingency
20/07/2023	E.ON Next	DDEONSH4	147.15		7.01	4303	401	140.14	SH Electric
21/07/2023	Anglian Water	DDAWSH4	8.00			4303	401	8.00	SH Water
21/07/2023	Anglian Water	DDAWCEM4	37.00			4505	401	37.00	Cem Water
21/07/2023	E.ON Next	DDEONCEM4	49.44		2.35	4505	401	47.09	Cem Electric
28/07/2023	EDF Energy	DDEDFCEM3	8.00			4505	401	8.00	Cem Gas
Total Payments for Month			13,090.94	0.00	268.47			12,822.47	
Balance Carried Fwd			591,714.63						
Cashbook Totals			604,805.57	0.00	268.47			604,537.10	

Date: 27/09/2023

Louth Town Council Current Year

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Cashbook 2

User: LMP

Petty Cash

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	196.41					196.41	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>196.41</u>	<u>0.00</u>	<u>0.00</u>			<u>196.41</u>	

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Cashbook 2

User: LMP

Petty Cash

For Month No: 4

Payments for Month 4**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/07/2023	Morrisons	28	9.50			4020	101	9.50	Stationery
10/07/2023	Wilkinsons	29	3.20		0.53	4285	401	2.67	Cleaning Supplies
12/07/2023	Post Office	30	7.70			4022	101	7.70	Postage
13/07/2023	WHSmith retail Ltd	31	6.49			4020	101	6.49	Stationery
20/07/2023	Post Office	32	19.80			4022	101	19.80	Postage
Total Payments for Month			46.69	0.00	0.53			46.16	
Balance Carried Fwd			149.72						
Cashbook Totals			196.41	0.00	0.53			195.88	

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Louth Town Council Current Year

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Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		591,714.63					591,714.63	
Int Banked: 09/08/2023		123.28						
Int Lloyds Bank		123.28			1190	101	123.28	Interest Received
BGC Banked: 14/08/2023		474.00						
2193 Kettles		474.00			1010	401	474.00	Inter Ford
BGC Banked: 17/08/2023		111.00						
2196 Walkers Lncs Co op		111.00			1010	401	111.00	Inter Smith
BGC Banked: 24/08/2023		807.00						
2197 Walkers Lncs Co op		807.00			1010	401	474.00	Inter Tallentire
					1012	401	333.00	EXRT Tallentire
FPI Banked: 24/08/2023		164.00						
2202 Leakes Memorials		164.00			1011	401	164.00	Memorial for Foxon
Total Receipts for Month		1,679.28	0.00	0.00			1,679.28	
Cashbook Totals		<u>593,393.91</u>	<u>0.00</u>	<u>0.00</u>			<u>593,393.91</u>	

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Date: 27/09/2023

Louth Town Council Current Year

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Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
20/06/2023	KRL Group Ltd	9736	-32.45		-5.41	4304	401	-27.04	SH Comm - Cheq cancelled
07/08/2023	R. Johnson	9759	500.00			4003	401	500.00	Grave Digging
07/08/2023	Lincolnshire Assoc Local Counc	9760	90.00		15.00	4027	401	75.00	LALC Conference
07/08/2023	Louth Building Supplies	9761	64.33		10.72	4520	401	53.61	Cem Supplies
07/08/2023	John Darke Ltd	9762	101.91		21.26	4531	401	56.19	Fuel Cem
						4533	401	50.10	Fuel Van
						4750	401	-25.64	Contingency
07/08/2023	GBM Waste Management	9763	60.01		10.00	4532	401	50.01	Skip
07/08/2023	SWAT Total Pest Control	9764	180.00		30.00	4520	401	150.00	2x wasps nests
07/08/2023	Mrs. L. Phillips	9765	73.40		2.83	4020	101	14.16	Step Stool
						4008	501	56.41	Travel Exp
07/08/2023	D Salkeld	9766	320.00			4280	401	320.00	Watering
07/08/2023	KRN House & Garden Plants	9767	1,178.88		196.48	4280	401	982.40	Summer Plants
07/08/2023	Macdonald Engineers	9768	30.00		5.00	4551	401	25.00	Cem Gen Repairs
07/08/2023	Mrs. S. Crew	9769	0.00						Mrs. S. Crew
07/08/2023	Mrs. S. Crew	9769	50.00			9338	603	50.00	Flower Display
						338	0	-50.00	Flower Display
						6000	603	50.00	Flower Display
07/08/2023	Mrs. J. Simmons	9770	62.10			4102	601	62.10	Mayoral Exp
07/08/2023	The Little Cleaning Co	9771	229.68		38.28	4285	401	191.40	Cleaning July
07/08/2023	KRL Group Ltd	9772	57.77		9.63	4304	401	21.10	Copies to 21 July
						4304	401	27.00	Copies to 21 June (9736)
07/08/2023	Smith of Derby Ltd	9773	1,676.40		279.40	9371	403	1,397.00	EMR Cap Exp Clock
						353	0	-1,397.00	EMR Cap Exp Clock
						6000	403	1,397.00	EMR Cap Exp Clock
07/08/2023	Chubb Electronic Security	9774	1,069.81		178.30	4302	401	891.51	Annual Security
07/08/2023	ACB Machinery Ltd	9775	241.89		40.31	4520	401	201.58	Cem Supplies
07/08/2023	ACB Machinery Ltd	9775	125.26		20.88	4551	401	104.38	Cem Gen Repairs
22/08/2023	Staff Costs	9776	1,944.10			4001	401	1,944.10	Staff Costs
22/08/2023	Staff Costs	9777	1,516.43			4001	401	1,516.43	Staff Costs
22/08/2023	Staff Costs	9778	2,188.56			4001	501	2,188.56	Staff Costs
22/08/2023	Staff Costs	9779	1,206.44			4001	501	1,206.44	Staff Costs
22/08/2023	HM Revenue and Customs	9780	2,014.74			4001	401	659.68	Staff Costs
						4002	401	374.30	Staff Costs
						4001	501	601.98	Staff Costs
						4002	501	378.78	Staff Costs
22/08/2023	LCC Pension Fund	9781	1,835.84			4001	401	108.12	Staff Costs
						4002	401	445.52	Staff Costs
						4001	501	263.86	Staff Costs
						4002	501	1,018.34	Staff Costs
22/08/2023	The Little Cleaning Co	9782	229.68		38.28	4285	401	191.40	Cleaning
22/08/2023	KRL Group Ltd	9783	41.75		6.96	4304	401	34.79	Copies to 21/8 & Support
22/08/2023	Simon Rance	9784	20.00			4104	401	20.00	Mayor's Board
22/08/2023	Louth Building Supplies	9785	25.78		4.30	4280	401	21.48	Floral
22/08/2023	Onecom Ltd	9786	32.00		5.33	4304	401	26.67	2 x tel & wifi
22/08/2023	Anglian Water	DDAWSH5	8.00			4303	401	8.00	SH Water
22/08/2023	Anglian Water	DDAWCEM5	37.00			4505	401	37.00	Cem Water
22/08/2023	E.ON Next	DDEONCEM5	50.57		2.41	4505	401	48.16	Cem Electric

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Date: 27/09/2023

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Cashbook 1**User: LMP****Lloyds TSB Current/Deposit****For Month No: 5**

Total Payments for Month	17,229.88	0.00	909.96	16,319.92
Balance Carried Fwd	576,164.03			
Cashbook Totals	<u>593,393.91</u>	<u>0.00</u>	<u>909.96</u>	<u>592,483.95</u>

Date: 27/09/2023

Louth Town Council Current Year

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Cashbook 2

User: LMP

Petty Cash

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	149.72					149.72	
	Banked:	0.00						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	<u>149.72</u>	<u>0.00</u>	<u>0.00</u>			<u>149.72</u>	

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Cashbook 2**User: LMP****Petty Cash****For Month No: 5****Payments for Month 5****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/08/2023	Morrisons	33	1.20			4020	101	1.20	Milk
07/08/2023	Wilkinsons	34	6.50		1.08	4020	101	5.42	Stationery
Total Payments for Month			7.70	0.00	1.08			6.62	
Balance Carried Fwd			142.02						
Cashbook Totals			<u>149.72</u>	<u>0.00</u>	<u>1.08</u>			<u>148.64</u>	

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Louth Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Governance and Finance								
1002 Miscellaneous	0	0	50	50			0.0%	
1176 Precept	0	150,041	300,082	150,041			50.0%	
1190 Interest Received	123	543	300	(243)			181.0%	
Governance and Finance :- Income	123	150,584	300,432	149,848			50.1%	0
4020 Office Administration Costs	21	1,485	3,500	2,015		2,015	42.4%	
4022 Postage	0	98	500	402		402	19.6%	
4023 Meeting Expenses	0	76	250	174		174	30.4%	
4024 Councillors Expenses	0	0	100	100		100	0.0%	
4025 Insurances	0	5,317	5,000	(317)		(317)	106.3%	
4026 Fees and Subscriptions	0	2,838	2,805	(33)		(33)	101.2%	
4028 Audit Fee (Internal & External)	0	0	1,000	1,000		1,000	0.0%	
4750 Contingency	0	0	400	400		400	0.0%	
Governance and Finance :- Indirect Expenditure	21	9,814	13,555	3,741	0	3,741	72.4%	0
Net Income over Expenditure	103	140,770	286,877	146,107				
401 Community Resources Day to Day								
1000 Property Income	0	300	2,200	1,900			13.6%	
1001 Allotment Rent Received	0	0	790	790			0.0%	
1002 Miscellaneous	0	1	1,500	1,499			0.1%	
1009 LCC Contribution (Grass)	0	0	4,960	4,960			0.0%	
1010 Interments	1,059	5,768	22,000	16,232			26.2%	
1011 Monuments	164	3,081	12,000	8,919			25.7%	
1012 Exclusive Burial Rights	333	5,932	12,500	6,568			47.5%	
1013 Plaques	0	0	350	350			0.0%	
1014 Chapel Rent	0	0	300	300			0.0%	
Community Resources Day to Day :- Income	1,556	15,082	56,600	41,518			26.6%	0
4001 Salaries	4,228	21,142	54,000	32,858		32,858	39.2%	
4002 Employers Costs Super / NI	820	4,140	20,000	15,860		15,860	20.7%	
4003 Grave Digging	500	900	2,800	1,900		1,900	32.1%	
4027 Training	75	163	1,600	1,437		1,437	10.2%	
4104 Civic Property	20	(395)	250	645		645	(158.0%)	
4200 Clocks / Floodlights	0	(882)	2,400	3,282		3,282	(36.8%)	
4205 Christmas Lights / Celebrations	0	0	12,500	12,500		12,500	0.0%	
4210 Lovely Louth Competition	0	0	400	400		400	0.0%	
4220 CCTV Maintenance	0	0	4,515	4,515		4,515	0.0%	
4222 Street Furniture Maintenance	0	150	1,500	1,350		1,350	10.0%	
4223 Amenity Grass Cutting	0	2,800	22,000	19,200		19,200	12.7%	
4280 Floral / In Bloom	1,324	1,623	2,500	877		877	64.9%	

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Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4282 Hubbards Hills Mtce Contrib.	0	24,500	49,000	24,500		24,500	50.0%	
4285 Minor Mtce & Cleaning Services	383	1,223	3,000	1,777		1,777	40.8%	
4302 Security / Fire	892	892	2,500	1,608		1,608	35.7%	
4303 SH Utilities	8	3,839	9,500	5,661		5,661	40.4%	
4304 SH Communications	83	778	2,000	1,222		1,222	38.9%	
4306 SH Rates	0	5,894	5,614	(280)		(280)	105.0%	
4307 SH Building Maintenance	0	0	1,500	1,500		1,500	0.0%	
4308 SH Statutory Equipment Checks	0	0	200	200		200	0.0%	
4501 Cem Rates	0	3,458	3,293	(165)		(165)	105.0%	
4505 Cem Utilities	85	616	2,500	1,884		1,884	24.6%	
4520 Cem Maintenance-Supplies	405	768	2,000	1,232		1,232	38.4%	
4530 Cem Grass Cutting / Strimming	0	1,830	6,000	4,170		4,170	30.5%	
4531 Cem Fuel - Equipment	56	351	1,100	749		749	31.9%	
4532 Cem Waste Disposal	50	543	1,850	1,307		1,307	29.3%	
4533 Cem Vehicle Running Costs	50	681	2,000	1,319		1,319	34.1%	
4540 Cem Protective Clothing	0	81	550	469		469	14.8%	
4550 Cem Plants, Shrubs, Trees etc	0	78	200	122		122	39.0%	
4551 Cem General Repairs/Maint.	129	728	3,000	2,272		2,272	24.3%	
4552 Purchase of Plaques	0	0	60	60		60	0.0%	
4600 Cem Equipment Replacement	0	0	3,000	3,000		3,000	0.0%	
4750 Contingency	(26)	77	2,000	1,923		1,923	3.9%	
4751 GDPR Compliance	0	40	40	0		0	100.0%	
4752 Trinity Allotment Rent	0	882	909	27		27	97.0%	
4754 Community Apiary	0	(833)	0	833		833	0.0%	
Community Resources Day to Day :- Indirect Expenditure	9,082	76,064	226,281	150,217	0	150,217	33.6%	0
Net Income over Expenditure	(7,526)	(60,982)	(169,681)	(108,699)				
<u>403 Community Resources EM Reserve</u>								
9371 EMR Capital Expenditure	1,397	1,397	0	(1,397)		(1,397)	0.0%	1,397
Community Resources EM Reserve :- Indirect Expenditure	1,397	1,397	0	(1,397)	0	(1,397)		1,397
Net Expenditure	(1,397)	(1,397)	0	1,397				
6000 plus Transfer from EMR	1,397	1,397						
Movement to/(from) Gen Reserve	0	0						
<u>501 Personnel Day to Day</u>								
4001 Salaries	4,261	18,347	63,000	44,653		44,653	29.1%	
4002 Employers Costs Super / NI	1,397	6,038	25,000	18,962		18,962	24.2%	

Continued over page

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Louth Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4008 Clerk Travel Expenses	56	56	200	144		144	28.2%	
4027 Training	0	0	500	500		500	0.0%	
Personnel Day to Day :- Indirect Expenditure	5,714	24,441	88,700	64,259	0	64,259	27.6%	0
Net Expenditure	(5,714)	(24,441)	(88,700)	(64,259)				
<u>601 Town Council Day to Day</u>								
4052 Tourism/promotions	0	0	1,000	1,000		1,000	0.0%	
4089 Citizens Advice Bureau	0	0	1,000	1,000		1,000	0.0%	
4090 Grants S137 Open Resource	0	0	4,000	4,000		4,000	0.0%	
4100 Civic Expenses	0	298	1,500	1,202		1,202	19.9%	
4102 Mayoral Allowance	62	229	500	271		271	45.8%	
4103 Mayors Serjeant Expenses	0	0	650	650		650	0.0%	
4105 Election Expenses	0	6	2,000	1,994		1,994	0.3%	
4106 Deputy Mayor's Expenses	0	(32)	100	132		132	(31.6%)	
4111 Remembrance Day Parade Grant	0	0	1,000	1,000		1,000	0.0%	
4311 Flood Schemes Maintenance	0	0	16,446	16,446		16,446	0.0%	
4312 War Memorial	0	0	300	300		300	0.0%	
Town Council Day to Day :- Indirect Expenditure	62	501	28,496	27,995	0	27,995	1.8%	0
Net Expenditure	(62)	(501)	(28,496)	(27,995)				
<u>603 Town Council EM Reserves</u>								
9338 EMR Civic Events	50	1,634	0	(1,634)		(1,634)	0.0%	1,634
Town Council EM Reserves :- Indirect Expenditure	50	1,634	0	(1,634)	0	(1,634)		1,634
Net Expenditure	(50)	(1,634)	0	1,634				
6000 plus Transfer from EMR	50	1,634						
Movement to/(from) Gen Reserve	0	0						
Grand Totals:- Income	1,679	165,666	357,032	191,366			46.4%	
Expenditure	16,327	113,852	357,032	243,180	0	243,180	31.9%	
Net Income over Expenditure	(14,647)	51,814	0	(51,814)				
plus Transfer from EMR	1,447	3,031						
Movement to/(from) Gen Reserve	(13,200)	54,845						

27/09/2023

Louth Town Council Current Year

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Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
322 EMR CCTV refurbishment	10,000.00		10,000.00
325 EMR Street Furniture	1,075.00		1,075.00
326 EMR Anniversary of Louth Flood	301.67		301.67
327 EMR Contingency	10,743.56		10,743.56
329 EMR Quality Council / Office	4,245.00		4,245.00
337 EMR Conservation Area	500.00		500.00
338 EMR Civic Events	1,762.56	-1,633.90	128.66
339 EMR War Memorial	8,500.00		8,500.00
340 EMR Grants 137 Reserve	3,066.00		3,066.00
346 EMR Christmas Illuminations	10,436.00		10,436.00
347 EMR Art Trail	1,000.00		1,000.00
348 EMR IT Replacement	4,207.87		4,207.87
349 EMR Civic Regalia	2,000.00		2,000.00
352 EMR TCP Floral Enhancement	2,500.00		2,500.00
353 EMR Capital Expenditure	97,201.80	-1,397.00	95,804.80
359 EMR Accommodation	6,162.21		6,162.21
360 EMR Cem External Wall	4,000.00		4,000.00
362 EMR Civic Property	3,045.94		3,045.94
363 EMR Hubbard's Hills	21,500.00		21,500.00
364 EMR Clerks Training	2,540.00		2,540.00
365 EMR Accommm OfficeEquip / Stor	4,224.00		4,224.00
366 EMR Cemetery Planting Project	458.00		458.00
370 EMR Cemetery Gates	3,000.00		3,000.00
380 EMR Cem Road Maintenance	4,000.00		4,000.00
381 EMR Cem Equipment Replacement	9,637.00		9,637.00
382 EMR Cem Tree Surgery	5,380.00		5,380.00
383 EMR Cem Workshop/Lodge	8,056.24		8,056.24
385 EMR Vehicle Replacement	14,658.00		14,658.00
386 EMR Cemetery Facilities	3,825.00		3,825.00
390 EMR Accommm Roof	9,136.00		9,136.00
391 EMR Accommm Boiler	3,750.00		3,750.00
392 EMR Accommm Structural	5,000.00		5,000.00
393 EMR Accommm Car Park	2,000.00		2,000.00
394 EMR Street Signs / Furniture	15,660.00		15,660.00
395 EMR SH Internal Decorating Foy	3,000.00		3,000.00
396 EMR Speed Awareness	2,012.00		2,012.00
397 EMR Tourism	2,115.00		2,115.00
398 EMR Elections	18,000.00		18,000.00
399 EMR Funding for Sports Assets	5,000.00		5,000.00
	313,698.85	-3,030.90	310,667.95

27/09/2023

Louth Town Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Refunds	19,672
201	Lloyds TSB Current/Deposit	576,164
210	National Savings Bank	111,438
220	Petty Cash	142
Total Current Assets		707,416
<u>Represented by :-</u>		
301	Current Year Fund	51,814
310	General Reserve	344,935
322	EMR CCTV refurbishment	10,000
325	EMR Street Furniture	1,075
326	EMR Anniversary of Louth Flood	302
327	EMR Contingency	10,744
329	EMR Quality Council / Office	4,245
337	EMR Conservation Area	500
338	EMR Civic Events	129
339	EMR War Memorial	8,500
340	EMR Grants 137 Reserve	3,066
346	EMR Christmas Illuminations	10,436
347	EMR Art Trail	1,000
348	EMR IT Replacement	4,208
349	EMR Civic Regalia	2,000
352	EMR TCP Floral Enhancement	2,500
353	EMR Capital Expenditure	95,805
359	EMR Accommodation	6,162
360	EMR Cem External Wall	4,000
362	EMR Civic Property	3,046
363	EMR Hubbard's Hills	21,500
364	EMR Clerks Training	2,540
365	EMR Accom OfficeEquip / Stor	4,224
366	EMR Cemetery Planting Project	458
370	EMR Cemetery Gates	3,000
380	EMR Cem Road Maintenance	4,000
381	EMR Cem Equipment Replacement	9,637
382	EMR Cem Tree Surgery	5,380
383	EMR Cem Workshop/Lodge	8,056
385	EMR Vehicle Replacement	14,658
386	EMR Cemetery Facilities	3,825
390	EMR Accom Roof	9,136
391	EMR Accom Boiler	3,750
392	EMR Accom Structural	5,000
393	EMR Accom Car Park	2,000
394	EMR Street Signs / Furniture	15,660
395	EMR SH Internal Decorating Foy	3,000
396	EMR Speed Awareness	2,012
397	EMR Tourism	2,115
398	EMR Elections	18,000
399	EMR Funding for Sports Assets	5,000
Total Equity		707,416

Date:27/09/2023

Louth Town Council Current Year

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Time: 16:53

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 1 - Lloyds TSB Current/Deposit**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds TSB Deposit Account	31/08/2023	8	166,652.51
Lloyds TSB Current Account	31/08/2023	81	415,573.06
			<u>582,225.57</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
13/12/2022 9594	Trinity Centre		500.00
25/04/2023 9682	Royal British Legion		45.00
20/06/2023 9736	KRL Group Ltd		32.45
20/06/2023 9736	KRL Group Ltd		-32.45
07/08/2023 9768	Macdonald Engineers		30.00
22/08/2023 9777	Staff Costs		1,516.43
22/08/2023 9780	HM Revenue and Customs		2,014.74
22/08/2023 9781	LCC Pension Fund		1,835.84
22/08/2023 9783	KRL Group Ltd		41.75
22/08/2023 9784	Simon Rance		20.00
22/08/2023 9785	Louth Building Supplies		25.78
22/08/2023 9786	Onecom Ltd		32.00
			<u>6,061.54</u>
			576,164.03
<u>Unpresented Receipts (Plus)</u>			
			0.00
			<u>0.00</u>
			576,164.03
		Balance per Cash Book is :-	576,164.03
		Difference is :-	0.00

Signatory 1:

Name Heidi Ballas Signed Date 3.10.23

Signatory 2:

Name Signed Date

Date: 27/09/2023

Louth Town Council Current Year

Page 1

Time: 16:59

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 2 - Petty Cash**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/08/2023	34	142.02
			<u>142.02</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			142.02
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			142.02
		Balance per Cash Book is :-	142.02
		Difference is :-	0.00

Signatory 1:

Name Aileen Baller Signed Aileen Baller Date 3.10.23

Signatory 2:

Name Signed Date

SCOPE OF INTRENAL AUDIT

Annually the Council is required to be internally audited to ensure that it is operating properly. The audit is undertaken in accordance with the Joint Panel on Accountability and Governance Practitioner's Guide (JPAG). To satisfy this requirement the Council is part of a quadripartite arrangement in which the Town Clerk's from Skegness, Mablethorpe, Alford and Louth each undertake the internal audit of one of the other Town Council's. The internal audit aims to identify any areas for improvement and will allow the internal auditor to tick the relevant boxes on and sign off the Annual Internal Auditor Report section of the Annual Governance and Accountability Return (AGAR). The AGAR and supporting documents are also submitted annually to an independently appointed External Auditor for review.

Amongst other things, the internal audit checks that the Council has:

1. Key Governance documents in place which have been reviewed in year and are appropriate.
2. Complied with its financial regulations and payments are supported by invoices.
3. Kept appropriate accounting records and carried out periodic bank reconciliations throughout the year.
4. Assessed the significant risks to achieving its objectives and made arrangements to manage these.
5. Adequate insurance.
6. Has internal controls in place to safeguard its finances and these are adhered to.
7. Calculated its precept requirement using an adequate budgeting process, progress against the budget is regularly monitored and reserves are appropriate.
8. Approved all expenditure.
9. Properly recorded and promptly banked all income. Income was received in accordance with current prices.
10. Properly accounted for, recorded and approved petty cash payments and that these were supported by receipts.
11. VAT was appropriately accounted for on all income and expenditure.
12. Salaries and allowances were paid in line with approvals and PAYE, NI and Pension deductions were properly applied.
13. Maintained its asset register.
14. Prepared its accounting statements correctly, these agreed to the cashbook and had an adequate audit trail.
15. Properly recorded its Debtors and Creditors.
16. Published online the correct information and is satisfied that the website complies with the transparency code.
17. Provided correctly for the period for the exercise of public rights.
18. Complied with the publication requirements for the previous year's AGAR.
19. Complied with proper process / practice in relation to employees and members.
20. Operated only within its legal powers.
21. An appropriate scheme of delegation in place for officers and/or committees, spending limits are set and adhered to.
22. Appropriate back up and storage facilities for files (paper and electronic).
23. Met its responsibilities in relation to other services it provides e.g., burials, allotments etc.

The full list of checks undertaken in 2022/23 can be viewed by typing the following link into your web browser:
<https://www.louthtowncouncil.gov.uk/wp-content/uploads/Internal-Audit-Checklist-LOUTH-TC-2023.pdf>



The Local Authorities' Property Fund

Important information

This document is intended to provide limited information about the Local Authorities' Property Fund (the fund). Investors in the fund must read the scheme information and the key information document. Investors must not rely on this document in making investment decisions. This document does not constitute the provision of financial, investment or other professional advice. We strongly recommend you seek independent professional advice prior to investing.

Past performance is not a reliable indicator of future results. The value of investments and the income derived from them may fall as well as rise. Investors may not get back the amount originally invested and may lose money.

Investment in the fund is for eligible local authorities only.

Key facts

- The Local Authorities' Property Fund is established by a scheme approved by HM Treasury under section 11 of the Trustee Investments Act 1961.
- The fund aims to provide a high level of income and long-term capital appreciation from investments principally in the UK commercial property sector.

- The fund is only available to eligible local authority investors.
- The fund has direct holdings in property, which are inherently illiquid. There is a risk that in adverse conditions the ability of investors to redeem from the fund will be suspended.
- The fund has a minimum redemption notice period of 90 days. This can be increased to up to six months. The fund is therefore not suitable for investors that might have a need for immediate liquidity in their investments.
- Investors must be able to be categorised as professional clients or seek independent financial advice before investing.
- Potential investors in the fund must read the fund's scheme information and key information document. Potential investors should pay particular attention to the risks of investing in the fund.
- The trustee is the Local Authorities' Mutual Investment Trust (LAMIT). LAMIT is controlled by members and officers appointed by the Local Government Association, the Convention of Scottish Local Authorities, the Northern Ireland Local Government Officers' Superannuation Committee and investors in the fund to represent unitholders. As fully independent trustee, LAMIT approves the investment strategy and the risk profile of the portfolio and reviews performance.

Fund facts

Dealing day:	Month end valuation day*
Minimum initial investment:	£25,000
Minimum subsequent investment:	£10,000
Dividend payment dates:	End January, April, July and October
Ongoing charges figure:	0.88%
Annual management charge:	0.65% (deducted from income)
Unit types:	Income
Sedol number:	0521664
ISIN number:	B0005216642

*Dealing instructions for the purchase of units must be received by 5.00pm on the business day preceding the valuation date. If the valuation date is a bank holiday, the dealing day will be the previous working day. Whilst units are realisable on each monthly dealing date, all redemption requests are subject to a minimum notice period of 90 calendar days and will therefore be processed on the next available dealing day following expiry of the notice period.

Important information on commercial property investment
Commercial property refers to buildings that are used by businesses. There are four main types of commercial property:

- Retail – shops, shopping centres, retail warehouses
- Offices – including business parks
- Industrial – warehouses, distribution centres, factories
- Other assets – hotels, sports facilities, car parks

Potential benefits of investment

Income

Income is the main source of return over the long-term for commercial property investors. Income can rise over time to offset inflation and to reflect higher capital values and asset improvements. Rents are set out in leases, formal legal contracts which fix the income payment for a term determined by the agreement.

Capital gains

Capital values can rise over time to reflect improvements to the property, increases in rents, general economic conditions.

Risks associated with the sector

- Income is not guaranteed. Tenants may experience difficulties, assets may become vacant, economic conditions could result in a general decline in rental levels.

- Capital values can decline. This can be caused by a wide range of factors including economic conditions, sector trends or factors relating to an individual asset. Lower values may persist for some time and so investors must have an appropriate investment horizon.
- Liquidity. Commercial property is an illiquid asset class and selling assets can take time. In addition, sales can be delayed should the Manager determine that a disposal at prevailing prices was not in the best interest of all investors.
- Other risks include those associated with changes in laws and local regulations, the risk of a failure by a counterparty and environmental and third-party risks, all of which can be significant.

Potential investors should see the fund's scheme information document for a full list of the risks associated with investment in the fund.

CCLA Fund Managers Limited is authorised and regulated by the Financial Conduct Authority and is the manager of the Local Authorities' Property Fund.

WANT TO KNOW MORE?

Please contact:

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Lee Jagger

Client Relationship Manager
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020 7489 6077

CCLA

BECAUSE GOOD IS BETTER

The Public Sector Deposit Fund

UK domiciled short-term LVNAV Qualifying Money Market Fund rated AAmmf
Fact Sheet – 31 May 2023

Investment objective

To maximise the current income consistent with the preservation of principal and liquidity.

Investment policy

The Fund will be invested in a diversified portfolio of high quality sterling denominated deposits and instruments. All investments at the time of purchase will have the highest short term credit rating or an equivalent and correspondingly strong long term rating.

The weighted average maturity of the investments will not exceed 60 days. The Fund will not invest in derivatives or other collective investment schemes.

Target investors

The Fund is designed for local authorities and public sector investors seeking a high level of capital security and a competitive rate of interest for their short-term investments.

Who can invest?

Any public sector organisation can invest in the Fund.

Responsible investment policy

We monitor our counterparties' environmental, social and governance risk management on a regular basis. Our research utilises external data resources and our in-house Sustainability Team.

Key risks

Investors should consider the following risk factors before investing: Issuer/Credit Risk (issuer/financial institution may not pay), Market Risk (investment value affected by market conditions), Operational Risk (general operational risks), Maturity Profile (timings of investment maturity), Liquidity Risk (investment in non-readily realisable assets), Concentration Risk (need for diversification and suitability of investment) and Interest Rate Risk (changes to interest rate affecting income). Please see the Fund Prospectus for further details.

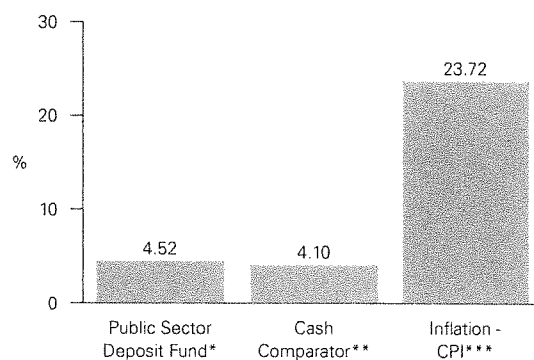
Top 10 counterparty exposures (%)

9.3%	Landesbank Baden-Wuerttemberg
9.3%	Nationwide Building Society
9.3%	Royal Bank of Canada
9.3%	Yorkshire Building Society
6.8%	HM Treasury
6.2%	DBS Bank Limited
3.4%	Credit Agricole Corporate and Investment Bank
3.4%	Handelsbanken plc
3.1%	MUFG Bank
3.0%	Toronto Dominion Bank (The)

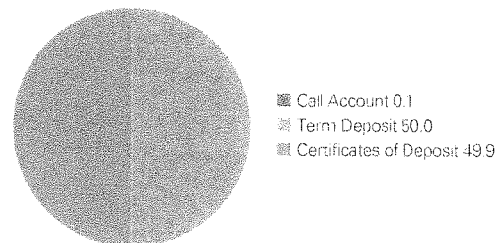
Share class 4 yield as at 31 May 2023

4.4486%

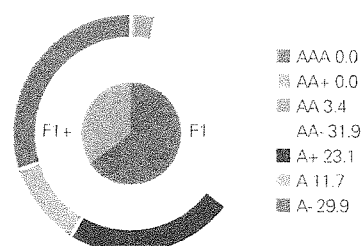
5 years cumulative performance



Asset type (%)



Credit rating† (%)



Top 10 country exposures (%)

34.7%	UK Institutions
13.5%	Canada
10.8%	Japan
10.5%	Germany
8.3%	France
7.1%	Singapore
5.6%	Sweden
3.1%	Netherlands
2.6%	Australia
1.5%	United States

*Source: CCLA - Net performance shown after management fees and other expenses with gross income reinvested. The yield on the Fund will fluctuate and past performance is not a reliable indicator of future results. **Comparator Benchmark - Sterling Overnight Index Average (SONIA) from 1 January 2021. Prior to that, the comparator benchmark was the 7-Day Sterling London Interbank Bid Rate (7-Day LIBID). ***Consumer Price Index (CPI) is lagged one month. †Using Fitch Ratings methodology.

Income - period to end May

Average yield over the month	4.3731%
Yield at the month end	4.4486%

Discrete year total return performance

12 months to 31 May	2023	2022	2021	2020	2019
The Public Sector Deposit Fund	+2.78%	+0.22%	+0.09%	+0.66%	+0.71%
Comparator Benchmark	+2.85%	+0.26%	-0.03%	+0.42%	+0.55%
Relative	-0.07%	-0.04%	+0.12%	+0.24%	+0.16%

Annualised total return performance

Performance to 31 May	1 year	3 years	5 years
The Public Sector Deposit Fund	+2.78%	+1.02%	+0.89%
Comparator Benchmark	+2.85%	+1.02%	+0.81%
Relative	-0.07%	+0.00%	+0.08%

Net performance shown after management fees and other expenses with gross income reinvested. Comparator Benchmark - SONIA from 1 January 2021. Prior to that, the comparator benchmark was 7-Day LIBID. Past performance is not a reliable indicator of future results. Source: CCLA

Market update

Borrowing rates in the UK rose to their highest level since 2008 when the Bank of England's monetary policy committee (MPC) announced a 0.25% increase in its policy rate, from 4.25% to 4.50%. In its report the MPC also presented a less gloomy forecast for the UK economy that the outlook it described a few months ago. It is increasingly confident that recession will be avoided, although growth will be slow and may not exceed 1% per year for the next three years.

In bonds, the yield on the benchmark 10-year UK government bond ('gilt') rose significantly over the month, from around 3.7% to 4.2%, as disappointment over the persistence of inflation led traders to expect that the Bank of England would have to raise rates further than had previously been priced into the market. Since bond prices move inversely to yields, valuations fell and the total return from the UK gilt market as a whole was -3.8% for May, while the non-gilts market lost -2.2%.

Key facts

Fund size	£1,620m
Credit quality and sensitivity rating by Fitch	AAAmmf
Weighted average maturity (Maximum 60 days)	44.73 days
Launch date	May 2011
Minimum initial investment	£25,000.00
Minimum subsequent investment	£5,000.00
Dealing day	Each business day*
Withdrawals	On demand
Domicile	United Kingdom
ISIN Share Class 4	GB00B3LDFH01
Interest payment dates	End of each month
Ongoing charges figure (OCF)**	0.08%***

Please Contact**Kelly Watson**

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*Dealing instructions (including cleared funds for purchases) must be received by 11.30 am. **The OCF is based on the annual management charge ("AMC") but excludes portfolio transaction costs. The AMC for the Fund is 0.10% and is inclusive of all other costs and expenses of operating and administering the Fund such as depositary, custody, audit and regulatory fees. The AMC was reduced to 0.08% on a temporary basis in November 2015 to improve the income distribution, due to low interest rates. In May 2021, the AMC was temporarily reduced further to 0.06%. ***With effect from 1 April 2022 and until further notice, the AMC applied to the Fund reverted to the previously discounted rate of 0.08%.

Risk warning and disclosures

This document is a financial promotion and is issued for information purposes only. It does not constitute the provision of financial, investment or other professional advice. The market commentary contained in this document is the opinion of the author only. To ensure you understand whether CCLA's product is suitable, please read the Key Investor Information Document and the Prospectus. CCLA strongly recommends you seek independent professional advice prior to investing. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund. In addition to the general risk factors outlined in the Prospectus investors should also note that purchase of PSDF shares is not the same as making a deposit with a bank or other deposit taking body and is not a guaranteed investment. Although it is intended to maintain a stable net asset value per share, there can be no assurance that it will be maintained. Notwithstanding the policy of investing in short-term instruments, the value of the PSDF may also be affected by fluctuations in interest rates. The PSDF does not rely on external support for guaranteeing the liquidity of the fund or stabilising the net asset value per share. The risk of loss of principal is borne by the shareholder. The Fund is authorised in the United Kingdom and regulated by the Financial Conduct Authority as a UK UCITS Scheme and is a Qualifying Money Market Fund. CCLA Investment Management Limited (registered in England & Wales No. 2183088 at, One Angel Lane, London, EC4R 3AB) is authorised and regulated by the Financial Conduct Authority and the Authorised Corporate Director of the PSDF. For information about how we obtain and use your personal data please see our Privacy Notice at <https://www.ccla.co.uk/our-policies/data-protection-privacy-notice>.

Name of Applicant	Louth Athletic Club	Louth and District Help For Homeless	Louth and District Concert Society
Date Application Received	01/09/2023	08/09/2023	15/09/2023
Amount Awarded 2022	£1,000.00	£0	£0 (Didn't apply)
Amount Requested 2023	£310.00	£550.00	£300.00
Use of Funds Requested	To purchase two trophies to be awarded to members and volunteers.	Funds will be applied either to recover loans written off in our annual accounts or directly to relieve homelessness by providing a deposit for a new tenancy or relieving arrears to prevent a repossession.	The 2023/24 season will include (in March 2024) an ensemble recital in St James' Church by Fero Saxophone Quartet. It is unusual for ensembles to perform in smaller towns. They are inevitably more expensive than single artists or duos. We have negotiated an advantageous fee (payable to the quartet) of £1200 representing an excellent opportunity for local people to listen to a 'bigger sound'. This concert will also mark the society's 80th birthday as a 'gala event'. We will make special efforts with publicity but it is doubtful that we will be able to break even financially on that night. Financial support is sought to help underwrite the higher costs of this recital which would, were we not able to have secured a good deal, normally cost £2000 or more.
Has a Written Quotation Been Provided?	Yes - screenshot of trophy website.	Not applicable	No
Membership of Organisation	60	8	LDCS has no formal membership. The true membership of LDCS can be counted as people who attend the concerts. This can vary between about 50 and 250 people.
How Many Members Live in Louth?	40 in Louth, 20 surrounding villages.	4	Almost all of the above number live in Louth or within 10 miles of the town.
How Many Louth People will Benefit?	Members	At least one and potentially a family	50 - 250
What Age Range are the Beneficiaries?	8 to 74	All adults and by extension children and families	Music is for all but given the demographics of Louth, most of the audience is mature. We make efforts to attract younger people through concessionary prices and contacting schools. All commercial events during 2023/24 will include a proportion of free tickets for under-18s.
What Legacy to Louth is Provided?	The trophies will last for the lifetime of Louth AC and will be awarded annually to carefully selected recipients. We still award the Mayor's trophy to the winner of our Woods Dash Series which was donated by Councillor Stan Ward in 1984.	A person or family will be able to live and work locally and contribute to the town	The legacy over a period of 10 years is difficult to quantify but we aim to expand the audience base. An important part of this membership drive is a new and much improved website that will stand the test of time.
Accounts Provided?	Yes	Yes	Yes
FOG Recommendation (03/10/2023)	£310.00	£0.00	£300.00
LTC Award 2023			
Notes (for use by Cllrs)			

Name of Applicant	Wolds Breakfast Club	Louth Fun and Friendship Festival	Louth Navigation Trust
Date Application Received	14/09/2023	27/09/2023	29/09/2023
Amount Awarded 2022	£0 (Didn't apply)	£0 (Didn't apply)	£474
Amount Requested 2023	£1,600.00	£500.00	£409.00
Use of Funds Requested	Two Wolds Breakfast Club members wish to attend training courses, run by British Triathlon to obtain Level 1 and 2 Coaching Badge. Currently we only have three coaches, two swim and one run coach. This will allow us to expand as members limited to coaches as laid out by British Triathlon.	Promotional banners, leaflets, event insurance and walkie talkies.	A paddle board for use by LNT and visitors. Fanatic Fly Air 10'8, online quote includes carry bag, pump, 2x paddles and safety trap. Paddle boarding is increasing in popularity. Many people who have been to our events would like to 'have a go'. Riverhead Basin is an ideal 'pond' to have a practise or training session.
Has a Written Quotation Been Provided?	Yes - course details and cost	Yes - screenshots of prices	Yes - screenshot of price (on sale for £319 as of 02/10/23)
Membership of Organisation	25	9	368
How Many Members Live in Louth?	10	7	255
How Many Louth People will Benefit?	25+	We had 300 visitors at our first festival at The Priory, so would look to increase to 600.	5000
What Age Range are the Beneficiaries?	30 - 80 year olds	All ages	All ages groups and abilities
What Legacy to Louth is Provided?	We have a very diverse age range within the club from 30 year olds to 80 year olds. We want to encourage new members to join of all age groups to enjoy fun training sessions and be part of a local club.	To strengthen the efforts of local clubs, charities and support groups by highlighting what they do and also encourage members of the community to engage, volunteer, take up new interests and make friends.	Our events are becoming very popular and at just 3 a year would average over 2250. If we had our own board, training sessions could take place on non event days for young people and adults. Many older people get pleasure from watching the graceful boards paddle up and down.
Accounts Provided?	Yes	No - new organisation formed 2023.	Yes
FOG Recommendation (03/10/2023)	£0.00	£250.00	£400.00
LTC Award 2023			
Notes (for use by Cllrs)			

Name of Applicant	Louth Male Voice Choir
Date Application Received	03/10/2023
Amount Awarded 2022	£0 (Didn't apply)
Amount Requested 2023	£1,000.00
Use of Funds Requested	Grant will be used to support the costs of delivering a 'Young Musician of the Year' competition run annually by the Louth Male Voice Choir. The grant requested seeks a contribution towards covering the £2750 cost of delivering the competition in November 2023. Any grant received will be put towards the £2050 prize monies offered to the winners.
Has a Written Quotation Been Provided?	Yes - table of prize money
Membership of Organisation	45
How Many Members Live in Louth?	28 in town
How Many Louth People will Benefit?	It is difficult to predict the number of entries to be received but we would hope for 10 - 15 entries per category. Entries themselves are not the limit of the numbers to benefit from the competition however, because the event helps support others involved in music education for young people (e.g. music teachers, vocal coaches, accompanists, adjudicators, etc) who might collectively be described as the 'infrastructure' of musical education in and around the Louth area. Finally, for those who apply from other parts of Greater Lincolnshire, their attendance at the event generates expenditure in the local economy that would otherwise not occur.
What Age Range are the Beneficiaries?	Young people aged up to 18.
What Legacy to Louth is Provided?	Several formal participants and winners have subsequently gone on to study music in further and higher education and some into a career in the music industry. LMVC seek to run this competition annually and through the fact that some participants enter the different categories of the competition (junior, intermediate and senior) it is clear that the competition provides encouragement for continued study. We hope to encourage current and future generations of musicians. In addition, we help to maintain the infrastructure needed not just for those musically active now, but the musical careers of future generations.
Accounts Provided?	Yes
FOG Recommendation (03/10/2023)	£750.00
LTC Award 2023	
Notes (for use by Cllrs)	