

# **Louth Town Council**

*The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ*

**01507 355895**

**clerk@louthtowncouncil.gov.uk**



## **To the Members of the Town Council of Louth:**

You are hereby summoned to attend a meeting of Louth Town Council and its Community Resources Committee which will be held on Tuesday 6<sup>th</sup> October 2020 by Zoom Video Conference at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that from 6.50pm a maximum of ten minutes will be set aside for those present to receive reports from elected members of Lincolnshire County Council and East Lindsey District Council.

The meeting will begin at 7pm unless there is a need to hold a public forum. Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) should advise the Town Clerk, using the above email address, in advance and may 'join' the meeting using the following details:

To join by computer: <https://us02web.zoom.us/j/81419967764?pwd=N3R6ZzBzTTNoMjVzM3NJYUR6VE9hQT09>

To join by telephone: +44 203 901 7895, +44 131 460 1196, +44 203 051 2874, +44 203 4815237, +44 203 481 5240

Meeting ID: 814 1996 7764, Passcode: 234258

Members of the public should note that they will not be allowed to speak during the formal meeting.

**Mrs. L.M. Phillips**

**Town Clerk**

Dated this 1<sup>st</sup> Day of October 2020

## **AGENDA**

### **TOWN COUNCIL**

**(Chairman: Cllr. D. Hobson, Membership: All Cllrs.)**

#### **1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### **2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

#### **3. Council Minutes**

To approve as a correct record the notes of the Council Meeting held on 8<sup>th</sup> September 2020.

#### **4. Committee Minutes**

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning Committee 25<sup>th</sup> August 2020
- b. Governance and Finance Committee 14<sup>th</sup> July 2020
- c. Personnel Committee 30<sup>th</sup> June 2020

#### **5. Litter Signs**

Cllr. D. Ford to propose that Louth Town Council look into the erection of signs at each of the entrances to Louth asking people not to litter following a request by Louth RiverCare, who are a group of local volunteers who regularly litter pick the boundaries of and throughout the town.

#### **6. Petition to Reopen the East Lincolnshire Railway between Grimsby and Peterborough via Louth**

Further to circulation of an email on 3<sup>rd</sup> August 2020 regarding the above, Council to resolve upon whether it would like to support.

**7. Remembrance Day Arrangements 2020**

Council to note that in light of Covid-19 restrictions the decision has been taken that no parade will take place in Louth this year. However, a service at St. James' Church will still go ahead and this will be streamed live on Facebook. Organisations are invited to lay their wreath in St. James' Church on Saturday 7<sup>th</sup> November between 10.30am and 12.30pm. The Council will lay a wreath during the service on Sunday 8<sup>th</sup> November but will only be able to send 4 representatives (to be seated in the front two pews). All other seats will be allocated by applications to the deanery office for tickets on a first come first served basis. Council to resolve that their 4 representatives should be The Mayor and Mayoress, The Deputy Mayor and the Town Clerk.

**8. Louth Navigation Trust (LNT)**

Cllr. JS to report back following the recent LNT AGM.

**9. Resomarium**

In light of correspondence on this subject, emailed 1<sup>st</sup> October 2020, Council to resolve upon the way forward.

**10. Mayor's Report**

**11. Next Meeting**

Council to note that the date of the next scheduled Council meeting is 3<sup>rd</sup> November 2020.

**COMMUNITY RESOURCES COMMITTEE**

**(Chairman: Cllr. A. Leonard, Membership: All Cllrs.)**

**1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Community Resources Committee meeting held on 30<sup>th</sup> June 2020.

**4. Julian Bower Field**

Committee to note that expressions of interest have been received regarding the use of the above field for grazing. In essence either to buy, graze horses on the land year-round, turn into an orchard or a local farmer would like to graze sheep on the land for 6 months of the year through the winter. Committee will recall that historically it has entered into a mowing licence on an annual basis between the months of April and August. Committee to consider the way forward.

**5. Louth Athletics Club (LAC) – Drains**

Committee to note that the LAC have a problem with the toilets flooding in their clubhouse. After a pipeline camera investigation, undertaken by Anglian Water, of a sewage pipe which runs underneath the gateway to the land on which the clubhouse stands, the cause of the problems has been diagnosed as a crushed pipe. Anglian Water will not take responsibility for the issue as the pipe is on LTC land. It is thought that the damage to the pipe may have been caused by heavy plant machinery using the gateway to access the bottom of the Julian Bower field where Northern Powergrid recently did some work, to connect a property. Northern Powergrid have been contacted and have confirmed that they will not take responsibility for the issue unless evidence that one of their employees or contractors has caused it can be provided. They also require evidence of the cost of the repair. LAC have provided photographs of the heavy plant machinery that was used, and 3 quotes have been sought. However, only one quote has been forthcoming. Bearing in mind that under the terms of the Council's lease with LAC the Council are responsible for repairs to drains, Council to resolve that the repair work be undertaken, costs to be taken from budget head EMR Contingency and that recompense also be pursued from Northern Powergrid.

**6. Cemetery Improvements - Council to consider and resolve upon proposals by Cllr. MB to improve Louth Cemetery. (See Attached).**

**7. All Weather Pitch - London Road - Cllr. Mrs. JMS to update and propose a review.**

**8. Next Meeting - Committee to note that the date of the next scheduled CR meeting is 15<sup>th</sup> December 2020.**

09-08-20 TC MINS

**MINUTES OF THE LOUTH TOWN COUNCIL MEETING  
HELD ONLINE USING THE ZOOM CONFERENCING PLATFORM  
ON TUESDAY 8<sup>th</sup> SEPTEMBER 2020**

**Present**

The Mayor, Cllr. D. Hobson (DH) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D.J.E. Hall (DJEH), G.E. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS) F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

**Councillors not present:** D. Ford (DF), J. Garrett (JG), D. Jackman (DJ),

The Town Clerk, Mrs. L.M. Phillips was also present.

**93. Apologies for Absence**

Apologies for absence were received from Councillors: DF, JG and DJ.

**94. Declarations of Interest / Dispensations**

Cllrs. AL, Mrs. JMS and DEW - item 8 as members of the Hubbard's Hills Trust.

NB: Cllr. AC arrived at this point at 7:03pm

The Council noted that a written request for dispensation to speak and vote on business pertaining to Hubbard's Hills had been received from Cllr. Mrs. JMS to last for the duration of her term of office to the next round of local elections in 2023. It was **RESOLVED** to grant Cllr. Mrs. JMS a dispensation to speak but not to vote on matters pertaining to Hubbard's Hills. Dispensation to last for the duration of her term of office to the next round of local elections in 2023.

**95. Council Minutes**

It was **RESOLVED** to approve as a correct record the notes of the Council Meetings held on 14th July 2020 and 28th July 2020 and approve these as the minutes.

**96. Committee Minutes**

It was **RESOLVED** to confirm receipt of the minutes and adopt the resolutions contained therein of the following committee minutes: Planning Committee 2nd June 2020, Planning Committee 30th June 2020 and Planning Committee 28th July 2020.

**97. Town Clerk's Report / Update**

The Council noted the Town Clerk's Report.

**98. Personnel Committee Member**

Following the resignation of Cllr. Mrs. SEL from the Personnel Committee it was **RESOLVED** to elect Cllr. GEH as a replacement.

**99. Minute Numbers**

It was noted that a change to the way in which minutes are numbered was required and it was **RESOLVED** that from the start of the new Council year in 2021 each Committee would have a prefix before each minute number e.g., PL for planning and minutes would be numbered consecutively within committees rather than consecutively across all committees.

**100. Hubbard's Hills**

Mr. A. Leonard, as Chairman of the Hubbard's Hills Trust, reported to the Council on work undertaken during the continuing Covid period and the issues faced with so many people using the Hills. He requested on behalf of the Trust that a figure of £45,000 be included in the Town Council's budget for 2021/22 and he explained how the Trust might need to spend that money. It was noted that the budget for Hubbard's Hills would be discussed later in the year along with the precept, at which point the Council could choose to change the figure. Finally, the Council **RESOLVED** to confirm that the second instalment of the Hubbard's Hills Maintenance Contribution in the sum of £22,500, should be released to the Hubbard's Hills Trust.

**101. Next Meeting**

The Council noted that the date of the next scheduled Council Meeting was 6<sup>th</sup> October 2020.

The Meeting Closed at 8:15pm.

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

06-30-20 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE  
HELD ONLINE USING THE ZOOM PLATFORM  
ON TUESDAY 30TH JUNE 2020**

**Present** The Mayor, Cllr. D Hobson (DH) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), G.E. Horton (GEH), D. Jackman (DJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

**Councillors not present:** J. Garrett (JG) and M. Bellwood (MB)

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M. Vincent were also present.

**41. Election of Community Resources Committee Chairman**

It was **RESOLVED** that Cllr. AL be elected as Chairman. Cllr. AL took the Chair.

**42. Election of Community Resources Vice Chairman**

It was **RESOLVED** Cllr. DEW should be elected as Vice Chairman.

**43. Apologies for Absence**

Apologies for absence were received from Cllr. JG.

**44. Declarations of Interest / Dispensations**

None.

**45. Minutes**

It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 25<sup>th</sup> February 2020 be approved as the Minutes.

**46. Brown's Panorama / Thomas Espin's Map of Louth**

It was **RESOLVED** to grant permission to Dr. Gurnham to take images of the above for use in the third volume of his not for profit history of the town on the condition that a credit be included to Louth Town Council with it noted that the paintings can be viewed at Sessions House by appointment.

**47. Next Meeting**

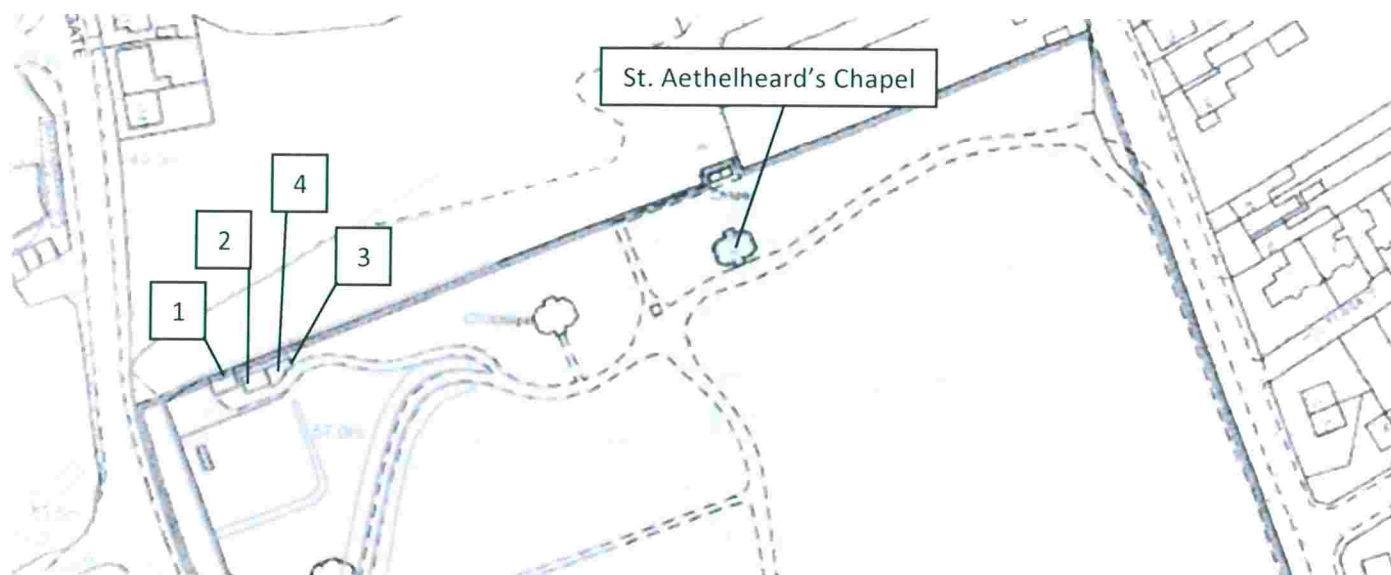
The Committee noted that the date of the next scheduled Community Resources Committee meeting was 6<sup>th</sup> October 2020.

The Meeting Closed at 8.22pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_



## CEMETERY IMPROVEMENTS



To improve staff working conditions and the look of the cemetery Cllr. Bellwood asks the Council to support making any or all of the following improvements:

- 1) Demolish building 1 above (cost in region of £2,190.00)
- 2) Carry out repairs to building 2 above (previously damaged by fire). Remove what remains of roof and install new (cost in region of £1,396.00).  
  
Supply and fit new purpose made frame ledged and brace door including frame. Door to be complete with decorative finish and secure bolt/padlock (cost in region of £465.00)
- 3) Demolish existing gable wall and rebuild using like for like bricks reclaimed from site (cost in region of £540.00)
- 4) Cut back existing partially demolished wall and make safe. Build pillar to offer wall support to remaining structure (cost in region of 540.00)
- 5) Level of wall top, supply and fit concrete weathered copings (cost in region of £465.00)
- 6) Install electrical cable from St. Aethelheard's Chapel to building 1 above by remote drilling, this to be done underground in a manner which will cause no damage to the road or surrounding graves, no heavy plant will be used (cost in region of £9,250.00)
- 7) Connect electric supply from St. Aethelheard's Chapel to building 1 above (cost in region of £1,831.36)
- 8) Install gates and railings to limit access to building 2 (cost in region of £3,584.00)

Total cost estimated to be in the region of £20,261.36 + VAT

**NB:** The above costs are not exhaustive, do not include any planning department costs or VAT. If the Council wish to proceed with any item, 3 quotes will need to be sought. It is envisaged that funds could be taken from the EMR Capital Expenditure budget head.