

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

01507 355895

[clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk)



## To the Members of the Town Council of Louth:

You are hereby summoned to attend a Robed meeting of Louth Town Council and its Planning Committee which will be held on Tuesday 19<sup>th</sup> September 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

*Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing [clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk) in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.*

Just prior to the commencement of the meeting at 7pm there will be prayers or other religious observance, which will last for approximately 5 minutes. Anyone not wishing to participate may leave the room at this time.

From 7pm a maximum of ten minutes will be set aside for the meeting to receive reports from elected Members of Lincolnshire County Council and East Lindsey District Council.

Members of the public should note that they will not be allowed to speak during the formal meeting.

  
Mrs. L.M. Phillips

Town Clerk

Dated this 14<sup>th</sup> Day of September 2023

## AGENDA

### TOWN COUNCIL

**(Chairman: Cllr. J. Simmons, Membership: All Cllrs.)**

#### 1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 3. Minutes

To approve as a correct record the notes of the Council Meeting held on 20<sup>th</sup> June 2023.

#### 4. Committee Minutes

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 25<sup>th</sup> April 2023
- b. Planning Committee – 23<sup>rd</sup> May 2023
- c. Planning Committee – 20<sup>th</sup> June 2023
- d. Planning Committee – 8<sup>th</sup> August 2023
- e. Planning Committee – 11<sup>th</sup> July 2023
- f. Governance and Finance Committee – 2<sup>nd</sup> May 20223
- g. Governance and Finance Committee – 20<sup>th</sup> June 2023
- h. Community Resources Committee – 23<sup>rd</sup> May 2023
- i. Community Resources Committee – 11<sup>th</sup> July 2023
- j. Personnel Committee – 4<sup>th</sup> April 2023
- k. Personnel Committee – 3<sup>rd</sup> May 2023

- 5. Mayor's Announcements**
- 6. Presentation from Mr. P. Gutherson – Reclaim the High Street / Platform Places**  
Council to receive a presentation and consider the way forward.
- 7. Co-option**  
Council to consider candidates for co-option onto Louth Town Council and resolve as necessary.
- 8. Hubbard's Hills**
  - a. To note release of the 2nd instalment of funds for 2023/24 in the sum of £24,500 is due by 30<sup>th</sup> September 2023.
  - b. To receive confirmation from The Hubbard's Hills Trust of the amount required from the Town Council in 2024/25 together with an update on their financial position and plans for the future, to assist with budget setting.
  - c. Question and Answer session with the Chairman of the Hubbard's Hills Trust.
- 9. Annual Governance and Accountability Return (AGAR) 2022/23**
  - a. Council to note that the Council's External Auditor has completed its limited assurance review of Louth Town Council for the year ended 31<sup>st</sup> March 2023.
  - b. Council to receive and note the Notice of Conclusion of Audit.
  - c. Council to receive and note Section 3 – External Auditor Report and Certificate 2022/23 and note that the Council has received an unqualified audit, the external auditor having found no issues on which to make comment.
- 10. St. James' Church Christmas Tree Festival**  
Council to resolve upon whether it would like to take part in the 2023 St. James' Church Christmas Tree Festival. Delegated authority to be granted to the Town Clerk to incur expenditure in this regard, Mayor to lead arrangements.
- 11. Louth Food Festival - Competition**  
Council to receive an update.
- 12. Budget**  
Councillors to note that they should submit details to the Clerk, of projects that they would like to see included in the next budget, together with costings by 31<sup>st</sup> October.
- 13. Closed Session Items**  
Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, commercial, confidential and or legal nature.
  - a. Old Mill House  
To receive an update and resolve upon the way forward, if necessary.
- 14. Next Meeting**  
To note that the next scheduled meeting of the Town Council will take place on 21<sup>st</sup> November 2023.

**PLANNING COMMITTEE**  
**(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)**

**1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Planning Committee Meeting held on 29<sup>th</sup> August 2023. (Attached).

**4. Applications received by the Local Planning Authority**

To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 09-19-23). (Attached).

**5. Planning Correspondence**

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

**6. Louth Transport Board**

Council to nominate a member (to replace Cllr. DJEH who left the Town Council at the last elections) to represent the Council on the above who discuss a range of issues from public transport, fault reports and highway maintenance to the Active Travel Scheme etc.

**7. Next Meeting**

To note that the next scheduled meeting of the Planning Committee will take place on 10<sup>th</sup> October 2023.

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 20<sup>th</sup> JUNE 2023**

**Present** The Mayor, Cllr. J. Simmons (JS) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), M.R. Barnes (MRB), L.M. Cooney (LMC), S. Crew (SC), J. Drake (JD), L. Frost (LF), D. Hobson (DH), G.E. Horton (GEH), M. Lamb (ML). Mrs. J. Makinson-Sanders (JMS), P. Starsmore (PS), Mrs. P.F. Watson (PFW), Mrs. K. Parsons (KP).

**Councillors not present:** J. Baskett (JB) and H. Filer (HF).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Miss S. Chitauro, District Councillors D. and R. Jackson and one member of the public were also present.

**T19. Apologies for Absence**

Apologies for absence were received from Cllrs. JB and HF.

**T20. Declarations of Interest/Dispensations**

Cllrs. Mrs. JMS, DH and GEH – Items 11 and 16 as District Councillors.  
Cllr. Mrs. EB – Item 15 as a Warden of King Edward VI School.

**T21. Minutes**

It was **RESOLVED** to approve the minutes of the Council Meeting held on 16<sup>th</sup> May 2023 as a correct record.

**T22. Committee Minutes**

It was **RESOLVED** to confirm the receipt of minutes and adopt resolutions contained therein of the Planning Committee meeting held on 25<sup>th</sup> April 2023.

**T23. Annual Governance and Accountability Return (AGAR) 2022/23**

- a) It was **RESOLVED** to receive the report of the internal auditor.
- b) It was **RESOLVED** to receive the Balance Sheet for the year ended 31<sup>st</sup> March 2023 and approve signing by the Chairman and Responsible Finance Officer.
- c) It was **RESOLVED** to receive the Income and Expenditure Account for the year ended 31<sup>st</sup> March 2023.
- d) On the recommendation of the Governance and Finance Committee, it was **RESOLVED** to approve completion of the Annual Governance Statement (Section 1 of the AGAR) for the financial year 2022/23 and place ticks in all boxes except number 9 where n/a was placed and approve for signing by the Chairman and Town Clerk.
- e) On the recommendation of the Governance and Finance Committee, it was **RESOLVED** to approve the Accounting Statements (Section 2 of the AGAR) for the financial year 2022/23 and authorise signing by the Chairman.
- f) It was noted that the period for the exercise of public rights must include the first 10 working days of July, must be at least 30 consecutive working days long, must commence as soon as reasonably possible after approval of the AGAR and with this in mind, and following a recommendation from the Governance and Finance Committee approve that the period for the exercise of public rights should be set from Thursday 22<sup>nd</sup> June 2023 to Wednesday 2<sup>nd</sup> August 2023.

**T24. Co-option**

Cllr. JS read out letters of application from applicants hoping to be co-opted onto the Council. Councillors then received presentations from two of the applicants. It was **RESOLVED** to move into closed session to discuss confidential details of a personal nature. After moving back into open session, it was **RESOLVED** that Mrs. P.F. Watson and Mrs. K. Parsons (KP) should be co-opted onto Louth Town Council into Priory Ward and St. Mary's Ward respectively. It was also **RESOLVED** that the third absent candidate should be contacted and asked to attend a future meeting to discuss his application for Councillor.

**T25. Annual Town Meeting Minutes 2022/23**

It was **RESOLVED** to receive the minutes of the Annual Town Meeting held on 18<sup>th</sup> April 2023 and it was noted that there had been a proposal raised by a member of the public. It was further **RESOLVED** that the proposer should be invited to a future meeting to expand on his ideas further.

**T26. Working Groups**

It was **RESOLVED** to re-establish the following working groups to the Council and approve the remit and updated membership as follows.

- a) Events Group: Cllrs. JS (Chair TC), SC (Vice TC), PS, DH, ML, JD, and JB.
- b) Past Mayors: Cllrs. Mrs. EB, JB, DH, GEH, Mrs. JMS, JS and Mrs. PFW.
- c) Floral Enhancements / Lovely Louth: Cllrs. SC, KP, PS, ML and MB.
- d) Speed Awareness Working Group: Cllrs. JS (Mayor), PS, MB, LF, SC (Deputy Mayor), ML, GEH, and Mrs. EB.

**NB:** Cllr. MB left the meeting at 8.45pm.

- e) Louth Environment was deferred pending proposal and agreement of suitable remit.

**NB:** Cllr. GEH left the meeting at 8.48pm

**T27. Louth Food Festival**

- a) It was **RESOLVED** that Cllrs. SC, ML, PS, LF and Mrs. EB should be put forward as volunteers to assist ELDC with marshalling the Louth Food Festival which would take place on Lincolnshire Day, 1<sup>st</sup> October 2023.
- b) The Council considered running a Lincolnshire Day Poem competition in schools as part of the Food Festival and it was **RESOLVED** that Louth Town Council should instead look to arrange a Lincolnshire themed colouring competition in partnership with Morrisons.

**T28. Land at Julian Bower**

It was **RESOLVED** to approve the renewal of a grazing licence with the previous user.

**T29. Partnership Working – Tree for King Charles III**

It was **RESOLVED** that the Town Clerk attempt to make arrangements for a tree to be planted in Westgate Fields to commemorate the Coronation of King Charles III. It was noted that the Tree Officer at ELDC had already indicated that ELDC would purchase and permit a tree to be planted (tree at ELDC's expense), that ELDC would also permit a plaque to commemorate the occasion to be erected with the tree (at Louth Town Council's expense) and that enquiries as to the availability of suitable dignitaries to attend would also be made.

**T30. Lincolnshire Police**

It was **RESOLVED** that the Council should write to the Police Commissioner and Chief Constable, copying in Victoria Atkins MP to outline concerns about proposals to reduce PCSO numbers and the Council's hopes for fairer funding.

**T31. LALC Management Committee**

It was noted that on 16<sup>th</sup> May the Clerk had been nominated to act as representative on the Association's Management Committee. It was also noted that the LALC County Committee on which Cllr. JB had represented the Council for the past four years was to disband and the above was to take over. It was **RESOLVED** that the Council would ratify the nomination of Cllr. JB to the above, as well.

**T32. Council Photograph**

It was **RESOLVED** that arrangements would be made for a Council photograph to be taken to mark the new Council's term of office.

**T33. King Edward VI Almshouse, School and Educational Charity**

It was **RESOLVED** that Mr. Leonard should continue as a trustee at the King Edward VI Almshouse, School and Educational Charity on behalf of Louth Town Council.

**T34. Tree Planting and Community Orchard Scheme**

The Council received and noted correspondence on the above from the South East Lincolnshire Council's Partnership, Climate Change and Environment Officer.

**T35. Next Meeting**

It was noted that the next scheduled meeting of the Town Council would take place on 19<sup>th</sup> September 2023.

The Meeting Closed at 9.27pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_

UNAPPROVED

**Report to Louth Town Council from The Hubbard's Hills Trust  
19<sup>th</sup> September 2023**

The Hubbard's Hills Trust respectfully request that an amount of £49,000 plus the annual increment of CPI be included within the Town Council budget for payment to the Trust, in two instalments in 2024/25.

The full set of accounts that will be presented to LTC is imminent and awaits final approval from the next trust board meeting. This has been delayed due to waiting for the final account to be received in respect of the riverbank work etc. In anticipation of this invoice we expect that it will reduce our bank balance to a nominal figure of about ten thousand pounds. It could be even less than that figure. Therefore, the projected spend will as previously be within the bounds of our existing budget constraints, until we accrue a small surplus of reserve capital for project expenditure.

In respect of a business plan the objective would be financially to catch our breath and see how this next year pans out. The continual vandalism eats away at our yearly allowance any future shortfall may need to be requested from LTC as per the contractual agreement. Other priorities now include the removal of diseased trees as outlined within our last report.

Kind Regards

Andrew Leonard  
Chairman of Hubbards Hills Trust

## Louth Town Council

### Notice of conclusion of audit

#### Annual Governance & Accountability Return for the year ended 31 March 2023

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
<p>1. The audit of accounts for <b>Louth Town Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b> The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p>
<p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Louth Town Council</b> on application to:</p>	
<p>(a) <u>MRS. LYNDIA PHILLIPS, TOWN CLERK + RFO,</u> <u>LOUTH TOWN COUNCIL, THE SESSIONS</u> <u>HOUSE, EASTGATE, LOUTH, LN11 9AT</u></p>	<p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p>
<p>(b) <u>MONDAY TO FRIDAY 10AM TO 1PM</u></p>	<p>(b) Insert the hours during which inspection rights may be exercised</p>
<p>3. Copies will be provided to any person on payment of <u>£1.00</u> (c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>(c) Insert a reasonable sum for copying costs</p>
<p>Announcement made by: (d) <u>MRS. L.M. PHILLIPS, TOWN CLERK</u> <u>+ RFO</u></p>	<p>(d) Insert the name and position of person placing the notice</p>
<p>Date of announcement: (e) <u>11/9/23</u></p>	<p>(e) Insert the date of placing of the notice</p>



## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

Louth Town Council – LI0231

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

31/08/2023

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 29<sup>th</sup> AUGUST 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

**Present Councillors:** M. Barnes (MB), J. Baskett (JB), L. M. Cooney (LMC), L. Frost (LF), M. Lamb (ML), Mrs. J. Makinson-Sanders (JMS), Mrs. K. Parsons (KP), J. Simmons (JS) and P. Starsmore (PS).

**Councillors not present:** Mrs. E. Ballard (EB), J. Drake (JD), H. Filer (HF), D. Hobson (DH), G. E. Horton (GEH) and Mrs. P. F. Watson (PFW).

The Town Clerk Mrs. L. M. Phillips, the Town Clerk's Assistant Miss. S. Chitaurio and one member of the public were also present.

**P42. Apologies for Absence**

Apologies for absence were received from Cllrs Mrs. EB, JD, HF, DH, GEH and Mrs. PFW.

**P43. Declarations of Interest / Dispensations**

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – Agenda items 4, 5 and 6 as a member of ELDC.
- b. Cllr. MB – Planning applications 2 and 3 as an acquaintance of the applicant.

**P44. Minutes**

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 8<sup>th</sup> August 2023 be approved as the minutes.

**P45. Applications received by the Local Planning Authority**

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 08-29-23) and **RESOLVED** as follows:

- a. N/105/01376/23 - Louth Town Council originally objected to this application on 8th August 2023 and after further consideration on 29th August 2023 objected again on the grounds that the proposals were overbearing in terms of height, being much taller than neighbouring properties. As the site is in the conservation area this will have a detrimental effect on the conservation area in general and surrounding listed buildings, negatively impacting the skyline and the view of St. James' Church from the Old Cemetery, resulting in the loss of public visual amenity.
- b. N/105/01539/23 – To object to this application on the grounds of traffic generation, access and highway safety.
- c. N/105/01646/23 – To object to this application on the grounds that the proposed dwelling is overbearing in terms of height and size and it is sited too close to other residential boundaries. Therefore, it will overshadow its neighbours and harm their amenities. The location of the proposed access, being in close proximity to 180b Eastgate, will also have an adverse impact on that property's residents.
- d. N/105/00925/23 – To object to this application on the grounds that the proposals are overbearing for the size of the site. The Council were concerned about the layout and density of buildings and felt that the egress was dangerous, having a very poor visual splay due to the line of parked cars, always present, on the side of Upgate and effectively making a double crossroads on Upgate, being located opposite Quarryside and next to an existing extremely busy traffic light controlled crossroads.
- e. To support all other applications.

**P46. Planning Correspondence**

The Committee noted the following planning correspondence:

**a. ELDC Planning Decisions**

- i. ELDC Approved – N/105/01125/23 – Planning Permission – Little Compass, 1 Westgate, Louth – LTC Neutral 20/06/2023.
- ii. ELDC Approved – N/105/01116/23 – Planning Permission – 14 – 16 Aswell Street, Louth – LTC Supported 20/06/2023.

- iii. ELDC Approved – N/105/01102/23 – Planning Permission – 9 Beck Way, Louth – LTC Supported 20/06/2023.
- iv. ELDC Approved – N/105/00596/23 – Planning Permission – 24 Grosvenor Road, Louth – LTC Supported 08/08/2023.
- v. ELDC Approved – N/105/01075/23 – Section 73 Application – Scout Hut, Thames Street, Louth – LTC Supported 11/07/23.
- vi. ELDC Approved – N/105/00484/23 – Planning Permission – Unit 6a, Louth Trading Estate, Louth – LTC Supported 08/08/23.
- vii. ELDC Approved – N/105/01279/23 – Planning Permission – The Limes, 1 St. Mary’s Park, Louth.
- viii. ELDC Approved – N/105/01052/23 – Consent to Display an Advertisement – 112 – 115 Eastgate, Louth – LTC Supported 11/07/23.
- ix. ELDC Approved – N/105/00943/23 – Consent to Display an Advertisement – 23 Queen Street, Louth – LTC Supported 08/08/23.

**b. Temporary Traffic Restrictions**

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Traffic sign installation and road markings  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Cornmarket and Market Place. No Waiting and No Loading at Any Time Order – Cornmarket and Market Place (Parking area).  
PERIOD OF RESTRICTION: 11/09/2023 – 18/09/2023 (Restrictions to be implemented for 8 days as and when required during this period. Signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: OCU Group  
REASON FOR RESTRICTION: Electrical service alteration  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Northgate (Between Vickers Lane and Eve Street)  
PERIOD OF RESTRICTION: 17/09/2023 – 19/09/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).

**c. Enforcement**

- i. Land at Park Avenue, Louth. Please note that a full investigation into potential breach of planning control caused by untidy land will be taking place at the aforementioned address.

**P47. Proposed Works to Trees**

It was **RESOLVED** that the Committee would support the following proposed tree work:

- a. **Location:** Skylark House, 63 Horncastle Road. **Proposal:** T53 – Sycamore – Fell. **Reasons:** T53 – Diseased, dying, and overhanging road.

**P48. Next Meeting**

It was noted that the date of the next scheduled Planning Committee meeting was 19<sup>th</sup> September 2023.

The Meeting Closed at 9.26pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_

Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group Comments	Expiry Date for LTC Comments
1	ELDC	N/105 00685/23	Planning Permission	Mr. C. Fairburn	Erection of 34no. dwellings and associated garages, construction of a vehicular access, pedestrian access and ramp, provision of an attenuation pond and associated landscaping. <b>Amendment - Amended layout plan, site section drawings, acoustic report and Construction Management Plan received.</b>	Land West of Playing Fields, Monks Dyke Road, Louth - Priory Ward	No	Louth Town Council objected to this application on 23rd May 2023 on the grounds of Overbearing Nature of Proposal, Traffic generation, Access and Highway Safety, Loss of Ecological Habitats. The Council is concerned that 34 dwellings on this small site is too many and that the proposal is therefore overbearing and in turn will generate a huge amount of new traffic on Monks Dyke Road where there are already problems. It feels that the access to this site, onto a very busy road, where on street parking is prolific and limits the space available for moving vehicles to manoeuvre in, whilst also being located on a very bad bend is extremely dangerous and could lead to issues for both vehicles and the many pedestrians, especially children who pass along the road daily on their way to and from the three schools which are in very close proximity. Finally, the site is diverse in wildlife, flora and fauna and the Council was concerned that this would be lost at the environments detriment.	Object, as previously. Plus: Access road a single track unmade road, increase of possibly up to 60 vehicles coming on to busy road on bad bend and near 4 schools. The site has been fully cleared of vegetation and trees already despite no planning consent. Also have had fires, which have affected neighbours with heavy smoke and ash debris. Site still over-intensified with 34 properties. Noise survey conducted over two days on the Bank Holiday weekend which may not be representative of normal noise. The plans are considered to not be a viable affordable housing site so needs play amenities and 30% affordable housing.	22/09/2023
2	ELDC	N/105 01440/23	Planning Permission	Dr. H. and Mrs. D. Campbell	Extension to existing dwelling to provide additional living accommodation. Erection of structure to rear of garage and erection of front boundary fence and security gate. <b>Amendment - Amended gate design.</b>	Aswell Lodge, 65 Crowtree Lane, Louth, LN11 0QW - St. Mary's Ward	Yes	Louth Town Council supported this application on 8th August 2023.	Support as previously but would like to note comments of Lincolnshire Heritage and Civic Trust regarding the design and appearance of the proposed security gate which is not in keeping with this part of the Conservation Area. It would be better if it were in a more traditional style.	20/09/2023
3	ELDC	N/105 01624/23	Planning Permission	Mr. O. Cartledge	Alterations to existing shop which is a listed building.	17 Market Place, Louth, LN11 9PD - Priory Ward	Yes	New	Support	25/09/2023
4	ELDC	N/105 01625/23	Listed Building Consent	Mr. O. Cartledge	Alterations to existing shop to include change of awning.	17 Market Place, Louth, LN11 9PD - Priory Ward	Yes	New	Support	25/09/2023
5	ELDC	N/105 01668/23	Planning Permission	Mr. A. Burrows	Alterations to existing dwelling to replace floor and windows from wooden to UPVC.	5 Trinity Lane, Louth, LN11 8DL - Priory Ward	Yes	New	In conservation area, most of neighbouring houses are uPVC. Better insulation. Open to meeting.	21/09/2023
6	ELDC	N/105/ 01720/23	Planning Permission	United Lincolnshire Hospitals NHS Trust	Installation of mechanical ventilation equipment to existing building comprising of 2no. roof cowls and 1no. ground level condenser.	Endoscopy Unit, Louth County Hospital, High Holme Road, Louth, LN11 0EU - North Holme Ward	No	New	Not received in time for consideration by the PWG	04/10/2023
7	ELDC	N/105/ 01721/23	Planning Permission	Lincolnshire Community Health Services	Installation of an external air handling unit complete with associated ducts, roof dormer and perimeter fencing and the relocation of existing parking spaces.	Urgent Care Centre and Out of Hours GP Clinic, Louth County Hospital, High Holme Road, Louth, LN11 0EU - North Holme Ward	No	New	Not received in time for consideration by the PWG	04/10/2023
8	ELDC	N/105/ 01727/23	Planning Permission	Mr. & Mrs. J. Reeve	Extension and alterations to existing dwelling to provide additional living accommodation.	99 Monks Dyke Road, Louth, LN11 8DN - Priory Ward	No	New	Not received in time for consideration by the PWG	04/10/2023

**PLANNING COMMITTEE 19<sup>th</sup> SEPTEMBER 2023**  
**PLANNING CORRESPONDENCE TO NOTE**

**1. ELDLC Planning Decisions**

- a. ELDLC Approved – N/105/01349/23 – Consent to Display an Advertisement – 1 Market Place, LN11 9NT – LTC Supported 08/08/23.
- b. ELDLC Approved – N/105/01376/23 – Planning Permission – Eversley, Bridge Street, LN11 0DR – LTC Objected 29/08/23.
- c. ELDLC Approved – N/105/01407/23 – Planning Permission – 8 Priory Road, LN11 9AL – LTC Supported 08/08/23.
- d. ELDLC Approved – N/105/01398/23 – Planning Permission – Louth Car Wash, LN11 0HQ – LTC Objected 08/08/23.
- e. ELDLC Refused – N/105/01439/23 – Planning Permission – 16 Little Lane, LN11 9DU – LTC Objected 08/08/23.

**2. Temporary Traffic Restrictions**

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
 REASON FOR RESTRICTION: Gully replacement and jetting.  
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – B1520 Upgate (Between B1200 and Quarryside)  
 PERIOD OF RESTRICTION: 26/09/2023 – 26/09/2023 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
 REASON FOR RESTRICTION: Tree felling.  
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – B1200 St. Mary’s Lane (Between Lincoln Road and a point 150m East).  
 PERIOD OF RESTRICTION: 25/09/2023 – 30/09/2023 (Restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).
- c. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
 REASON FOR RESTRICTION: Major carriageway resurfacing.  
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Newbridge Hill (Between Keddington Road and Ramsgate). No Waiting and No Loading at Any Time Order – Newbridge Hill (Between Keddington Road and Ramsgate).  
 PERIOD OF RESTRICTION: 10/08/2023 – 15/09/2023, 22:00 to 06:00 (Restrictions to be implemented for 10 days as and when required during this period. Signage will be displayed on site in advance).
- d. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
 REASON FOR RESTRICTION: Carriageway patching.  
 NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Aswell Street (Between Kidgate and Newmarket); Park Avenue (Between Eastfield Road and a point 200m South). Suspension of One-Way Order – Aswell Street (To allow access/egress).  
 PERIOD OF RESTRICTION: 10/10/2023 – 14/10/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).  
 ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water  
 REASON FOR RESTRICTION: Emergency – leaking ferrule.  
 NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Northgate (Between Cannon Street and Nichol Hill).  
 PERIOD OF RESTRICTION: 11/09/2023 – 15/09/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).

### 3. Withdrawn Planning Applications

- a. N/105/01485/23 - Lloyds Banking Group, 15a, Cornmarket, LN11, 9QJ – Application withdrawn 31<sup>st</sup> August 2023.
- b. N/015/01121/23 – Coopland & Son Ltd., 80 Eastgate, LN11 9PG – Application withdrawn 1<sup>st</sup> September 2023.

### 4. Enforcement

- a. Notification has been received that an investigation regarding complaints of an untidy Grade II listed building has taken place at Argos, 61 Eastgate, Louth, LN11 9PL and it was found that whilst the building is still encased in scaffold and renovations are progressing, the work on the building that has taken place to date (i.e. timber painted, improvements to timber fascias around the frontage, pointing and repairs to down pipes and gutters) is satisfactory and action under s215 of the Town and County Planning Act relating to untidy buildings will not be needed.