

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

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To the Members of the Town Council of Louth:

You are hereby summoned to attend a Robed meeting of Louth Town Council and its Planning Committee which will be held on Tuesday 9th January 2024 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Just prior to the commencement of the meeting at 7pm there will be prayers or other religious observance, which will last for approximately 5 minutes. Anyone not wishing to participate may leave the room at this time.

From 7pm a maximum of ten minutes will be set aside for the meeting to receive reports from elected Members of Lincolnshire County Council and East Lindsey District Council.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 4th Day of January 2024

AGENDA

TOWN COUNCIL

(Chairman: Cllr. J. Simmons, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Council Meeting held on 21st November 2023.

4. Committee Minutes

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 29th August 2023
- b. Planning Committee – 19th September 2023
- c. Planning Committee – 10th October 2023
- d. Planning Committee – 31st October 2023
- e. Planning Committee – 21st November 2023
- f. Governance and Finance Committee – 8th August 2023
- g. Governance and Finance Committee – 10th October 2023
- h. Community Resources Committee – 29th August 2023
- i. Personnel Committee – 11th July 2023

5. Mayor's Announcements

6. Precept

- a. Council to receive a recommendation from the Governance and Finance Committee made on 12th December 2023 that the attached budget proposal papers be approved which result in a precept request for 2024/25 of £309,032 an increase on 2023/24 of 0.3% (using updated Tax Base figures, now received from ELDC).
- b. Council to delegate authority to the Town Clerk to complete the necessary form and submit to ELDC (Collection Authority).

7. Partnership Working – Tree for King Charles III

Following resolution on 20th June 2023 that the Council should attempt to make arrangements for a tree to be planted in Westgate Fields to commemorate the Coronation of King Charles III. Council to note that in the spirit of partnership working ELDC has agreed to purchase a suitable tree and will permit this to be planted in Westgate Fields. The Lord Lieutenant of Lincolnshire has agreed to officiate over proceedings on 12th February 2024. Council to resolve upon the wording for a commemorative plaque to be purchased and erected with the tree by Louth Town Council. The Mayor to propose that the wording be as follows: This tree was proposed by the Mayor of Louth, Julia Simmons, supported by Louth Town Council, provided by East Lindsey District Council and planted by Toby Dennis the Lord Lieutenant of Lincolnshire, in commemoration of the Coronation of King Charles III on 06/05/2023.

8. D-Day 80 Commemoration – Thursday 6th June 2024

Council to receive correspondence from Bruno Peek, Pageantmaster and resolve upon whether it would like to take part in commemorating the above, approving expenditure on an event that may be required such as for lighting its beacon, road closures, sound system, music etc.

9. Update from Mr. J. Irving on progress of the Louth Community Arts Centre Project

10. Closed Session Item

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party, confidential nature with regard to:

a. Asset of Community Value Nomination - The Royal British Legion Hall, Northgate, Louth

Council to receive documentation relating to the above and resolve upon a corporate response. Comments must be received by ELDC by 22nd January 2024.

11. Next Meeting

To note that the next scheduled meeting of the Town Council will take place on 19th March 2024.

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 12th December 2023. (Attached).

4. Applications received by the Local Planning Authority

To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 01-09-24). (Attached).

5. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. Louth Transport Board – Engagement on Options for Louth Town Centre

To note that LCC has confirmed the following:

“The decision has been taken to amend the survey to allow more opportunity for ideas for the town centre to be expressed, while better reflecting the outcomes of the previous surveys carried out by the Town Council and East Lindsey District Council.

Given this, more time is required for the planning and the actual engagement, therefore this is a revised timeline for the engagement:

- a. Engagement activities to commence 22 January 2024.
- b. 2 drop in sessions to be held in Louth Market.
- c. Survey closes 1 March 2024.
- d. Report with results of survey to be provided to ad-hoc meeting of Louth Transport Board mid-April.
- e. Decision to be taken by Louth Transport Board.
- f. If Traffic Regulation Order changes are required - consultation to be carried out.
- g. Implementation of new measures not requiring a Traffic Regulation Order – early summer 2024 (subject to Pavement Cafe license and event approval processes).
- h. Implementation of measures requiring new (or amendment to existing) Traffic Regulation Orders – Autumn/Winter 2024."

7. Next Meeting

To note that the next scheduled meeting of the Planning Committee will take place on 30th January 2024.

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 21ST NOVEMBER 2023**

The Mayor, Cllr. J. Simmons (JS) (in the chair).

Present Councillors: J. Baskett (JB), Mrs. E. Ballard (Mrs. EB), M. Barnes (MB), Mrs. S. Crew (Mrs. SC), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (Mrs. KP), P. Starsmore (PS) and Mrs. P.F. Watson (Mrs. PFW).

Councillors not present: L.M. Cooney (LMC) and M. Lamb (ML).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Miss. S. Chitauro, Mr. Findlay and Mr. Collinson of the London Road Sports Partnership, The Chairman of the Hubbard's Hills Trust, Mr. Andrew Leonard and three members of the public were also in attendance.

Members of the public spoke in the public forum as follows:

- One lady spoke of her concerns regarding the River Lud. She said that she was pleased for the flood defences which saved Louth from flooding on 20th October, but stated she had some criticisms. She shared that she believed that the flood alert had been given too late and should have been given when the height of the river was 0.41m. She had spoken to a Mr. Steven Coe, a Flood and Coastal Risk Management Advisor, who had informed her that the flood defences had already kicked in, but she had not received a flood alert until 10 minutes after she spoke to Mr. Coe, which was two hours late. Her second concern was regarding the bridges in town. She asked the Council who or what body would be responsible for checking the bridges and whether there was an emergency procedure for a blocked bridge and stated that she believed that the Environment Agency had a duty to ensure the river flows correctly through the town. Her third concern was the flood defence and water hitting the Broadbank bridge. She claimed that she had previously been assured that the water would never be allowed to reach a height at which it hit the top of the before passing under. However, on the 20th October the water had been hitting the bridge before passing under, which had obstructed the flow of water through the town causing it to back up, which should not have happened. She then expressed concerns over the maintenance of the River Lud, stating that in previous years there had been a walkthrough during November to clear reeds and greenery from the river and look at the properties bordering the River Lud to make sure that they were not impacting the flow of the river. However, this had not been the case in 2022. The lady had been told by Mr. Coe that the walkthrough for 2023 would be taking place once the water level of the River Lud was back to normal. She finished by stating that she believed that the Environment Agency need to answer questions and give Louth more support regarding the river. She asked the Town Council whether it had an emergency procedure to follow, and whether it had contact with the Environment Agency. Cllr. Mrs. PFW commented that she believed that it was an important issue and that the Environment Agency needed to be taking action to maintain the river. Cllr. Mrs. JMS shared that she had spoken to MP Victoria Atkins regarding the river. She also stated that she had been told by the Environment Agency that the water in the River Lud was running off from other places and that she had been warned that this would be happening more frequently.
- A gentleman addressed the Town Council regarding the Royal British Legion Hall (RBL) in Louth. He started by explaining that the RBL hall in Louth had been closed by the RBL Headquarters on September 25th with the intention to take it to open market for sale. He said that he was worried as the hall is an important part of Louth and had provided social, economic, and cultural benefit to the town. After finding out about the intended sale of the hall, Mr. Irving explained that he took it upon himself to find others who felt concerned about the sale of the hall and they had formed a constituted community group who met every two weeks and had started engagement and awareness campaigns which had conducted a petition which had over a thousand signatures and a questionnaire with over 200 responses. Cllr. Mrs. PFW responded to Mr. Irving by expressing her initial concerns about the closure of the building and said that she was contacted by the area manager of the RBL for Lincolnshire, who told Cllr. Mrs. PFW that the building needed to be investigated before it was put on the market to be sold. Mr. Irving told the Council that the Charities Act, Section 117(c) allowed a charity to transfer assets to another charity at market value, and that his groups intent was to engage with the RBL at a trustee level. Cllr. Mrs. EB said that she had been told that the RBL hall had been gifted, to which Mr. Irving replied that he was looking into a freedom of information request to find out the details. It was suggested by the Council that Mr. Irving come back during the new year to inform the Council how he was progressing with the issue.

T50. Apologies for Absence

Apologies for absence were received from Cllrs. LMC and ML.

T51. Declarations of Interest/Dispensations

The following declarations were made:

- a. Cllr. DH – item 5 as a member of East Lindsey District Council (ELDC).
- b. Cllr. GEH – item 5 as a member of ELDC.
- c. Cllr. Mrs. JMS – item 5 as a member of East Lindsey District Council (ELDC) and item 9 as a member of the Hubbard's Hills Trust.
- d. Cllr. JS – item 7 as an acquaintance of the business owner.

T52. Minutes

It was **RESOLVED** to approve the minutes of the Council Meeting held on the 19th September 2023 as a correct record.

T53. Committee Minutes

It was **RESOLVED** to confirm receipt of the minutes and adopt the resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 29th August 2023
- b. Planning Committee – 19th September 2023
- c. Planning Committee – 10th October 2023
- d. Governance and Finance Committee – 8th August 2023
- e. Community Resources Committee – 29th August 2023
- f. Personnel Committee – 11th July 2023

T54. Presentation from Mr. Findlay and Mr. Collinson on the London Road Sports Partnership

Mr. Findlay started the presentation by introducing himself as the President of Louth Old Boys Club and Mr. Collinson as a member of the Cricket Club and former duty manager at London Road, and a member of the new committee for London Road Pavilion. He stated that they were there representing the 3 Home Clubs, hockey, cricket and football, which were taking over the London Road Pavilion to form the London Road Sports Partnership (LRSP) and were committed to supporting the site and keeping it running long term. Mr. Findlay explained that there were 850 members playing at the facility of all ages and sexes using the site, bringing many people into the town of Louth and that the football club currently spends £3750 on footballs alone, showing the expense and cost of running the facility. It was explained to the Council that it was not a club decision to take over the London Road Pavilion and that it had been forced upon them by East Lindsey District Council (ELDC) and Magna Vitae (MV), but Mr. Findlay said that ELDC had helped to create a model that worked for all involved, with a 5-year roll-out funding plan. Mr. Findlay said he hoped to get the site returned to the state it was originally in 13 years ago. He disclosed that the London Road Sports Partnership planned to use the function room to a greater extent to generate funding. They also planned to refurbish the kitchen, repaint the entire building, install new fire doors, upgrade the CCTV, put a barrier across the front entrance, and drain the pitch. He also mentioned that ELDC had agreed to pay for new LED astroturf lighting, replace the mower and correct the drains. Mr. Findlay explained that they were looking for local businesses to sponsor them as their budget was tight and currently incomplete. The Partnership were to meet with MV on 28th November 2023 and had been told by MV that they should be able to obtain the actual 6 monthly figures for the coming year by that date, which would help them to finalise the budget for the next year. He estimated a shortfall of £65,000. Mr. Findlay asked the Council if it would consider investing in the LRSP and asked if it would consider an annual contribution of £20,000. The floor was opened for Councillors comments and questions to Mr. Findlay and Mr. Collinson. Cllr. Mrs. EB commented that the Council would need to discuss its budget before confirming a contribution. Cllr. GEH called London Road Pavilion a jewel in the crown of Louth and affirmed that it was important that it was maintained. He said that he personally believed it would be amiss for Council not to contribute. He also commented that he was pleased that MV were bringing the facility up to date. Cllr. JD explained that he had been a member of sports clubs which had been entirely self-sufficient and raised money for themselves but that he was not opposed to supporting the Partnership. He expressed concern that it seemed like ELDC and MV were dumping a liability upon the LRSP. He said that he believed that the Council should support LRSP but worried that £20,000 would be insufficient to cover the work that needed to be done to the Pavilion. He expressed his concerns about how the contribution would continue in the future and that it would need further consultation. Cllr. JD suggested that FOG could produce an options paper for how the Council could proceed to contribute in the future. Mr. Findlay responded by saying that any funding from the Council would be beneficial and that ELDC would help to bridge the gap for the first 5 years. He also divulged that LRSP were looking at doing new things on the site to raise money. Cllr. Mrs. JMS assured the Council that the LRSP had been working hard to fundraise and run the facility. She maintained that the site needed to be protected for the people of Louth. Cllr. LF asked Mr. Findlay whether the £20,000 he asked the Council for would be a set figure for 5 years or would the Partnership return next year asking for a different sum? Mr. Findlay answered that it would be an annual contribution of £20,000 over a 50 year lease, therefore they were asking the Council for a long term contribution. Cllr. JB asked if the LRSP had been receiving support from ELDC and whether there was a permanent agreement in place? Mr. Findlay affirmed that it would be very likely that they would be accepted for grant funding from ELDC. Cllr. JB then commented that car parking was a major issue at the Pavilion and could potentially be costly to solve. He asked

whether Lincolnshire County Council would be supporting the LRSP regarding parking. Mr. Findlay replied that he had been to Louth Town Council regarding the parking issues who had in turn been in touch with Lincolnshire County Council Highways and confirmed that it was in the process of being dealt with but that he was unsure of what the outcome would be. He said that the football club paid the Cattle Market £500 for overflow parking but people were not using it. The Town Clerk asked how much funding ELDC were likely to invest into the project over 5 years, and whether the LRSP would still need the Town Council's £20,000 as well as ELDC funding. Mr. Findlay thought that ELDC would look to contribute in the region of £50,000 and help from LTC would still be needed. Cllr. Mrs. PFW asked why the £20,000 that the LRSP were asking the Town Council for was not levied on ELDC, saying that she believed that it was not just up to LTC. She said that although she believed that they were entitled to the funding, it should come from the much larger East Lindsay area. Cllr. Mrs. SC asked whether the LRSP were going to ask Town Councillors to be on the Board after they had set up their constitution and stated that it was essential to have a member of Council on the Board if they were to keep receiving money from Town Council. Mr. Findlay responded saying that they did not have plans to invite a Councillor onto the board and they wanted to limit Board Directors to 6 and its Committee to a maximum of 9, but that there was nothing to stop Councillors from attending their meetings. Cllr. LF asked, if Louth Town Council were to contribute £20,000, would ELDC reduce its contribution? She commented that she did not want ELDC to reduce their contribution based on what the Town Council gave. The Town Clerk stated that to add £20,000 to the Council's precept would make a substantial difference to the precept but said that it could be possible if the Council had 5 years to increase the amount incrementally up to the £20,000 and then start contributing it to the LRSP. Mr. Findlay confirmed to the Council that the ELDC handover would cost ELDC around £150-200,000. Cllr. GEH suggested to Mr. Findlay that contingency plans needed to be made and that money and funding for replacement equipment needed to be taken into account. Mr. Findlay responded by saying that he would get confirmation in writing from ELDC to say that they will support LRSP. It was **RESOLVED** that FOG should consider options and put forward a recommendation for 2024/25 with its budget proposals, this to be reviewed the following year if necessary.

T55. Presentation from Mr. J. Timson re. Application for 3G at Wood Lane

The Town Clerk confirmed that there had been an email forwarded to all Councillors from Mr. J. Timson stating that he was unfortunately unable to attend the meeting, but that he hoped to attend the next meeting on the 12th December 2023 to provide an update and present to Council.

T56. Brown's Panorama

After discussion, it was **RESOLVED** to grant permission to John Taylors to reproduce its images of Brown's Panorama for display on the walls of its new premises.

T57. Louth Flood Alleviation Scheme

Cllr. DH proposed that following the Flood Alert issued for the Louth Area on 20th October as a result of a prolonged period of heavy rainfall which caused the River Lud running through the town to be at its highest level since 2007; that LTC write to the Environment Agency (EA) to request:

a. The EA's opinion on how the Louth Flood Alleviation Scheme is performing since becoming operational and especially in relation to its last 'test' on 20th October.

Additionally, Cllr. DH suggested asking the EA what percentage of capacity of the reservoirs were filled on the 20th October, as he was led to believe that they were almost at full capacity.

b. What adjustments do the EA intend to make, if any, to the scheme to reduce the maximum river level when the scheme is in operation.

Cllr. DH explained that as the water level increases, the reservoir closes, restricting the amount of water that can enter the town. Cllr. DH said that it was to his understanding that the EA can adjust the maximum level that the river can get to.

c. How the EA spend the annual maintenance contribution from LTC toward the alleviation scheme to ensure it is performing correctly and providing the town with maximum protection.

d. What consideration will be made to reducing the threshold at which a flood alert and/or flood warning might be issued so that they are made public in a timely manner.

Cllr. DH disclosed that when the flood alert was issued at 13.45 on 20th October 2023 the River Lud had already been at a high level for at least 2 hours. Cllr. DH explained that Louth is the only rapid response catchment in the whole of East Midlands area which means that it can go from regular state to flood state in only 2 hours.

Cllr. DH believed that because of this, the flood alert should be given earlier in the day.

Cllr. Mrs. EB expressed her concern that surface water was a problem with the river and that the retention pond located at Weavers Tryst was not working sufficiently. She stated had twice been in contact with the EA to ask them to clear other waterways in the area. Cllr. JS agreed with Cllr. Mrs. EB and viewed that there were several factors contributing to the issue. She stated that she approached the management company for the Cyden Estate in Louth regarding the attenuation ponds at the site as the culverts were being blocked by reeds. The management company responded by telling Cllr. JS that whilst the residents who live by the pond were paying maintenance fees for the ponds, residents who lived further away from the ponds were not, causing a shortfall which meant that the management company did

not have the money to undertake the maintenance. Cllr. JS remembered that the drains of Louth used to be regularly dredged which no longer happens. She finished by stating that the people of Louth need to know what the money that the Council gives to the EA is being used for and what contingency plans the EA has for the future. Cllr. Mrs. PFW suggested that the Council hold a meeting with the EA to receive a briefing from them on their procedures and to ask to what degree the protocol used on 20th October 2023 was successful. She added that the current plan may need further attention due to changes brought from climate change. Cllr. JB supported Cllr. Mrs. PFW's suggestion of a meeting with the EA and expressed his concerns regarding the overgrown foliage at the attenuation ponds located at Stewton Beck. He said that there had been no maintenance to the ponds which had caused the pressure valves to fail. Cllr. PS mentioned that the EA needed to address the river run off and drainage system in the town. Cllr. Mrs. JMS informed the Council that she had been told that the EA did not clean drains to the same standard as the drainage board and farmers and suggested that all bodies needed to perform maintenance to the same standard. It was **RESOLVED** to support Cllr. DH's requests to the EA. It was further **RESOLVED** to invite the EA to meet with the Council to discuss the concerns of the Council and public.

T58. Closed Session Items

There was discussion amongst Councillors about moving into closed session. Some Councillors expressed concern that the Hubbard's Hills Trust business plan was to be discussed in closed session and did not understand the rationale for this. They asked for the meeting to be in closed session for the discussion of unpublicised accounts but move into open session for the discussion of the Hubbard's Hills business plan as they believed it was in the interest of the people of Louth. Mr. Leonard explained that he wished to impart information of a confidential nature relating to a third-party during discussions of the business plan and felt that he could not do so in open session. He stated that the information had not been disclosed on the business plan because it related to somebody and the information would have an impact on the Council in future. A discussion ensued between the Council and a vote was undertaken to decide whether to move into closed session for both of the items on the agenda, which resulted in a tie unless Cllr. JS exercised her casting vote, as Chairman. Mr. Leonard confirmed that if the discussion took place in open session he would not be able to mention the element which was confidential, at all. Cllr. HF expressed her disappointment that only the resolution is minuted during closed session discussions and believed that the people of Louth should be able to access the full discussions regarding the large amounts of money that the Council give to the Hubbard's Hills Trust. She established that she felt strongly that there should be transparency and that the Council should be open to public scrutiny, which Cllr. JS agreed with. Mr. Leonard then left the meeting stating that he was tired of the Councils attitude towards him after he had given up his free time to attend the meeting and requested that the Council send him any questions they may have regarding the draft accounts and business plan via email. The Mayor, Cllr. JS exercised her casting vote, and it was **RESOLVED** that the Council would enter closed session for discussion of both items on the agenda relating to Hubbard's Hills.

NB: GEH left the meeting at 8.40pm.

The Council moved into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 to discuss the following items, information being of a third party, commercial, confidential and or legal nature with regard to Hubbard's Hills. It was **RESOLVED** to:

- a. Receive the draft accounts for Hubbard's Hills to 31st March 2023 noting a query regarding an entry relating to land acquisition, which Cllr. EB had knowledge of and explained;
- b. Receive the Hubbard's Hills Trust business plan.
- c. That FOG should discuss possible ways to strengthen the relationship between the Council and the Hubbard's Hills Trust.

T59. Next Meeting

It was noted that the next scheduled meeting of the Town Council would take place on 9th January 2024.

The Meeting Closed at 9.39pm.

Signed _____ (Chairman) Dated _____

For TC 9th January 2024 as proposed by GF Committee 12th December 2023

		Actual Spend / Income 2021/22	Actual Spend / Income Last Year (2022/23)	Actual Spend / Income this year to 30/9/23 (2023/24)	Current Annual Budget (2023/24)	Projected Spend / Income 2023/24	Proposed Budget 24/25	Notes
101	Governance and Finance							
1002	Miscellaneous	12	2	0	50	25	50	
1190	Interest Received	28	420	699	300	1,000	1,000	
	Governance and Finance : Income	40	422	699	350	1,025	1,050	
4020	Office Administration Costs	2,517	3,464	1,496	3,500	3,500	3,500	
4022	Postage	293	243	118	500	300	300	Reduced in 18/19 originally to save time and costs - Cllrs. agree to receive summons and agenda by email. Despite increase in costs, suggested decrease in favour of use of email more.
4023	Meeting Expenses	0	300	76	250	250	900	Suggested increase as future of RBL. Hall not known. Cost of alternate large location in region of £410. Allows for ATM and an adhoc public meeting.
4024	Councillors Expenses	0	141	0	100	100	100	
4025	Insurances	5,326	4,631	5,317	5,000	5,317	8,000	Council enters year 3 of 3 year deal in 2024. RICs valuations will be required of its assets, these cost £2,500 previously.
4026	Fees and Subscriptions	2,723	2,586	2,838	2,805	3,047	3,351	23/24: LALC & NALC £2,435.97, LALC Training Scheme £185, ICCM £95, Rural Market Towns Group £122, SLCC £208.80. Suggested increase of 10%.
4028	Audit Fee (Internal & External)	800	800	840	1,000	840	1,000	
4750	Contingency	0	233	0	400	200	400	
	Governance and Finance : Indirect Expenditure	11,659	12,398	10,685	13,555	13,554	14,051	
401	Community Resources Day to Day							
1000	Property Income	2,157	1,461	630	2,200	2,000	2,000	
1001	Allotment Rent Received	0	550	790	790	790	882	Increased to £790 in 2023/24. Increases by previous year's RPI annually.
1002	Miscellaneous	1,194	1,015	1	1,500	1,500	1,500	
1009	LCC Contribution (Grass)	4,925	5,151	0	4,960	5,607	5,747	Allows for 2.5% increase on 23/24
1010	Interments	25,796	15,809	7,583	22,000	15,166	16,000	
1011	Monuments	6,172	7,458	3,648	12,000	7,296	8,000	
1012	Exclusive Burial Rights	14,065	10,914	7,710	12,500	15,420	16,000	
1013	Plaques	0	0	0	350	175	0	
1014	Chapel Rent	300	0	0	300	150	0	
1015	Welcome Back Fund	0	23,014	0	0	0	0	
	Community Resources Day to Day : Income	54,609	65,372	20,362	56,600	48,104	50,129	
4001	Salaries	46,597	50,740	25,370	54,000	51,000	58,000	Allows for 2 increases of 2 SCP's each
4002	Employers Costs Super / NI	8,559	9,050	4,960	20,000	10,000	20,000	Allows for 2 employees and increase in Pension Contributions.
4003	Grave Digging	4,040	900	900	2,800	2,800	2,800	Allows for 7 single graves
4027	Training	495	710	163	1,600	800	1,000	Training for staff and cllrs. outside of LALC ATS
4104	Civic Property	0	500	-395	250	250	250	£415 c/f from 22/23 making actual funds available £665. Work will need to be carried out to the Mayor's Social Chain.
4200	Clocks / Floodlights	2,312	2,400	43	2,400	2,825	3,000	£2825 c/f from 22/23 making actual funds available £5225. £2644 actually spent to date.
4205	Christmas Lights / Celebrations	10,370	10,928	0	12,500	11,000	12,500	Annual safety testing of catenary wires, erection and dismantling of cross street lights, tree and crib light. Attendance by electricians at switch on, purchase of tree decorations and banners, assistance erecting the tree
4210	Lovely Louth Competition	69	381	89	400	200	400	Summer flower competition and festive window competition at xmas
4220	CCTV Maintenance	4,515	4,515	0	4,515	4,515	4,515	ELDC have yet to confirm costs
4222	Street Furniture Maintenance	1,045	700	150	1,500	1,000	1,500	Repair and replacement of benches, bins, signs etc.
4223	Amenity Grass Cutting	14,159	13,176	2,800	22,000	10,000	14,000	Reduce to allow for 7 cuts if current price per cut increased to £2,000 each. If extra cuts are required and an overspend is incurred review for 25/26
4280	Floral / In Bloom	2,220	1,422	2,323	2,500	2,500	2,500	Town centre planting, watering and floral enhancement
4282	Hubbards Hills Mtce Contrib.	45,000	40,000	49,000	49,000	49,000	52,500	2022 Supplemental Agreement allows for 49,000 plus the increase in CPI from August 23 to August 24
4285	Minor Mtce & Cleaning Services	2,195	3,513	1,576	3,000	3,152	3,200	Minor repairs, cleaning at SH and Cem and toilets.
4302	Security / Fire	2,482	2,578	1,977	2,500	2,500	2,600	Fire safety, alarm monitoring and maintenance contracts, call outs, repairs to system.
4303	SH Utilities	7,892	11,510	3,859	9,500	8,000	9,500	Gas, Electric, Water
4304	SH Communications	1,716	1,668	1,096	2,000	200	2,100	2 x phone lines and wifi
4306	SH Rates	5,614	5,614	5,894	5,614	5894	6,159	Increased by 4.5%
4307	SH Building Maintenance	208	1,367	0	1,500	1,500	1,500	Day to day repairs
4308	SH Statutory Equipment Checks	208	69	0	200	69	230	£155.40 c/f from 22/23. £224.40 spent in total in 23/24
4501	Cem Rates	911	3,293	3,458	3,293	3,458	3,614	Increased by 4.5%
4505	Cem Utilities	2,431	1,625	729	2,500	2,000	1,800	Gas, Electric, Water
4520	Cem Maintenance-Supplies	1,642	1,864	778	2,000	2,000	2,000	
4530	Cem Grass Cutting / Strimming	6,901	5,613	1,830	6,000	5,490	6,000	
4531	Cem Fuel - Equipment	641	658	447	1,100	1,000	1,100	
4532	Cem Waste Disposal	1,537	1,747	705	1,850	1,750	1,850	
4533	Cem Vehicle Running Costs	2,016	1,917	781	2,000	2,000	2,000	Insurance, MOT, service, replacement parts and labour
4540	Cem Protective Clothing	138	577	81	550	550	550	Boots, uniform, protective clothing
4550	Cem Plants, Shrubs, Trees etc	183	0	78	200	78	200	
4551	Cem General Repairs/Maint.	2,740	2,317	1,278	3,000	3,000	3,000	
4552	Purchase of Plaques	0	19	0	60	20	60	

4600	Cem Equipment Replacement	1,272	297	0	3,000	1,000	3,000	Rolling programme of replacement. Unspent funds can be transferred to EMR.
4750	Contingency	650	1,857	94	2,000	2,000	2,000	
4751	GDPR Compliance	40	40	40	40	40	40	Registration with ICO
4752	Trinity Allotment Rent	763	790	882	909	882	1,014	Due April each year. Figure due calculated by adding RPI to the previous years costs. 15% used as a worst case scenario.
4754	Community Apiary	833	0	-833	0	833	0	£833 c/f from 22/23, C/f again if required
4755	Speed Awareness	2155	0	0	0	0	0	
4756	Welcome Back Fund	12,629	6,332	0	0	0	0	
NEW	London Road Sports Partnership	0	0	0	0	0	10,000	£20,000 requested. Suggest precept for £10,000 and evaluate at year end what contribution is actually made and make remaining up from General Reserve, as required in 2024/25. Consult with public. In 2025/26 could look to precept for £15,000 and make remaining up from General Reserve and so on, until full amount precepted for.
	Community Resources Day to Day :- Indirect Expenditure	197,178	190,685	110,153	226,281	193,306	236,482	
501	Personnel Day to Day							
4001	Salaries	48,273	47,348	22,607	63,000	56,000	63,000	Allows for 4 employees, 1ft, 3pt mix of hours and associated possible increases.
4002	Employers Costs Super / NI	16,052	15,915	7,436	25,000	20,000	25,000	Allows for 3 employees and increase in pension cont.
4008	Clerk Travel Expenses	0	70	56	200	200	200	
4027	Training	0	132	0	500	500	500	
	Personnel Day to Day : Indirect Expenditure		63,465	30,099	88,700	76,700	88,700	
601	Town Council Day to Day							
4052	Tourism/promotions	390	93	0	1,000	500	1,000	Leaflet printing, advertising
4089	Citizens Advice Bureau	1,000	1,000	0	1,000	1,000	1,000	Yearly contribution
4090	Grants S137 Open Resource	4,593	5,174	0	4,000	4,000	4,000	Distributed via yearly grants giving exercise.
4100	Civic Expenses	1,055	931	298	1,500	1,500	1,500	For Mayor Making buffet, Civic Service, Christmas Get Together
4102	Mayoral Allowance	284	156	260	500	500	550	For Mayor's mileage expenses outside of the parish only
4103	Mayors Serjeant Expenses	379	325	325	650	650	650	Paid in 2 instalments
4105	Election Expenses	0	0	6	2,000	2,389	2,000	
4106	Deputy Mayor's Expenses	0	62	-32	100	100	100	C/f 31.55 from 22/23. For mileage expenses outside of the parish at Civic Sunday's only
4111	Remembrance Day Parade Grant	500	565	0	1,000	800	1,000	Road closures, PA system, adhoc items
4311	Flood Schemes Maintenance	12,803	13,405	0	16,446	16,446	19,077	Previous year's payment increased by RPI yearly. 15% used as a worst case scenario.
4312	War Memorial	2	0	0	300	0	100	For repairs/decorations
	Town Council Day to Day : Indirect Expenditure	21,006	21,711	857	28,496	27,885	30,977	

Total Income		21,061	56,950	51,179
Total Expenditure		151,794	357,032	370,211
Amount of General Reserve to be used to limit an increase (to make up amount for London Road Sports Partnership to £20,000)				10,000
Precept Previously Requested / Required			300,082	309,032
2024/25 Annual Cost Per Band D Property				54.21
2023/24 Annual Cost Per Band D Property				54.05
2024/25 Annual Increase/Decrease Per Band D Property				0.16
2024/25 Monthly Cost Per Band D Property				4.52
2023/24 Weekly Cost Per Band D Property				1.04
2024/25 Weekly Cost per Band D Property				1.04
2024/25 % Increase/Decrease Per Band D Property				0.30%

Louth Town Council
Budget Proposal 2024/25
Earmarked Reserves - (Ring fenced funds/sinking funds)

						Opening Balance + Transfers 23/24	Actual Balance At 30/9/23	Proposed Budget 24/25	
322	EMR CCTV refurbishment					10,000.00	10,000.00	0.00	C/f £10,000 balance (sinking fund for future refurbishment)
325	EMR Street Furniture					1,075.00	1,075.00	0.00	Return funds to Gen Res. Close budget. *
326	EMR Anniversary of Louth Flood					301.67	301.67	0.00	Return funds to Gen Res. Close budget. *
327	EMR Contingency					10,743.56	9,225.56	1,000.00	C/f balance, add £1,000
329	EMR Quality Council/Office					4,245.00	4,245.00	0.00	C/f balance
337	EMR Conservation Area					500.00	500.00	0.00	Return funds to Gen Res. Close budget. *
338	EMR Civic Events					1,762.56	128.66	2,000.00	C/f balance, add £2,000
339	EMR War Memorial					8,500.00	8,500.00	0.00	Return funds to Gen Res. Close budget. *
340	EMR Grants S137 Reserve					3,066.00	3,066.00	0.00	C/f balance
346	EMR Christmas Illuminations					10,436.00	10,436.00	500.00	C/f balance, add £500
347	EMR Art Trail					1,000.00	1,000.00	0.00	Expected to spend all of these funds. Should EMR be deleted or will future funds be required?
348	EMR IT Replacement					4,207.87	4,207.87	0.00	C/f balance
349	EMR Civic Regalia					2,000.00	2,000.00	0.00	C/f balance, add balance in Civic Property and amalgamate the two making total of 5,045.94. Change name to Civic Regalia/Property.
352	EMR TCP Floral Enhancement					2,500.00	2,500.00	0.00	C/f balance
353	EMR Capital Expenditure					97,201.80	94,804.80	0.00	C/f balance (will be used in conjunction with other budgets to undertake repairs to SH (e.g., new windows, repainting, roof) and repairs to Church clock. Also could be used on cem chapel development and repairs to OMH)
359	EMR Accommodation					6,162.21	6,162.21	0.00	C/f balance.
360	EMR Cem External Wall					4,000.00	4,000.00	0.00	C/f balance
362	EMR Civic Property					3,045.94	3,045.94	0.00	See Civic Regalia above.
363	EMR Hubbard's Hills					21,500.00	21,500.00	6,200.00	£12,625.92 of £21,500 allocated for use on bridge. C/f balance, add £6,200 to bring balance in region of £15,000.
364	EMR Clerks Training					2,540.00	2,540.00	0.00	C/f balance
365	EMR Accom Office Equip/Stor					4,224.00	4,224.00	0.00	C/f balance
366	EMR Cemetery Planting Project					458.00	458.00	0.00	Return funds to Gen Res. Close budget. *
370	EMR Cemetery Gates					3,000.00	3,000.00	0.00	Return funds to Gen Res. Close budget. *
380	EMR Cem Road Maintenance					4,000.00	4,000.00	0.00	C/f balance
381	EMR Cem Equipment Replacement					9,637.00	9,637.00	1,000.00	£6,343.59 allocated for new mower. C/f balance (sinking fund for new mower) add £1,000
382	EMR Cem Tree Surgery					5,380.00	5,380.00	0.00	C/f balance and add £1,000
383	EMR Cem Workshop/Lodge					8,056.24	8,056.24	0.00	Release £4,000 back into General Reserve *
385	EMR Vehicle Replacement					14,658.00	14,658.00	0.00	C/f balance
386	EMR Cemetery Facilities					3,825.00	3,825.00	0.00	C/f balance
390	EMR Accom Roof					9,136.00	9,136.00	0.00	C/f balance (also use EMR 353)
391	EMR Accom Boiler					3,750.00	3,750.00	0.00	C/f balance
392	EMR Accom Structural					5,000.00	5,000.00	0.00	C/f balance
393	EMR Accom Car Park					2,000.00	2,000.00	0.00	C/f balance
394	EMR Street Signs/Furniture					15,660.00	15,660.00	0.00	C/f balance
395	EMR SH Internal Decorating Foyer					3,000.00	3,000.00	0.00	C/f balance
396	EMR Speed Awareness					2,012.00	2,012.00	0.00	C/f balance.
397	EMR Tourism					2,115.00	2,115.00	0.00	C/f £1,000 and return £1,115 to Gen Res
398	EMR Elections					18,000.00	18,000.00	0.00	C/f balance
399	EMR Funding for Sports Assets					5,000.00	5,000.00	1,000.00	C/f balance and add £1,000 (sinking fund for emg)
						313,698.85	308,149.95	11,700.00	
	Amount to be returned to General Reserve							18,949.67	

Propose no funds be precepted for use as EMR's. Instead ring fence £11,700 of general reserve, as above while also returning £18,949.67 of existing EMR back to general reserve.



TOWN, PARISH & COMMUNITY COUNCILS - D-DAY 80 - 6TH JUNE 2024

As you are aware, we are organising D-Day 80 - 6th June 2024, throughout the UK, Channel Islands, Isle of Man and UK Overseas Territories in Commemoration/Celebration of the 80th Anniversary of the D-Day landings on the five Beaches in Normandy, France, which took place on 6th June 1944, enabling your Council and local community to use this occasion to pay 'tribute' to the many, many thousands that sacrificed so much in helping to secure the freedom we all enjoy today. With this in mind, we have developed several ways in which your Council and community can take part in this special occasion.

(1) BEACON: Light a Beacon at 9.15pm on 6th June, as encouraged by Prime Minister Rishi Sunak (See page **3**) of the Guide To Taking Part which can be viewed and downloaded from the D-Day 80 website - www.d-day80beacons.co.uk

From the Guide (see pages **41** to **45**), you will see there are several styles of Beacons that can be used for this occasion, many of which you may have used for previous occasions, and those of you with the permanent Beacon Braziers and gas fuelled Beacons produced for our late Queen Elizabeth's Platinum Jubilee, are urged to re-use these to save money. With regard to the Bonfire Beacons (see pages **41** and **42**), these are ideal for country parks, village greens and our farms throughout the UK etc.

(2) LAMP LIGHT OF PEACE: We understand that there are areas of our local communities unable to light Beacons for various reasons, so we have developed the Lamp Light of Peace (see page **39**) providing a simple and cost effective way of becoming and being part of this event by lighting it at 9.15pm on 6th June next year, coinciding with the lighting of the Beacons that night, and once used for this occasion, they can be re-lit at 11am on 11th November in 'Remembrance' for many years to come. (The flame in the Lamp, along with the Beacons, will represent the 'light of peace' that emerged from the dreadful darkness of War). We believe these are suitable for Care Homes, Hospitals, and Pubs etc, and have already had several taking part. (See examples on the D-Day 80 website).

(3) RINGING OUT FOR PEACE: With the valuable assistance of the Central Council of Church Bell Ringers (see website), we are encouraging every Cathedral and Church throughout the UK, Channel Islands and the Isle of Man to ring their Bells at 6.30pm on 6th June, so we ask you to contact your local Churches etc, inviting them to take part.

(4) All those taking part in the above will be sent the Certificate of Grateful Recognition, enabling them to download, print and frame it as a permanent reminder of their involvement (see website). From the website and Guide To Taking Part, you will see there are other elements taking place, making up this Commemoration/Celebration event, with many taking part already as their personal tributes. Those taking part in this event are being asked to go to page **52** in the Guide, outlining their involvement as requested, to enable us to register their participation, and send them their Certificate.

We do hope that your Council will participate in one or more of the above, and look forward to hearing from you in due course.

My warmest regards to you all,

Bruno Peek

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**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 12th DECEMBER 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

Present Councillors: Mrs. E. Ballard (Mrs. EB), L.M. Cooney (LMC), J. Drake (JD), H. Filer (HF), D. Hobson (DH), M. Lamb (ML), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (KP), J. Simmons (JS), P. Starsmore (PS), Mrs. P.F. Watson (Mrs. PFW).

Councillors not present: M. Barnes (MB), J. Baskett (JB), L.M. Cooney (LMC), L. Frost (LF), G.E. Horton (GEH).

The Town Clerk Mrs. L.M. Phillips and the Town Clerk's Assistant Miss. S. Chitauro were also in attendance.

P88. Apologies for Absence

Apologies for absence were received from JB, LMC, LF and GEH.

P89. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – Items 4, 5, 6 and 7 as a member of East Lindsey District Council (ELDC).
- b. Cllr. DH – Items 4, 5, 6 and 7 as a member of ELDC and Planning Application 10 as an acquaintance of the applicant.

P90. Minutes

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 21st November 2023 be approved as the minutes.

P91. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 12-12-23) and **RESOLVED** as follows:

- a. N/019/02336/23 – To strongly object to the application. The Council is of the opinion that the road affected by these conditions (the A16) is extremely dangerous and these measures are imperative to ensure the safety of road users and pedestrians alike.
- b. N/092/02375/23 – To object on the grounds of: 1) Traffic – the level of vehicle movements which will be generated by this development will exacerbate existing problems on existing infrastructure, especially Eastfield Road and may detrimentally impact Louth's Emergency Services located here. As the site is over a mile from the Town Centre it is envisaged that most local trips required for school runs, medical visits, shopping, and leisure will be by car. The consequent generation of traffic will then also add to traffic volumes in the Town Centre and on car parking availability. 2) Access and Highway Safety – there is concern that the additional traffic will cause road safety issues to be exacerbated. 3) Drainage – there are concerns regarding more hard landscaping in this area which will make it difficult to deal with the disposal of surface water. The possible future levels of the Lud are also a consideration as it is known that it cannot cope with any more increased discharge. Further, it is known that there are a number of aquifers in this area and hard landscaping may cause flooding problems or move current flooding problems to move to a new area. 4) The Council felt that this application had been made prematurely. It was of the opinion that a review of ward boundaries is required to ensure that new residents contribute fairly to local services and amenities as this development, although currently technically outside of the Louth boundary, will form part of the development already build which is within the boundary and all residents of the new section will use Louth infrastructure and facilities, without contributing correctly to their upkeep, if the boundary is not redrawn.
- c. N/105/01450/23 – To object and to reiterate the objection made on 10th October 2023 on the grounds that the proposed materials are not suitable in the Conservation Area. The Council wholly support and would reiterate the comments of Heritage Lincolnshire on this application. If permission is granted the Council would like to see a condition that public green space, large enough for sports and games to be played on such as rounders and football, is included.
- d. N/105/02350/23 – To object on the grounds that the site lies within an area of open countryside and should not be considered to be within or immediately adjacent to the developed footprint of Louth. Development here would urbanise the existing rural character of the site which currently contributes positively to the character

and appearance of the area and the Area of Outstanding Natural Beauty. The site is located in the transitional space between rural countryside and the town of Louth where intervening greenspace between built form is a key characteristic. The proposal would undermine the role the site plays as the setting for the entrance into the town and would cause harm to the character of the area in conflict with the requirements of Policy SP10 and SP23 of the East Lindsey Local Plan and paragraphs 130 c) and 176 of the National Planning Policy Framework. Consequently, the site should not be considered an appropriate location for new housing development as defined by SP3 of the East Lindsey Local Plan. The proposal would therefore be contrary to requirements and objects of SP3 and would not constitute sustainable development.

NB: Cllr. Mrs. JMS abstained from voting on this application.

- e. To support all other applications.

Cllr. LMC left the meeting at 9.29pm.

P92. Planning Correspondence

The Committee noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/01898/23 – Planning Permission – 132 Eastgate, LN11 9AA – LTC Supported 31/10/23.
- ii. ELDC Approved – N/105/01587/23 – Planning Permission – Plot 60, Bolingbroke Road, Fairfield Industrial Estate – LTC Supported 31/10/23.
- iii. ELDC Approved – N/105/01866/23 – Planning Permission – The Brambles, Mount Pleasant, LN11 9DN – LTC Supported 31/10/23.
- iv. ELDC Approved – N/105/02044/23 – Planning Permission – 69 Crowtree Lane, LN11 0QW – LTC Supported 31/10/23.
- v. ELDC Approved – N/105/02050/23 – Planning Permission – 50 Stewton Lane, LN11 8SB – LTC Supported 21/11/23.

b. Temporary Traffic Restrictions

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: Lincolnshire County Council.
REASON FOR RESTRICTION: Event – RAE 000018 – Festive Fabuloso.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Cornmarket; Butcher Lane.
PERIOD OF RESTRICTION: 07/12/2023 – 07/12/2023, 07:00 to 21:00 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals Ltd.
REASON FOR RESTRICTION: Emergency – Cabling to restore customer service.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – B1520 (Between A16 Louth Bypass Roundabout and a point 400m North).
PERIOD OF RESTRICTION: 23/11/2023 – 24/11/2023, 9:00 to 15:30 (Restrictions to be implemented for 2 days as and when required during this period. Signage will be displayed on site in advance).

P93. Proposed Work to Trees

It was **RESOLVED** to support the following proposed tree work:

- a. **Location:** 67 Crowtree Lane. **Proposal:** A6 – Several Ash, Beech, Chestnut, Oak and Sycamore Trees – Crown lift to 4m to the west. **Reasons:** A6 – for driveway clearance.

P94. Street Naming

The Committee considered endorsing the use of ‘Alexander Bishop Way’ on a new development in the town, consisting of 1no. road and 34no. dwellings on Land West of Playing Fields, Monks Dyke Road, and was told that the developer’s reasons for choosing the proposed name were that the Louth Park Abbey was founded by Alexander Bishop of Lincoln. The Committee deliberated and felt that the proposed name did not hold enough relevance to the location. It also commented that Louth already had similar street names in ‘Alexander Drive’, ‘Alexander Road’ and ‘Bishop’s Close’. It was **RESOLVED** to suggest the name ‘Academy Way’ as the land once belonged to Louth Academy.

P95. Proposed Waiting Restrictions

The Council received a proposal from Lincolnshire County Council (LCC) to implement a ‘No Waiting at Any Time’ restriction on the junctions along Lincoln Way and the West side of Bolingbroke Road after investigations showed that

vehicles were experiencing difficulties due to parking along the road, causing visibility issues. After discussion it was **RESOLVED** to support the proposal but also request that the restriction be extended to include the entire length of the west side of Lincoln Way. It was further **RESOLVED** to send a copy of the request to LCC Councillor for Louth North, Cllr. Alex Hall.

P96. Proposed Speed Limits

The Committee received details of speed limit proposals on the A631 (Market Rasen to Louth) and considered making comments. It was **RESOLVED** to support the proposals but also request a review on of the speed limit on the A16 (Grimsby to Louth).

P97. NHS Public Consultation – Your Health, Your Hospitals – Re. Grimsby and Scunthorpe

The Committee received a draft corporate response to the above and **RESOLVED** that it should be submitted on behalf of the Council.

P98. Police and Crime Commissioner (PCC) Engagement Session 5th December 2023

The Committee received an update on the above from Cllr. JD who attended the session on behalf of the Council. He told the Council that £1million of funding would be invested across Lincolnshire over the next 3 years to tackle anti-social behaviour. He divulged that the police had had success with big operations over the summer and dealing with hare coursing. Cllr. JD then relayed that there would be three new rapid response teams, one of which would be based in Louth. He informed the Committee that the ELDC Neighbourhood Policing Team consisted of 1 Chief Inspector; 2 Inspectors; 2 Sergeants on the coast and 2 on the Wolds; 4 Community Beat Managers on the Coast and 4 on the Wolds and; 7 Police Community Support Officers (PCSO's) on the Coast and 2 on the Wolds. Cllr. JD finished by saying that crime figures were now slightly lower than they had been previously. It was noted that slides from the session were available, as was a link to a video of the session. It was agreed that these would be emailed around.

P99. Planning Considerations

Following discussion on 10th and 31st October of the above, Councillors noted that the following ideas had been submitted for inclusion on a 'local list':

- a. The garden area of Lime Grove needed refurbishing.
- b. Dog/rubbish bins in new estates, St. James' View, Tuxworth Way.
- c. The roadway between the Industrial Estate and Brackenborough Road (a condition on planning) never built.
- d. The parking slots opposite the Post Office on Brackenborough Road (a planning condition) never built.
- e. Town Centre.
- f. A member of the public had suggested that changing facilities for the disabled in the town centre should be a priority.
- g. Affordable housing in a development (where appropriate).
- h. Leisure facilities (e.g., play areas). Larger scale developments, perhaps a pitch or other leisure facilities.
- i. Community grants – e.g., contribution to a Community Centre development in a large development.
- j. Public art.
- k. Community transport subsidy to support extra bus routes to service a large development (the Louth Transport Board LCC officers had said that they do this for other areas in Lincolnshire if they receive 106 monies).
- l. Public green space.

It was **RESOLVED** that the Committee would revisit the list periodically.

P100. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 9th January 2024.

The Meeting Closed at 10:02pm.

Signed _____ (Chairman) Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
1	ELDC	N/105/ 01181/23	Hybrid Application	BHD Louth Ltd	Hybrid application for the outline erection of 2no. warehouse/industrial buildings and full planning permission for the erection of a retail food store and retail warehouse unit, drive-thru restaurant, commercial units, warehouse and industrial development with associated infrastructure, access and servicing, car parking and landscaping. AMENDMENT - Amended plans received.	Land at Northfields, Grimsby Road, Louth - North Holme Ward	No	Louth Town Council objected to this application on 11th July 2023 on the grounds of: Viability and Viability of Town Centre Councilors were concerned that this edge of town development would draw residents away from the Town Centre to shop and relax, thereby causing businesses and shops to close in the Town Centre. The Council also did not feel that visitors to the Northfields site from outside of the Town boundary would venture into town as well as visit the site. All would visit the site and then go home. The Council felt an S.106 agreement was required and that part of these monies should provide a free shuttle bus from the Northfields site into the Town Centre and back. District Councilors were asked to ensure that the town received some help from S.106 monies in this case. Traffic generation / Access and highway safety Councilors were concerned about the increase in traffic that these proposals would generate both at the junction of Grimsby Road and North Holme Road (an already very difficult junction to traverse) and at an already small, very busy and dangerous roundabout (Northfields). The Council felt this would have a serious effect on the safety of both drivers and pedestrians in the area. The Council is also concerned about proposals for pedestrian and cycle access over the bypass, a very busy trunk road. It does not feel that this would be safe. There are have been at least 3 accidents and a number of deaths just up from the roundabout in the last few months. The Council felt that such issues needed to be addressed and mitigated before permission considered. Design and appearance.	Object. Same reasons as previous objection dated 11/07/2023. 'Appraisal of Retail and Two Centre Policy Issues'. The report was inconclusive and wanted more information before making recommendations. The new postings were unavailable so the information cannot be fully assessed. Considerable concern over the safety of pedestrians and cyclists crossing the A16 trunk road at an already very busy, dangerous roundabout and with spending traffic up the bypass.	13/01/2024
2	ELDC	N/105/ 02130/23	Planning Permission	The Co-operative Group Ltd	Alterations to existing shop and installation of a new refrigeration plant enclosed by a 2.8m high fenced compound. Installation of a new lamppost. Installation of a laundry kiosk. AMENDMENT - Proposal now includes the installation of a laundry kiosk.	Co-op Supermarket Northgate, Louth, LN11 0LT - St. James' Ward	No	Louth Town Council supported this application on 21st November 2023.		10/01/2024
3	ELDC	N/105/ 02279/23	Planning Permission	Mr. B. Neal	Replacement wall to front and side boundaries with gate and installation of new paving.	60 Aswell Street, Louth, LN11 9HP - Priory Ward	Yes		Support	14/01/2024
4	ELDC	N/105/ 02339/23	Planning Permission	Miss. Worrell	Erection of a conservatory with the existing conservatory to be demolished	1 Shearwater Close, Louth, LN11 0SW - St. Margaret's Ward	No		Support	17/01/2024
5	ELDC	N/105/ 02393/23	Planning Permission	Norpol Packaging Ltd.	Extensions and alterations to existing light industrial building.	Norpol Packaging Ltd., Tattershall Way, Fairfield Industrial Estate, Louth, LN11 0YZ - North Holme Ward	No		Support	10/01/2024
6	ELDC	N/105/ 02397/23	Listed Building Consent	Mr. R. Jones	Alterations to existing building and removal of modern building fabric to open up former courtyard and reveal hidden heritage assets.	32 Eastgate, Louth, LN11 9NG - Priory Ward	Yes		Support but must adhere to Heritage report conditions.	10/01/2024
7	ELDC	N/105/ 02399/23	Planning Permission	Mr. and Mrs. Gothard	Extension to existing property to provide additional living accommodation.	10 Somersby Court, Louth, LN11 9NN - St. Mary's Ward	Yes		Support	10/01/2024
8	ELDC	N/105/ 02492/23	Planning Permission	Mr. P. Matthews	Erection of a two storey dwelling with garage and alterations to existing vehicular access.	217 Eastfield Road, Louth, LN11 7AS - Trinity Ward	No		Open to meeting as most had not seen the application.	23/01/2024

**PLANNING COMMITTEE 9th JANUARY 2024
PLANNING CORRESPONDENCE TO NOTE**

- 1. ELDC Planning Decisions**
 - a. ELDC Refused – N/105/02017/23 – Planning Permission – 125 Crowtree Lane, LN11 0QW – LTC Objected.
 - b. ELDC Approved – N/105/01668/23 – Planning Permission – 5 Trinity Lane, LN11 8DL – LTC Supported 19/09/23.
 - c. ELDC Approved – N/105/02078/22 – Planning Permission – Kenwick News, LN11 8EH – LTC Supported 12/12/23.
 - d. ELDC Approved – N/105/02067/23 – Planning Permission – 30 Victoria Road, LN11 0BX – LTC Supported 12/12/23.
 - e. ELDC Approved – N/105/01975/23 – Planning Permission – 14-16 Aswell Street, LN11 9BA – LTC Supported 31/10/23.

- 2. Temporary Traffic Restrictions**
 - a. ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals Ltd.
REASON FOR RESTRICTION: Pole Testing.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Stewton Lane (Between 1000m and 1500m East of Hawker Drive).
PERIOD OF RESTRICTION: 09/01/2024 – 09/01/2024, 9:30 – 15:30 (Restrictions to be implemented for 1 day as and when required during this period. Signage will be displayed on site in advance).
 - b. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: Emergency – burst main.
NATURE AND LOCATION OF RESTRICTION: Emergency Road Closure Order – Monks Dyke Road (Between Trinity Lane and a point 75m South).
PERIOD OF RESTRICTION: 03/01/2024 – 09/01/2024 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
 - c. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water
REASON FOR RESTRICTION: New Water Connection.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – High Holme Road (Between Broadbank and Mill Lane).
PERIOD OF RESTRICTION: 10/01/2024 – 12/01/2024 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
 - d. ORGANISATION RESPONSIBLE FOR RESTRICTION: Lincolnshire County Council
REASON FOR RESTRICTION: All events and weekly markets.
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Cornmarket; Butcher Lane; The Shambles; Market Place Car Park.
PERIOD OF RESTRICTION: 01/01/2024 – 31/12/2024 (Restrictions to be implemented for various days as and when required during this period. Signage will be displayed on site in advance).
 - e. ORGANISATION RESPONSIBLE FOR RESTRICTION: OCU Group
REASON FOR RESTRICTION: New electrical connection
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Stewton Lane (Between 350m and 500m East of Hawker Drive).
PERIOD OF RESTRICTION: 22/01/2024 – 25/01/2024 (Restrictions to be implemented for 4 days as and when required during this period. Signage will be displayed on site in advance).

- 3. Proposed No Waiting at Any Time Order – Fairfield Industrial Estate**
Lincolnshire County Council offered the following response to Louth Town Council's comments regarding the proposed No Waiting at Any Time Order at Fairfield Industrial Estate: Whilst we appreciate your request for further restrictions, we feel that the proposal offers a fair balance for road users' safety whilst still offering some safe parking. The development of the new services are utilised by all types of road user, however, the available car parks cannot facilitate all types of vehicles – this proposal offers a small amount of parking spaces to enable these vehicle types to utilise the amenities. As a result, we do not intend on extending the restrictions any further at this moment in time. However, once the restrictions are installed should issues persist and the local councillors supports the request, we can revisit and assess the site again and determine if further restrictions are necessary.