

**MINUTES OF THE MEETING OF THE COMMUNITY RESOURCES COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 27th SEPTEMBER 2016**

Present Councillor C. Green (CG) (in the chair)

Councillors: Mrs. E. Ballard JP (EB), Mrs. S. Crew (SC), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), R. Jackson (RJ), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway MBE (MO), F.W.P. Treanor (FWPT), D. Turner (DT) and Mrs. P.F. Watson (PFW)

Councillors not present: M. Locking (ML), L.M. Stephenson (LMS) and D.E. Wing (DEW), Mrs. L. Harrison-Wiseman (LHW), Mrs. D. Blakey (DB),

The Town Clerk, Mrs. L.J. Blankley, her Secretary, Mrs. L.M. Phillips, one member of the press and one member of the public were also present.

232. Apologies for Absence

Apologies were received from Councillors ML, LMS, DEW, Mrs. LHW and Mrs. DB.

233. Chairman's Remarks

The Chairman had no remarks to make

234. Declarations of Interest / Dispensations

The following declarations of interest were received:

- a. Cllrs. FWPT, Mrs. JMS, RJ and CG – agenda item 6a – as members of ELDC
- b. Cllr. Mrs. PFW – any item from or relating to ELDC – as a member of ELDC

235. Minutes

Following a proposal by Cllr. DT, seconded by Cllr. Mrs. SEL it was **RESOLVED** that the notes of the last meeting held on 2nd August 2016 be approved as the Minutes.

236. Town Clerk's Report on Matters Outstanding

The Town Clerk drew Councillors attention to a tabled report entitled 'Actions Emanating' which detailed all of the projects outstanding, within the remit of the Community Resources Committee, and their status at the present time. She reported that the speed signs would be erected in the following week. The two reactive signs would be placed first on London Road and on St. Bernard's Avenue.

237. Correspondence

The Committee noted that the following correspondence had been received:

- a. **From:** ELDC **Re:** Upgrade to digital CCTV cameras has commenced and will continue over the next few months. Sample images available to view.
- b. **From:** Trinity Lane Area Resident **Re:** Concern over volume of cars using access road to Trinity Allotments – possible contravention of agreement and damage repair. It was agreed that the item should be referred to the Chairman of the Trinity Allotment Site Committee for comment.
- c. **From:** Zurich Insurance **Re:** Brown's Panorama Insurance – the cost of increase of premium in valuation of paintings from £100,000 to £350,000 is £572 plus IPT, cost for current year to April renewal £357.08. Following a proposal by Cllr. AL, seconded by Cllr. MO it was **RESOLVED** that the above should be paid now and considered again at renewal time. It was further agreed that the Town clerk could expend up to £2,500 for the work required to erect the paintings which took into account of the knock on effect of the revaluation of the paintings and which now included an additional cost and excess of £3,500 at the liability of the Town Council.

238. Publications Received

Councillors noted that the following publications had been received and were available to view in the Office:

- a. Federation of Burial and Cremation Authorities

- b. Informing Burial and Cremation Services Volume 59 Autumn 2016
- c. Report of the Executive Committee 2015/16

239. Cemetery Headstones

The Committee discussed the following:

- a. Following closure of police investigation into damage of headstones by abandoned vehicle decision required regarding badly damaged base to headstone where the Town Clerk has been unable to contact the family. Options include laying stone and Council funded repair.
- b. Under Council's duty of care and obligation to ensure that the cemetery remains a safe environment a policy (and funding) if necessary is required to tackle unsafe headstones where family cannot be traced. It was agreed that the town clerk could investigate the use of assistance by memorial masons for larger headstones and monuments.

Following a proposal by Cllr. Mrs. MO, seconded by Cllr. RJ to obtain a quote for repair it was **RESOLVED** that no action should be taken to repair the stone professionally but it should be tidied up as best the cemetery staff could manage.

240. Christmas Arrangements

The Committee received recommendations from the Christmas Lights Working Group regarding Town Council Christmas arrangements and following a proposal by Cllr. Mrs. SC, seconded by Cllr. DJEH the Town Clerk was delegated authority to carry out the necessary action with regard to the items listed below as long as all works could be contained within the reserve fund and budget head set aside for these purposes:

- a. Purchase white tree lights to supplement current working stock.
- b. Purchase additional cross street stalactite strings to supplement current stock. Stalactite strings to replace Santa and Sleigh (Market Place).
- c. Purchase additional refurbished centre features to match existing and to have 'spare' available (minimum 2no).
- d. Investigate sale / disposal of former modular lights in storage. On asset register value £16,678, majority requiring extensive work to update technology / replace broken bulb holders.
- e. Hire 32no Solar Christmas Trees at 2015 prices and locations ensuring licensing arrangements in order from LCC.
- f. Make necessary arrangements to place crib on Fish Shambles with LCC permission on / around 22nd November 2016. Work in conjunction with Rector regarding figures / blessing of holy family at Carols for All (19th December 2016).
- g. Acquire / purchase 25 foot Christmas tree to fit Market Place location to be in place on / around 22nd November 2016.
- h. Arrange erection of cross street lights, on-going maintenance and lights timings as required.
- i. Cross Street Lights to come on daily at 12 noon until 11pm from Friday 25th November 2016, Solar Trees to come on at 3.30pm daily for approximately 6 hours from Friday 25th November, Christmas Tree to come on daily at 12 noon until 11pm from 28th November 2016.
- j. Support Louth Independent Traders Christmas Market on Sunday 27th November 2016 by incorporating Christmas Tree Lights Switch On into events at 3.30pm. Lincs FM Radio Presenter will be providing 2 hours of broadcasting to include live countdown for Tree Lights to be switched on by the Mayor and accompanied / preceded by singing group (to be arranged).
- k. Church Green Tree – decision required regarding Town Council continuing to pay for tree to be illuminated / purchase alternative lights suitable for the spread / shape of the tree. (Previous offer by member of public explored extensively but did not materialise). Cost of provision of architectural lighting (not units) £300 2015/16.

241. Next Meeting

The Committee noted that the date of the next scheduled meeting was 8th November 2016.

The Meeting Closed at 9.42pm.

Signed _____ (Chairman) Dated _____