

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 25<sup>th</sup> SEPTEMBER 2018**

**Present** Chairman: Councillor A. Leonard (AL) (in the chair)

**Councillors:** Mrs. S. Crew (SC), C. Green (CG), D.J.E. Hall (DJEH), Mrs. L. Harrison-Wiseman (LHW), D. Hobson (DH), G.E. Horton (GEH) R. Jackson (RJ), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT), D. Turner (DT) and Mrs. P.F. Watson (PFW).

**Councillors not present:** Mrs. E. Ballard (EB), Mrs. D. Blakey (DB), J. Garrett (JG), M. Locking (ML) and D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M. Vincent were also present.

**178. Apologies for Absence**

Apologies were received from Councillors: Mrs. E. Ballard (EB), Mrs. D. Blakey (DB), J. Garrett (JG), M. Locking (ML) and D.E. Wing (DEW).

**179. Declarations of Interest / Dispensations**

Cllr. Mrs. JMS and Cllr. Mr AL declared an interest in Hubbard's Hills as members of the Hubbard's Hills Trust.

**180. Minutes**

Following a proposal by Cllr. Mrs. LHW, seconded by Cllr. Mrs. MO it was **RESOLVED** that the notes of the last meeting held on 3<sup>rd</sup> July 2018 be approved as the Minutes.

**181. Occupation Agreement – St. Aethelheard's Chapel**

Following a proposal by Cllr. LMS and seconded by Cllr. DJEH. it was **RESOLVED** that the Town Clerk should seek to have the wording of the draft Occupation Agreement changed so that at the end of five years it would be the Town Council's choice to rent again and not a given, and that a review of the rent should be undertaken before another agreement was entered into.

**182. Closed Session Items**

Following a proposal by Cllr. AL, seconded by Cllr. DT it was **RESOLVED** that the meeting should move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the commercially confidential nature of the business to be discussed in relation to the following matters:

**a. Cemetery Lodge**

The Committee noted the revised structural reports and discussed options on the way forward. Following a proposal by Cllr. GEH, seconded by Cllr. DT it was **RESOLVED** to obtain three valuations.

**b. Cemetery Security**

Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. Mrs. SC it was **RESOLVED** to approve works to the Cemetery Chapel to improve security.

Following a proposal by Cllr. RJ, seconded by Cllr. Mrs. SEL it was **RESOLVED** that the meeting should move out of closed session.

**183. Town Signs**

Following a comprehensive discussion regarding the best way forward, which materials to use, whether to renew or refurbish etc, and a proposal by Cllr. Mrs. JMS, seconded by Cllr. Mrs. MO it was **RESOLVED** that Cllr. Mrs. JMS should look into any possible funding available. Further, following a proposal by Cllr. AL, seconded by Cllr. LHW it was **RESOLVED** that two local companies be invited to give a comprehensive report and quotation for the replacement / refurbishment of the seven town signs.

**184. Next Meeting**

The Committee noted that the date of the next scheduled Community Resources meeting was 20/11/18.

The Meeting Closed at 10.04pm.

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_