

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

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To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee and Community Resources Committee which will be held on Tuesday 30th August 2022 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note, there will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) please contact the Town Clerk, using the above email address, in advance to discuss attendance arrangements.

Members of the public should note that they will not be allowed to speak during the formal meeting.

L.M. Phillips
Mrs. L.M. Phillips

Town Clerk

Dated this 24th Day of August 2022

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. S. Crew, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 26th July 2022. (Attached).

4. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 08-30-22). (Attached).

5. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. Proposed Works to Trees

Committee to consider the following proposed works to trees/ratify Planning Working Group comments (details circulated by email 18/08/22):

- a) **Location:** 106 Kedington Road **Proposal:** G3 – Beech, Ash, Sycamore, Chestnut, Yew – (T1 on plan – Copper Beech) - Fell. **Reasons:** G3 – The tree is in decline as there is Meripilus giganteus (bracket fungus) around the buttress and root ball.
- b) **Location:** 108 Kedington Road **Proposal:** G3 – Beech, Ash, Sycamore, Yew – T1-T3 on plan (Yew) approx. 6m high. Resize by removing regrowth (approx. 0.5-1m) as per photos.
- c) **Location:** 17 Horncastle Road. **Proposal:** T31, T32 and T33 – Limes – Pollard to previous points. **Reasons:** To maintain a periodic pollarding cycle.

7. **Traffic Proposals re. Proposed Waiting Restrictions on Mayfield Crescent/Kenwick Road**
Committee to consider waiting restrictions proposed by LCC on Mayfield Crescent/Kenwick Road. (Details circulated by email 11/8/22).
8. **Café Pavement Licence**
Committee to ratify the comments of the Planning Working Group submitted to LCC on 12th August in support of a Café Pavement Licence at 601 Club Italian Bistro Ltd at 12a Market Place. (Details circulated by email on 9/8/22).
9. **Application to ELDC for Discretionary Rate Relief by the Generations Church**
Committee to confirm that the Town Clerk may sign the above to show the Council's support for the application.
10. **Active Travel Scheme**
 - a) To note that this has been organised for Tuesday 13th September at 6.30pm in the Royal British Legion Hall, Northgate, Louth.
 - b) To consider and approve the production and circulation of a survey.
11. **Next Meeting**
Committee to note that the date of the next scheduled Planning Committee meeting is 20th September 2022.

COMMUNITY RESOURCES COMMITTEE
(Chairman: Cllr. A. Leonard, Membership: All Cllrs.)

1. **Apologies for Absence**
To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
3. **Minutes**
To approve as a correct record the notes of the Community Resources Committee Meeting held on 5th July 2022. (Attached).
4. **Cemetery**
Committee to note that following discussions on 5th July the Town Clerk has enquired of ELDC as to whether planning permission would be required to demolish the old Cemetery Workshop building. A response has not yet been received. In the meantime, following the Cemetery Review undertaken on 23rd August it has emerged that permission might also need to be sought from the Diocese. The final report generated from the Cemetery Review will be with the Council by 30th September.
5. **Queen's Jubilee Parish Council Grant**
Committee to note that further to discussion of the above on 5th July, confirmation that a grant of £1,000 has been approved by ELDC, for use by LTC on a commemorative bench, was received on 23rd August.
6. **Allotments**
Further to discussion on 5th July, Committee to receive a report from the Allotments Association and consider raising the rent charged thereto.
7. **London Road Pavilion**
Committee to receive an update from ELDC (attached) and note that Mr. J. Lascelles will attend at Town Council on 20th September to provide an update on behalf of 'The Partnership'.
8. **Next Meeting**
Committee to note that the date of the next scheduled Community Resources Committee meeting is 1st November 2022.

07-26-22 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 26th JULY 2022**

Present Councillor S. Crew (SC), (in the chair).

Councillors: J Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), H. Filer (HF), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS) and Mrs. P.F. Watson (PFW).

Councillors not present: Mrs. E. Ballard (EB), M. Lamb (ML) and D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant Mrs. M.C. Vincent were also present.

P22. Apologies for Absence

Apologies for absence were received from Councillors Mrs. EB, ML and DEW.

P23. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS - items 4,5 and 6 with regards to membership of ELDC.
- b. Cllr. AL - items 4,5 and 6 with regards to membership of ELDC.
- c. Cllr. DJEH - items 4,5 and 6 with regards to membership of ELDC Planning Committee.

P24. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 5th July 2022 be approved as the Minutes.

P25. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 07-26-22) and **RESOLVED** as follows:

- a. N/105 N/105/01183/22 84 Church Street - Objected to this application due to use of UPVC in a Conservation Area, and as reflected in the Heritage Lincolnshire report, the loss of the last remaining evidence of the former architectural merit of the whole row of houses.
- b. N/105/01358/22 1A Little South Street - Unable to comment due to insufficient detail on the application.
- c. N/105/01303/22 Land west of Keddington House, Keddington Road - Objected to this application due to over intensification in an already saturated residential area also creating further issues with the infrastructure of the town with regards to GP surgeries/schools/dentists etc. This would also lead to increased traffic in an already very busy area, near to road junctions.
- d. N/105/01378/22 6 Spout Yard - Objected to this application due to use of UPVC not being appropriate in a Conservation Area.
- e. N/105/00925/22 83 Ugate - Objected to this application due to: Issues with access to the site. Over intensification of the area. Create further issues with the infrastructure of the town with regards to GP surgeries/schools/dentists etc. Grave concerns that 16 more dwellings in the area will cause further issues on the highway - fast moving traffic where access roads are blind corners. Area being sited close to the traffic lights which is already notorious for road traffic accidents. Development would result in both increased traffic and pedestrian use of this area which has some narrow pavements on a busy main road. Create further parking problems on the highway.
- f. All other applications were supported.

P26. Planning Correspondence

The Committee noted the following planning correspondence:

1. ELDC Planning Decisions

- a. Approved – N/105/00758/22 – 49 Eastfield Road – LTC supported
- b. Approved – N105/00803/22 – Units 15 & 16 Nottingham Court – LTC supported 14/6/22
- c. Approved – N105/00801/22 – 20a-20d Ugate – LTC supported 14/6/22
- d. Approved – N105//00920/22 – 54 Brackenborough Road – LTC supported 14/6/22

- e. Approved – N105/00828/22 – 49 Ramsgate – LTC supported 10/5/22
- f. Approved – N105/00970/22 – 1 Kenwick Road – LTC supported 14/6/22

2. Withdrawn Applications

- a. N/105/00342/22 - Land off 35 Stewton Lane, withdrawn 1st July 2022

3. Temporary Road Closures

- a. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Anglian Water
REASON FOR RESTRICTION New Water Connection
LOCATION & NATURE OF RESTRICTION: Horncastle Road between Edward Street and Vanessa Road)
PERIOD OF RESTRICTION: 25/7/22 – 27/7/22 Diversions routes and vehicular or pedestrian access arrangements signposted.
- b. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Anglian Water
REASON FOR RESTRICTION Defect patching
LOCATION & NATURE OF RESTRICTION: High Holme Road between hospital entrance and Mill Lane
PERIOD OF RESTRICTION: 09/8/22 – 11/8/22 Diversions routes and vehicular or pedestrian access arrangements signposted.
- c. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Sunbelt Rentals
REASON FOR RESTRICTION Gas connection
LOCATION & NATURE OF RESTRICTION: Eastgate between Nichol Hill and Cannon Street
PERIOD OF RESTRICTION: 07/8/22 – 07/8/22 8:00-15:00 Diversions routes and vehicular or pedestrian access arrangements signposted.
- d. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Grisehele Construction Ltd
REASON FOR RESTRICTION Dropped Kerb
LOCATION & NATURE OF RESTRICTION: Kidgate between Church Street and Primary School entrance
PERIOD OF RESTRICTION: 1/8/22-3/8/22 Diversions routes and vehicular or pedestrian access arrangements signposted.
- e. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Anglian Water
REASON FOR RESTRICTION Emergency water supply work
LOCATION & NATURE OF RESTRICTION: Keddington Road/Alvingham road between 100m and 300m east of Lyndon Way
PERIOD OF RESTRICTION: 1/8/22-3/8/22 Diversions routes and vehicular or pedestrian access arrangements signposted.
- f. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** DSTM LTD
REASON FOR RESTRICTION: Crane lift for domestic premises
LOCATION & NATURE OF RESTRICTION: Road Closure Order – Northgate (between Eve Street and Vickers Lane). Suspension of One Way Order – Northgate (to allow access/egress)
PERIOD OF RESTRICTION: 15/8/222 – 15/8/22 07:00 to 16:00

4. Enforcement

Hallam Close, Julian Bower – use of land for a music event. – Enforcement cannot take action against an anticipated breach of planning control. Concerns have been forwarded to Environmental Protection who are monitoring the situation.

P27. Proposed Works to Trees

It was **RESOLVED** to support the following tree work:

- a. **Location:** 242 Eastgate. **Proposal:** T1 – Cherry – Crown reduce by 1.5-2m to adequately clear telephone wires.
- b. **Location:** The Limes, 41 Westgate. **Proposal:** T1 – Yew – Reduce in height from 18m to no less than 15m and reduce width from 13m to 10m. Raise the crown to 2.5m from ground level. T2 – Cedar – Remove wind-damaged sections and weight reduce remaining limbs by evenly thinning out the tree by no more than 15%, concentrating on removing heavy sections without altering the tree's shape or height. T3 – Cherry – Remove as the tree is of poor quality. T4 – Lime – Remove as the tree is on poor quality. G1 – Limes and 1 no. Chestnut – Life for highway clearance and prune back to the kerb edge. Garden side to be pruned back to footpath edge with lawn, up to 3m but varying from tree to tree as required. G2 – 2 no. Limes – Life crowns to 6m from ground on all sides.
- c. **Location:** 6 St. Mary's Lane. **Proposal:** T1 – Beech – Crown raise lower branches on south-westerly side to clear BT lines. Branches just above the BT lines to be reduced in length by a maximum of 2m.
- d. **Location:** 5/7 Westgate. **Proposal:** T1 – Conifer – Prune back to boundary. **Reasons:** To allow more light into the house, garden and patio. To prevent damage to shed caused by shade/rain.

P28. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 30th August 2022.

The Meeting Closed at 7:40pm.

Signed _____ (Chairman)

Dated _____

DRAFT PROVIDED

Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group Recommendations	Expiry Date for LTC Comments
1	ELDC	N/105/ 02524/21	Planning Permission	Mr. T. Allenby,	Amendments to: Erection of a detached house, former bungalow and associated driveway	7 PARK AVENUE, LOUTH, LN11 8BY - Trinity Ward	No	Louth Town Council supported this application on 11th January 2022.	This was supported by the PWG 11/8/22 and comments sent to ELCC to be ratified by the Planning Committee as the expiry date could not be extended further than 12th August 2022	12/08/2022
2	ELDC	N/105/ 01416/22	Planning Permission	Mr. S. Gower,	Erection of 1no. house with detached garage and garden room and 1no. house with attached double garage with games room over and provision of vehicular and pedestrian access.	LAND OFF 35 STEWTON LANE, LOUTH, LN11 8SB - St. Michael's Ward	No	Louth Town Council objected to this application on 10th May 2022 on the grounds that it had concerns about flooding and access and highway safety. It noted that the adjacent balancing ponds are higher than the site and these have never been maintained, the mechanisms now not working as they are overgrown. Further, it considered that the drainage and surface water plans are not clear and the access allows very poor visibility onto Slewtown Lane raising concerns for pedestrians and other road users. Finally, the Council wondered why, when management agreements come to an end or development companies fold, does responsibility for management of these ponds not fall back on ELDC as the planning authority?		31/08/2022
3	ELDC	N/105/ 01450/22	Planning Permission	Mr. J. Taylor,	Conversion to existing dwelling to provide additional living space	11 DAISY WAY, LOUTH, LN11 0FS - North Holme Ward	No	none		31/08/2022
4	ELDC	N/105/ 01465/22	Planning Permission	Mrs. J. Appleton	Conversion of 1no. first floor flat (with appearance, layout and access) to provide additional living space	LOUTH CONSERVATIVE WORKING MENS CLUB, 15 QUEEN STREET, LOUTH, LN11 9AU = Priory Ward	Yes	none		31/08/2022
5	ELDC	N/105/ 01496/22	Listed Building Consent	Mr. G. Croft	Conversion of ground floor of existing building used under Class E (estate agents) of The Town and Country Planning (Use Classes) Order 1987 as amended to a mixed use of Class E (cafe/bistro) and 'sui generis' (wine bar).	12 MARKET PLACE, LOUTH, LN11 9PB - Priory Ward	Yes	none		31/08/2022
6	ELDC	N/105/ 01495/22	Planning Permission	Mr. G. Croft	Planning Permission - Change of use of ground floor of existing building which is a listed building used under Class E (estate agents) of The Town and Country Planning (Use Classes) Order 1987 as amended to a mixed use of Class E (cafe/bistro) and 'sui generis' (wine bar).	12 MARKET PLACE, LOUTH, LN11 9PB - Priory Ward	Yes	none		26/08/2022
7	ELDC	N/105/ 01489/22	Planning Permission	Ms J Roe	Planning Permission - Alterations to existing dwelling to provide 3no. replacement windows on the front elevation.	4 UNION STREET, LOUTH, LN11 0ES - St James Ward	Yes	none		31/08/2022
8	ELDC	N/105/ 00755/22	Planning Permission	Mr & Mrs L Cocker	Planning Permission - Two storey extension to existing dwelling to provide additional living accommodation and amendments to rear boundary wall	13 WESTGATE, LOUTH, LN11 9YJ - St. Mary's Ward	Yes	none		31/08/2022

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group Recommendations	Expiry Date for LTC Comments
9	ELDC	N/105/ 02321/21	Planning Permission	Mr. R. Hodgkinson	Amendments to the application - Planning Permission - Erection of 47no. dwellings and construction of internal access roads	FORMER LOUTH WALLIS HOUSE, BIRCH ROAD, LOUTH, LN11 8DU - St. Michael's Ward	No	Louth Town Council supported this application on 7th December 2021.		31/08/2022
10	ELDC	N/105/ 01507/22	Planning Permission	Mr. N. Sykes	Planning Permission - Extension to existing dwelling to provide additional living accommodation.	MARKET, LOUTH, LN11 9EQ - St. Nicholas Ward	Yes	Louth Town Council objected to this application on 12th October 2021 on the grounds of garden grabbing and digging out for parking. It felt the site was opposite a very busy junction and as there is no turning space on site there would be no option to exit the site in a forward gear. It also felt that this would set a precedent for that row of houses. The Council had no objections to the internal alterations.		31/08/2022
11	ELDC	N/105/ 01291/22	Planning Permission	Mrs. M. Morley	Planning Permission - Alterations to existing dwelling to provide replacement rear windows.	5 WESTGATE, LOUTH, LN11 9YN - St. Mary's Ward	Yes	none		06/09/2022
12	ELDC	N/105/ 01447/22	Planning Permission	Mrs. A. Redaif	Planning Permission - Conversion of, extension and alterations to existing dwelling to provide 2no. separate dwellinghouses and construction of a vehicular access.	61 BROADBANK, LOUTH, LN11 0EW - St. James' Ward	Yes	none		09/09/2022
13	ELDC	N/105/ 01567/22	Planning Permission	Mr S Dales	Planning Permission - Extension and alterations to existing dwelling to provide additional living accommodation.	1 SOUTHFIELD HOUSES, KENWICK ROAD, LOUTH, LN11 8NN - St. Mary's Ward	No	none		09/09/2022
14	ELDC	N/105/ 01568/22	Planning Permission	Mr M Astall	Planning Permission - Erection of a detached gym and extension to existing dwelling to provide additional living accommodation.	56 HORNCastle ROAD, LOUTH, LN11 9LD - St. Mary's Ward	No	none		09/09/2022
15	ELDC	N/105/ 00820/22	Section 73	Mr J Fairburn	Amendment - Section 73 application to vary condition no. 2 (approved plans), condition 3 (scheme of archaeological investigation), condition 4 (archeological site work), condition 5 (construction management plan), condition 6 (archaeological impact assessment and tree protection plan), condition 8 (surface water drainage scheme), condition 10 (landscaping), condition no. 18 (scheme of mitigation), and to remove condition no 21 (footpath link) as imposed on planning permission reference no. N/105/01436/18 which was for erection of 14no. dwellings.	LAND TO THE NORTH OF JULIAN BOWER, LOUTH - St. Mary's Ward	No	Louth Town Council objected to this application on 10th May 2022. It felt that conditions are imposed on planning applications for a reason and these should not be allowed to be varied.		01/09/2022

**PLANNING COMMITTEE 30th AUGUST 2022
PLANNING CORRESPONDENCE TO NOTE**

1. ELD C Planning Decisions

- a. Approved – N/105/01092/22 – Planning Permission - 31 Northgate – LTC supported
- b. Approved – N/105/00997/22 – Planning Permission - 6 Freer Gardens – LTC supported
- c. Approved – N/105/00971/22 – Planning Permission - 48 Stewton Lane – LTC remained neutral
- d. Approved – N/105/00461/22 – Planning Permission- Westview 97 Little Crowtree Lane – LTC objected
- e. Approved – N/105/02497/21 – Planning Permission - Land at the Elms – LTC supported
- f. Approved – N/105/00512/22 – Listed Building Consent - 19 Uppgate – LTC supported but disappointed that the building still remained unoccupied
- g. Approved – N/105/00511/22 – Consent to Display - 19 Uppgate – LTC supported but disappointed that the building still remained unoccupied
- h. Approved – N/105/00509/22 – Listed Building Consent - 21 Uppgate – LTC supported but disappointed that the building still remained unoccupied
- i. Approved – N/105/00510/22 – Consent to Display - 21 Uppgate – LTC supported but disappointed that the building still remained unoccupied
- j. Approved – N/105/01039/22 – Listed Building Consent - 20 Lee Street – LTC supported
- k. Approved – N/105/00617/22 – Planning Permission – 50 Stewton Lane – LTC supported

2. Temporary Road Closures

ORGANISATION RESPONSIBLE FOR RESTRICTION: Lincolnshire County Council

REASON FOR RESTRICTION: reconstruction of carriageway

LOCATION & NATURE OF RESTRICTION: Road closure Order - A631 (Between A157 & a point 200m Northwest), A157 (Between 200m West & 200m East of A631) 40mph speed limit Order - A631 (Between A157 & a point 400m Northwest), A157 (Between 400m West & 400m East of A631)

Period of restriction: 05/09/2022 - 23/09/2022

Closures 19:00 to 06:30 only. 40mph Speed Limit 24/7.PERIOD OF RESTRICTION: (Restrictions to be implemented for 15 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)

ORGANISATION RESPONSIBLE FOR RESTRICTION: DSTM Ltd

REASON FOR RESTRICTION: Crane lift for domestic premises

LOCATION & NATURE OF RESTRICTION: Road Closure Northgate between Eve Street and Vickers Lane **Suspension** of one way order – Northgate to allow access

Period of restriction: 15/8/22-15/8/22 7:00-16:00

ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC

REASON FOR RESTRICTION: Event Cadwell BSB

LOCATION & NATURE OF RESTRICTION: Scamblesby/Cadwell No waiting and loading at any time, 40mph speed limit order, 30mph speed limit order, no right turn order, no left turn order, road closure order.

Period of restriction: 26/8/22-30/8/22

3. Enforcement

Land adjacent playing field, Julian Bower – notification that no action is to be taken.

4. Other Correspondence

8/8/22 – LCC – Acknowledge receipt of event 14/11/21 - Retrospective closing down of 2021 events.

23/8/22 – LCC – Prohibition of waiting amendment order 20 MONKS DYKE ROAD. NOTICE IS HEREBY GIVEN Remove the current No Waiting at Any Time in the layby outside Lacey Gardens Junior School. Install No Waiting at Any Time on Monks Dyke Road in the vicinity of house numbers 93 to 101 and between number 78 and the substation. Install No Waiting at Any Time at the junctions of Almond Crescent/Monks Dyke Road and Trinity Lane/Monks Dyke Road

24/8/22 – LCC – Prohibition of waiting amendment order 20 Warwick Road NOTICE IS HEREBY the effect of which will be to prohibit waiting at all times on the junction of Wm A James & Son and adjacent to the access on Warwick Road.

07-05-22 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON THURSDAY 5TH JULY 2022**

Present Councillor J Baskett (JB), (in the chair).

Councillors: M. Bellwood (MB), L. Cooney (LMC), S. Crew (SC), H. Filer (HF), D. Ford (DF), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), M. Lamb (ML), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS) and D.E. Wing (DEW).

Councillors not present: Mrs. E. Ballard (EB), J. Garrett (JG), B. O'Brien (BO) and Mrs. P.F. Watson (PFW).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant Mrs. M.C. Vincent were also present.

- C1. Election of Community Resources Committee Chairman**
It was **RESOLVED** that Cllr. AL be elected as Chairman. Cllr. AL took the Chair.
- C2. Election of Community Resources Vice Chairman**
It was **RESOLVED** Cllr. LMC should be elected as Vice Chairman.
- C3. Apologies for Absence**
Apologies for absence were received from Cllr. Mrs. EB, JG, BO and Mrs. PFW.
- C4. Declarations of Interest / Dispensations**
None.
- C5. Minutes**
It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 10th May 2022 be approved as the Minutes.
- C6. Cemetery**
The Committee noted that negative comments had been received regarding the state of the fire damaged buildings at Louth Cemetery and the area immediately around them. It was **RESOLVED** that the Town Clerk should look into having the buildings constituting the old cemetery workshop demolished. It was noted that the Town Clerk would, prior to demolition, contact ELDC to see if consent was required. The Clerk reported that a member of the ICCM would be undertaking a review of the Cemetery on August 23rd 2022.
- C7. Queen's Jubilee Parish Council Grant**
It was **RESOLVED** that the Town Clerk be given delegated authority to make an application for the above to purchase a special commemorative bench for placement in the town for public enjoyment. It was noted that the preferred location for this was on Bridge Street (to add to the two benches currently owned by ELDC). If this proved feasible, the Town Clerk to purchase the most suitable bench type for that area. It was noted that the grant only covered up to £1,000.
- C8. Allotments**
It was **RESOLVED** that the Town Clerk should write to the Allotments Association to politely inform them that the Town Council wished to undertake a review of their rent and to request that information be supplied to assist the Committee in making any future increases.
- C9. Training**
Following attendance by the Town Clerk and her assistant at the Lincolnshire Event Safety Partnership Course (and notes circulated from that) it was agreed that if another training course could be organised (preferably using Sessions House as a venue) that Cllrs. JS, JB, DH, Mrs. JMS and SC would all be interested in attending. It was noted that Louth Town Council would be organising the Remembrance Sunday Parade this year and that information received at the course may need to be considered for this event.

C10. Working Groups

It was **RESOLVED** that the Asset Review Working Group be re-established with its previous terms of reference but with a membership now increased from 9 to 10 members: - Cllrs: AL (Chair CR), Mrs. EB (Chair G&F), MB, LMC, HF, DF, Mrs JMS, JS, ML and BO.

C11. Next Meeting

The Committee noted that the date of the next scheduled Community Resources Committee meeting was 30th August 2022

The Meeting Closed at 8.13pm.

Signed _____ (Chairman)

Dated _____

UNAPPROVED

Dear Linda

Thank you for your email regarding the rent we pay.

I have collected all the figures you requested and they are currently (2022)

65 full plots	paying £16.50 rent	£1072.50
61 ½ plots	paying £ 8.50 rent	£518.50
31 ¼ plots	paying £ 4.00 rent	£124.00
7 starter plots	paying £2.50 rent	£17.50

TOTAL Rent Received for 2022 £1732.50

We also collect in money for water and association fees but obviously these sums are then passed onto the relevant authorities.

Our estimated expenditure for 2022 is

Repairs / Maintenance	£600.00	London Road Hedge
Insurance	£100	
Accountancy fees	£320	
AGM & Expenses	£150	
Secretary Expenses, Stationery		
Postage, Printing etc	£250	
TOTAL	£1420	

This gives us an estimated surplus of £312.50. We also expect a small amount of profit from seed sales.

However we feel that it is unfair to expect the council to subsidise the association and fully understand if you need to increase our rent sufficiently to cover the full amount. It has been a good number of years since we raised the amount we charge our plot holders and as such represents excellent value. We feel that now is the time for us to review our figures as water costs have also increased recently. We generally set the rent etc for the following year in November so if we could be advised of the proposed rent increase by then so we will know how much we need to change our prices for 2023

Any problems please let me know.

Many thanks

**Update from ELDC
Re: London Road Pavilion**

A meeting was held with Councillors Makinson-Sanders and Horton, the Council and Magna Vitae on the 29th June 2022. The meeting revolved around two issues, the first being the action being taken to help remedy the Anti-Social Behaviour at the London Road site and the second regarding the current position on the potential future management of the London Road Pavilion site.

1) Concerns Regarding Anti-Social Behaviour – London Road Pavilion Site and Surrounding area

With regards to reports of Anti-Social Behaviour at the London Road Pavilion site, it is apparent that people are accessing the site through the adjoining Cemetery on a regular basis and have been cutting through the AstroTurf pitch fencing at a point furthest from the Pavilion, in order to gain access and use the pitch for informal games of football. It has also been reported that there has been some further damage to cricket covers and unauthorised access into the Pavilion toilets, whilst clubs are using the site.

Magna Vitae subsequently placed an order with a contractor to get the fencing repaired, however, supply chain challenges have meant this has not happened as quickly as they would have liked, but Magna Vitae now has a slot for the fence repairs, which are due to be undertaken over the next couple of weeks. In an effort to avoid any further problems with the usage of the AstroTurf pitch over the summer months, Magna Vitae has also purchased a set of goal posts that are in place on the field for use by the community, which appears to be working well.

There has also been a meeting between representatives from the Council's Anti-Social Behaviour Team, Assets Department and Magna Vitae, to consider the benefits of increasing and improving the CCTV presence on site, in order to gain better quality intelligence for the Police to act upon. This is being investigated further and a follow up meeting was held on the 12th July, with the Police Crime Reduction Officer and the CCTV provider in attendance. All parties are now awaiting quotations and prospective timelines for the CCTV upgrades to be supplied/installed.

As a further consideration, the Cemetery appears to be the preferred route into and out of the Pavilion site at present, and so I thought it important to highlight this to you so that the Town Council might also consider any boundary repairs needed and consider if an option of installing CCTV in the Cemetery is reasonable in such a sensitive environment. If it is, such action could better support the Police in gaining the evidence needed, to deal with such anti-social behaviour across this part of the Town.

2) Management Arrangements for the London Road Pavilion Site

We are aware that there are local community aspirations to make the site sustainable in the future noting the position that the Town Council was briefed on in January, regarding the cessation of District Council subsidy from 1st April 2023. The District Council for its part has subsequently done everything it can to support the future financial sustainability of the site, including the recent refurbishment of the AstroTurf pitch, and will continue to support a collaborative approach to achieving a sustainable future management model.

It should be noted that the withdrawal of Magna Vitae from the London Road Pavilion site was instigated by the District Council and not the Trust, as part of a savings plan to enable the Council to invest in other East Lindsey communities that do not have access to the type and volume of sporting facilities and opportunities, enjoyed by the residents of Louth. Magna Vitae has subsequently been working in good faith with all stakeholders involved in this project, as we move the process forward.

Since the update to the Town Council in January the Clubs and King Edward VI Schools (KEVIGS), have undertaken a financial modelling exercise to look at sustainable options to manage the site as a Sports Partnership, and more recently have come to a consensus on the delivery model they wish to move forward on in partnership. They have subsequently developed a budget plan and are now considering the financial costs for setting up a Sports Partnership. As part of this they are considering any cost implications of a transition and options for further capital investment to bring down operating costs, such as the potential to reduce electricity by converting the Astro turf floodlights to an LED System. Their next step is to seek a meeting with the District Council as soon as is practicable, in order to ascertain what level of support could be available from the Council, and I expect the Partnership will then also be seeking to meet the Town Council to do the same in the near future.

I understand KEVIGS is currently engaging with its School Governors and the Department for Education (DfE) on the art of the possible. KEVIGS has been running a separate four week consultation for the DfE and has submitted a 'significant change request' to get formal permission to be allowed to enter into any lease agreements of whichever variety either sole lease or partnership lease.

The School is now on with this process and plans to run the consultation over the summer holidays and submit its application in September to the DfE, for an October decision. Once KEVIGS has been able to clarify its position the next step then will be to agree the resources needed to set up a London Road Sports Partnership, the governance model to be used (likely to be in line with Sport England Guidance), leasing arrangements for the site (including the Town Council's Astro turf pitch) and an operating budget for the site.

In recent months it has been noted that the Town Council has wished to become a greater stakeholder across the whole of the London Road Pavilion site and become more actively involved with all aspects of its management and development. If the Town Council does have a wish to become objectively and proactively involved in the development of a partnership approach with the Clubs and KEVIGS, I believe they would be very happy to see the Town Council become a proactive stakeholder in its future operational needs. If, however, the Town Council has an even greater desire in supporting the site as a whole, for the benefit of Louth residents, from 1st April 2023, then it will need to confirm this with ELDC asap.