

# Louth Town Council

The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ

01507 355895

[clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk)



## To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Community Resources Committee and Planning Committee which will be held on Tuesday 29<sup>th</sup> August 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

**There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.**

*Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing [clerk@louthtowncouncil.gov.uk](mailto:clerk@louthtowncouncil.gov.uk) in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.*

Members of the public should note that they will not be allowed to speak during the formal meeting.

*L.M. Phillips*  
**Mrs. L.M. Phillips**

**Town Clerk**

Dated this 23<sup>rd</sup> Day of August 2023

## AGENDA

### COMMUNITY RESOURCES COMMITTEE

(Chairman: Cllr. D. Hobson, Vice Chairman: Cllr. L.M. Cooney, Membership: All Cllrs.)

#### 1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

#### 2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

#### 3. **Minutes**

To approve as a correct record the notes of the Community Resources Committee held on 11<sup>th</sup> July 2023.

#### 4. **London Road Sports Complex**

Committee to receive a presentation, outlining future plans for the above, from a representative of the new charity, set up to take over when Magna Vitae vacate the site at the end of the financial year.

#### 5. **St. James' Church, Clock**

Committee to note that the repairs it previously authorised to the above have now been undertaken, and to consider agreeing to fund further repairs which have come to light / entering into an Annual Service Agreement.

#### 6. **St. James' Church, Floodlights**

Committee to receive an update from the Church on plans to renew parts of the above and consider supporting the project financially.

#### 7. **Charles Street Recreation Ground**

Committee to receive ELDC's response to the questions it resolved to submit on 11<sup>th</sup> July and resolve upon how to proceed.

**8. Trinity Allotments**

Committee to receive an update from the Town Clerk.

**9. Closed Session Items**

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a third party, commercial, confidential and or legal nature:

- a) Old Mill House

**10. Next Meeting**

Committee to note that the date of the next scheduled Community Resources Committee meeting is 31<sup>st</sup> October 2023.

**PLANNING COMMITTEE****(Chairman: Cllr. Mrs. S. Crew, Vice Chairman: Cllr. M. Lamb, Membership: All Cllrs.)****1. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

**2. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

**3. Minutes**

To approve as a correct record the notes of the Planning Committee Meeting held on 8<sup>th</sup> August 2023.

**4. Applications received by the Local Planning Authority**

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 08-29-23). (Attached).

**5. Planning Correspondence**

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

**6. Proposed Works to Trees**

Committee to consider the following proposed works to trees (details circulated by email 23<sup>rd</sup> August 2023):

- a) **Location:** Skylark House, 63 Horncastle Road. **Proposal:** T53 – Sycamore - Fell. **Reasons:** T53 – Diseased, dying and overhanging road.

**7. Next Meeting**

Committee to note that the date of the next scheduled Planning Committee meeting is 19<sup>th</sup> September 2023.

07-11-23 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 11<sup>th</sup> JULY 2023**

Councillor D. Hobson (DH) (in the chair).

**Present Councillors:** Mrs. E. Ballard (EB), M. Barnes (MB), J. Baskett (JB), L. M. Cooney (LMC), Mrs. S. Crew (SC), J. Drake (JD), H. Filer (HF), L. Frost (LF), G. E. Horton (GEH), M. Lamb (ML), Mrs. J. Makinson-Sanders (JMS), Mrs. K. Parsons (KP), Mrs. J. Simmons (JS), P. Starsmore (PS)

**Councillors not present:** Mrs. P. F. Watson (PFW).

The Town Clerk, Mrs. L. M. Phillips, the Town Clerk's Assistant and Miss S. Chitauro were also present.

**C14. Apologies for Absence**

Apologies for absence were received from Cllr. Mrs. PFW.

**C15. Declarations of Interest / Dispensations**

- a. Cllrs. Mrs. JMS, GEH and DH – Agenda item 4 and 5 as members of ELDC.

**C16. Minutes**

It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 23<sup>rd</sup> May 2023 be approved as the Minutes.

**C17. CCTV**

The Committee received and noted a report regarding CCTV from Cllr. Mrs. EB, the Chairman of the East Lindsey CCTV Partnership. It was mooted that if possible, the Town Council should push for the reinstatement of the ANPR camera at the Fish Shambles.

**C18. Charles Street Recreation Ground**

It was **RESOLVED** to submit the following questions to ELDC for answer before the Council would make a decision on whether it wished to take ownership:

- a. Clarify current ownership and tenure:
  - i. What documentation exists such as deeds, conveyances and other records?
  - ii. What groups have a current or historical interest?
  - iii. What agreements have been entered into?
- b. Clarify existing proposals and plans:
  - i. Are there any extant planning applications?
  - ii. Are there any covenants on the site (formal or intended)?
  - iii. What organisations have approached ELDC about using the site?
  - iv. In the absence of any other proposals, what does ELDC intend to do with the site?
  - v. In the meantime, what maintenance is ELDC doing to keep the area safe and tidy?
  - vi. Can there be an agreement that members of the public can maintain some aspects of the site, in the meantime?
- c. Clarify any current issues:
  - i. What is the total recurrent cost to ELDC of operating the site, and what is the budget, if any?
  - ii. Are there any known remediation costs to make the site safe and secure?
- d. Clarify ELDC's potential models for the future transfer of tenure and management:
  - i. Does ELDC propose to transfer any budget with the site?
  - ii. Are there other assets that ELDC would want to transfer as a package?
  - iii. Would ELDC cover any legal costs incurred by Louth Town Council in discussions about it taking ownership?

Cllr. Mrs. JMS abstained from voting on this item.

**C19. Christmas**

It was **RESOLVED** that authority should be delegated to the Town Clerk to make arrangements for Christmas, along the same lines as in previous years, provided that the costs be contained within budget and to accept the kind offer of a free real tree from Mr. Strawson.

**C20. Closed Session Item**

It was **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss confidential information from a third party in relation to the London Road Cemetery. The Committee received details of an application for the exhumation of ashes. It was **RESOLVED** that the Town Clerk be given delegated authority to deal with the matter and organise the exhumation.

**C21. Next Meeting**

It was noted that the next scheduled meeting of the Community Resources Committee would take place on 29<sup>th</sup> August 2023.

The Meeting Closed at 8.35pm

Signed \_\_\_\_\_ (Chairman) Dated \_\_\_\_\_



## St James Church

Upgate  
Louth  
LN11 6ET

## Light up Louth

We are replacing the old and expensive-to-run floodlighting at St James with new LED units.

These will be more effective, 70% cheaper to run and be colour changeable so we can light St James in support of various charities and events.

It is another step in our aim to be carbon neutral by 2030.

**We are seeking individuals and businesses who would like to sponsor a light.**

It may be in memory of someone, or just your wish to support the town's most iconic building and tourist attraction – the tallest medieval parish church spire in the country.

We can use the existing wiring, but need to replace the floodlights at a total cost of £30,000.

**So we are asking for sponsorship of £500 (Gift Aided if possible) for each light.**

All the donors names will be recorded and acknowledged in St James.

If you would like to contribute, **please contact the treasurer:**

Robert Haynes      email: [robert.haynesrh@gmail.com](mailto:robert.haynesrh@gmail.com)

Mobile: 07973 372088

## Supporting Papers re. Charles Street Recreation Ground (CR 29Aug23)

**From:** Fisher, Andy  
**Sent:** Tuesday, July 25, 2023 4:23 PM  
**To:** 'Louth Town Council - Clerk' <clerk@louthtowncouncil.gov.uk>  
**Cc:** Hollingworth, Duncan (ELDC)  
**Subject:** FW: Charles Street Recreation Ground

Hi Lynda – some of the questions you have asked will take a lot of input our side which I don't want to do without more assurance the TC really has an appetite to take on so I've completed in this vein below [see text underlined in italics]. Do come back to Duncan and I with any further issues.

Kind regards.

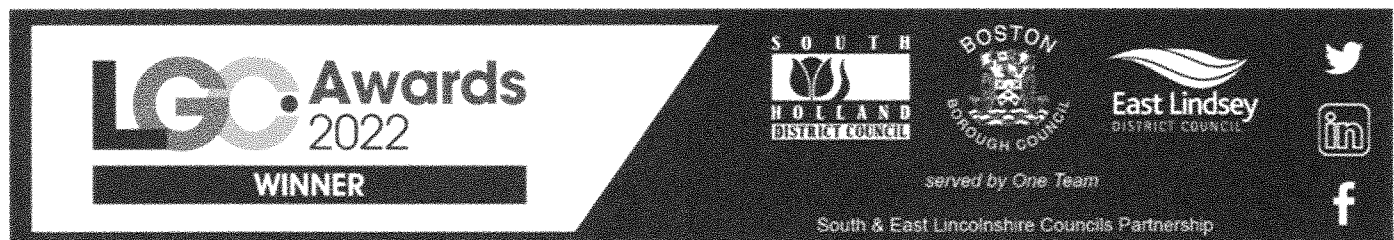
Andy Fisher MBA, BSc (Hons), DMS, Cert CIH, | Assistant Director - General Fund Assets

South Holland District Council | Boston Borough Council | East Lindsey District Council;

Council website address:

[www.sholland.gov.uk](http://www.sholland.gov.uk) | [www.mybostonuk.com](http://www.mybostonuk.com) | [www.e-lindsey.gov.uk](http://www.e-lindsey.gov.uk)

*My working hours may not be your working hours. Please do not feel obligated to reply to my emails to you outside of your normal work schedule.*



**From:** Louth Town Council - Clerk <clerk@louthtowncouncil.gov.uk>  
**Sent:** 13 July 2023 12:35  
**To:** Hollingworth, Duncan  
**Subject:** RE: Charles Street Recreation Ground

**Caution:** This message originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe. If you believe it is suspicious please forward to [Suspicious.Emails@pspsl.co.uk](mailto:Suspicious.Emails@pspsl.co.uk) and delete the email.

Dear Duncan,

Further to your last email, please find below a list of questions, please note that these are questions that the Town Council would like answered before it makes a decision on whether it wishes to take ownership:

- 1) Clarify current ownership and tenure:
  - a. What documentation exists such as deeds, conveyances and other records?  
*We have a number of documents in our strong room; I am informed we have good title and would obviously complete all CPSEs in the event you wish to press ahead with a transfer.*

- b. What groups have a current or historical interest?  
A number of groups have previously used the site and continue to do so, however, from our records, none have any formal agreements in place.
- c. What agreements have been entered into?  
AS B.

2) Clarify existing proposals and plans:

- a. Are there any extant planning applications?  
See planning ref: November/105/00672/18
- b. Are there any covenants on the site (formal or intended)?  
We have not reviewed the documentation we have in hand to assess as that would only be done in the event you gave assurance you would like to progress given the time this would take.
- c. What organisations have approached ELDC about using the site?  
The only informal discussions that we are aware of are those that took place when you invited Duncan and I to your informal meeting in April.
- d. In the absence of any other proposals, what does ELDC intend to do with the site?  
No decisions have been made.
- e. In the meantime, what maintenance is ELDC doing to keep the area safe and tidy?  
Regular inspection regime, basic responsive maintenance only to meet H&S reqs.
- f. Can there be an agreement that members of the public can maintain some aspects of the site, in the meantime?  
This is not something ELDC is currently intending to lead, unless it is actively contacted by any such group.

3) Clarify any current issues:

- a. What is the total recurrent cost to ELDC of operating the site, and what is the budget, if any?  
There is no identified property budget for the site, any responsive repair and maintenance is met by a central pot.
- b. Are there any known remediation costs to make the site safe and secure?  
No, none have been identified other than the need to do something to the pond surround in order to remove the safety barriers.

4) Clarify ELDC's potential models for the future transfer of tenure and management:

- a. Does ELDC propose to transfer any budget with the site?  
ELDC will be happy to consider any request from Louth TC.
- b. Are there other assets that ELDC would want to transfer as a package?  
ELDC may be open to negotiation on other assets the TC may be interested in.
- c. Would ELDC cover any legal costs incurred by Louth Town Council in discussions about it taking ownership?  
ELDC will be happy to consider any request from Louth TC.

I look forward to your reply.

Thanking you in anticipation.

Kind regards.

Lynda

08-08-23 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 8<sup>th</sup> August 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

**Present**

**Councillors:** Mrs. E. Ballard (EB), J. Baskett (JB), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), M. Lamb (ML), J. Simmons (JS), P. Starsmore (PS).

**Councillors not present:** M. Barnes (MB), L.M Cooney (LMC), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), Mrs. K. Parsons (Mrs. KP), Mrs. P.F. Watson (Mrs. PFW).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant Miss. S. Chitauo, four representatives of Morrisons and 10 members of the public were also present.

**Members of the public spoke in the public forum as follows:**

- Speaking of the Morrisons redevelopment, one man said that he supported the proposals in principle but believed that certain aspects of the redevelopment needed more attention, such as the design, the proposed use of cladding and close boarded fencing and the overall height of the proposed building. He commented that the proposed entrance and roundabout would be an improvement to the current format.
- A woman also agreed with the proposals in principle but was concerned about her garden being close to the delivery yard.
- A member of the Salvation Army, which shares a boundary with the Morrisons store spoke of his concerns regarding noise pollution and air quality. He worried about the impact that a car park on the boundary of Elizabeth Court would have on the quality of life for their elderly residents. He stated that he was pleased regarding the plans for a new roundabout and wanted to maintain good relationships with Morrisons.
- Councillor JS read a letter from a neighbouring property of the Morrisons store which expressed concerns about the redevelopment.

**P31. Apologies for Absence**

Apologies for absence were received from Cllrs. LMC, GEH, Mrs. JMS, Mrs. KP and Mrs. PFW.

**P32. Declarations of Interest / Dispensations**

The following declarations of interest were made:

- a. Cllr. DH – Item 7b as director of Kidgate Primary Academy and Items 5, 6, 7 and 10 as a member of East Lindsey District Council (ELDC).
- b. Cllr. Mrs. EB – Planning application 17 as being a member of the Board of Louth Golf Club which is a neighbour of the property.

**P33. Minutes**

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 11<sup>th</sup> July 2023 be approved as the minutes.

**P34. Morrisons**

Representatives from Morrisons, M. Newton, M. Powell, S. Ward and A. Wilson gave a presentation regarding the redevelopment of the Morrisons Store and established that the redevelopment was due to current accessibility constraints. They proposed a new 20,000sqft store, an upgraded roundabout, 195 parking spaces, 50 extra jobs, electric vehicle charging stations, landscaping and boundary planting and a new junction for the service yard. They also confirmed that Morrisons would be performing maintenance work on the garden adjacent to the store at 160 Eastgate. They shared that 89% (328) of feedback they received from the 372 responses from the public supported the plans for a new store, 3% (12) did not support a new store and 8% (28) were undecided. They said that they believed the redevelopment would be good for boosting in-town vitality and shopping. They affirmed that the planning permission and application for demolition of the current store were submitted to ELDC in July 2023, the deadline for the permissions was 18<sup>th</sup> August 2023, that they expect a decision from ELDC by late 2023 and hoped that the store would be open in 2025. Regarding questions over the poor condition of 160 Eastgate, the Morrisons representatives said that they would try to escalate the necessary maintenance to top priority. They



confirmed that free parking for up to 2 hours would continue to operate and that they had taken on board the Council policy on disabled parking.

**P35. Applications received by the Local Planning Authority**

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 08-08-23) and **RESOLVED** as follows:

- a. N/105/01121/23 - Louth Town Council considered this application and were of the opinion that a beautiful old window such as that in question here and the look it creates in the street scene should be preserved at all costs. Therefore, the Conservation Officer should be consulted and should agree any proposals.
- b. N/105/01376/23 - To object to this application on the grounds that the proposals are overbearing in terms of height, being much taller than neighbouring properties. As the site is in the conservation area this will have a detrimental effect on surrounding listed buildings and the conservation area in general. It will also result in the loss of public visual amenity. The Council request that a full heritage assessment is undertaken.
- c. N/105/01385/23 – Withdrawn
- d. N/105/01398/23 – To object to this application on the grounds of design and appearance. It felt that the screens/fencing already erected adjacent to the footpath on North Holme Road were not to a suitably presentable standard causing the overall street scene to be negatively impacted.
- e. N/105/01409/23 & N/105/01410/23 – To support this application in principle but would request that the concerns of local residents be taken on board. Comments received by the Council from local residents on 8th August are summarised as follows: 1) Design – does not reflect local character and will do nothing to enhance the adjacent Conservation Area. 2) Could something be done e.g., a pitched roof, to soften the impact of the building and reduce the overbearing effect it will have, in part created by the proposed high parapet. 3) Has a wall and some railings around the entrance area from the roundabout been considered to reflect the street scene opposite and add character / make the building more distinctive and in keeping with the area. 4) The proposed cladding gives the impression of an agricultural / industrial look which isn't suitable for the town in that location. 5) Could an alternative to close board fencing be considered as this will deteriorate quickly, looking shabby. 6) Can anything be done to soften the visual impact of the sprinkler tanks which otherwise will be very prominent. 7) The overall height of the building will be higher than the 3 storey houses immediately neighbouring the site on Eastgate. Can anything be done with the roof design to soften that? 8) A ramp leading from the roundabout up to the car park is proposed. The ground at the top of it will be 2 to 3m higher than the garden of 160 Eastgate, the house closest to the ramp. This will change the topography of the town and anyone in the car park will be at the same height as the bedroom windows of 160 Eastgate and the houses adjoining it, looking into them. 9) Vehicles will have to accelerate up the ramp and this will create significantly more noise than is currently experienced. 10) Those in the car park will also be able to look straight down into the gardens of the 3 storey houses on Eastgate which adjoin the site. Meaning a loss of privacy and increased risk to security. 11) Consideration should be given to ensuring that residents surrounding the site's proposed service yard can have quiet enjoyment of their own gardens and not be subjected to the noise of lorries continually manoeuvring near them with reversing alarms beeping and sounding constantly and metal cages being clanged around, disturbing the peace. 12) Due consideration be given to the elderly residents of Elizabeth Court who are concerned about noise and air pollution and the effect on their quality of life if the carpark is allowed to be placed directly on their boundary. 13) Due consideration be given to access and parking for both the Salvation Army and Elizabeth Court. 14) Further thought be given to alternatives to the proposed 3m acoustic fence which will overshadow properties and cause public visual amenity to be lost. 15) The currently vacant land bordering Priory Road is a haven for wildlife. Will Morrisons need to provide an alternative area to enhance bio diversity?
- f. N/105/01419/23 – To object to this application on the grounds that the proposal would urbanise the existing rural character of the site which currently contributes positively to the character and appearance of the area and the Area of Outstanding Natural Beauty. The site is located in the transitional space between rural countryside and the town of Louth where intervening green space between built form is a key characteristic. The proposal would undermine the role the site plays as the setting for the entrance into the town and would cause harm to the character of the area in conflict with the requirements of Policy SP10 and SP23 of the East Lindsey Local Plan and paragraphs 130 c) and 176 of the National Planning Policy Framework.

- g. N/105/01439/23 – To object to this application. It concurred with Heritage Lincolnshire's assessment that replacement of the existing clay pantiles with concrete pantiles would not be sympathetic in the Conservation Area.
- h. N/105/01485/23 – To object to this application on the grounds of Design and Appearance. It believed that the works are not in keeping with the Conservation Area and should not have been undertaken without prior permission.
- i. To support all other applications.

### **P36. Planning Correspondence**

The Committee noted the following planning correspondence:

#### **a. ELDC Planning Decisions**

- i. ELDC Approved – N/105/01135/23 – Planning Permission – 13 Virginia Drive, Louth – LTC Supported 20/06/23.
- ii. ELDC Approved – N/105/01069/23 – Section 73 Application – 127 Eastgate, Louth – LTC Supported 20/06/23.
- iii. ELDC Approved – N/105/01099/23 – Full Planning Permission – 62 Crowtree Lane, Louth – LTC Supported 11/07/23.
- iv. ELDC Approved – N/105/01879/22 – Outline Planning Permission – 39 Crowtree Lane, Louth – LTC Supported 14/03/23.
- v. ELDC Approved – N/105/00845/23 – Prior Approval – Development by Telecommunications Code System Operators – North Holme Road, Louth – LTC requested prior approval 23/05/23.
- vi. ELDC Approved – N/105/01189/23 – Planning Permission – 89 Monks Dyke Road, Louth – LTC Supported 20/06/23.

#### **b. Temporary Traffic Restrictions**

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Major carriageway resurfacing.  
LOCATION AND NATURE OF RESTRICTION: Road Closure Order – Newbridge Hill (Between Keddington Road & Ramsgate). No waiting and no loading at any time Order – Newbridge Hill (Between Keddington Road & Ramsgate).  
PERIOD OF RESTRICTION: 10/08/2023 – 31/08/2023, 22.00 – 06.00 (Restrictions to be implemented for 10 days as and when required during this period, signage will be displayed on site in advance).
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Emergency – Public safety due to sink hole.  
LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order – Nicholl Hill.  
PERIOD OF RESTRICTION: 13/07/2023 – 02/08/2023 (Restrictions to be implemented for 21 days as and when required during this period, signage will be displayed on site in advance).
- iii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Emergency – Public safety due to sink hole.  
LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order – Nicholl Hill.  
PERIOD OF RESTRICTION: 03/08/2023 – 31/08/2023 (Restrictions to be implemented for 28 days as and when required during this period, signage will be displayed on site in advance).
- iv. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water  
REASON FOR RESTRICTION: Emergency – Burst main.  
LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order – Love Lane.  
PERIOD OF RESTRICTION: 19/07/23 – 25/07/23 (Restrictions to be implemented for 5 days as and when required during this period, signage will be displayed on site in advance).
- v. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Carriageway micro surfacing.  
LOCATION AND NATURE OF RESTRICTION: Road Closure Order on – Holmes Close (Between Mill Lane & End); Welbeck Way (Between Mill Lane & End), Mill Lane (Between High Home Road & End); Havelock Close (Between Hawker Drive & End); Simons Close

(Between Pasture Drive & End); Beck Way (Between Pasture Drive & End); Hawker Drive/Pasture Drive (Between Stewton Lane & Graye Drive); Alder Close (Between Pasture Drive & End); Brookside Close (Between Bartongate & End); Albany Road (Between Kenwick Road & End).

PERIOD OF RESTRICTION: 21/08/2023 – 30/09/2023, 7.30 – 18.00 (Restrictions to be implemented for various days as and when required during this period, signage will be displayed on site in advance).

**vi. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC**

REASON FOR RESTRICTION: Major carriageway resurfacing works.

LOCATION AND NATURE OF RESTRICTION: No Parking Restriction – Eastgate and Church Street (Eastgate Phase 1 to be completed before work starts on Church Street Phase 2).

Temporary 2 Way Traffic Signals to be installed on the Roundabout with Eastgate and Church Street to allow resurfacing of the Roundabout to be completed (Temporary traffic signals to be removed off site outside stated working hours). During Phase 2 Church Street resurfacing, Kidgate, Louth to have a temporary suspension of 1 Way System in place. Access/egress for Kidgate will be via Upgate only during planned working hours. Road Closure Order on Queens Street from the junction with Church Street to Burnt Hill Lane, with residential/business access/egress only.

PERIOD OF RESTRICTION: 29/08/23 – 14/09/23, 22.00 – 6.00 (Restrictions to be implemented for 16 days for night works only. Signage will be displayed on site in advance and all main approaches 2 weeks prior to start date).

**vii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water**

REASON FOR RESTRICTION: New water connection.

LOCATION AND NATURE OF RESTRICTION: Road Closure Order – Priory Road (Between Eastgate and Priory Close).

PERIOD OF RESTRICTION: 22/08/2023 – 24/08/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage detailing accurate dates and times will be displayed on site in advance).

**viii. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC**

REASON FOR RESTRICTION: Event – EOH001054 – British Super Bikes (BSB) Weekend.

LOCATION AND NATURE OF RESTRICTION: Road Closure Order – A153 Horncastle Road (Between Highfield Lane & Bluestone Heath Road – Access for BSB Traffic Only); Bluestone Heath Road (Between Highfield Lane & A153); Bluestone Heath Road (Between Cadwell Park Camping entrance & A153); Highfield Lane. Clearway Order – A153 (Between New Lane, Tathwell & Old Main Road, Scamblesby); Bluestone Heath Road (Between Rowgate Hill & a point 1100m Northwest of A153); Highfield Lane. No Waiting & No Loading At Any Time Order – A153 (Between New Lane, Tathwell & Old Main Road, Scamblesby); Bluestone Heath Road (Between Rowgate Hill & a point 1100m Northwest of A153); Highfield Lane. 40mph Speed Limit Order – A153 (Between Ranyard Lane, Goulceby & a point 900m North of New Lane, Tathwell). 30mph Speed Limit Order – A153 (Between Old Main Road, Scamblesby & a point 250m North of Highfield Lane); Bluestone Heath Road (Between Rowgate Hill & a point 1100m Northwest of A153); Highfield Lane. No Right Turn Order – From Bluestone Heath Road onto Highfield Lane; From A153 Horncastle Road onto A16 Louth Bypass. No Left Turn Order – From Bluestone Heath Road onto Highfield Lane; From Highfield Lane onto Bluestone Heath Road.

PERIOD OF RESTRICTION: 25/08/2023 – 28/08/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).

**ix. ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water**

REASON FOR RESTRICTION: Remedial repairs

LOCATION AND NATURE OF RESTRICTION: Road Closure Order – High Holme Road (Between Half Acre & North Holme Road)

PERIOD OF RESTRICTION: 29/08/2023 – 31/08/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).

- x. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC  
**REASON FOR RESTRICTION:** Major resurfacing  
**LOCATION AND NATURE OF RESTRICTION:** Road Closure Order – Eastgate (Between Northgate & Priory Road); Church Street (Between Eastgate & Newmarket); Queen Street (Between Burnt Hill Lane & Church Street); Kidgate (Between Cinder Lane & Church Street). No Waiting and No Loading at Any Time Order – Eastgate (Between Northgate and Priory Road); Church Street (Between Eastgate & Newmarket); Queen Street (Between Burnt Hill Lane & Church Street); Kidgate (Between Cinder Lane & Church Street). Suspension of One-Way Order – Kidgate (Between Cinder Lane & Church Street).  
**PERIOD OF RESTRICTION:** 29/08/2023 – 18/09/2023, various nights (Restrictions to be implemented for 12 days and when required during this period. Signage will be displayed on site in advance).
  - xi. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Anglian Water  
**REASON FOR RESTRICTION:** Remedial repairs  
**LOCATION AND NATURE OF RESTRICTION:** Road Closure Order – High Holme Road (Between Half Acre & North Holme Road).  
**PERIOD OF RESTRICTION:** 29/08/2023 – 31/08/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).
  - xii. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Anglian Water  
**REASON FOR RESTRICTION:** Emergency – Burst main.  
**LOCATION AND NATURE OF RESTRICTION:** Emergency Road Closure Order – Union Street.  
**PERIOD OF RESTRICTION:** 31/07/2023 – 04/08/2023 (Restrictions to be implemented for 5 days as and when required during this period. Signage will be displayed on site in advance).
- c. **Enforcement**
- i. 94 Mount Pleasant Avenue, Louth, LN11 9DJ.  
**Nature of Investigation:** Without planning permission the erection of a porch.  
**ELDC:** Complaint has been investigated and it has been established that the current planning regulations have not been complied with and planning permission is required. ELDC have written to the owner informing them that planning permission is required and have invited them to submit a retrospective planning application, to regularise the breach of planning control, within the next 28 days.
- d. **Withdrawn Applications**
- i. N/105/01385/23 – Planning Permission: Instillation of solar panels to existing dwelling – 16 Kidgate, Louth, LN11 9HN – Withdrawn 28/07/2023.

### P37. **Proposed Works to Trees**

It was **RESOLVED** that the Committee would support the following proposed tree work:

- a. **Location:** 2 St. Mary's Park. **Proposal:** G3 – 3 Common Lime, 3 Scots Pine, 1 Norway Spruce, 3 Copper Beech, 2 Sycamore, 1 European Larch, 4 Silver Birch, 1 Western Red Cedar and 2 Horse Chestnut remove. **Reasons:** G3 – Restricting light to, and hindering development of adjacent Birch tree.
- b. **Location:** Kidgate Primary Academy. **Proposal:** T1 - Ash - Crown lift to 3 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. T2 - Turkey Oak - Crown lift to 3 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. T3 - Purple Plum - Crown lift to 2.5 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. T4 - English Oak - Crown lift to 2.5 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. Crown reduction and re-shape of lateral spread to a maximum finished tree height of 6 metres, and no pruning to exceed 3 cm diameter. T5 - Field Maple - Prune back leaders and reshape the crown to a minimum tree height of 6 metres. Crown lift to 3 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. T6 - English Oak - Crown lift to 2.5 metres, to a maximum of 3 cm diameter to suitable growth point or removal. Remove dead wood exceeding 3 cm. T8 - Sycamore - Remove dead wood exceeding 3 cm. Crown reduction and sympathetic re-shape of lateral spread to a maximum finished tree height of 9 metres to suitable secondary/tertiary growth points. G7 - Silver Birch x 4 - Tallest tree to be reduced by 1.5-2 metres by removing main leader and gently and sympathetically reshaping. Remaining 3 trees to be reducing marginally in line with the

group by around 0.5-1 metres. Trees to be reduced to a maximum of 8 metres.

**NB.** Cllr. DH left the room at 8pm before discussions of P37. b and re-entered once discussions finished at 8.02pm.

**P38. Highways Maintenance Works – Eastgate/Church Street, Louth**

The Committee noted that maintenance would take place on 9 working nights between the hours of 10pm and 6am between 29<sup>th</sup> August 2023 and 14<sup>th</sup> September 2023 on Eastgate/Church Street.

**P39. NHT Survey**

The Committee received a draft of corporate responses compiled by the Planning Working Group and **RESOLVED** to make the following changes:

- a. Question 1. Amend answer regarding good local bus services from Fairly Important to Very Important.
- b. Question 1. Amend answer regarding community transport from Fairly Important to Very Important.
- c. Question 2. Amend answer regarding pavements from Very Satisfied to Very Dissatisfied.
- d. Question 2. Amend answer regarding community transport from Does Not Apply to Neither Nor.

**P40. Licensing Act 2003 – Consultation Regarding Review of ELDC Licensing Policy**

It was **RESOLVED** that the Planning Committee would make no corporate response to the Consultation Regarding Review of ELDC Licensing Policy.

**P41. Next Meeting**

It was noted that the date of the next scheduled Planning Committee meeting was 29<sup>th</sup> August 2023.

The Meeting Closed at 8.12pm

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	Expiry Date for LTC Comments	Planning Schedule Date
1	ELDC	N/105	Planning Permission	Mr. D. & Mrs. N. Haxby	Extensions and alterations to existing bungalow to provide additional living accommodation including first floor bedroom, dressing room and bathroom, existing attached garage and detached garage to be demolished. <b>AMENDMENT - Revised Heritage Statement received with associated photomontages.</b>	Eversley, Bridge Street, Louth, LN11 0DR - St. James's Ward	Yes	Louth Town Council objected to this application on 8th August 2023 on the grounds that the proposals are overbearing in terms of height, being much taller than neighbouring properties. As the site is in the conservation area this will have a detrimental effect on surrounding listed buildings and the conservation area in general. It will also result in the loss of public visual amenity. The Council request that a full heritage assessment is undertaken.	30/08/2023	29/08/2023
2	ELDC	N/105	Consent to Display	Millie & Ralph	Consent to display 1no. non-illuminated fascia sign.	Thompson and Smith, Tattershall Way, Fairfield Industrial Estate, Louth, LN11 0YZ - North Holme Ward	No	New	31/08/2023	29/08/2023
3	ELDC	N/105	Planning Permission	Millie & Ralph	Change of use of existing car showroom into a showroom for baby and nursery products, Class E (Commercial, Business and Service) of The Town and County (Use Classes) Order 1989 as amended.	Thompson and Smith, Tattershall Way, Fairfield Industrial Estate, Louth, LN11 0YZ - North Holme Ward	No	New	31/08/2023	29/08/2023
4	ELDC	N/105	Planning Permission	Mr. R. Jones	Change of use and conversion of existing building which is a listed building used under Class E (Commercial, Business and Services) to use under Class C3 (Dwellinghouse) of The Town and County (Use Classes) Order 1987 as amended.	32 Eastgate, Louth, LN11 9NG - Priory Ward	Yes	New	30/08/2023	29/08/2023
5	ELDC	N/105	Listed Building Consent	Mr. R. Jones	Conversion of and internal alterations to existing building into a dwelling.	32 Eastgate, Louth, LN11 9NG - Priory Ward	Yes	New	30/08/2023	29/08/2023
6	ELDC	N/105	Planning Permission	Mr. C. Fairburn	Erection of a WC block, siting of a storage container, provision of a car park and alterations to existing vehicular access, existing buildings on school sports field to be removed.	Louth Academy Sports Field, Monks Dyke Road, Louth - Priory Ward	No	New	30/08/2023	29/08/2023
7	ELDC	N/105	Listed Building Consent	Mrs. S. Davies	Internal alterations to existing public house to remodel existing toilet areas to allow for the provision of a disabled w.c.	Kings Head, 10 Mercer Row, Louth, LN11 9JQ - Priory Ward	Yes	New	09/09/2023	29/08/2023
8	ELDC	N/105	Listed Building Consent	Dr. D. & Mrs. G. Boldy	Internal alterations to existing dwelling to reinstate access to cellar from ground floor level and provide a balustrade.	Thornton House, 25 Westgate, Louth, LN11 9YQ - St. Mary's Ward	Yes	New	12/09/2023	29/08/2023
9	ELDC	N/105	Planning Permission	Roper Property Management	Erection of a single story dwelling	Land to rear of 180b Eastgate, Louth, LN11 9AG - Priory Ward	Yes	New	12/09/2023	29/08/2023
10	ELDC	N/105	Planning Permission	J. Geddis Hodlings Limited	Outline erection of 14no. dwellings (with means of access, layout, scale and appearance to be considered). <b>AMENDMENT - Layout and number of dwellings amended.</b>	83 Upgate, Louth, LN11 9HF - St. Mary's Ward	No	Louth Town Council supported this application on 22nd November 2022 and were of the opinion that small houses are much needed in the community. The Council is pleased to see that the properties on Newmarket have been removed from the plan. However, it still has concerns about traffic on Upgate due to parking and nearness to traffic lights but feels it is important to clean up the site and discourage antisocial behaviour on site.	05/09/2023	29/08/2023

## PLANNING COMMITTEE 29<sup>th</sup> AUGUST 2023 PLANNING CORRESPONDENCE TO NOTE

### 1. ELDC Planning Decisions

- a. ELDC Approved – N/105/01125/23 – Planning Permission – Little Compass, 1 Westgate, Louth – LTC Neutral 20/06/2023.
- b. ELDC Approved – N/105/01116/23 – Planning Permission – 14 – 16 Aswell Street, Louth – LTC Supported 20/06/2023.
- c. ELDC Approved – N/105/01102/23 – Planning Permission – 9 Beck Way, Louth – LTC Supported 20/06/2023.
- d. ELDC Approved – N/105/00596/23 – Planning Permission – 24 Grosvenor Road, Louth – LTC Supported 08/08/2023.
- e. ELDC Approved – N/105/01075/23 – Section 73 Application – Scout Hut, Thames Street, Louth – LTC Supported 11/07/23.
- f. ELDC Approved – N/105/00484/23 – Planning Permission – Unit 6a, Louth Trading Estate, Louth – LTC Supported 08/08/23.
- g. ELDC Approved – N/105/01279/23 – Planning Permission – The Limes, 1 St. Mary's Park, Louth.
- h. ELDC Approved – N/105/01052/23 – Consent to Display an Advertisement – 112 – 115 Eastgate, Louth – LTC Supported 11/07/23.
- i. ELDC Approved – N/105/00943/23 – Consent to Display an Advertisement – 23 Queen Street, Louth – LTC Supported 08/08/23.

### 2. Temporary Traffic Restrictions

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC  
REASON FOR RESTRICTION: Traffic sign installation and road markings  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Cornmarket and Market Place. No Waiting and No Loading at Any Time Order – Cornmarket and Market Place (Parking area).  
PERIOD OF RESTRICTION: 11/09/2023 – 18/09/2023 (Restrictions to be implemented for 8 days as and when required during this period. Signage will be displayed on site in advance).
- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: OCU Group  
REASON FOR RESTRICTION: Electrical service alteration  
NATURE AND LOCATION OF RESTRICTION: Road Closure Order – Northgate (Between Vickers Lane and Eve Street)  
PERIOD OF RESTRICTION: 17/09/2023 – 19/09/2023 (Restrictions to be implemented for 3 days as and when required during this period. Signage will be displayed on site in advance).

### 3. Enforcement

- a. Land at Park Avenue, Louth. Please note that a full investigation into potential breach of planning control caused by untidy land will be taking place at the aforementioned address.