

**MINUTES OF THE MEETING OF THE COMMUNITY RESOURCES COMMITTEE
HELD AT THE SESSIONS HOUSE, EASTGATE, LOUTH
ON TUESDAY 22nd AUGUST 2017**

Present Councillor D. Turner (DT) (in the chair)

Councillors: Mrs. S. Crew (SC), J. Garret (JG), C. Green (CG), D.J.E. Hall (DJEH), G.E. Horton (GEH), R. Jackson (RJ), A. Leonard (AL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway MBE (MO), Mrs. J. Speed (JS), F.W.P. Treanor (FWPT) and D.E. Wing (DEW)

Councillors not present: M. Locking (ML), Mrs. S.E. Locking (SEL), L.M. Stephenson (LMS), Mrs. D. Blakey (DB), Mrs. P.F. Watson (PFW), D. Hobson (DH), Mrs. E. Ballard (EB), Mrs. L. Harrison-Wiseman (LHW)

The Town Clerk, Mrs. L.J. Blankley, her Secretary, Mrs. L.M. Phillips, one member of the press and four members of the public were also present.

218. Apologies for Absence

Apologies were received from Councillors Mrs. EB, Mrs. DB, DH, ML, Mrs. SEL, LMS, Mrs. LHW and Mrs. PFW.

219. Chairman's Remarks

The Chairman had no remarks to make.

220. Declarations of Interest

- a. Cllrs. AL, Mrs. JMS and DEW – agenda item 12 – as members of the Hubbard's Hills Trust
- b. Cllr. Mrs. JMS – agenda item 11 – as an acquaintance.

221. Minutes

Following a proposal by Cllr. AL, seconded by Cllr. Mrs. MO it was **RESOLVED** to approve as a correct record the Minutes of the meeting held on 1st August 2017.

222. Town Clerk's Report on Matters Outstanding

The Town Clerk drew Councillors attention to her tabled report.

223. Correspondence

The Committee noted that the following correspondence had been received:

- a. **From:** LCC **Re:** Community Wildlife Grant (applications by 1st September 2017)

224. Tree Report

Cllrs. noted that the last report was carried out in March 2015 and would therefore be due in March 2018 however there were concerns regarding the health of a very large Lime tree which warranted bringing the programme forward. Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. CG it was **RESOLVED** that the Town Clerk should engage the previous contractors for continuity purposes to carry out a tree report at the London Road Cemetery and War Memorial. Cllrs noted that costs are contained within current year budgets and EMR reserves dependent on work identified.

225. Cemetery Fees

Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. Mrs. SC it was **RESOLVED** that Cemetery Fees should be increased by 5% generally. However, the Town Clerk should investigate how other authorities deal with the interment of children and this should be discussed in the future.

226. Bus Shelters

The Committee noted that following a safety inspection earlier in 2017 that minor maintenance works had been recommended to the value of £868. Following a proposal by Cllr. JG, seconded by Cllr. CG it was **RESOLVED** to authorise the minor maintenance works and also to investigate the cost of removing the shelter on Eastgate.

227. Court Room Furniture

Following a query from a member of the public Cllr. AL reported that a firm outside of Louth had been used in the sale of redundant Council furniture because the Council had not wanted to be seen giving a bias to any one local business. Especially, when best value could actually have been obtained by using Bowler Auctions but when this course of action would have been viewed negatively.

The Committee noted that there were net proceeds of £304.46 from the sale of redundant furniture and other items at sale. Following a proposal by Cllr. CG, seconded by Cllr. Mrs. MO it was **RESOLVED** to authorise the appropriate adjustments to the Asset Register and valuations. Following a proposal by Cllr. JG, seconded by Cllr. CG it was **RESOLVED** to purchase additional furniture: 5 No smaller tables at a total cost of £894 (excl. VAT) to complete Court Room.

228. Suspension of Standing Orders

Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. DEW, it was **RESOLVED** to suspend Standing Orders in order that an urgent item not on the agenda could be discussed and to ensure that the Community Resources Committee meeting could exceed the 3 hour time limit.

229. Exclusion of Public and Press

Following a proposal by Cllr. CG, seconded by Cllr. Mrs. MO it was **RESOLVED** that the meeting should move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: confidential staffing matters and personal details of an individual.

Cllr. Mrs. JS left the meeting.

230. Maintenance Forman

- a. Following a proposal by Cllr. AL, seconded by Cllr. Mrs. MO it was **RESOLVED** that the position should be readvertised on the Jobseekers website and the previously shortlisted candidates should be informed.
- b. Following a proposal by Cllr. CG, seconded by Cllr. RJ it was **RESOLVED** that the interview panel should comprise the Chairman and Vice Chairman of Personnel, the Chairman of Community Resources and the Town Clerk, in a non-voting capacity. Interview panel to have full delegated authority to make the appointment.

231. Young Peoples Learning Provision – Cemetery Placement

Following a proposal by Cllr. FWPT, seconded by Cllr. Mrs. MO it was **RESOLVED** that a place be offered to the named person on a one day a week basis to be reviewed monthly by the Town Clerk, Maintenance Foreman and Employment Officer and that the Committee authorises the Town Clerk to complete the necessary paperwork/agreements, as required.

232. Old Mill House

There was nothing to report.

233. Next Meeting

The Committee noted that the date of the next scheduled meeting was Tuesday 3rd October 2017.

The Meeting Closed at 10.07pm.

Signed _____ (Chairman)

Dated _____