

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee, Community Resources Committee and Personnel Committee which will be held on Tuesday 11th July 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.

L.M. Phillips
Mrs. L.M. Phillips

Town Clerk

Dated this 6th Day of July 2023

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 20th June 2023. (Attached).

4. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 07-11-23). (Attached).

5. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

6. Proposed Works to Trees

Committee to consider the following proposed works to trees in the Louth Conservation Area (details circulated by email 6th July 2023):

- a) **Location:** 8 St. Mary's Park **Proposal:** A1 – Ash, Beech, Birch, Cedar, Chestnut, Elm, Fir, Oak, Sycamore – T1 and T2 on plan (Sycamore) - Fell. **Reasons:** A1 – To allow more room for adjacent Chestnut.

7. Tree Preservation Order

Committee to note that a Tree Preservation Order has been made on a Holm Oak (see attached for details). This order took effect on 22nd June and will last for 6 months or indefinitely if it is confirmed by ELDC. Committee to resolve upon whether it wishes to comment/object/support. Representations should be received by ELDC by 3rd August 2023.

8. **Highways Maintenance Works – Newbridge Hill, Louth**
Committee to note that night-time works only between the hours of 10pm and 6am will commence between 10th August and 26th August on Newbridge Hill. See attached for details.
9. **Morrisons**
In light of proposals for a ‘new and improved’ Morrisons for Louth, Committee to receive an update and resolve upon the way forward.
10. **Shop Signage Survey**
Committee to receive the above from Louth Civic Trust and resolve upon the way forward.
11. **Next Meeting**
Committee to note that the date of the next scheduled Planning Committee meeting is 8th August 2023.#

COMMUNITY RESOURCES COMMITTEE
(Chairman: Membership: All Cllrs.)

1. **Apologies for Absence**
To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
3. **Minutes**
To approve as a correct record the notes of the Community Resources Committee Meeting held on 23rd May 2023. (Attached).
4. **CCTV**
To receive a report from Cllr. Mrs. E. Ballard, the Chairman of the East Lindsey CCTV Partnership. (Attached).
5. **Charles Street Recreation Ground**
To agree on a list of questions for submission to ELDC answers to which might help further the Council’s wish to bring the Recreation Ground back into recreational use. Examples received circulated by email 6th July 2023.
6. **Christmas**
Committee to delegate authority to the Town Clerk to make arrangements, along the same lines as in previous years, provided that costs are contained within budget and to accept the kind offer of a free real tree from Mr. Strawson.
7. **Closed Session Item**
Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party confidential nature.
 - a) **Cemetery**
Committee to note that an application to the Ministry of Justice for a licence to exhume cremated remains and reinter the same within London Road Cemetery has been received by LTC which will require signing by the Town Clerk prior to submission to the Ministry of Justice. Committee to approve signing and give delegated authority to the Town Clerk to deal with the matter.
8. **Next Meeting**
Committee to note that the date of the next scheduled Community Resources Committee meeting is 29th August 2023.

PERSONNEL COMMITTEE**(Membership: Cllrs. Mrs. JMS, Mrs. SC, Mrs. EB, GEH, DH, HF, JB)****1. Election of Personnel Committee Chairman**

The Mayor will initially take the chair for this item. Committee to receive nominations and to elect the Chairman of the Personnel Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

2. Election of Personnel Committee Vice Chairman

Committee to receive nominations and to elect Vice Chairman to hold office until the Annual Meeting of Louth Town Council in 2024.

3. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. Minutes

To approve as a correct record the notes of the Personnel Committee Meetings held on 4th April 2023 and 3rd May 2023. (Attached).

6. Closed Session

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a third party nature in relation to staffing.

7. Next Meeting

Committee to note that the date of the next scheduled Personnel Committee meeting is 31st October 2023.

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 20th JUNE 2023**

Councillor Mrs. S. Crew (SC) (in the chair).

Present

Councillors: Mrs. E. Ballard (EB), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), M. Lamb (ML), Mrs. J. Makinson-Sanders (JMS), Mrs. P.F Watson (PFW) and Mrs. K. Parsons (KP).

Councillors not present: L. Cooney (LMC), J. Baskett (JB), H. Filer (HF), G.E. Horton (GEH), M. Barnes (MB)

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant Miss S. Chitauro, and one member of the public were also present.

P12. Apologies for Absence

Apologies for absence were received from Cllrs. JB, HF, LMC, GEH and MB.

P13. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. DH – PA7 and PA9 as an acquaintance of the applicant.
- b. Cllr. Mrs. EB – PA7 and PA10 as an acquaintance of the applicant.

P14. Minutes

It was **RESOLVED** that the notes of the Planning Committee Meeting held on 23rd May 2023 be approved as the minutes.

P15. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed in the schedule (PA/Schedule 06-20-23) and **RESOLVED** as follows:

- a. N/105/01051/23 – To object to this application on the grounds that the style of the proposed roller shutters are out of keeping in the Conservation Area. LTC would comment that it would support shutters in a similar style to those seen on the Peter Rhodes shop in Louth.
- b. N/105/01052/23 – To make no comment as there was no detail of the proposals on the planning portal.
- c. N/105/01099/23 – To object to this application, taking guidance from the Civic Trust that solar panels should not be visible from the road and windows in the front of the property should be wood and not uPVC.
- d. N/105/01125/23 – To remain neutral on this application but would comment that it is a very important landmark on a prominent approach to the town, in the Conservation Area. The building has a long and varied history and features that lend character that must be respected and retained.
- e. N/105/01134/23 – To support the proposed flats but object to the proposed house. The Council has concerns about access to the rear of the MRI Suite. The new MRI Suite must be protected for the community and the car park should be preserved as on street parking in the area is already at capacity and makes the area dangerous to other vehicles and pedestrians.
- f. To support all other applications.

P16. Planning Correspondence

The Committee noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/00511/23 – Planning Permission – 15 Chequergate, Louth – LTC Supported
- ii. ELDC Approved – N/105/00512/23 – Listed Building Consent – 15 Chequergate, Louth, LTC Supported
- iii. ELDC Approved - N/105/00618 – Planning Permission – Boxpod Space, Warwick Road, Fairfield Industrial Estate – LTC Supported

- iv. ELDC Approved – N/105/00811/23 – Planning Permission – 28 Trinity Lane, Louth – LTC Supported
 - v. ELDC Approved – N/105/02268/22 – Land rear of 20, Watts Lane, Louth – LTC Supported
 - vi. ELDC Approved – N/105/00690/23 – Consent to Display – Lavish Bathrooms, Studio 21, Cannon Street, Louth – LTC Supported
 - vii. ELDC Refused – N/105/01892/22 – Planning Permission – Julian Bower House, Louth – LTC Objected
 - viii. ELDC Refused - N/105/0057/23 – Planning Permission – Land rear of 180B Eastgate, Louth – LTC Objected
- b. Temporary Traffic Restrictions**
- i. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC
REASON FOR RESTRICTION: Run for Life
LOCATION AND NATURE OF RESTRICTION: Road Closure Order in place on: Market Place, Cornmarket, Mercer Row, Uppate, Gospelgate, Edward Street, George Street, Breakneck Lane and part of Crowtree Lane (From Edward Street to Love Lane).
PERIOD OF RESTRICTION: 8.30am – 14.00pm 25/06/2023 (Restrictions to be implemented for 1 day as and when required during this period, signage will be displayed on site in advance).
 - ii. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC
REASON FOR RESTRICTION: Run for Life
LOCATION AND NATURE OF RESTRICTION: No Right Turn Order – From Kidgate onto B1520 Uppate.
PERIOD OF RESTRICTION: 8.30am – 14.00pm 25/06/2023 (Restrictions to be implemented for 1 day as and when required during this period, signage will be displayed on site in advance).
 - iii. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC
REASON FOR RESTRICTION: Louth Old Boys Tournament
LOCATION AND NATURE OF RESTRICTION: Road Closure Order in place on B1520 London Road (Between Newmarket / Uppate & A157). 30mph Speed Limit Order in place on B1520 London Road (Between permanent 30mph terminal point & a point 400m South of Louth Cricket Club entrance). No Right Turn Order in place: From Quarryside onto B1520 London Road, from Meridian View onto B1520 London Road, from Julian Bower onto B1520 London Road. No Left Turn Order in place: from Primrose Hollow onto B1520 London Road.
PERIOD OF RESTRICTION: 01/07/2023 – 02/07/2023 (Restrictions to be implemented for 2 days as and when required during this period, signage will be displayed on site in advance).
 - iv. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** Clancy OBO Anglian Water
REASON FOR RESTRICTION: Locate buried sluice valve
LOCATION AND NATURE OF RESTRICTION: Road Closure Order in place on Monks Dyke Road (Between Almond Crescent & Millgood Close).
PERIOD OF RESTRICTION: 10/07/2023 – 12/07/2023 (Restrictions to be implemented for 3 days as and when required during this period, signage will be displayed on site in advance).
 - v. **ORGANISATION RESPONSIBLE FOR RESTRICTION:** LCC
REASON FOR RESTRICTION: Carriageway repairs
LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order – Nicholl Hill.
PERIOD OF RESTRICTION: 14/06/2023 – 23/06/2023 (Restrictions to be implemented for 9 days as and when required during this period, signage will be displayed on site in advance).
- c. Enforcement**
- i. 94 Mount Pleasant Avenue, Louth, LN11 9DJ – Please note the full investigation into a potential breach of planning control caused by unauthorised works to front porch of the aforementioned address.

P17. Proposed Works to Trees

It was **RESOLVED** to support the following tree work:

- a. **Location:** 2 Horncastle Road. **Proposal:** T27 (T1 on plan) and T29 (T2 on plan) – Limes. Removal of all epicormic growth from stems and base up to a height of 6m, leaving the growth on the pollarded heads. **Reasons:** To allow more light into the garden and house windows.
- b. **Location:** 5 George Street. **Proposal:** T1 – Lilac – Fell. **Reasons:** Decayed bases on some stems, gutters getting blocked and minor cracks within retaining wall between properties.
- c. **Location:** Holly Cottage, 8 Somersby Court. **Proposal:** T1 – English Yew – To remove to ground level. **Reasons:** Small garden; tree blocks light to house and adjacent properties.

- d. **Location:** 18 Commercial Road. **Proposal:** T1 – English Yew – Remove to ground level. **Reasons:** Small garden; tree blocks light to house and adjacent properties.
- e. **Location:** 22 St. Mary’s Lane. **Proposal:** A1 Ash, Beech, Birch, Cedar, Chestnut, Elm, Fir, Oak, Sycamore – T1 and T2 on plan (Laurel) reduce lateral spread into garden of No.3 by 3m. Reduce height by 3m and reshape accordingly. T2 on plan (Cupressus) approx. 8m high protruding above Laurel by 3-4; top in line with crown of Laurels. **Reasons:** Trees encroaching into property and significantly reducing light and hindering plant and shrub growth underneath.
- f. **Location:** Elm Lodge, 57 Cowtree Lane. **Proposal:** A6 – Several Ash, Beech, Chestnut, Oak and Sycamore trees – (Chestnut marked on plan) lift canopy to 3.5m agl where it overhangs No.5 by removing 1no. limb at c2.5m agl back to the main branch with a c75mm pruning cut. Balance remaining canopy over garden with final cuts no larger than 30mm. **Reasons:** None supplied.

P18. NHS Update

As a member of Health Scrutiny, Cllr. Mrs. JMS was able to provide an update on possible changes to services at hospitals in Grimsby and Scunthorpe. She explained that it is currently being decided whether Grimsby or Scunthorpe should be considered the main hospital South of the Humber. She was concerned about the issues that would be created for Louth residents if Scunthorpe was chosen, particularly in relation to maternity as it might mean women in Louth would have to go to Lincoln to have their children. Cllr. Mrs. JMS said that she would keep the Council informed on the situation.

P12. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 11th July 2023

The Meeting Closed at 10.14pm

Signed _____ (Chairman) Dated _____

Our Ref	Authority	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
1	ELDC	N/105/00213/23	Planning Permission	Widespaces Properties Ltd.	Erection of 9no. dwellings on the site of the existing buildings which are to be demolished. AMENDMENT: 1. Further additional information letter from agent, re-submitted for clarity, and now advice from agent that commercially sensitive costing's redacted out maybe available on request from consultees. 2. Formal responses from agent letter giving response to Heritage Lincolnshire recent comments.	55 Eastfield Road, Louth, LN11 7AL - Trinity Ward	No	12/06/23 - Louth Town Co object as previously (see comments made in March) and note that new comments dated 1st June, support and enhance LTC's previous comments confirming that the "primary architectural elevation is intact. The building is not unsafe. It is likely that the repairs can be achieved without demolition." Thus the economic argument forming the largest part of the applicants case could be disregarded	Object as previously.	12/07/2023
2	ELDC	N/105/00596/23	Planning Permission	Mr. & Mrs. W. Stainton	Extension to an existing dwelling to provide additional living accommodation and construction of a vehicular access (works started). AMENDMENT: Existing plans amended to clearly mark the extension granted under 199/23 which is currently under construction. Summer house and swimming pool currently under construction now included in the application and relevant plans submitted for each.	24 Grosvenor Road, Louth, LN11 0BB - St. Margaret's Ward	No	Louth Town Council supported this application on 25th April 2023 and again on 23rd May 2023 but believe that a condition should be added that any vehicular access be made of permeable materials	Support as the amendments address LTC's previous concerns.	25/07/2023
3	ELDC	N/105/01051/23	Planning Permission	Cash Converters	Alterations to existing premises to provide a new shop front and internal roller shutters. AMENDMENT: Revised scheme received.	113-115 Eastgate, Louth, LN11 9QE - St. James' Ward	No	New	Support as the amendments address LTC's previous concerns.	12/07/2023
4	ELDC	N/105/01052/23	Consent to Display	Cash Converters	Consent to display 1no. externally illuminated fascia sign. AMENDMENT: Revised scheme received.	113-115 Eastgate, Louth, LN11 9QE - St. James' Ward	No	New	Support.	12/07/2023
5	ELDC	N/105/01075/23	Section 73 Application	Mr. J. Parker	Section 73 application in relation to condition no. 2 (approved plans) as imposed on planning permission reference N/105/2370/17 for erection of a terrace of 3no. houses, erection of a coach house with 3 no. garages and first floor flat over and erection of a detached single garage on site of an existing building which is to be demolished.	Scout Hut, Thames Street, Louth, LN11 7AD - Trinity Ward	No	New	Welcome the changed description but still object to the visible south facing solar panels.	19/07/2023
6	ELDC	N/105/01099/23	Planning Permission	Mr. T. Elliott	Extension and alterations to existing dwelling to provide additional living accommodation and installation of solar panels. AMENDMENT: Description now correctly refers to alterations for the replacement windows.	62 Crowtree Lane, Louth, LN11 9LN - St. Mary's Ward	Yes	Louth Town Council objected to this application on 20th June 2023, taking guidance from the Civic Trust that solar panels should not be visible from the road and that the windows in the front of the property should be wood and not uPVC.	Not received in time for PWG to consider.	12/07/2023
7	ELDC	N/105/01181/23	Hybrid Application and Full Planning Permission	BHD Louth Ltd.	Hybrid application for the outline erection of 2no. warehouse/industrial buildings and full planning permission for the erection of a retail food store and retail warehouse unit, drive-thru restaurant, commercial units, warehouse and industrial development with associated infrastructure, access and servicing, car parking and landscaping.	Land at Northfields, Grimsby Road, Louth - North Holme Ward	No	New	Object due to increase in traffic on an already small and clogged up roundabout. Worries about their statement that they would have pedestrian and cycle access over a busy trunk road, which would not be safe. The site is in the AONB. The retail businesses will take business away from the town centre.	12/07/2023

PLANNING COMMITTEE 11thth July 2023
PLANNING CORRESPONDENCE TO NOTE

1. ELDC Planning Decisions

- a. ELDC Approved – N/105/00851/23 – Listed Building Consent – 1 Market Place, Louth – LTC Supported
- b. ELDC Approved – N/105/00882/23 – Planning Permission – Units 5-6 Meridian Centre, Louth – LTC Supported
- c. ELDC Approved – N/105/00571/23 – Planning Permission – 31 St. Mary’s Lane, Louth – LTC Supported
- d. ELDC Approved – N/105/00630/23 – Planning Permission – 6 Waterside, Louth – LTC Supported
- e. ELDC Approved – N/105/00855/23 – Listed Building Consent – 24 Mercer Row, Louth – LTC Supported
- f. ELDC Approved – N/105/00991/23 – Listed Building Consent – 13 Market Place, Louth – LTC Supported

2. Temporary Traffic Restrictions

- a. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC

REASON FOR RESTRICTION: Emergency – Bridge repairs

LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order in place on Bridge Street (Between Westgate and Cistemgate)

PERIOD OF RESTRICTION: 25/06/2023 – 06/07/2023 (Closure to be removed at weekends) (Restrictions to be implemented for 10 days as and when required during this period, signage will be displayed on site in advance).

- b. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC

REASON FOR RESTRICTION: Emergency – Carriageway repairs

LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order in place on Nichol Hill

PERIOD OF RESTRICTION: 14/06/2023 – 04/07/2023 (Restrictions to be implemented for 9 days as and when required during this period, signage will be displayed on site in advance).

- c. ORGANISATION RESPONSIBLE FOR RESTRICTION: DTSM Ltd.

REASON FOR RESTRICTION: Emergency – Public safety during school event.

LOCATION AND NATURE OF RESTRICTION: Emergency Road Closure Order in place on Crowtree Lane (Between Edward Street and Irish Hill).

PERIOD OF RESTRICTION: 06/07/2023 16:00 to 21:00 (Restrictions to be implemented for 1 day as and when required during this period, signage will be displayed on site).

3. Enforcement

- a. Westville, Irish Hill, Louth, LN11 9YL – Please note that a full investigation into a potential breach of planning control caused by untidy land and building at the aforementioned address.
- b. 18 – 20 Westgate, Louth, LN11 9YH – Please note that a full investigation into a potential breach of planning control by unauthorised works to grade II listed building, including replacement brick work below ground floor window and two replacement doors will be taking place at the aforementioned address.



The Hub & Willow House, Mareham Road, Horncastle,
Lincolnshire, LN9 6PH
T: 01507 601111
www.e-lindsey.gov.uk

Mrs Lynda Phillips
Louth Town Council
The Sessions House
Eastgate
Louth
LN119AJ

Your Reference:

Our Reference: EZY/ 105.34/TPO

Contact: Julie Fell(JFE)

Ext: 01507 601111

Email: trees@e-lindsey.gov.uk

Date: 22nd June 2023

Dear Mrs Phillips

NOTICE TO POTENTIAL INTERESTED PARTY

The Town and Country Planning Act 1990 The Town and Country Planning (Tree Preservation)(England) Regulations 2012

Tree Preservation Order: The Louth 2023 (105.34) Tree Preservation Order

East Lindsey District Council

THIS IS A FORMAL NOTICE to let you know that the East Lindsey District Council (hereinafter called 'the Council') in pursuance of the powers conferred in that behalf by Section 198 of the Town and Country Planning Act 1990 has made a Tree Preservation Order, a copy of which is enclosed.

The said Order takes effect provisionally from 22nd June 2023 and shall remain in force until either a period ending 6 months from the date of the Order or indefinitely if it is confirmed by the Council.

The grounds on which the Council has made the Order are that the tree affected by this Order is under threat of removal or harmful works and is of significant amenity value, making a valuable contribution to the character of the local area. It is therefore considered expedient in the interests of amenity that a Tree Preservation Order is made to protect the tree(s). The effect of the Order is (subject to certain exemptions), to prohibit, except with the consent of the Council, the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of the tree(s) subject of, and identified in the Order.

If you would like this information in a different format, please contact us on 01507 601111



In simple terms, this Order prohibits the cutting down, topping, lopping or uprooting without permission any of the trees described in the Schedule of the Order and shown on the map.

Helpful information about Tree Preservation Orders can be found on the Council's website and also in the government's Planning Practice Guidance, which is available to view online at www.gov.uk/guidance/tree-preservation-orders-and-trees-in-conservation-areas. If you do not have access to the internet but would like more information please contact our office.

People affected by the Order have a right to object or make comments on any of the trees or woodlands covered before we decide whether the Order should be made permanent.

If you would like to make any objections, expressions of support or other comments please make sure we receive them in writing by 3rd August 2023, but please note that the Council cannot enter into correspondence on any matters raised. Your comments must meet regulation 6 of the Town and Country Planning (Tree Preservation)(England) Regulations 2012, a copy of which is attached.

Please send your comments to Colin Horton, Arboricultural Officer, Neighbourhoods Team, East Lindsey District Council, The Hub & Willow House, Mareham Road, Horncastle, LN9 6PH, or email them to trees@e-lindsey.gov.uk. We will carefully consider any objections and comments before deciding whether to make the Order permanent. I can further advise that a copy of the Tree Preservation Order is available for inspection at the East Lindsey District Council Offices at Horncastle (see address above) during normal opening hours from Monday to Friday.

We will write to you again when we have made our decision. In the meantime, if you would like any more information or have any questions about this letter, please contact Colin Horton, Arboricultural Officer using the contact details given above.

Yours sincerely,



Danny Wilson
Service Manager – Neighbourhood Services

TOWN AND COUNTRY PLANNING ACT 1990
The Louth 2023 (105.34) Tree Preservation Order

The East Lindsey District Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order—

Citation

1. This Order may be cited as the Louth 2023 (105.34) Tree Preservation Order.

Interpretation

- 2.— (1) In this Order “the authority” means the East Lindsey District Council
 (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

Effect

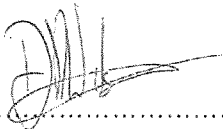
- 3.— (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
 (2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—
 (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
 (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,
 any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Application to trees to be planted pursuant to a condition

4. In relation to any tree identified in the first column of the Schedule by the letter “C”, being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 22nd day of June 2023

Signed on behalf of the East Lindsey District Council



Authorised by the Council to sign in that behalf

SCHEDULE
SPECIFICATION OF TREES

Trees Specified Individually
(encircled in black on the map)

Reference on Map	Description	Situation
T1	Holm Oak	Grid Ref: TF-32663-87801

Groups of Trees
(within a broken black line on the map)

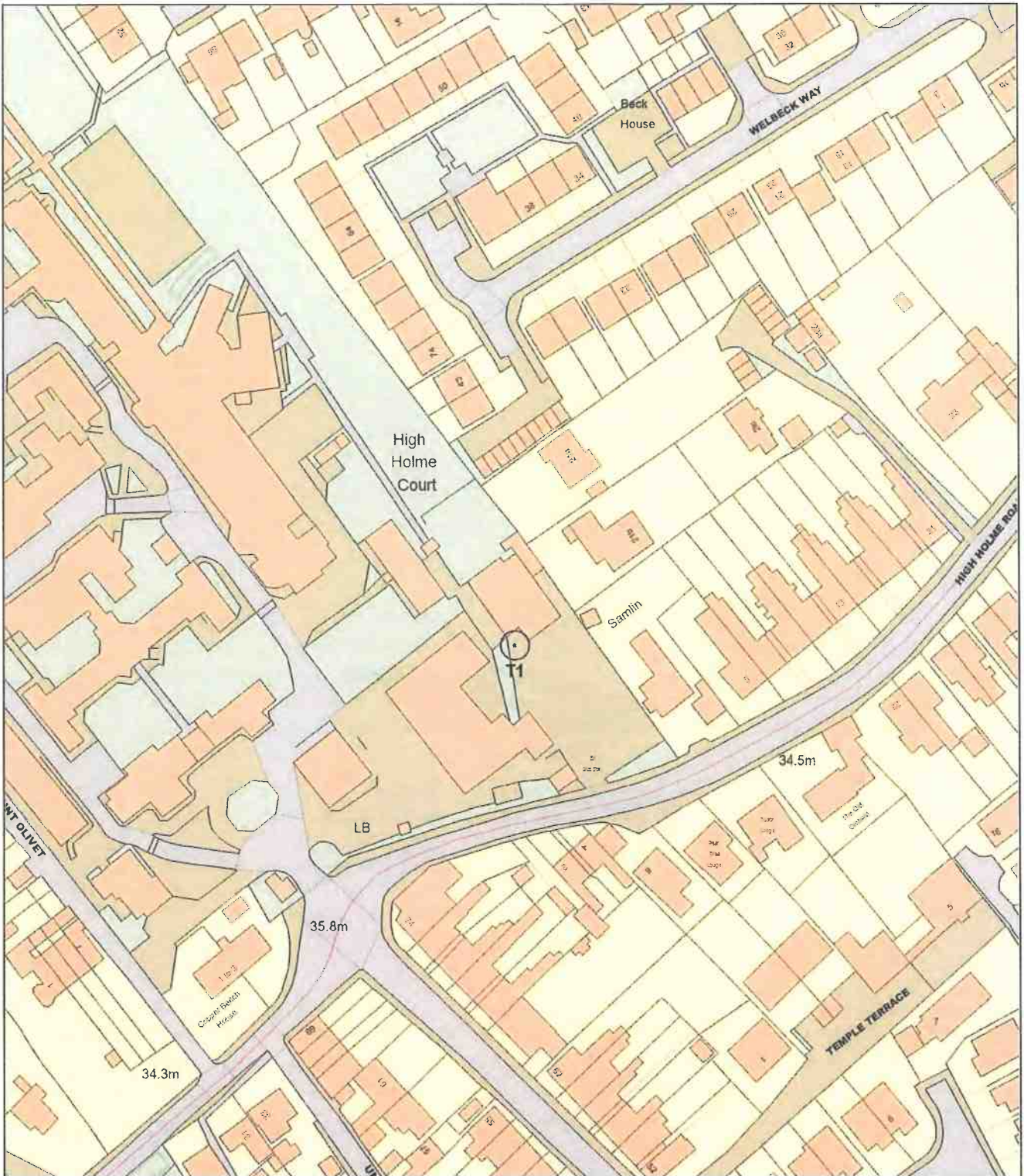
Reference on Map	Description	Situation
NONE		

Woodlands
(within a continuous black line on the map)

Reference on Map	Description	Situation
NONE		

Reference to an Area
(within a dotted black line on the map)

Reference on Map	Description	Situation
NONE		



Tree Preservation Order ref: 105.34
Land at High Holme Court Louth County
Hospital, High Holme Road, Louth

Danny Wilson
 Team Leader - Neighbourhoods
 East Lindsey District Council



The scale shown is approximate and should not be used for accurate measurement

Scale 1:1250

Date 22/06/2023



© Crown copyright and database rights (2018) OS (East Lindsey District Council licence number 100019809). You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided



Environmental Health Department
East Lindsey District Council
The Hub
Mareham Road
Horncastle
Lincolnshire
LN9 6PH

Lincolnshire County Council
Place Directorate
Highways Asset Management
Surfacing and Patching
County Offices
Newland
Lincoln LN1 1YL

Tel: 01522 782070

Email: cschighways@lincolnshire.gov.uk

Ref: EAST/ABAX/DP/S&P

Date: 04/07/2023

Dear Sir/Madam

RE: HIGHWAYS MAINTENANCE WORKS, HIGHWAYS ACT 1980

LOCATION – NEWBRIDGE HILL, LOUTH

DATES – 10/08/2023 - 26/08/2023 – Working hours 2200hrs to 0600hrs (Night-time works only)

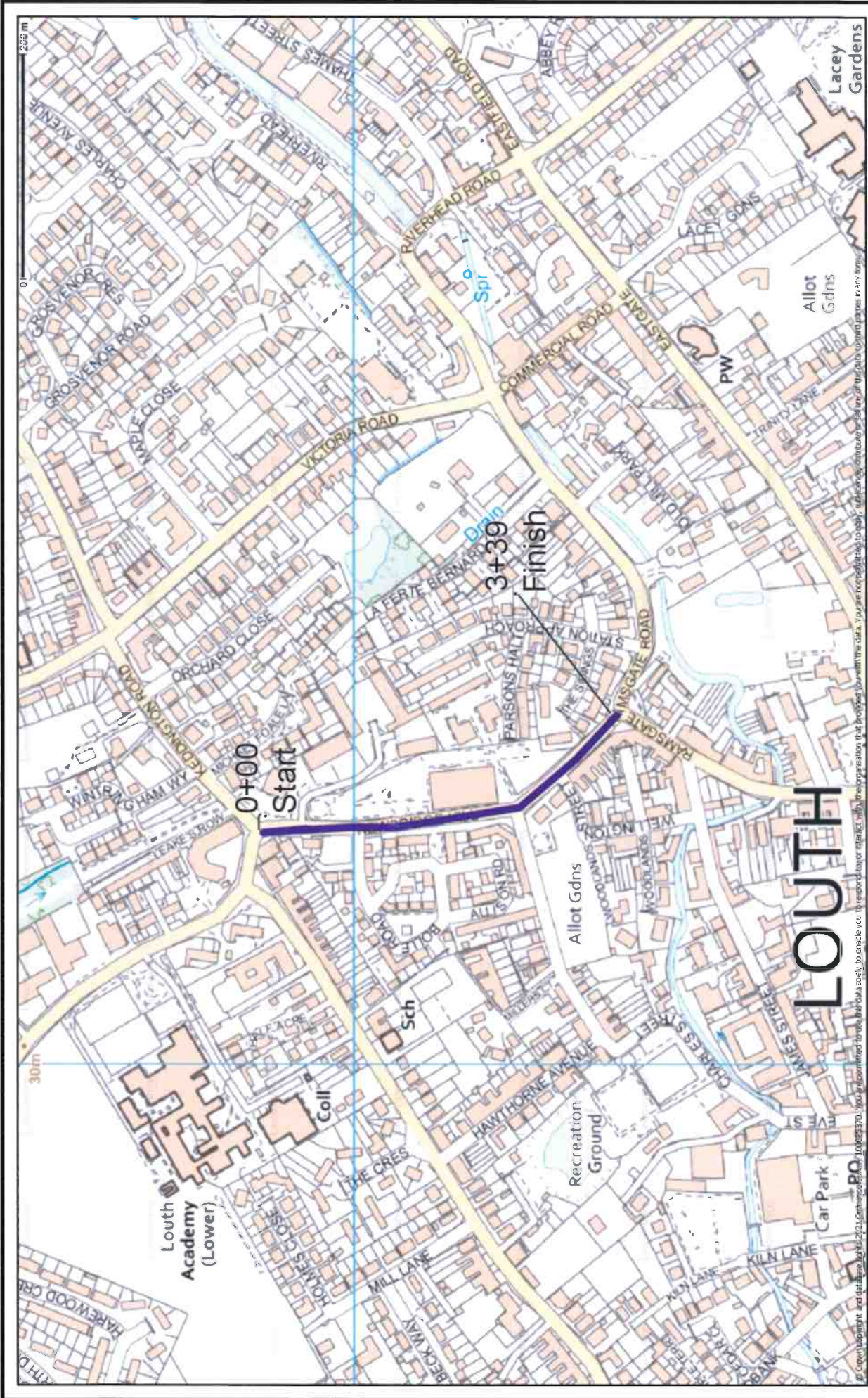
This is to inform you that Lincolnshire County Council as local highway authority will be undertaking highway maintenance works in accordance with our statutory duty at the above location, and within the dates as stated above (this can be subject to alter due to circumstances outside of our control e.g. adverse weather conditions)

This notice is to inform you of these works which could have an impact on the services that you provide e.g., Refuse collection, whilst we will always try to accommodate bin collection due to health and safety reasons there may be delays or the road will be fully closed. We therefore request that you consider this as part of your planned operations.

Due to the nature of the works, we will need to use equipment that can be noisy, and that night-time works may be required. I can confirm that all our contractor's equipment is fitted with noise suppressants and will not be left running when not in use.

Should you wish to discuss any of the above further please do not hesitate to contact this office.

Yours faithfully



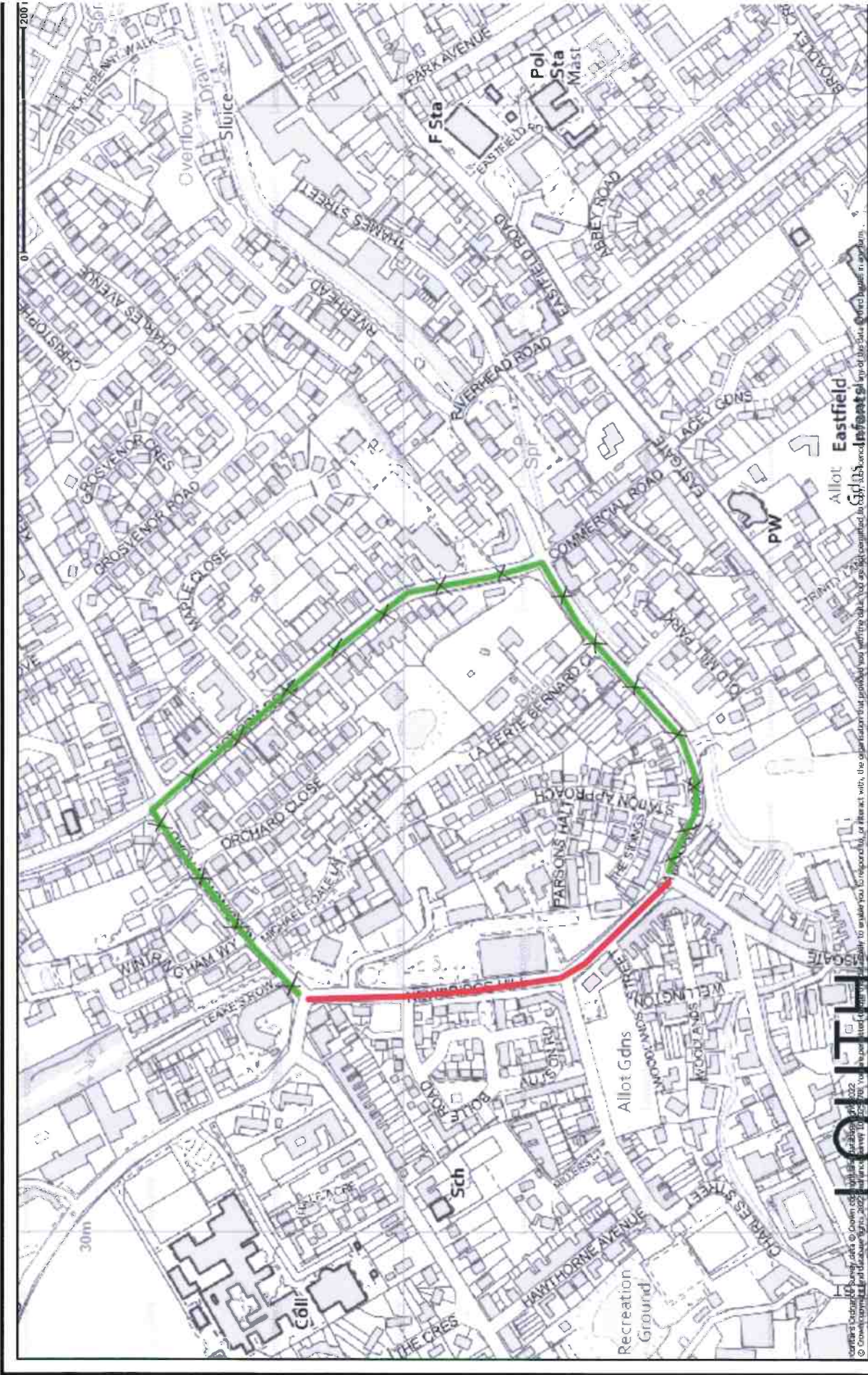
Newbridge Hill Louth Working Area Plan

Blue : Working Area 44114581



Scale 1:4536

© Crown copyright and database rights 2021 Ordnance Survey 100026370. You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data. You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.



Lincolnshire
 COUNTY COUNCIL
 Working for a better future

44114581 Newbridge Hill Louth

Road closure (red) and diversion (green)

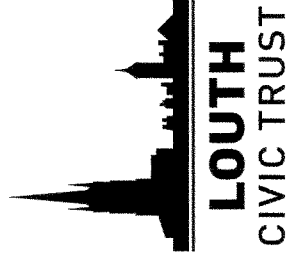


Scale 1:4538

© Crown copyright and database rights 2022 Ordnance Survey 100025370. You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data. You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.

Survey of Louth town centre to identify shop signage, vinyl window displays and anti-climb spikes in breach of planning in the Conservation Area

Survey completed by Louth Civic Trust, June 2023



Eastgate



Phone Link No.60
(opposite The Fish
Shambles)



St Barnabas Hospice
No.59



Sue Ryder No.94



Euronics Faulkners
No.s 93 to 95



Money Angel No. 116



Eastgate, Little Eastgate, Market Place & The Cornmarket



Mind UK, 13 Market Place.



Rotating anti-climb spikes & gate, rear of The Halifax Bank, 15a The Cornmarket



Louth Phone Repairs, 73 Eastgate



The Foot Doctor, 37 Little Eastgate



Louth Chiropractic Clinic
20 Little Eastgate



Corner Store, Corner of Eastgate & Church Street

Upgate & Mercer Row



Millicent
Davenport/Phoebe
Millison, 32 Upgate



Helal Restaurant,
1 & 3 Mercer Row



Nova Traditional
Turkish Barbers,
13 Mercer Row



J & M Nails, 15 Mercer
Row



Princess Nail Bar,
19 Mercer Row



UK Barbers, 30 Upgate

05-23-23 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 23RD MAY 2023**

Councillor J. Simmons (JS), (in the chair).

Present Councillors: Mrs. E. Ballard (EB), M. R. Barnes (MRB), J. Baskett (JB), L. M. Cooney (LMC), Mrs. S. Crew (SC), J. Drake (JD), H. Filer (HF), L. Frost (LF), D. Hobson (DH), G.E. Horton (GH), M. Lamb (ML). Mrs. J. Makinson-Sanders (JMS)

Councillors not present: P. Starsmore (PS).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Miss S. Chitauro, Mr. J. Timson, Sergeant K. Palmer and 5 members of the public were also present.

Members of the public spoke in the public forum as follows:

- A lady proposed that the Charles Street Recreation Ground be used as a community initiative to develop green spaces, aiming to improve the mental health and wellbeing of the community. She stated that it would be beneficial to work with local business to maintain all green spaces in Louth, such as the tennis courts and croquet area.
- A second lady enquired about the fishing pond at the Charles Street Recreation ground. She stated that the pond is fenced off, but people easily get into the area, which makes her upset for the fishermen who use the pond. She was interested to know who is responsible for the space, who currently looks after the area and the possible future for the area.
- Andrew Leonard, District Councillor for the Ward in which Charles Street Recreation Ground is located in, stated that he thought the financial cost and liability involved with the Charles Street Recreation Ground would be too high. He was concerned about the anti-social behaviour taking place in the grounds over the years and did not believe that the Town Council had the manpower to make owning the Recreation Ground work.

C1. Election of Community Resources Committee Chairman

It was **RESOLVED** that Cllr. DH be elected as Chairman. Cllr. DH took the Chair.

C2. Election of Community Resources Committee Vice Chairman

It was **RESOLVED** that Cllr. LMC be elected as Vice Chairman.

C3. Apologies for Absence

Apologies for absence were received from Cllr. PS.

C4. Declarations of Interest / Dispensations

- a. Cllrs. Mrs JMS, GEH and DH – agenda item 8 – as members of ELDC.

C5. Minutes

It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 4th April 2023 be approved as the Minutes.

C6. Louth Police

Sgt. Palmer reported that the number of PCSO's in Lincolnshire is to be reduced by 40 by October, which will leave Louth with two PCSO's, one sergeant and two beat managers by this time. This is due to the Vulnerability Locator Index which is used to place PCSO's and which takes criteria such as free school meals and criminality rates into account. She opined that whilst two seems like a low number of PCSO's, it is good compared to other areas. Councillors asked if there was anything the Council could do to help the police. Sgt. Palmer confirmed that lobbying the PCC was all LTC could do and reporting all instances of crime would be very beneficial if the public could be encouraged to do that. She said that lobbying ultimately leads the police to spend money where the community want it and community engagement funding is based on how much crime is reported. She urged people to report crimes by calling 999 and 101 and reach out over social media or email.

C7. Presentation by Mr. J. Timson

Mr. Timson gave an update regarding the planning application for a 3G astroturf pitch proposed for Wood Lane. He confirmed that ELDC had withdrawn the original application but that he fully expected they would reapply. He reported that the CEO of Lincolnshire Gateways Academy had told him that ELDC had not consulted with them properly about the possibility of placing the 3G on the Cordeaux field and he was hopeful that talks between them might also take place. He reported that his intention, if ELDC reapply on the Wood Lane site is to vehemently oppose the application. He was to set up a Green Space group which would protect and improve green spaces in the town and would have a budget to provide new equipment and undertake some maintenance. His dream was for that group to become a registered charity not just a fundraiser.

C8. Charles Street Recreation Ground

A lengthy discussion took place about the future of the Recreation Ground. Council felt, at that stage, it was a wider issue and was not just about it taking ownership. It was **RESOLVED** that Louth Town Council should enter into discussions with ELDC about bringing the Recreation Ground back into recreational use.

C9. Hedgehog Highway Project

Following discussions about the Hedgehog Highway Project, it was **RESOLVED** that Louth Town Council would liaise with the Lincolnshire Wildlife Trust about the sustainability of the project before moving forward with it.

C10. Coronation of King Charles III

After considering the time passed since the Coronation of King Charles III and the cost of the planter, it was **RESOLVED** not to proceed with plans to acquire a metal decorative planter to commemorate the Coronation of King Charles III.

C11. Working Group

It was **RESOLVED** that the Asset Working Group be re-established, its remit to remain unchanged and its membership to be as follows: Cllrs LF, DH (Chair CR), GH, MB, LMC, HF, JMS, JS, ML.

C12. Next Meeting

It was noted that the next scheduled meeting of the Community Resources Committee would take place on 11th July 2023.

The Meeting Closed at 8.55pm

Signed _____ (Chairman)

Dated _____

CCTV REPORT

History:

1997 – CCTV for Louth was first mooted by Inspector Rod Bell and Sergeant Mike Knaggs. The Town Council agreed to give financial support as did many Louth businesses. Cameras were located around the center of the town, strategically placed to ‘oversee’ each other. A committee consisting of town councillors, police and local volunteers was set up to oversee the running of the system. Volunteers manned the control room day and night, especially at weekends. Regardless of the availability of the volunteers recordings were made from each camera, for evidential purposes. ELDC had also installed cameras on Louth Industrial Estate, which were monitored in the towns control room.

After several years and, at the suggestion of ELDC, who greatly assisted with the funding, the five ‘CCTV’ towns within East Lindsey, joined forces with a central control room situated in the Police Station at Skegness. Paid operatives were now able to be employed to oversee the control room every day and night. The group, with the addition of an ELDC councillor and officer met regularly under the banner of East Lindsey CCTV Partnership. It continues to this day.

After yet a few more years the control room moved to Boston where fully trained operatives monitor cameras for South Holland District Council, East Lindsey District Council and North Kesteven District Council as well as Boston and Kirton. The operators oversee some 200 cameras with the system operational 24 hours a day, 365 days a year.

Installation of a review suite at Mablethorpe Police Station is now underway.

Louth:

As with the other towns within the system the cameras and equipment are regularly upgraded with the ever-increasing use of new technology. The town council pays on a pro rata basis for the maintenance of its cameras and any additional cameras that the town may need. A new camera is about to be installed covering the Northgate area, at the request of the Police. ELDC funds everything else involved with the running of the system.

Jonathan Challen, ELDC officer, was asked if an ANPR camera could be reinstalled on the Fish Shambles. Mr. Challen confirmed that while there had once been such a camera in this position it had merely shared the power source of an existing CCTV camera and that it was nothing to do with the CCTV partnership. It had been a Police/LCC matter. Eight or nine years ago such camera locations had been changed.

Mr. Challen was also asked if the report from the Police that the CCTV cameras on the Industrial Estate were not working was true. Mr. Challen said this was not true. ELDC were having to rationalize camera positions with the Information Commissioners Office and, to meet regulations were having to be careful that they were not breaking the law and so at present cameras were only trained on the entrances and exists to the Industrial Estate while details of other locations were finalised with the ICO. However, he confirmed that ELDC were keen to maintain a presence in the area.

The CCTV service has recently undergone scrutiny, with the ELDC Scrutiny Board stating that it was pleased with everything. ELDC, BBC and the SH partnership held an annual awards ceremony at which the CCTV team won the ‘Going The Extra Mile’ award.

The meetings of the ELDC partnership continue to be as useful as they were when they first started many years ago, with representatives from Louth, Alford, Horncastle, Mablethorpe and Sutton on Sea, Chapel St Leonards, Ingoldmells and Skegness making sure that our towns are monitored every day of the year with the most up to date equipment and expertise.

Councillor Mrs Eileen Ballard

29th June 2023

04-04-23 PERS MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE
HELD IN THE MEMBERS ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 4TH APRIL 2023**

Present Councillor Mrs. J. Makinson-Sanders (in the Chair).

Councillors: S Crew (SC), D. Hobson (DH), G.E. Horton (GEH), J. Simmons (JS) and D.E. Wing (DEW)

Councillors not present: Mrs. E. Ballard (EB)

The Town Clerk, Mrs. L.M. Phillips was also in attendance.

H21. Apologies for Absence

Apologies for absence were received from Cllr. Mrs. EB.

H22. Declarations of Interest / Dispensations

There were no declarations of interest of requests for dispensations.

H23. Minutes

It was **RESOLVED** that the notes of the Personnel Committee Meeting held on 6th February 2023 be approved as the Minutes.

H24. Review of Policies and Procedures

The Committee reviewed the following Council policies and procedures and it was **RESOLVED** to approve them for continued use:

- a. Drugs and Alcohol Policy and Procedure
- b. Health and Safety Policy
- c. Protocol Officer / Councillor Relationships
- d. Sickness and Absence Policy
- e. Use of Council Email/Internet Policy and Procedure
- f. Grievance and Disciplinary Procedure
- g. Recruitment and Selection Policy
- h. Safeguarding Policy

The Meeting Closed at 8.20pm

Signed _____ (Chairman)

Dated _____

05-03-23 PERS MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE
HELD IN THE MEMBERS ROOM, THE SESSIONS HOUSE, LOUTH
ON WEDNESDAY 3RD MAY 2023**

Present Councillor Mrs. J. Makinson-Sanders (in the Chair).

Councillors: Mrs. E. Ballard (EB), S. Crew (SC), D. Hobson (DH), G.E. Horton (GEH), J. Simmons (JS) and D.E. Wing (DEW)

Councillors not present: None.

The Town Clerk, Mrs. L.M. Phillips was also in attendance.

H25. Apologies for Absence

No apologies for absence were received.

H26. Declarations of Interest / Dispensations

There were no declarations of interest of requests for dispensations.

H27. Closed Session

The Committee **RESOLVED** to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential and sensitive nature in relation to Personnel.

It was **RESOLVED** following interviews for the position of Town Clerk's Assistant and discussion on the candidates, to offer the position with an initial 3 month probationary period and the opportunity to extend this to 6 months, to the Committee's first choice candidate (subject to references) and agree a start date as early as possible.

H28. Next Meeting

The Committee noted that the next meeting of the Personnel Committee was scheduled to take place on 11th July 2023.

The Meeting Closed at 12.00pm

Signed _____ (Chairman)

Dated _____