

**MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 28TH JUNE 2016**

Present Councillor A. Leonard (AL)

Councillors: G.E. Horton JP (GEH), Mrs. S.E. Locking (SEL), F.W.P. Treanor (FWPT), D.E. Wing (DEW)

The Town Clerk, Mrs. L.J. Blankley was also present.

- 69. Apologies for Absence**
there were no apologies for absence
- 70. Chairman's Remarks**
The Chairman had no remarks.
- 71. Declarations of Interest / Dispensations**
There were no declarations of interest.
- 72. Minutes**
Following a proposal by Councillor FWPT, seconded by Councillor DEW it was RESOLVED by vote of the Committee that the notes of the last meeting held on 24th May 2016 were approved as the Minutes.
- 73. Town Clerk's Report on Matters Outstanding**
The Town Clerk reported that as the nominated panel had not been able to meet the recruitment to the Maintenance Foreman role had not yet commenced.
- 74. Correspondence**
The Committee noted:
a. **From:** Pensions Regulator **Re:** Auto Enrolment
- 75. Office Vacancy**
Following a proposal by Councillor FWPT, seconded by Councillor SEL it was RESOLVED by vote of the Committee that the Chairman (Councillor AL) and the Town Clerk would comprise the panel to advertise, select and recruit to the part time office vacancy 12.5hrs pw created in the budget 2016/17.
- 76. Personnel Advisor**
Following a proposal by Councillor SEL seconded by Councillor FWPT it was RESOLVED by vote of the Committee to continue with current advisors whilst the Town Clerk tested the market with alternative providers, exercise to be completed by 1st September 2016.
- 77. Next Meeting**
The Committee noted that the date of the next scheduled meeting is 2nd August 2016

The Meeting Closed at 19.03hrs.

Signed _____ (Chairman)

Dated _____