

**MINUTES OF THE MEETING OF THE COMMUNITY RESOURCES COMMITTEE
HELD AT THE SESSIONS HOUSE, EASTGATE, LOUTH
ON TUESDAY 27TH JUNE 2017**

Present Councillor D. Turner (DT) (in the chair)

Councillors: Mrs. E. Ballard JP (EB), Mrs. D. Blakey (DB), Mrs. S. Crew (SC), C. Green (CG), D.J.E. Hall (DJEH), Mrs. L. Harrison-Wiseman (LHW), D. Hobson (DH), G.E. Horton (GEH), R. Jackson (RJ), A. Leonard (AL), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway MBE (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT) and P.F. Watson (PFW)

Councillors not present: J. Speed (JS), J. Garret (JG) and D.E. Wing (DEW).

The Town Clerk, Mrs. L.J. Blankley and her Secretary, Mrs. L.M. Phillips were also present.

114. Apologies for Absence

Apologies were received from Councillors J. Speed (JS), J. Garret (JG) and D.E. Wing (DEW).

115. Chairman's Remarks

The Chairman remarked that he had been in the Market Place that morning at 8am when the Town Clerk, Maintenance Foreman, Cemetery Assistant and Mr. D. Fairburn had been erecting the up to pole basket planters in the town. He opined that they looked beautiful.

116. Declarations of Interest

- a. Cllr. AL – agenda item 10 – as the Chairman of the Hubbard's Hills Trust
- b. Cllr. Mrs. JMS – agenda item 10 – as a Trustee of Hubbard's Hills.

117. Minutes

Following a proposal by Cllr. DT, seconded by Cllr. AL it was **RESOLVED** to approve as a correct record the Minutes of the meeting held on 23rd May 2017.

118. Town Clerk's Report on Matters Outstanding

The Town Clerk drew Cllrs. attention to a tabled report of actions emanating.

119. Correspondence

The Committee noted that the following correspondence had been received:

- a. **From:** Federation of Burial and Cremation Authorities FBCA **Re:** 93rd AGM to be held Thursday 5th October 2017 at Margam Crematorium, Port Talbot. Nominations for the Executive Committee to be lodged not later than 4th August 2017.
- b. **From:** Regular Cemetery Visitor **Re:** Compliments on 'well kept, peaceful and beautifully looked after cemetery'

120. Publications Received

Councillors noted that the following publications had been received and are in the Members Room.

- a. Informing Burial and Cremation Services Summer 2017 from FBCA

121. Sessions House Emergency Systems

The Committee considered the following:

- a. Planned replacement of the Emergency Lights circuit originating in the kitchen covering the Court Room, Charter Room and Kitchen which is currently reliant on an aged control cabinet which will become obsolete. Following a proposal by Cllr. Mrs. EB, seconded by Cllr. Mrs. MO it was **RESOLVED** to obtain a quote for the above and bring back to a future agenda for consideration at budget setting time.
- b. Recommendation from Alarm system provider replacement battery at quoted cost of £215.34. Following a proposal by Cllr. Mrs. SEL, seconded by Cllr. Mrs. EB it was **RESOLVED** that the replacement battery should be obtained and fitted.

122. Town Signs / Road Signage

Following a proposal by Cllr. CG, seconded by Cllr. Mrs. EB it was **RESOLVED** to form a working group to look into the above. Following a proposal by Cllr. AL, seconded by Cllr. Mrs. EB it was **RESOLVED** that the remit of the working group should be to explore all options with regard to ensuring highways signage and / or decorative edge of town markers are compliant. Following a proposal by Cllr. LMS, seconded by Cllr. Mrs. JMS it was **RESOLVED** that the working group should have no delegated powers and should bring everything back to Committee for consideration. Following a proposal by Cllr. Mrs. JMS, seconded by Cllr. LMS it was **RESOLVED** that all options should be presented before the first week of October. Finally, following a proposal by Cllr. Mrs. MO, seconded by Cllr. Mrs. SEL it was **RESOLVED** that Cllrs. AL, CG, Mrs. JMS, Mrs. EB, DT, Mrs. SC and Mrs. PFW (Ex Officio) should be the members of the working group.

123. Old Mill House

The Town Clerk reported that she was waiting for feedback from the District Valuer.

124. Next Meeting

The Committee noted that the date of the next scheduled meeting was 1st August 2017.

The Meeting Closed at 8.57pm.

Signed _____ (Chairman) Dated _____

Draft For Approval 11th July 2017