

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Personnel Committee of Louth Town Council:

You are hereby summoned to attend an extraordinary meeting of Louth Town Council's Personnel Committee which will be held on Thursday 28th May 2026 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be no public forum.

Mrs. L.M. Phillips

Town Clerk

Dated this 22nd Day of May 2026

AGENDA

PERSONNEL COMMITTEE

(Membership: Cllrs. Mrs. JMS, Mrs. EB, GEH, JB, JD, PS, Mrs. KP)

1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. **Closed Session**

Committee to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a third party and confidential nature in relation to Personnel:

a) **Vacancy for Maintenance Assistant/Gravedigger**

Following interviews, Committee to receive a recommendation from the Interview Panel and resolve upon an offer of employment.

4. **Next Meeting**

To note that the next meeting of the Personnel Committee will take place on Tuesday 28th July 2026.