

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning and Community Resources Committees which will be held on Tuesday 23rd May 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 18th Day of May 2023

AGENDA

COMMUNITY RESOURCES COMMITTEE

(Membership: All Cllrs.)

1. Election of Community Resources Committee Chairman

The Mayor will initially take the chair for this item.

Committee to receive nominations and to elect the Chairman of the Community Resources Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

2. Election of Community Resources Committee Vice Chairman

Committee to receive nominations and to elect the Vice Chairman of the Community Resources Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

3. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. Minutes

To approve as a correct record the notes of the Community Resources Committee meeting held on 4th April 2023. (Attached).

6. Louth Police

Sergeant K. Palmer to provide an update on policing in Louth and the wider area.

7. Presentation by Mr. J. Timson

Mr. Timson to introduce 'Green Space Louth' to the Council, explain how it will operate and propose a partnership with the Council.

8. Charles Street Recreation Ground

Committee to resolve upon whether it wishes to enter into discussions with ELDC regarding the Council taking ownership of the above.

9. Hedgehog Highway Project

Councillors to consider taking part in the above.

10. Coronation of King Charles III

Following discussion on the possibility of acquiring a bespoke metal decorative planter to commemorate the above, on 4th April, 25th April and subsequent deferral until after the elections, Committee to consider the way forward.

11. Working Group

Committee to re-establish the Asset Working Group and agree its remit and membership, as follows:

Asset Review Group – Reports to Community Resources Committee / Town Council

Membership	10
Req. Cllrs.	Chairman CR and GF Committees + 8 others
Members in 22/23	Cllrs: AL (Chair CR), Mrs. EB (Chair GF), MB, MC, HF, DF, Mrs. JMS, JS, ML and BO
Remit	To review all Assets of Louth Town Council to ensure best use and bring recommendations back to the Community Resources Committee
Delegated Powers	None
Meetings	As required

12. Next Meeting

Committee to note that the date of the next scheduled Community Resources Committee meeting is 11th July 2023.

PLANNING COMMITTEE
(Membership: All Cllrs.)

1. Election of Planning Committee Chairman

The Mayor will initially take the chair for this item.

Committee to receive nominations and to elect the Chairman of the Planning Committee to hold office until the Annual Meeting of Louth Town Council in 2024.

2. Election of Planning Committee Vice Chairman

Committee to receive nominations and to elect Vice Chairman to hold office until the Annual Meeting of Louth Town Council in 2024.

3. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

4. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

5. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 25th April 2023. (Attached).

6. Applications received by the Local Planning Authority

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 05-23-23). (Attached).

7. Planning Correspondence

Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

8. Street Naming - Land West of Keddington House, Keddington Road

Further to previous discussion on the above development comprising of 14no. dwellings where the developer wished to name the area in question North Halt Court, the name being reference to the historical use for the site as the location for railway sidings. Council to note that following its resolution: “to suggest that North Halt House already exists in this area and the repetition might be confusing. Therefore, propose that Signal Box Way is used.” The developer has responded as attached and asks that the Council please reconsider its comments.

9. Proposed Work to Trees

Committee to consider the following proposed works to trees (details circulated by email 17th May 2023) and resolve as required:

- a) **Location:** Riverside House, Ramsgate Road. **Proposal:** T1 – Willow – Reduce limb over greenhouse by approximately 4m, limb over path by approximately 3m and reduce in height by approximately 3m as per photographs supplied. **Reasons:** T1 for clearance, to increase light and to bring back into shape.
- b) **Location:** El Dio, Stewton Lane. **Proposal:** T35 – Copper Beech – (T5 on plan) Overhanging branches to be lopped, as identified in accompanying photographs. **Reasons:** To reduce distorted growth on adjoining specimen Fir tree.

10. Planning Working Group

Committee to re-establish the Planning Working Group as a working group to the Committee and approve remit and membership as follows:

Planning Working Group - Reports to Planning Committee / Town Council

Membership	All Councillors
Remit	To examine planning applications / proposed works to trees / appeal notices / planning correspondence etc., and bring recommendations to the Planning Committee or make unqualified comments, as required.
Delegated Powers	To submit unqualified comments on planning matters, if required. Instances where unqualified comments may be required are: in the absence of a suitable Planning Committee meeting, where matters are urgent over the Christmas break or during times of crisis.
Meetings	As required.

11. Next Meeting

Committee to note that the date of the next scheduled Planning Committee meeting is 20th June 2023.

04-04-23 CR MINS

**MINUTES OF THE LOUTH TOWN COUNCIL COMMUNITY RESOURCES COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 4th APRIL 2023**

Present Councillor A. Leonard (AL), (in the chair).

Councillors: J Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), S. Crew (SC), H. Filer (HF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS) and D.E. Wing (DEW)

Councillors not present: Mrs. E. Ballard (EB), L. Frost (LF), M. Lamb (ML), Mrs. S.E. Locking (SEL) and Mrs. P.F. Watson (PFW)

The Town Clerk, Mrs. L.M. Phillips was also present.

C37. Apologies for Absence

Apologies for absence were received from Cllrs: Mrs. EB, Mrs. SEL and Mrs. PFW

C38. Declarations of Interest / Dispensations

- a. Cllr. BO – agenda item 6 – as his wife is involved.
- b. Cllr. Mrs. JMS – agenda item 6 – as she is involved.
- c. Cllr. DJEH – agenda item 6 – as his wife is involved.

C39. Minutes

It was **RESOLVED** that the notes of the Community Resources Committee Meeting held on 31st January 2023 be approved as the Minutes.

C40. Coronation of King Charles III – Bespoke Planter

The Committee considered a design for a **bespoke planter**. It discussed its concerns regarding the tall solid back, inner materials and lack of reservoir, **safety both** in terms of placement relating to users of the adjacent ATM and regarding wind resistance and size. It went on to discuss possible solutions such as the incorporation of decorative arches from each corner meeting in the centre (to resemble a crown shape) with a crown atop instead of a solid back, **making the decorative aspect of the planter a surround rather than an actual planter that could go over the top of the existing planter and be bolted to it, that way ensuring that the planter had a reservoir and the inners would not rust.** It was **RESOLVED** that the Town Clerk should discuss the concerns with the quoting company and should bring the results of that discussion to the Town Council meeting of 25th April for consideration. Further, if possible, an image showing what impact such a planter might have in the suggested location should be produced.

C41. Rural Market Towns Group

It was **RESOLVED** that the Council should subscribe to the above, at an annual cost £121.82 plus VAT.

C42. Louth Art Trail

The Committee received and considered a request to support the regeneration of the above and for any financial contribution possible. It was **RESOLVED** that the Council supported the regeneration of the Art Trail. However, at that moment, without quotes or invoices to support expenditure, it did not wish to support it financially.

C43. Asset Register

The Committee reviewed and approved the Council's Asset Register.

The Meeting Closed at 8.10pm.

Signed _____ (Chairman) Dated _____



Linda Cook
12 Richmond Close
Market Weighton
YO433EX

HedgehogsRus@mail.com

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

Hedgehogs R Us Highway Project

With Hedgehog numbers in decline and Hedgehog awareness on the rise, there has never been a better time to get involved in Hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates.

Hedgehog shaped fence surrounds raise awareness to the plight of Hedgehogs, create a talking point and encourage others to take part in the project. Fence surrounds are made from recycled plastic and can themselves be recycled.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surrounds and make them available for their residents.

Each box of 50 is £150 and includes:

- * 50 Hedgehog Highway surrounds & 50 information leaflets
- * A display box & window sticker showing you are part of the project.



Ideas of how to benefit your community include:

- * Donate the Highways and leaflets to your local school to educate in wildlife conservation
- * Swap the Highways for a donation of Hedgehog food which can then be given to your local Hedgehog Rescue Centre

The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 25th APRIL 2023**

Present Councillor S. Crew (SC) (in the chair).

Councillors: J. Baskett (JB), Mrs. E. Ballard (EB), M. Bellwood (MB), S. Crew (SC), M. Lamb (ML), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS), P. Starsmore (PS) and Mrs. P.F. Watson (PFW)

Councillors not present: L. Cooney (LMC), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), H. Filer (HF), L. Frost (LF) and D.E. Wing (DEW)

The Town Clerk, Mrs. L.M. Phillips was also present.

P120. Apologies for Absence

Apologies for absence were received from Cllrs. LMC, JG, DJEH, DH, GEH, HF, LF, DEW

P121. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – agenda items 4, 5, 6 – as a member of ELDC.
- b. Cllr. AL – agenda items 4, 5, 6 – as a member of ELDC and PA2 – as an acquaintance of the applicant.
- c. Cllr. Mrs. PFW – PA3 – as a neighbour.

P122. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 4th April 2023 be approved as the Minutes.

P123. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 04-25-23) and **RESOLVED** to support all applications.

P124. Planning Correspondence

The Committee considered and noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/02507/22 – Planning Permission – Ashwater House, 19 Willow Drive, LN11 0AH – LTC Supported.
- ii. ELDC Approved – N/105/00423/22 – Consent to Display – 23 Cornmarket, LN11 9QD – LTC Supported.
- iii. ELDC Approved – N/105/00427/22 – Listed Building Consent – 23 Cornmarket, LN11 9QD – LTC Supported.
- iv. ELDC Approved – N/105/02420/22 – Planning Permission – Original Cart Store Rear of 13 Chequergate, LN11 0LH – LTC Objected.
- v. ELDC Approved – N/105/00226/23 – Planning Permission – 15 Lee Street, LN11 9HJ – LTC Supported.
- vi. ELDC Approved – N/105/02408/22 – Planning Permission – Old Watermill Cottage and 1 Globe Cottages, Church Street, LN11 9BS – LTC Objected.
- vii. ELDC Approved – N/105/00072/23 – Planning Permission – 37 Upgate, LN11 9HD – LTC Supported.
- viii. ELDC Approved – N/105/00154/23 – Listed Building Consent – 4 Nichol Hill, LN11 9NQ – LTC Supported.
- ix. ELDC Approved – N/105/00246/23 – Planning Permission – Land Adjacent Raithby Water Treatment Works, Horncastle Road – LTC Objected.
- x. ELDC Approved – N/105/00341/23 – Approval of Reserved Matters – Land Adjacent 38 Alexander Drive – LTC Objected.

b. Temporary Traffic Restrictions

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: Event Organiser
 REASON FOR RESTRICTION: Street Party
 LOCATION & NATURE OF RESTRICTION: Road Closure Order in place on: SP013 Westgate, Louth and SP028 Linden Walk, Louth
 PERIOD OF RESTRICTION: 7/5/2023 (Restrictions to be implemented as & when required during periods above, signage detailing accurate dates & times will be displayed on site in advance)

c. Withdrawn Application

- i. Notification received that N/105/00175/23 – ELDC – Meridian Leisure Centre, Wood Lane, LN11 8SA – was withdrawn on 18th April 2023.

P125. Proposed Works to Trees

The Committee considered the following proposed works to trees and resolve to support:

- a. **Location:** 10 Somersby Court **Proposal:** T1 and T2 – Cherry – Reduce height from 8m to 7m and diameter from 8m to 6m. **Reasons:** To allow clearance from the road and sheds whilst retaining uniform shape.
- b. **Location:** 159 Eastgate **Proposal:** T1 – Ash – Fell. **Reasons:** Significant active basal decay/cavity.

The Meeting Closed at 9.20pm.

Signed _____ (Chairman) Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
1	ELDC	N/105/ 00557/23	Planning Permission	Roper Property Management	Erection of a single story dwelling	Land to the rear of 180B Eastgate, Louth, LN11 9AG - Priory Ward	Yes	New		24/05/2023
2	ELDC	N/105/ 00571/23	Planning Permission	Mr. P. Bojen	Installation of PV solar panels on the rear elevation of existing dwelling.	31 St Mary's Lane, LN11 0DU - St. James' Ward	Yes	Louth Town Council supported this application on 25th April 2023 but noted that it is in the Conservation Area and request that the Conservation Officer be consulted.		24/05/2023
3	ELDC	N/105/ 00596/23	Planning Permission	Mr. and Mrs. W. Stainton	Extension to an existing dwelling to provide additional living accommodation and construction of a vehicular access.	24 Grosvenor Road, LN11 0BB - St. Margaret's Ward	No	Louth Town Council supported this application on 25th April 2023 but believe that a condition should be added that any vehicular access be made of permeable materials.		24/05/2023
4	ELDC	N/105/ 00685/23	Planning Permission	Mr. C. Fairburn	Erection of 34 no. dwellings and associated garages, construction of a vehicular access, pedestrian access and ramp, provision of an attenuation pond and associated landscaping.	Land west of playing fields, Monks Dyke Road, Louth - Priory Ward	No	New		24/05/2023
5	ELDC	N/105/ 00811/23	Planning Permission	Mrs. F. Griffin	Replacement of a door	28A Trinity Lane, LN11 8DL - Priory Ward	Yes	New		17/05/2023
6	ELDC	N/105/ 00845/23	Determination of Prior Approval - Telecommunications	Signal Infrastructure UK Limited	Determination of whether or not Prior Approval is required for the siting and appearance of the proposed 15.0m monopole and associated ancillary works.	B&Q Belvoir Way, Fairfield Industrial Estate, LN11 0LQ	No	New		24/05/2023
7	ELDC	N/105/ 00845/23	Determination of Prior Approval - Telecommunications	Signal Infrastructure UK Limited	Determination of whether or not Prior Approval is required for the siting and appearance of the proposed 15.0m monopole and associated ancillary works. Amendment: site location of application amended.	North Holme Road, Louth, LN11 0HQ - North Holme Ward	No	New		20/05/2023
8	ELDC	N/105/ 00851/23	Listed Building Consent	Mr. M. Sandwith	Internal and external alterations to existing retail premises to include alterations to shop front on Eastgate to create a new external door.	1 Market Place, Louth, LN11 9NT - Priory Ward	Yes	New		19/05/2023
9	ELDC	N/105/ 00855/23	Listed Building Consent	Lloyds Banking Group	Repair of 2no. Chimneys to include rebuilding of one chimney.	24 Mercer Row, Louth, LN11 9JH - Priory Ward	Yes	New		24/05/2023
10	ELDC	N/105/ 00882/23	Planning Permission	Mr. Scott	Change of use of existing parking area to use as a vehicle sales forecourt.	Units 5-6 Meridian Centre, Belvoir Way, Fairfield Industrial Estate, Louth - North Holme Ward	No	New		24/05/2023
11	ELDC	N/105/ 00887/23	Planning Permission	Eve & Ranshaw Ltd.	Alterations to existing retail premises which is a listed building to include alterations to shop front on Eastgate to create a new external door.	1 Market Place, Louth, LN11 9NT - Priory Ward	Yes	New		19/05/2023
12	ELDC	N/105/ 00943/23	Consent to Display	Mrs. A. Brown	Consent to display 2no. Non-illuminated fascia signs and 1no. Non-illuminated double sided projecting sign.	23 Queen Street, Louth, LN11 9BJ - Priory Ward	Yes	New		31/05/2023

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	Planning Working Group	Expiry Date for LTC Comments
13	ELDC	N/105/ 009911/23	Listed Building Consent	Mr. B. Arkwright	To replace an existing window on the 2nd floor on the front elevation of existing building.	13 Market Place, Louth, LN11 9PB - Priory Ward	Yes	New		06/06/2023
14	ELDC	N/105/ 002269/22	Planning Permission	Mr. J. Fairburn	Erection of 4no. Dwellings on the site of the existing buildings which are to be demolished.	Land rear of 20 Watts Lane, Louth, LN11 9DG - St. Michael's Ward	No	Louth Town Council objected to this application on 10th January 2023. It does not feel that the access and traffic generated, all exiting onto Newmarket, an already overstretched thoroughfare, is acceptable.	To continue to object on the same grounds as previously, as the amendments proposed here do not address any of LTC's previous concerns, which were that the access and traffic generated, all exiting onto Newmarket, an already overstretched thoroughfare, is unacceptable. Further, it is noted that there is a long contamination report which recommends additional investigations and reports and the PWG would support these recommendations.	16/05/2023

PLANNING COMMITTEE 23RD MAY 2023
PLANNING CORRESPONDENCE TO NOTE

- 1. ELDC Planning Decisions**
 - a. ELDC Approved – N/105/00394/23 – Planning Permission – 5 Alnwick Court, Warwick Road, Fairfield Industrial Estate – LTC Supported
 - b. ELDC Approved – N/105/00412/23 – Planning Permission – 170 Eastgate, LN11 9AG – LTC Supported
 - c. ELDC Approved – N/105/00409/23 – Approval of S73 – 42 St. Marys Lane, LN11 0DT – LTC Supported
 - d. ELDC Approved – N/105/02305/22 – Planning Permission – Formerly 2, Lee Street – LTC Objected
 - e. ELDC Approved – N/105/00460/23 – Planning Permission – The Bungalow, Cistemgate, LN11 0ER – LTC Objected
 - f. ELDC Approved – N/105/00337/22 – Listed Building Consent Alterations – 19 & 21 Uppate, LN11 9ER – LTC Supported
 - g. ELDC Approved – N/105/00336/22 – Planning Permission – 19 & 21 Uppate, LN11 9ER – LTC Supported

- 2. Temporary Traffic Restrictions**
 - a. ORGANISATION RESPONSIBLE FOR RESTRICTION: LCC
REASON FOR RESTRICTION: Classic Car Event
LOCATION & NATURE OF RESTRICTION: Road Closure Order in place on: A16 Louth Bypass (Between A157 Roundabout and B1520 Grimsby Road Roundabout)
PERIOD OF RESTRICTION: 9am – 4pm 04/06/23 (Restrictions to be implemented for 1 day as and when required during this period)
 - b. ORGANISATION RESPONSIBLE FOR RESTRICTION: Cadent Gas
REASON FOR RESTRICTION: Emergency – Utility repair and maintenance
LOCATION & NATURE OF RESTRICTION: Road Closure Order in place on: Eastgate (Between Monks Avenue and Trinity Lane).
PERIOD OF RESTRICTION: 17/05/2023 – 22/05/2023 (Restrictions to be implemented for 4 days as and when required during this period).

- 3. Appeal Decision**
 - a. To note that the Planning Inspectorate has dismissed the appeal in respect of refused planning application N/105/00411/22 – 31st Northgate, Louth.

- 4. Pavement Café Licence**
 - a. Notification that a Pavement Café Licence application for Tap on the Line has been refused by LCC with the following reasons: Pedestrian safety – The proposed location of the pavement café is situated in an area of heavy footfall; Traffic hazards – The positioning of the pavement café has the likelihood to interfere with the visibility of motorists and could lead to traffic congestion and accidents, and; Noise and nuisance – Operating a pavement café in close proximity to residential areas raises concerns about noise pollution, which has the potential to impact local residents, especially during evening hours.

Planning Committee – 23rd May 2023
Supporting Document
Agenda Item 8
Street Naming
Land West of Keddington House, Keddington Road

Background:

Further to previous discussion on the above development comprising of 14no. dwellings where the developer wished to name the area in question North Halt Court, the name being reference to the historical use for the site as the location for railway sidings. Council to note that following its resolution: “to suggest that North Halt House already exists in this area and the repetition might be confusing. Therefore, propose that Signal Box Way is used.” The developer has responded as attached and asks that the Council please reconsider its comments.

Extract from Building Control Officer’s email:

The developer of the site Land West of Keddington House has asked me to put these comments forward on his behalf for your council to discuss and consider at your next meeting in the hope that you can approve North Halt Court:

Developer’s Comments:

Tony is an older gentleman who has lived on the site in Keddington House for many years I believe and following on from a conversation I have had with him his comments are:

“The trains used to stop there while the road gates were opened to let them load at the old MALT KILN that was. The SIG BOX was called LOUTH NORTH hence no1 NORTH HALT. Hope this makes sense.

█ originally applied for number 1 North Halt it was with the intent of the attached railway line and sidings land to become 2,3,4 etc., once it was developed.

The old sidings now the new development was North Halt and so it seems appropriate.

1 North Halt (the old signal box) and the new development are attached by the old railway line which is now a short, grassed walkway.”



Above: Land West of Keddington House, Keddington Road