

# **Louth Town Council**

*The Sessions House, Eastgate,  
Louth, Lincolnshire, LN11 9AJ*

*01507 355895*

*clerk@louthtowncouncil.gov.uk*



# **Annual Meeting - Election of Mayor**

To the Members of the Town Council of Louth:

You are hereby summoned to attend the Annual Meeting of Louth Town Council which will be held on Tuesday 20<sup>th</sup> May 2025 in the Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note there will be no public forum.

*LM Phillips*

**Mrs. L.M. Phillips**

**Town Clerk**

Dated this 15<sup>th</sup> Day of May 2025

## **AGENDA** **ROBED TOWN COUNCIL** **(Membership: All Cllrs.)**

### **1. Election of Mayor (Chairman)**

Council to receive nominations and to elect the Mayor of Louth (Chairman) to hold office until the Annual Meeting of Louth Town Council in 2026, followed by:

- a) Mayor to sign the Declaration of Acceptance of Office
- b) Mayor's Address - The Mayor to address and thank the Council.
- c) Vote of Thanks to the 2024/25 Mayor.
- d) Appointment of Chaplain, The Mayor will announce the arrangements they have made.

### **2. Election of Deputy Mayor**

Council to receive nominations and to elect Deputy Mayor (Vice Chairman) to hold office until the Annual Meeting of Louth Town Council in 2026.

### **3. Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

### **4. Declarations of Interest**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

### **5. Council Minutes**

To approve as a correct record the notes of the Council Meeting held on 25<sup>th</sup> March 2025.

## 6. Committee Minutes

To confirm receipt of the minutes and adopt resolutions contained therein of the following Committee Meetings:

- a) Planning Committee – 25<sup>th</sup> February 2025
- b) Planning Committee – 25<sup>th</sup> March 2025
- c) Planning Committee – 15<sup>th</sup> April 2025
- d) Governance and Finance Committee – 25<sup>th</sup> February 2025
- e) Community Resources Committee – 4<sup>th</sup> February 2025
- f) Personnel Committee – 4<sup>th</sup> February 2025
- g) Personnel Committee – 15<sup>th</sup> April 2025

## 7. Louth Town Council Governance

Council to confirm that Governance Documents such as Standing Orders, Financial Regulations, Code of Conduct, Risk Management and Internal Controls, the Asset Register, the Council's Complaints Procedure, all policies relating to GDPR, the Handling of Freedom of Information Requests Policy, Media Policy, Employment, Health and Safety, Sexual and General Harassment and other policies and procedures were reviewed and adopted in 2024/25. (Available to view in the office and on the website).

## 8. Insurance

Further to previous discussions, Council to note that the insurance review is still underway and resolve to renew delegated authority to the Town Clerk, assisted by Cllr. DH, Cllr. Mrs. KP and Cllr. PS to progress and finalise.

## 9. Committees of the Council

On a proposal by the Mayor, seconded by the Deputy Mayor, Council to re-establish Committees, as Committees of Louth Town Council and confirm membership, terms of reference and delegated authority as contained within Standing Orders:

- a) Planning Committee (P), All Members
- b) Governance and Finance Committee (G), All Members; and
- c) Personnel (H) Committee, 7 Members (not to include the Mayor), (2024/25: JMS, EB, GEH, DH, HF, JB, JD).

## 10. Town Clerk

On a proposal by the Mayor, seconded by the Deputy Mayor, Council to confirm delegated authority to the Town Clerk as contained within Standing Orders and Financial Regulations.

## 11. Representation on External Bodies and Arrangements for Reporting Back

Council to note it has representation as follows:

- a) Louth United Charities – Cllr. DEW.
- b) King Edward VI Almshouse School and Educational Charity of Louth – Cllr. PS, Cllr. JMS, Mr. A. Leonard.
- c) Louth Navigation Regeneration Partnership – Cllr. Mrs. PFW.
- d) CCTV Partnership – Cllr. Mrs. EB and Town Clerk
- e) LALC Management Committee – Town Clerk
- f) Louth Transport Board – Cllrs. JB, JD and Town Clerk

Representatives to note that reports back to Council are requested at least every 6 months.

## 12. Council's Membership of Other Bodies

Council to note that Louth Town Council is a subscriber to / associate of / registered with:

- a) Lincolnshire Association of Local Councils (LALC)
- b) National Association of Local Councils (NALC)
- c) LALC Annual Training Scheme
- d) Historic Towns Forum (Free associate)
- e) The Information Commissioners Office
- f) The Institute of Cemetery and Crematorium Management
- g) Rural Market Towns Group
- h) Society of Local Council Clerks (SLCC)

**13. Arrangements with other organisations**

Council to note that it has arrangements with other organisations e.g., leases/agreements which can be viewed in the office, in respect of:

- a) Old Mill House (lease with private tenants/their mortgage company)
- b) Wayleave (with Northern Powergrid re. poles located on Council land at Julian Bower)
- c) Grasscutting (agreement with LCC that the Council will cut amenity verges in the town)
- d) Legal representation (letters of engagement with Wilkin Chapman Rollits)
- e) Land off London Road (lease with Louth Athletics Club)
- f) Julian Bower Field (grazing licence with private individual)
- g) St. Aethelheard's Chapel (occupation agreement with local branch of the Greek Orthodox Church)
- h) Sessions House (agreement with LNALS re. storage space at SH)
- i) Flood Alleviation Scheme (agreement with Environment Agency to contribute financially annually)
- j) Trinity Lane, London Road, Mount Pleasant Allotments (Lease with Louth Cottage Garden and Allotments Assoc.)
- k) Land off London Road - Astro Turf Site (Lease with Magna Vitae (LRSP))
- l) London Road Sports Partnership (agreement that Council will contribute annually to a maximum of £20,000)
- m) CCTV (maintenance contract with ELDC)
- n) St. James' Church - clock and external lights (payment of clock repair costs and electricity to run it and lights)
- o) War Memorial (agreement with ELDC that it will pay for electricity and LTC will maintain the asset)

**14. Meetings of the Council**

On a proposal by the Mayor, seconded by the Deputy Mayor, Council to approve the attached schedule of meetings (previously discussed on 25<sup>th</sup> March), these to be physical meetings unless legislation allows. The Town Clerk to issue summons by email, accordingly.

**15. Nominated Key Holders**

Council to note that nominated key holders of The Sessions House, whose role was primarily to respond to alarm call outs, are no longer needed, as in accordance with the Council's Insurance Risk Assessors recommendations, a private company has now been awarded this work. If previous keyholders (JB, DH and JD) could please return their keys to the Town Clerk for safekeeping, it would be much appreciated.

**16. Bank Signatories**

Council to note signatories on its accounts are as follows and nominate another member for addition to its approved Lloyds signatories:

- a) Lloyds Account – EB, LMC, KP, DH, JMS
- b) NSI Account – EB, LMC, DH

**17. Purchase of Street Hoover**

Council to approve a recommendation from the GF Committee that a street hoover and additional battery be purchased from Overton Ltd at a cost of £1,933 + VAT (funds to be taken from the EMR Capital Expenditure) and that procedures be drawn up to allow this to be used by other local organisations, if needed.

**18. Date of Next Meeting**

Council to note that the date of the next scheduled Town Council meeting is 3rd June 2025.

03-25-25 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 25<sup>th</sup> MARCH 2025**

The Deputy Mayor, Cllr. D. Hobson (DH) (in the chair).

**Present Councillors:** J. Baskett (JB), L.M. Cooney (LMC), J. Drake (JD), H. Filer (HF), G.E. Horton (GEH), Mrs. J. Makinson-Sanders (Mrs. JMS), D. Moore (DM), K. Parsons (Mrs. KP), P. Starsmore (PS).

**Councillors Not Present:** Mrs. E. Ballard (Mrs. EB), M. Barnes (MB), Mrs. P.F. Watson (Mrs. PFW), D.E. Wing (DEW).

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Miss S. Chitaurio, Community Beat Serjeant, K. Palmer, Mrs. E. Maddison, East Lindsey District Councillor, R. Jackson, and 25 members of the public were also present.

**Public Forum**

- A lady spoke in support of Mrs. E. Maddison's proposal for a play park off Park Avenue.
- A gentleman also spoke in support for the play park project. He felt that the road on Park Avenue needed resurfacing and shared concerns about the safety of the area in its current state.
- East Lindsey District (ELDC) Councillor, R. Jackson, expressed her support of the play park proposal which she felt was necessary for the area. She said that she had received letters from residents of the area expressing their support for the project. She informed the meeting that there would be £4,000 available from District Councillor grants which would be accessible to the Town Council and community groups. She reported that some of the 30mph speed limit signs bought by Louth Town Council had been damaged and needed replacement. She continued that ELDC had put credible proposals for a two-tier government reorganisation, with two unitaries proposed to take over Lincolnshire.
- Speaking in her capacity as an ELDC Councillor, Cllr. Mrs. JMS divulged that, regarding Section 106 agreements, she had discovered that ELDC received less per household than other areas in the partnership. She explained that ELDC did not have adequate staffing to deal with the matter and did not have the funding to acquire the necessary staff, however there would be a member of staff available to take calls every Thursday.
- A Councillor informed the meeting that the Trinity Centre would be holding first aid courses on 1<sup>st</sup> April 2025 and at a second date which had not been finalised.
- A gentleman gave an update regarding the Save Wood Lane campaign, informing attendees that Anglian Water had removed their objections to the proposed 3G pitch at Wood Lane, and that the planning application for the pitch was due to be heard at the ELDC Planning Committee Meeting on 10<sup>th</sup> April 2025. He shared his hope that the Town Council would support a judicial review if the application was passed.

**T68. Apologies for Absence**

Apologies for absence were received from Cllrs. Mrs. EB and Mrs. PFW.

**T69. Declarations of Interest / Dispensations**

The following dispensations were made:

- a. Cllr. LMC – item 9 due to a connection with Imagine Louth.
- b. Cllr. GEH – item 6 due to working with Lincolnshire Police.
- c. Cllr. PS – item 16 due to his partner working for the Environment Agency.

**T70. Town Clerks Remarks**

The Town Clerk informed the Council that:

- The comparable quotes for the work recommended in the first year to the Sessions House had not yet been received.
- Neither the lease with the London Road Sports Partnership or the Deed of Surrender had yet been signed.
- The grant applications for 2025/26 would go live from 1<sup>st</sup> April 2025.
- Sexual and General Harassment Training still needed to be undertaken by two Councillors.

**T71. Minutes**

It was proposed, seconded and **RESOLVED** that the notes of the Council Meeting held on the 14<sup>th</sup> January 2025 be approved as the minutes.

**T72. Committee Minutes**

It was proposed, seconded and **RESOLVED** to confirm receipt of the minutes and adopt the resolutions contained therein of the following Committee Meetings:

- a. Planning Committee – 10<sup>th</sup> December 2024
- b. Planning Committee – 14<sup>th</sup> January 2025
- c. Planning Committee – 4<sup>th</sup> February 2025
- d. Governance and Finance Committee – 10<sup>th</sup> December 2024
- e. Community Resources Committee – 29<sup>th</sup> October 2024
- f. Personnel Committee – 22<sup>nd</sup> October 2024

**T73. Crime and Disorder**

Community Beat Serjeant, K. Palmer apologised that she had no updates regarding funding and that there would unlikely be any update until August at the earliest. She then addressed questions that had previously been submitted by Councillors before the meeting, the first of which asked what the police were doing in relation to the drug activity at St. Bernard's Avenue. Sgt. Palmer informed the meeting that the illegal activities were not being reported and shared that only three reports had been made over the last year, one of which led to an individual being stopped and searched, for which police needed a high rationale to carry out. She urged attendees to report any illegal activity as more reports would lead to more officers and resources being pushed into the problem area. She then addressed a question which asked what was being done by the police to keep women and girls in Louth safe. She provided some statistics sharing that Lincolnshire Police ranked 1<sup>st</sup> in the country for charging rates, which were at 90% since November 2024. She divulged that the Lincolnshire Crown Court conviction rate of 82.4% ranked 9<sup>th</sup> nationally, and that Lincolnshire placed 3<sup>rd</sup> in the country for domestic violence conviction rates. She then disclosed that the convictions for rape were 60.4% but that the figure fluctuated due to small number of reports. She furthered that the levels of medium-to-high risk offending had dropped by 17%, that the number of domestic homicides had dropped from 11 to two and that initiatives in the area such as Pubwatch had also led to the level of nighttime violent crime dropping. She told the Council that there had been more police patrolling the streets due to funding from the previous government and hoped that the funding would be continued for another year, allowing police to patrol hotspots for crime. She informed that the police were running an initiative called OP California in conjunction with licensing, enabling licensees to use a machine which indicated whether an individual had been in contact with drugs, she also mentioned the Ask Angela scheme which was running in conjunction with Pubwatch. She confirmed that the police were doing more to stop high risk offenders from coming into the county by marking and identifying their cars. She went on to discuss Louth in general, informing attendees that the Shopwatch scheme had been running for over a year and shared that the detection rate for November was 33%, December was 44%, January was 85% and February was 50%. She said that shops were receiving individualised packs to encourage reporting. She then addressed anti-social behaviour, which was approached in stages. She stated that there were 32 people on stage one with four pending, six on stage two with two pending, one on an unacceptable behaviour agreement, one on a criminal protection notice and one on a criminal behaviour order. She then disclosed that the Louth police team consisted of herself, one PCSO, two PC's and one seconded PC who was likely to leave in May. A Councillor asked why the police had not applied for funding for more officers like other towns in the county, to which K. Palmer replied that they would need to go through the PCC's office for funding and that she assumed other areas received private funding. She explained that police funding in Lincolnshire was dependent on deprivation in the area and that Louth was not considered as deprived as other towns. One Councillor asked what had happened to Neighbourhood Watch. She said that it was not something that police were involved in or had the resources to operate. She explained that social media was more commonly used as it was easier and quicker to convey a message. Another Councillor spoke of the potential 3G pitch proposed for Wood Lane, informing Sgt. Palmer that the planning application proposed a 4.5m high and 100-yard-long wooden fence at the side of the pitch. He voiced his concerns regarding drug taking and antisocial behaviour which was already taking place at the site which he felt would only get worse once the fence was erected. He believed that the police should have voiced their objections to the plans. Sgt. Palmer responded by stating that the police were aware of antisocial behaviour taking place at that site and that officers carry out hotspot patrols of the area, but unfortunately police had not been consulted on the application. The Town Clerk asked whether the police would consider submitting comments of objection if she provided Sgt. Palmer with the details of the application, to which K. Palmer confirmed that she would. A Councillor then asked Sgt. Palmer whether there were any areas of concern or increased crime in Louth. Sgt. Palmer responded that social media was becoming a concern for online crime, which had increased by 127% in 10 years. She reported that there was also an issue with drugs, however that was not dissimilar to other areas. She also imparted that there was indeed antisocial behaviour in the town, but that it was not of a huge scale. A Councillor conveyed concerns about witnessing several drivers in the town smoking cannabis. Sgt. Palmer

reassured the Councillor that the Louth police team had carried out stop-searches of motorists and were in the process of arranging a cross-boarder operation with Humberside Police for stop checks of vehicles. Another Councillor expressed concerns over speeding. Sgt. Palmer reassured the Councillor that the police were aware of speeding issues and that a Roads Policing Unit was in place for traffic accidents and stop-searches. She urged the Council to report speeding violations and informed them that they could do so online, as it would give the police a better picture of what was happening in the area and where patrols were needed. A final Councillor asked Sgt. Palmer whether the police would find an ANPR camera useful, to which she confirmed that it would be, particularly if located at the Fish Shambles or A16. The Councillor then asked whether the police were aware of thefts that had been taking place at Westgate. Sgt. Palmer confirmed that they were indeed aware of the thefts and that they knew who may be involved. She explained that one stolen vehicle had been recovered. As there were no further comments, DH thanked Sgt. Palmer for her attendance and time.

**T74. Co-option**

The Town Clerk informed the Council that there had been two applicants for co-option however one had withdrawn their application and the other had not arrived at the meeting.

**T75. Proposed Play Park, Off Park Avenue, Louth**

The Council received a presentation from Mrs. E. Maddison regarding reinstating a play park on the land off Park Avenue. She asked that the Council consider taking ownership of the land from Gleesons and adopt the project at its current stage, carry it forward to fruition and install the play park. Mrs. Maddison felt that Louth urgently needed more recreational, green spaces and that the park was vital for Louth's growing population in a particularly deprived area of the town. She explained that she had met with the Senior Programme Manager for Local Growth and Grant Funding who had assured her that he would support the securing of a grant for the development of the park through the ELDC Investment Fund, which would be open for applications at the end of April 2025. She shared that Gleesons were willing to gift the land to Louth Town Council but were willing to remain responsible for the attenuation pond, maintaining the area and its grass cutting, and assured the Council that no planning permissions were required for the land. She asked that the Council consider taking ownership of the land from Gleesons and adopting the project at its current stage and carry it forward to fruition, installing the play park. The floor was opened for questions from Councillors, many of whom voiced that they were firmly in support of the project but felt that it would be more successful if it was managed by a community group or trust rather than the Town Council, as the Council was limited in its capabilities and there would be more funding opportunities and help available to a properly constituted community led group. Several Councillors agreed that the Council would provide assistance to the group, and it was proposed, seconded and **RESOLVED** that the Council would form a Working Group consisting of Cllrs. HF, LMC, DM, JB, PS, KP, JMS in conjunction with Mrs. E. Maddison to further investigate the establishment of a play park off Park Avenue, the findings of which would be brought to an Extraordinary Meeting of the Town Council on 8<sup>th</sup> April 2025 to be discussed further.

**T76. Rate Relief**

The Council received an application to ELDC for rate relief from Imagine Louth, a community learning and play centre for children aged 0-12 years old. After discussion, it was proposed, seconded and **RESOLVED**, to support the application and grant delegated authority to the Town Clerk to sign the necessary paperwork.

**T77. King Edward VI Almshouse, School and Educational Charity**

After discussion, it was proposed, seconded and **RESOLVED** to elect Cllr. PS to service as the Council's representative on the above body.

**T78. Asset Register**

The Council reviewed its asset register. It was proposed, seconded and **RESOLVED** to approve the Asset Register.

**T79. Meeting Dates 2025/26 and Committee Structure**

The Council reviewed the provided draft of scheduled meeting dates for 2025/26. After discussion it was proposed, seconded and **RESOLVED** that the Community Resources Committee should be dissolved by not reforming it at the Annual Council Meeting on 20<sup>th</sup> May as it was felt that it's responsibilities could be undertaken by the Town Council which would allow the number of Town Council meetings to increase and which would allow business to be transacted in a more timely manner also saving some administration. It was also **RESOLVED** that the start time of Planning Committee meetings could be brought forward to 6pm three times a year, if required, after 20<sup>th</sup> May 2025.

**T80. Purchase of Trinity Allotments**

Following a proposal by Cllr. DH, which was seconded by Cllr. PS, it was **RESOLVED** to move into closed session at 9.26pm in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss information regarding a third party, commercial, confidential and or of a legal nature in relation to Trinity Allotments. After discussion, it was proposed, seconded and **RESOLVED** to progress with the purchase of the Allotments and grant delegated authority to the Town Clerk in liaison with the Deputy Mayor / Chairman of the Community Resources Committee to progress the matter. It was then proposed, seconded and **RESOLVED** to move out of closed session at 9.34pm.

**T81. Rental Payment for Trinity Allotments**

The Council noted that advice was still pending from the solicitor on the matter. It was also noted that if full payment was required in respect of the annual rent of the Trinity Allotments it would be a total of £995.59, calculation based on the 2024 payment of £967.53 plus 2.9% RPI for 2024. However, it was felt that as completion of the purchase of the site was imminent, if this could be enacted as quickly as possible it was likely that no rent would be due. It was proposed, seconded and **RESOLVED** to follow the advice once received.

**T82. Citizen's Advice Lincoln and Lindsey – Funding Contribution**

The Council noted that it had approved an amount of £1,000 in the 2024/25 budget for release to the above as per the Council's powers under s142(2A) of the Local Government Act 1972. The Council received a report from Citizen's Advice Lincoln and Lindsey to support a payment by the Council and it was proposed, seconded and **RESOLVED** to release the funds.

**T83. Environment Agency**

The Council noted that the annual maintenance contribution for May 2024 to May 2025 for the Louth Flood Alleviation Scheme was due. It was proposed, seconded and **RESOLVED** to approve the payment in the sum of £16,394.81.

**NB: Cllr. PS did not vote on this item.**

**T84. Biodiversity Policy**

The Council received a draft Biodiversity Policy. After review, it was proposed, seconded and **RESOLVED** to approve the policy for use.

**T85. Action Plan 205/26**

The Council received and reviewed the drafted Action Plan 2025/26 and it was proposed, seconded and **RESOLVED** to approve for use.

**T86. Training and Development Policy**

The Council received details of training undertaken in 2024/25. They then reviewed the Training and Development Policy and it was proposed, seconded and **RESOLVED** to approve the policy for use.

**T87. Safeguarding Children Policy**

The Council reviewed the above policy and it was proposed, seconded and **RESOLVED** to amend the policy by relocating the information on the last page to the first page and approve for use.

**T88. Dignity at Work Policy**

The Council reviewed the above policy which contained some slight amendments. It was proposed, seconded and **RESOLVED** to approve the amended policy for use.

**T89. VE Day 80<sup>th</sup> Anniversary**

- a. The Council received an update on the Royal British Legion (RBL) plans to commemorate the above. The Town Clerk imparted that the RBL had obtained road closures for celebrations taking place on the evening of 8<sup>th</sup> May 2025 and had requested use of the electricity box situated at the War Memorial and the Town Council's beacon. After consideration, it was proposed, seconded and **RESOLVED** to approve the use of its beacon and electricity supply at the War Memorial and grant the RBL a contingency fund of £250 to cover any other costs needed.
- b. It was proposed, seconded and **RESOLVED** to approve the purchase of a VE Day 80 Flag at a cost of approximately £45 to be flown outside the Sessions House on 8<sup>th</sup> May 2025.

**T90. Mayor's Charity Account**

The Council noted that from 13<sup>th</sup> May 2025 Lloyds would change the above to a Community Account which would attract a monthly charge and day to day banking fees. It was proposed, seconded and **RESOLVED** to close the account and amend the Mayor's job description, removing the expectation that the Mayor is to raise funds for charity. NB: A Mayor would still be able to raise funds for charity if they wished but it would be up to them to organise and oversee in a way that would not bring the Council into disrepute.

**T91. Hubbard's Hills**

The Council received an update on activity at Hubbard's Hills since December 2024 and considered a draft Memorial Trees and Plaques Policy. It was proposed, seconded and **RESOLVED** to approve the Hubbard's Hills Memorial Trees and Plaques policy and to ratify the actions of the Town Clerk, Chairman and members of the Hubbard's Hills working group, approving expenditure on emergency work to trees as a result of the tree report provided by the Hubbard's Hills Trust.

It was proposed, seconded and **RESOLVED** to suspend Standing Orders at 10pm in to allow the meeting to carry on past the 3 hour mark.

**T92. Closed Session Items**

Following a proposal by Cllr. DH, which was seconded by Cllr. PS, it was **RESOLVED** to move into closed session at 10.02pm in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to discuss information regarding a third party, of a commercially sensitive, confidential and/or of a legal nature in relation to:

- a. **Old Mill House** – Council received an update and draft documentation from its solicitor and it was proposed, seconded and **RESOLVED** to serve notice on the property.
- b. **Insurance** – it was proposed, seconded and **RESOLVED** to delegate authority to the Town Clerk in liaison with Cllrs. DH, Mrs. KP and PS to consider quotations for insurance and on behalf of the Council opt for the most suitable policy.
- c. **Julian Bower** – Council received recent valuation details and after discussion it was proposed, seconded and **RESOLVED** to investigate the prospect of a solar farm and the likelihood of it obtaining planning permission. After the discussion, it was proposed, seconded and **RESOLVED** to move out of closed session at 10.44pm.

NB: Cllr. GEH left at 10.02pm.

**T93. Next Meeting**

It was noted that the date of the next scheduled Town Council meeting would take place on 20<sup>th</sup> May, which would be the Annual Town Council Meeting.

The Meeting Closed at 10.45pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_



## 2025/26 Louth Town Council Meetings Schedule

W/C Tuesday	Start Time 7pm (unless otherwise stated)	Robed Town Council (R)	Town Council (T)	Planning (P)	Governance and Finance (G)	Personnel (H)	Notes
Venue: The Sessions House, Eastgate, Louth, LN11 9AJ (unless otherwise stated)							
<b>2024/25</b>							
22 April 2025	6pm						Annual Town Meeting 24/25
29 April 2025							Election Thur 1/5/25
06 May 2025				P	G		Bank Hol Mon 5/5/25, Thur 8/5/25 VE Day 80
13 May 2025							
<b>2025/26</b>							
20 May 2025		R					2025/26 Annual Town Council Meeting
27 May 2025							Bank Hol Mon 26/5/25
03 June 2025			T	P			
10 June 2025							
17 June 2025							
24 June 2025			T	P	G		Swap mtg order GF 1st to approve AGAR
01 July 2025							Deadline for submission of AGAR 1/7
08 July 2025							
15 July 2025							
22 July 2025			T	P		H	
29 July 2025							
05 August 2025							
12 August 2025							
19 August 2025			T	P	G		
26 August 2025							Mon 25/8/25 Bank Hol
02 September 2025							
09 September 2025		R		P			TC Photograph
16 September 2025							
23 September 2025							
30 September 2025			T	P			
07 October 2025							
14 October 2025							
21 October 2025				P	G	H	
28 October 2025							
04 November 2025							
11 November 2025							
18 November 2025			T	P			Consider LRSP Funding
25 November 2025							
02 December 2025							
09 December 2025				P	G		
16 December 2025							
23 December 2025							Carols For All/Mayor's Xmas Get Together?
30 December 2025	Christmas					BH Thur 25/12/25 & Fri 26/12/25	
06 January 2026	New Year					BH Thur 1/1/26	
13 January 2026							
20 January 2026		R		P			
27 January 2026							
03 February 2026							
10 February 2026			T	P		H	
17 February 2026							
24 February 2026							
03 March 2026				P	G		
10 March 2026							
17 March 2026							
24 March 2026			T	P			
31 March 2026							3/4/26 = Good Friday
07 April 2026							6/4/26 = Easter Monday
14 April 2026		R		P		H	
21 April 2026							
28 April 2026	6pm						Annual Town Meeting, Bank Hol Mon 4/5/26
05 May 2026							
12 May 2026				P	G		
<b>Total</b>		<b>4</b>	<b>8</b>	<b>15</b>	<b>6</b>	<b>4</b>	
<b>2026/27</b>							
19 May 2026							
26 May 2026		R					2026/27 Annual Town Council Meeting

Please note, scheduled meetings are usually preceded by the opportunity for a 15 minute public forum.