

**MINUTES OF THE LOUTH TOWN COUNCIL PERSONNEL COMMITTEE  
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH  
ON TUESDAY 21<sup>ST</sup> MAY 2019**

**Present** The Mayor, Councillor (FWPT) (in the chair).

**Councillors:** Mrs. E. Ballard (EB), Mrs. J. Makinson-Sanders (JMS), Mrs. S.E. Locking (SEL), Mrs. S Crew (SC) and D. Wing (DEW).

**Councillors not present:** None.

The Town Clerk, Mrs. L.M. Phillips, the Town Clerk's Assistant, Mrs. M. Vincent and 1 member of the public were also present.

**48. Election of Personnel Committee Chairman**

It was **RESOLVED** that Cllr. Mrs. JMS be elected as Chairman. Cllr. Mrs. JMS took the Chair.

**49. Election of Personnel Vice Chairman**

It was **RESOLVED** that Cllr. Mrs. SEL should be elected as Vice Chairman.

**50. Apologies for Absence**

None.

**51. Declarations of Interest / Dispensations**

None.

**52. Minutes**

It was **RESOLVED** that the notes of the Personnel Committee Meeting held on 5<sup>th</sup> February 2019 be approved as the Minutes.

**53. Training**

It was **RESOLVED** to approve the booking of four courses that staff members wished to go to and to also give the Town Clerk delegated authority to book any further training courses that were to become available where appropriate.

**54. Next Meeting**

The Committee noted that the date of the next scheduled Personnel Committee meeting was 10<sup>th</sup> September 2019.

The Meeting Closed at 8.36pm.

Signed \_\_\_\_\_ (Chairman)

Dated \_\_\_\_\_