

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council and its Planning Committee which will be held on Tuesday 25th April 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 20th Day of April 2023

AGENDA

TOWN COUNCIL

(Chairman: Cllr. J. Baskett, Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Town Clerk's Remarks

4. Minutes

To approve as a correct record the notes of the Council Meeting held on 13th December 2023.

5. Committee Minutes

- a) Planning Committee – 21st February 2023
- b) Planning Committee – 14th March 2023
- c) Community Resources Committee – 30th August 2022
- d) Community Resources Committee – 1st November 2022
- e) Community Resources Committee – 31st January 2023
- f) Governance and Finance Committee – 22nd November 2022
- g) Governance and Finance Committee – 3rd January 2023
- h) Personnel Committee – 5th July 2022
- i) Personnel Committee – 1st November 2022
- j) Personnel Committee – 7th December 2022
- k) Personnel Committee – 6th February 2023

6. Review of Policies and Procedures

Council to approve continued use of its Co-option Policy. (Attached).

7. Rate Relief Support

Council to consider supporting an application to ELDC by Edan Lincs, who provide refuge accommodation to those fleeing domestic abuse, for rate relief and, if so, give delegated authority to the Clerk to sign.

8. **Meeting Dates**
Council to approve the attached schedule of meeting dates for 2023/24.
9. **Payment for Trinity Allotments 2023/24**
Council to resolve to send payment of £881.98 in respect of the annual rent of the Trinity Allotments, calculation based on the 2022 payment £790.31 plus 11.6% RPI for 2022.
10. **Hubbard's Hills**
Council to receive an update from Mr. A. Leonard, Chairman of the Hubbard's Hills Trust and supporting financial information and approve payment of the first instalment of the Management Contribution agreed for 2023/24 in the sum of £24,500.
11. **Coronation of King Charles III – Bespoke Planter**
Further to previous discussions at Council, Committee to receive an update and resolve upon the way forward.
12. **St. James' Church Clock**
Council to note that there is a problem with the public clock at St. James' Church. In 1965 it obtained a faculty to install the electrical winding mechanism and since Council has met the cost of repairs and electricity. Council to approve expenditure be incurred on inspection of the Church Clock by Smith of Derby. Their cost to attend is £650 + VAT for which they will carry out a full inspection and resolve the issue or report back.
13. **Next Meeting**
To note that the next scheduled meeting of the Town Council will take place on 16th May 2023.

PLANNING COMMITTEE
(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. **Apologies for Absence**
To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.
2. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.
3. **Minutes**
To approve as a correct record the notes of the Planning Committee Meeting held on 4th April 2023. (Attached).
4. **Applications received by the Local Planning Authority**
To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 04-25-23). (Attached).
5. **Planning Correspondence**
Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).
6. **Proposed Works to Trees**
Committee to consider the following proposed works to trees (details circulated by email 19th April 2023) and resolve as required:
 - a) **Location:** 10 Somersby Court **Proposal:** T1 and T2 – Cherry – Reduce height from 8m to 7m and diameter from 8m to 6m. **Reasons:** To allow clearance from the road and sheds whilst retaining uniform shape.
 - b) **Location:** 159 Eastgate **Proposal:** T1 – Ash – Fell. **Reasons:** Significant active basal decay/cavity.

12-13-22 TC MINS

**MINUTES OF THE MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 13th DECEMBER 2022**

Present The Mayor, Cllr. J Baskett (JB) (in the chair).

Councillors: Mrs. E. Ballard (EB), L. Cooney (LMC), S. Crew (SC), H. Filer (HF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS),

Councillors not present: M. Bellwood (MB), M. Lamb (ML), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW)

The Town Clerk, Mrs. L.M. Phillips and one member of the public were also present.

Prior to the commencement of the meeting the Mayor reminded Councillors that the Carols for All Church Service would take place on 21st December from 7pm and he invited all Councillors to meet at St. James' beforehand from 6pm for a Christmas get together. The Chairman of the Personnel Committee, Cllr. Mrs. J. Makinson-Sanders also informed the Council that the Town Clerk's Assistant had left.

T59. Apologies for Absence

Apologies for absence were received from Cllrs. MB, ML, DEW, Mrs. PFW and LMC who would be slightly late.

T60. Declarations of Interest / Dispensations

- a) Cllr. Mrs. JMS – agenda item 6 – as a Trustee of Hubbard's Hills.
- b) Cllr. AL – agenda item 6 – as a Trustee of Hubbard's Hills.

T61. Council Minutes

It was **RESOLVED** to approve as a correct record, the notes of the Council Meetings held on 28th September 2022 and 11th October 2022.

T62. Committee Minutes

It was **RESOLVED** to adopt the resolutions contained within the following Committee Minutes:

- a) Planning Committee – 28th September 2022
- b) Planning Committee – 1st November 2022
- c) Governance and Finance Committee – 14th June 2022

T63. Louth United Charities

The Council noted that Cllr. Mrs. JMS's term in office as an LTC representative on the above organisation would expire on 11th January 2023 and that it had been asked to reappoint or nominate a new representative. It was **RESOLVED** that Cllr. Mrs. JMS should be reappointed as an LTC representative on Louth United Charities.

T64. Hubbard's Hills

The Chairman of the Hubbard's Hills Trust, Mr. A. Leonard spoke to Council reporting that it had been a busy year which had put a strain on Hubbard's Hills in terms of wear and tear with so many visitors using the facility. He also said that there had been quite a lot of vandalism. He explained that the Trusts next two major projects were to replace 2 bridges. One near the stepping stones and one linking the Hallington end of Hubbard's Hills to the Crowtree Lane end. He explained that the Trust would also need to undertake significant work on the riverbanks as the gabion baskets were giving way and it was working with the Wolds Countryside Service and the Chalk Stream River Officer on this. A price of £300 per metre for gabion baskets had been obtained. Cllr. BO asked if there was any possibility that the bridges could be made of a material more durable than wood. Mr. Leonard confirmed that a concrete walkway was to be cast on site for the walkway of the link bridge. Cllr. JB enquired if the Trust had made progress in its wish to work with the public more. Mr. Leonard confirmed that the Trust was working with the Co-op on a regular basis, the Wombles and working parties from local factories and other local employers as these organisations, when sending working parties into the hills were: managed, insured,

undertook their own risk assessments and adhered to Health and Safety guidelines. The Trust felt that the enormous liability placed on it if individual volunteers were to work in the Hills was too much. Cllr. Mrs. EB asked if the fence on the top path would be repaired. Mr. Leonard reported that yes, the Hubbard's Hills Trust would be repairing the Lincolnshire Post and Rail fence on the top path. Cllr. JG referred to money set aside in the Hubbard's Hills accounts for land acquisition. He believed that this was for possible purchase of land to make another car park and asked if there had been any movement in that direction. Mr. Leonard confirmed that there had been no movement as the Trust would need in the region of £80,000 to sort the river out and it was far more important that that be done than anything else. Cllr. Mrs. SEL understood that the Hills had been bequeathed to the town and that no commercial activity could take place there. She wondered if that could be rescinded. Mr. Leonard thought that the people of Louth would not thank anyone for charging for entry to the Hills and he said that the Trust had looked into other ideas but had not found a workable solution as yet. Cllr. Mrs. JS said she believed (from the Town Plan) that one of the Trust's objectives originally was to get sponsors and she wondered if that could be looked into. Mr. Leonard reported that while that was feasible he believed that with the current economic climate it was the worst possible time to ask businesses for money. He said that small amounts were easy to come by but that larger amounts were not. However, he praised the Louth Lions who, he said, had been very helpful through the years and who had just given the Trust 50% of the proceeds from the duck race it held there annually, to go towards the bridges. Cllr. Mrs. LMC asked if the Trust could take less than the Management Agreement allowed for. Mr. Leonard said that for a number of years the Trust had not increased the amount it had asked for. Cllr. Mrs. LMC reiterated the question and said she would take Cllr. Leonard's answer as a no. He confirmed this. Cllr. Mrs. HF worried that finding other sources of funding was essential. Cllr. GEH agreed that Cllr. LMC's question was good but referred to ELDC who had budgeted for the Cattle Market but who had been forced to pass on a massive bill to the taxpayers when maintenance was required. Mr. Leonard confirmed that the Town Council do have the financial liability of the asset. The Town Clerk reiterated this confirming that the Town Council were the custodians of the asset. While it had been agreed under the Management Agreement that the Trust could ask for £49,000 in 2023/24 and that going forward the amount asked for could not exceed the prior year's amount, increased by CPI, ultimately the asset was the responsibility of the Town Council who would need to consider any requests put forward by the Trust for further funding. Cllr. Mrs. JS was concerned that the Council be protected from bankruptcy. She referred to a previous meeting where a figure of £400,000 in general reserves had been discussed. Cllr. AL explained that at that meeting he had been concerned over talk of taking money from the EMR only just set up for Hubbard's Hills. Cllr. Mrs. JS referred to the Hubbard's Hills Earmarked Reserve asking when that had been agreed. The Town Clerk confirmed that in the budget setting process the previous year it had been agreed to change the name of an existing Earmarked Reserve to Hubbard's Hills. Cllr. JB reported and Mr. Leonard confirmed that the new supplemental agreement stated that if the Trust required use of that fund it would first have to bring a request to the Council for approval. Cllr. AL went on to say that he would not do anything untoward or that would place duress on the Council and neither had he or the Trust done for the past 13 years and they did not intend to go forward changing their tack. Cllr. JB asked if a walkaround for Councillors could be organised with a member of the Trust. Cllr. AL confirmed that that would be a good idea but perhaps when the weather was a little more clement. Cllr. AL finished by reiterating that metaphorically speaking his door was always open if anyone wished to ask a question about Hubbard's Hills.

T65. Date of Next Meeting

It was noted that the date of the Council's next scheduled meeting was 10th January 2023.

The Meeting Closed at 7.45pm.

Signed _____ (Chairman) Dated _____

Louth Town Council

CO-OPTION POLICY

1. Introduction

The preferred method of filling any vacancy is by election. However, if the requisite numbers of requests for an election are not received by the District Council by the closing date (set by the District Council) or the vacancy arises within six-months of the next ordinary election, then co-option is used to fill a vacancy.

Co-option is the process by which the Town Council selects a new Councillor and it is done as an agenda item within a normal Town Council meeting.

The Town Council manages the process of co-option by itself and strives to demonstrate that it is fair and equitable by following the procedure as set out below.

2. Procedure

Louth Town Council invites interested candidates, who meet at least one of the qualifying criteria (see below) to contact the Town Clerk in writing by a specified date (as advertised).

At the Council meeting:

- a. Candidates will be invited to say something about themselves, explain why they want to be a Councillor and what they might bring to the role.
- b. Councillors will have the opportunity to ask questions of the candidates.
- c. Each candidate will be allocated a maximum of 5 minutes.
- d. 'Interviews' will not take place in front of other candidates seeking co-option.
- e. The successful candidate will be chosen by recorded vote of the Council.
- f. Councillors will have one vote only and should no single candidate receive a majority on the first vote the candidate with the lowest number of votes will be eliminated. Voting will then take place again for the remaining candidates until one person receives a majority.
- g. The Clerk will maintain an accurate record of all votes cast.
- h. The Town Council will pass a resolution confirming the name of the person to be co-opted and that person will be invited to sign a declaration of acceptance of office.
- i. The successful candidate will then be declared co-opted to the Council and will be asked to join the meeting.
- j. The successful candidate will begin their term as a Councillor in their own right and is no different to any other member.

3. Qualifying Criteria

- a. Registered as a local government elector for the Parish on the current Electoral Register
- b. Has during the whole of the previous 12 months occupied as tenant or owner of any land or other premises in the Parish.
- c. His/her principal or only place of work in the previous 12 months has been in the Parish.
- d. Has resided either in the Parish or within 3 miles thereof during the whole of the previous 12 months.

2023/24 Louth Town Council Meetings Schedule

| W/C Tuesday | Start Time 7pm (unless otherwise stated) | Town Council (T), Robed (R) | Planning (P) | Community Resources (C) | Governance and Finance (G) | Personnel (H) | Notes |
|-------------------|---------------------------------------------------|--------------------------------|--------------|----------------------------|----------------------------------|---------------|------------------------------------------|
| 2022/23 | | | | | | | |
| 18 April 2023 | 6pm | | | | | | 2022/23 Annual Town Meeting |
| 25 April 2023 | | T | P | | | | Approve HH 1st Instalment. |
| 02 May 2023 | | | | | | | Bank Hol Mon 1st May. Elections 4th May. |
| 09 May 2023 | | | | | | | BH Mon 8th May. New Council Tue 9th May. |
| 2023/2024 | | | | | | | |
| 16 May 2023 | | R | | | | | 2023/24 Annual Town Council Meeting |
| 23 May 2023 | | | P | C | | | |
| 30 May 2023 | | | | | | | Bank Hol Mon 29th May |
| 06 June 2023 | | | | | | | |
| 13 June 2023 | | | | | | | |
| 20 June 2023 | | T | P | | G | | Swap mtg order to approve AGAR |
| 27 June 2023 | | | | | | | |
| 04 July 2023 | | | | | | | Deadline for submission of AGAR 3/7/23 |
| 11 July 2023 | | | P | C | | H | |
| 18 July 2023 | | | | | | | |
| 25 July 2023 | | | | | | | |
| 01 August 2023 | | | | | | | |
| 08 August 2023 | | | P | | G | | |
| 15 August 2023 | | | | | | | |
| 22 August 2023 | | | | | | | |
| 29 August 2023 | | | P | C | | | Mon 28/8 Bank Hol |
| 05 September 2023 | | | | | | | |
| 12 September 2023 | | | | | | | |
| 19 September 2023 | | R | P | | | | Approve 2nd Instalment of HH |
| 26 September 2023 | | | | | | | |
| 03 October 2023 | | | | | | | |
| 10 October 2023 | | | P | | G | | |
| 17 October 2023 | | | | | | | |
| 24 October 2023 | | | | | | | |
| 31 October 2023 | | | P | C | | H | |
| 07 November 2023 | | | | | | | |
| 14 November 2023 | | | | | | | |
| 21 November 2023 | | T | P | | | | |
| 28 November 2023 | | | | | | | |
| 05 December 2023 | | | | | | | |
| 12 December 2023 | | | P | | G | | |
| 19 December 2023 | | | | | | | |
| 26 December 2023 | | | | | | | |
| 2024 | | | | | | | |
| 02 January 2024 | | | | | | | |
| 09 January 2024 | | R | P | | | | |
| 16 January 2024 | | | | | | | |
| 23 January 2024 | | | | | | | |
| 30 January 2024 | | | P | C | | H | |
| 06 February 2024 | | | | | | | |
| 13 February 2024 | | | | | | | |
| 20 February 2024 | | | P | | G | | |
| 27 February 2024 | | | | | | | |
| 05 March 2024 | | | | | | | |
| 12 March 2024 | | | | | | | |
| 19 March 2024 | | T | P | C | | | |
| 26 March 2024 | | | | | | | Good Fri 29/3 |
| 02 April 2024 | | | | | | | Easter Mon 1/4 |
| 09 April 2024 | | | P | | G | H | |
| 16 April 2024 | 6pm | | | | | | Annual Town Meeting |
| 23 April 2024 | | | | | | | |
| 30 April 2024 | | | p | | G | | Approve 1st instalment of HH |
| 07 May 2024 | | | | | | | Bank Hol Mon 6/5 |
| 14 May 2024 | | R | | | | | 2024/25 Annual Town Council Meeting |
| Total | | 7 | 15 | 6 | 7 | 4 | |

Please note, scheduled meetings are usually preceded by the opportunity for a 15 minute public forum.

04-04-23 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 4TH APRIL 2023**

Present Councillor S. Crew (SC) (in the chair).

Councillors: J. Baskett (JB), M. Bellwood (MB), L.M. Cooney (LMC), Mrs. S. Crew (SC), H. Filer (HF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), A. Leonard (AL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS), P. Starsmore (PS), and D.E. Wing (DEW).

Councillors not present: Mrs. E. Ballard (EB), L. Frost (LF), M. Lamb (ML), Mrs. S. Locking (SEL) and Mrs. P.F. Watson (PFW).

The Town Clerk, Mrs. L.M. Phillips was also present.

P113. Apologies for Absence

Apologies for absence were received from Cllrs. Mrs. EB, Mrs. SEL and Mrs. PFW.

P114. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. JMS – agenda items 4, 5, 6 – as a member of ELDC.
- b. Cllr. AL – agenda items 4, 5, 6 – as a member of ELDC and PA4 – as they are the accountant's of HH Trust and PA6 – as an acquaintance of the applicant.
- c. Cllr. DJEH – agenda item 4, 5, 6 – as a member of ELDC.
- d. Cllr. DH – agenda item 5 – as an acquaintance of the applicant.

P115. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 14th March 2023 be approved as the Minutes.

P116. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 04-04-23) and **RESOLVED** as follows:

- a. N/105/00460/23 - Louth Town Council considered this application on 4th April 2023 and objected on the grounds that as a rule Louth Town Council rejects pvcU in the Conservation Area. This property is unique and the Council feels that other more appropriate alternatives should be explored in order to retain the properties originality.
- b. N/105/02305/22 - Louth Town Council objected to this application on 4th April 2023 on the grounds that an archaeological survey should be undertaken, as suggested by the Historic Officer. Neighbours have complained of cracking party walls. A report on the levels of contaminated land on site should be obtained. The Council were concerned about the overbearing nature of the proposals which it felt constituted over development of a small site. It was also concerned about access and highways safety and traffic generation as Lee Street is a one way, very narrow road and this developments access onto it was small, requiring a tight turning circle to exit it, especially if cars were parked in the public bays opposite.
- c. To support all other applications.

Cllr. DH left the room during discussion of PA5.

P117. Planning Correspondence

The Committee considered and noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/00100/23 – Planning Permission – 127 Eastgate – LTC Neutral.
- ii. ELDC Approved – N/105/00198/23 – Consent to Display – 127 Eastgate – LTC Neutral.
- iii. ELDC Approved – N/105/02363/22 – Planning Permission – 4 Almond Crescent – LTC Supported.

- iv. ELDC Approved – N/105/02449/22 – Listed Building Consent – Stables and Cart Store Rear of 13 Chequergate – LTC Objected.
 - v. ELDC Approved – N/105/02450/22 – Listed Building Consent – Stables and Cart Store Rear of 13 Chequergate – LTC Objected.
 - vi. ELDC Approved – N/105/00086/23 – Planning Permission – Land Rear of 55 Broadbank, Union Street – LTC Supported.
 - vii. ELDC Approved – N/105/00097/23 – Planning Permission – 21 Grimsby Road – Supported.
- b. Temporary Traffic Restrictions**
- i. Organisation responsible for restriction: Anglian Water
Reason for restriction: New Connection
Nature and location of restriction: Road closure Order - Northgate (Between Kiln Lane & Eve Street)
Period of restriction: 26/03/2023 - 26/03/2023
(Restrictions to be implemented for 1 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
 - ii. Organisation responsible for restriction: HTS LTD
Reason for restriction: Emergency - Access to chamber & repairs
Nature and location of restriction: Emergency Road closure Order - Chequergate (Closed Eastbound only between B1520 Upgate & Nichol Hill)
Period of restriction: 16/03/2023 - 17/03/2023 19:00 to 06:00
(Restrictions to be implemented for 1 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- c. Appeal Decision**
- i. The Planning Inspectorate has dismissed the appeal made by Mr. Bentley against the decision of ELDC to refuse the erection of a detached bungalow and alterations to existing vehicular and pedestrian access. Existing garage to be demolished. Ref: N/105/00613/22 at 1 Grosvenor Road, LN11 0BB.

P118. Street Naming

The Committee considered the following requests and resolve as follows:

- a. Street name and number a new development comprising 45no. dwellings on the former Wallis House Site, Birch Road. 3no. new road names are requested. It was **RESOLVED** that King Charles, Coronation and Queen Elizabeth be suggested and the developer should attach appropriate suffixes.
- b. Street name and number a new development comprising of 14no. dwellings on Land West of Keddington House, Keddington Road. Developer would like to name the area in question North Halt Court, the name being reference to the historical use for the site as the location for railway sidings. It was **RESOLVED** to suggest that North Halt House already exists in this area and the repetition might be confusing. Therefore, proposed that Signal Box Way is used.

P119. Next Meeting

The Committee noted that the date of the next scheduled Planning Committee meeting was 25th April 2023.

The Meeting Closed at 7.34pm.

Signed _____ (Chairman) Dated _____

| Our Ref | Author-ity | Application No | Type | Applicant | Proposal | Location / Ward | Conserva-tion Area? | Previous LTC Comments | Expiry Date for LTC Comments |
|---------|------------|--------------------|-------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------|-----------------------|------------------------------|
| 1 | ELDC | N/105/ 00484/23 | Planning Permission | Mr. P. Gower | Change of use of existing premises used under Class B2 (general industrial) of The Town and Country (Use Classes) Order 1987 as amended to use as a hot food takeaway. | Unit 6A, Louth Trading Estate, North Holme Road, North Holme Ward | No | New | 27/04/2023 |
| 2 | ELDC | N/105/ 00512/23 | Listed Building Consent | Mr. C. Bowen | Conversion of and alterations to existing commercial office building to form one residential dwelling and erection of entrance gates. | 15 Chequergate, LN11 0LJ, St. James' Ward | Yes | New | 27/04/2023 |
| 3 | ELDC | N/105/ 00571/23 | Planning Permission | Mr. P. Bojen | Installation of PV solar panels on the rear elevation of existing dwelling. | 31 St. Mary's Lane, LN11 0DU - St. James' Ward | Yes | New | 12/05/2023 |
| 4 | ELDC | N/105/ 00596/23 | Planning Permission | Mr. and Mrs. W. Stainton | Extension to an existing dwelling to provide additional living accommodation and construction of a vehicular access. | 24 Grosvenor Road, LN11 0BB, St. Margaret's Ward | No | New | 10/05/2023 |
| 5 | ELDC | N/105/ 00618/23 | Planning Permission | UPP Ltd | Erection of a building to be used as a kiosk and siting of associated fibre exchange telecommunications infrastructure and erection of a fence and access gate. | Boxpod Space, Warwick Road, Fairfield Industrial Estate, LN11 0YB, North Holme Ward | No | New | 27/04/2023 |
| 6 | ELDC | N/105/ 00690/23 | Consent to Display | Mrs. L. Nash | 1no. externally illuminated fascia sign and 2no. non-illuminated fascia signs. | Lavish Bathrooms, Studio 21, Cannon Street, LN11 9NL, St. James' Ward | Yes | New | 12/05/2023 |

**PLANNING COMMITTEE 25th APRIL 2023
PLANNING CORRESPONDENCE TO NOTE**

1. **ELDC Planning Decisions**
 - a. ELDC Approved – N/105/02507/22 – Planning Permission – Ashwater House, 19 Willow Drive, LN11 0AH – LTC Supported.
 - b. ELDC Approved – N/105/00423/22 – Consent to Display – 23 Cornmarket, LN11 9QD – LTC Supported.
 - c. ELDC Approved – N/105/00427/22 – Listed Building Consent – 23 Cornmarket, LN11 9QD – LTC Supported.
 - d. ELDC Approved – N/105/02420/22 – Planning Permission – Original Cart Store Rear of 13 Chequergate, LN11 0LH – LTC Objected.
 - e. ELDC Approved – N/105/00226/23 – Planning Permission – 15 Lee Street, LN11 9HJ – LTC Supported.
 - f. ELDC Approved – N/105/02408/22 – Planning Permission – Old Watermill Cottage and 1 Globe Cottages, Church Street, LN11 9BS – LTC Objected.
 - g. ELDC Approved – N/105/00072/23 – Planning Permission – 37 Uppgate, LN11 9HD – LTC Supported.
 - h. ELDC Approved – N/105/00154/23 – Listed Building Consent – 4 Nichol Hill, LN11 9NQ – LTC Supported.
 - i. ELDC Approved – N/105/00246/23 – Planning Permission – Land Adjacent Raithby Water Treatment Works, Horncastle Road – LTC Objected.
 - j. ELDC Approved – N/105/00341/23 – Approval of Reserved Matters – Land Adjacent 38 Alexander Drive – LTC Objected.
2. **Temporary Traffic Restrictions**
 - a. ORGANISATION RESPONSIBLE FOR RESTRICTION: Event Organiser
REASON FOR RESTRICTION: Street Party
LOCATION & NATURE OF RESTRICTION: **Road Closure Order in place on:** SP013 Westgate, Louth and SP028 Linden Walk, Louth **PERIOD OF RESTRICTION:** 7/5/2023 (Restrictions to be implemented as & when required during periods above, signage detailing accurate dates & times will be displayed on site in advance)
3. **Withdrawn Application**
 - a. Notification received that N/105/00175/23 – ELDC – Meridian Leisure Centre, Wood Lane, LN11 8SA – was withdrawn on 18th April 2023.