

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council and its Planning Committee which will be held on Tuesday 14th March 2023 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 6.45pm and 7.00pm when members of the public may ask questions or make short statements to the Council, and your attendance is requested during this period.

Please note, any public, wishing to speak in the public forum may do so on items which appear on the agenda or may 'sit in' on the meeting(s). It would be much appreciated if any member of the public wishing to speak would please contact the Town Clerk, by emailing clerk@louthtowncouncil.gov.uk in advance of the meeting to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Town Clerk

Dated this 9th Day of March 2023

AGENDA

TOWN COUNCIL

(Chairman: Cllr. J. Baskett, Membership: All Cllrs.)

1. Chairman's Remarks

2. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

4. Minutes

To approve as a correct record the notes of the Council Meetings held on 10th January 2023.

5. Committee Minutes

- a) Planning Committee – 13th December 2022
- b) Planning Committee – 10th January 2023
- c) Planning Committee 31st January 2023

6. Presentation from Mr. J. Timson re. Proposed New 3G Football Pitch at Wood Lane

Council to receive a presentation from Mr. Timson and resolve upon the way forward.

7. Co-option

Council to consider candidates for co-option onto Louth Town Council and resolve as necessary.

8. Cheque Signatories

Council to agree on 3 further signatories to be added to its Lloyds bank mandate. Candidates need to be available during the day time.

9. Deputy Mayor Elect 2023/24

Committee to receive nominations and resolve upon a recommendation for Deputy Mayor Elect for 2023/24.
Committee to note that:

- a) The current Deputy Mayor, Councillor Mrs. J. Simmons is in line to ascend to the position of Mayor in 2023/24.
- b) Candidates are expected to fulfil the role as Mayor as per the attached Job Specification.
- c) Councillors putting themselves forward for the position of Deputy Mayor Elect for 2023/24, please ensure, in advance, that you have a seconder;
- d) For those proposing other Councillors please ensure, in advance, that the nominee wishes to stand and a seconder is in place.
- e) Both the Mayor (Chairman) Elect and Deputy Mayor (Vice Chairman) Elect for 2023/24 will be subject to re-election onto Louth Town Council and formal election at the Annual Town Council meeting on the 16th May 2023.

10. Elections – May 2023

Councillors to confirm receipt of documentation circulated by email, receive confirmation of timescales (attached) and note that Nomination Forms and associated information etc., can also be found on ELDC's website, as follows:
<https://www.e-lindsey.gov.uk/Parish>

11. Coronation of King Charles III

Council to note that the Events Working Group has met and makes the following recommendations. Council to resolve upon how it would like to commemorate the above:

- a) Purchase union bunting for town
- b) Floral group to plant coronation display/colour co-ordinating
- c) Plant a tree (possibly royal oak) if site can be identified
- d) Cut crown or coronation pattern in grass, if LCC would allow (possibly North Holme Road)
- e) Plant a 'coronation planter' on corner of Eve Street and Northgate
- f) Participate in and promote St. James' Church Community Blossoms event and consider how LTC can assist with planting at front of Church
- g) Longer term, consider commissioning a bespoke coronation planter to commemorate the Coronation with local sponsorship/grant funding.

12. Hubbard's Hills

Council to receive a request from the Hubbard's Hills Trust and resolve upon the way forward.

13. Closed Session Item

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a commercial nature in relation to grass cutting.

14. Next Meeting

To note that the next scheduled meeting of the Town Council will take place on 25th April 2023.

PLANNING COMMITTEE

(Membership: All Cllrs.)

1. Apologies for Absence

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the Proper Officer under section 22 of the Localism Act.

3. Minutes

To approve as a correct record the notes of the Planning Committee Meeting held on 13th December 2022. (Attached).

- 4. Applications received by the Local Planning Authority**
To consider and make observations/ratify comments already submitted by the Planning Working Group to meet deadlines, on all planning applications received including those listed in the schedule (PA/Schedule 01-10-23). (Attached).
- 5. Planning Correspondence**
Committee to receive planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).
- 6. Proposed Works to Trees**
Committee to consider the following proposed works to trees (details circulated by email 6th March 2023) and resolve as required:
 - a) **Location:** 170 Eastgate **Proposal:** T1 Unknown species – Fell **Reasons:** Roots heading towards the house. Tree is leaning over the roof and intercepting overhead cables.
- 7. Proposed No Waiting At Any Time – Ramsgate and Alexandra Road**
Committee to consider a proposal to implement the above (details circulated by email 6th March 2023).
- 8. Next Meeting**
Committee to note that the date of the next scheduled Planning Committee meeting is 4th April 2023.

01-10-23 RTC MINS

**MINUTES OF THE ROBED MEETING OF LOUTH TOWN COUNCIL
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 10th JANUARY 2023**

Present The Mayor, Cllr. J Baskett (JB) (in the chair).

Councillors: Mrs. E. Ballard (EB), M. Bellwood (MB), L. Cooney (LMC), S. Crew (SC), H. Filer (HF), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), M. Lamb (ML), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), B. O'Brien (BO), J. Simmons (JS) and D.E. Wing (DEW)

Councillors not present: K. Norman (KN), J. Garrett (JG) and Mrs. P.F. Watson (PFW)

The Town Clerk, Mrs. L.M. Phillips, the Mayor's Chaplain, Rev. C. Watt, County Councillor A. Hall and nine members of the public were also present.

- Prior to the commencement of the meeting the Rev. C. Watt said prayers.
- Cllr. A. Hall was then invited to speak in his capacity as County Councillor for Louth. He reported that a) LCC had launched a budget and council tax consultation which would be open until 26th January. b) The new Louth Children's Home behind the Riverhead Theatre would open in 2023 to provide high quality care. c) The Louth Transport Board, County Councillors, District and Town Council representatives had met. The meeting had been dominated by talk of the Active Travel Scheme (ATS). Cllr. Hall had had lots of contact from residents and he thanked the Town Council for their engagement. Cllr. Mrs. JMS asked if the children at the new Children's Home would be from Louth. Cllr. Hall was not sure. Cllr. Mrs. SEL asked if the ATS was a trial for 18 months could it be scrapped before the 18 months were up? Cllr. Hall confirmed that it could but it would be down to LCC's Executive Board. Cllr. Mrs. EB said that the Council had been concerned when it had first received reports from those meetings as the Town Council did not have a voting voice and decisions appeared to come from the 2 County Councillors and that didn't seem fair. Cllr. JS asked when were the 18 months up? Cllr. Hall was sorry but he couldn't remember. Cllr. AL asked if Louth were reliant on Cllr. Parkin representing the town on the ATS. Cllr. Hall confirmed that the scheme did fall within her ward and it was her opinion that would be sought but ultimately it would be LCC's Executive Board who would decide. Cllr. LMC was concerned about the Budget Consultation which she said appeared to be divisive. She worried that what was important to one person wasn't important to another and sections of society were being pitted against one another. She was of the opinion that LCC should not be looking to lose services.
- The Council received a written report from Cllr. Mrs. JMS in her capacity as District Council. It thanked her for this.
- Cllr. DJEH reported that voters would be required to present ID in the forthcoming elections before they would be able to vote. However, the website for this did not go live until the end of January, He said that bus passes, passports and driving licences could be used.
- Cllr. JS asked if ELDC still had £50m invested in a bank I Qatar? Cllr. Mrs. JMS said it was £5m on a very short term investment.
- Cllr. GEH reported that there was still quite a lot of discussion regarding London Road and who would take over. He said there was also a proposal that the grass pitch at Wood Lane be made into an all weather pitch. But there was concern as this was the last remaining public pitch.
- Cllr. Mrs. EB confirmed that Louth Old Boys and Louth Athletics Club had tried to build a pitch in the centre of the track but this had fallen through due to lack of money and the sub-strata. She was of the opinion that there was still potential there though.

T66. Apologies for Absence

Apologies for absence were received from Cllrs. JG, KN and Mrs. PFW.

T67. Declarations of Interest / Dispensations

- a) Cllrs. Mrs. JMS, AL and DEW – agenda item 7 – as Trustees of Hubbard's Hills.

T68. Council Minutes

It was **RESOLVED** that approval of the minutes be deferred to a future meeting pending a check of the recorded discussion on Hubbard's Hills and the Council's general reserves.

T69. Committee Minutes

It was **RESOLVED** to adopt the resolutions contained within the Planning Committee Minutes of 22nd November 2022.

T70. Mayor's Announcements

The Mayor reported that he had had a very busy year and had attended 47 events. He went on to list many of them, talking in detail about each, praising and thanking all of them and their organisers who work tirelessly for the good of their members and the town.

T71. Precept

On a recommendation from the Governance and Finance Committee it was **RESOLVED** to:

- a) Approve the tabled budget; and hence
- b) Approve a precept request for 2023/24 of £300,082.
- c) Ringfence a further £8,500 of funds in General Reserve in the Earmarked Reserves, as per the tabled budget documentation.
- d) Further, it was **RESOLVED** to give delegated authority to the Town Clerk to complete the necessary forms and submit to ELDC (Collection Authority).

T72. Co-option

Following receipt of a presentation it was **RESOLVED** that Mr. Paul Starsmore be co-opted onto Louth Town Council.

T73. Date of Next Meeting

It was noted that the date of the Council's next scheduled meeting was 25th April 2023.

The Meeting Closed at 8.28pm.

Signed _____ (Chairman)

Dated _____

LOUTH TOWN COUNCIL

MAYOR/CHAIRMAN JOB DESCRIPTION

Appointment: Elected by the members of Louth Town Council at the Annual Town Council Meeting, following a year first serving as the Deputy Mayor.

Overall

Responsibilities: First person of Louth, Chairman of Louth Town Council, principal ambassador/key spokesperson on behalf of Louth Town Council.

Specific

Responsibilities: (This is not intended to be an exhaustive list but is indicative of the type and level of duties that the post holder will be expected to undertake):

1. To preside, as Head and Chairman of Louth Town Council, over meetings (and call them if required) of Louth Town Council, the public forum and any public meetings or informal meetings organised by Louth Town Council.
2. To make the time-consuming commitment that is required to fulfil the obligations and duties of the Mayoral Year which includes large amounts of evening and weekend work.
3. To perform the many and varied duties of the Mayor (i.e. attending, hosting and speaking at a wide range of functions, attending at Louth Hospital and the Salvation Army on Christmas Day, attending as many Civic Sunday Church Services within the County as possible and hosting their own Civic Sunday Church Service, Remembrance events, wearing Mayoral Regalia as required etc..) on a day to day basis throughout the Mayoral Year. For which research may need to be undertaken and speeches will need to be written.
4. To accept as many invitations, within the parish of Louth, as possible.
5. To represent and promote Louth Town Council as an effective and efficient civil local authority.
6. To conduct themselves in a professional and impartial manner, in accordance with the stated aims and requirements of the elected Council.
7. To liaise with the media as required, expressing the Council's corporate views.
8. To act as Louth's principal ambassador and key spokesman, supporting and promoting Louth generally, working closely with LCC and ELDC and the Committees of Louth Town Council and the Chairmen of those Committees.
9. To act as host to visiting dignitaries and others.
10. To promote and encourage the continuation of Mayoral traditions within Louth Town Council and the Town of Louth.
11. To attend and work closely with Churches in the town, as invited/required.
12. To raise money for the Mayor's Charity Fund for distribution to good causes at the end of the Mayoral Year.
13. To act as a main key holder for the Sessions House, opening and closing the building, attending alarm call outs as required.
14. To work closely with the Town Clerk to ensure that all aspects of Council administration is done efficiently and effectively and supports the agreed aims and objectives of the Council.
15. To liaise regularly with the office regarding all aspects of Mayoral and Chairman duties.
16. To work closely with the Mayor's Serjeant and remain in regular contact therewith.
17. To be punctual, arriving early to all Council organised events in order to check the arrangements and welcome members, the public and any visiting speakers.
18. To brief themselves and prepare fully for meetings – study all relevant information and anticipate the needs and interests of the members.
19. To conduct meetings properly: checking there is a quorum, calling the meeting to order and declaring it open, welcoming attendees, introducing standard agenda items, introducing other agenda items and ensuring that all members know what they have to achieve and how they might do it, ensuring everyone has a chance to express their views freely, keeping members aware of objectives, maintaining focus, guiding and progressing discussion towards objectives, managing conflict, being fair and balanced, remaining apolitical and impartial, preserving order, enforcing the rules of procedure, ruling on disputed matters. Participating but not dominating, asking questions, clarifying misunderstandings, correcting mistakes, rejecting irrelevancies and stopping the meeting from going off at a tangent. Co-ordinating the views of members, giving information if needed, summarising the meeting's views and conclusions and confirming what has been decided/voted on, listening and analysing the meaning and relevance of members' contributions, leading the council, planning, organising and controlling discussion, developing harmonious relationships. In the event of an equality of votes on any matter using the Chairman's casting vote. Signing the minutes and initialling all other pages as well.

Notes: There are financial implications to carrying out the Office of Mayor. For example, Louth Town Council provides for a Mayoral Budget which is used to meet travel costs incurred in pursuit of Mayoral Duties (outside of the Parish). In addition, there is a Civic Event Budget which meets the cost of Mayor Making, Civic Sunday and Christmas Hospitality. The Mayor is likely to make a further contribution from his/her private resources towards the costs of the Mayoral Year for such things as alcohol (if provided at Mayoral events), Christmas cards and postage, donations at Church.

**East Lindsey District Council – Town/Parish Elections
Thursday 4 May 2023**

Event	Date
Publication of Notice of Election	Monday 13 March 2023
Delivery of Nomination papers - by Hand	Not later than 4pm on Tuesday 4 April 2023
Deadline for withdrawals of nomination	Not later than 4pm on Tuesday 4 April 2023
Deadline for the notification of appointment of election agent (excluding parish councils)	Not later than 4pm on Tuesday 4 April 2023
Publication of first interim election notice of alteration	Tuesday 4 April 2023
Publication of statement of persons nominated	Not later than 4pm on Wednesday 5 April 2023
Deadline for receiving applications for registration	Midnight Monday 17 April 2023
Deadline for receiving new postal vote and postal proxy applications, and for changes to existing postal or proxy votes	Not later than 5pm on Tuesday 18 April 2023
Deadline for receiving new applications to vote by proxy (not postal proxy or emergency proxies)	Not later than 5pm on Tuesday 25 April 2023
Deadline for receiving applications for Voter Authority Certificates	Not later than 5pm on Tuesday 25 April 2023
Publication of second interim election notice of alteration	Between Wednesday 5 April and Tuesday 25 April (inclusive)
Publication of Notice of Poll	Not later than Tuesday 25 April 2023
Publication of final election notice of alteration	Wednesday 26 April 2023
Deadline for notification of appointment of polling and counting agents	Wednesday 26 April 2023
First date that electors can apply for replacements for lost postal votes	Thursday 27 April 2023
POLLING DAY	7.00AM – 10.00PM on Thursday 4 May 2023
Last time that electors can apply for a replacement for spoilt or lost postal votes	Not later than 5pm on Thursday 4 May 2023
Deadline for emergency proxy applications	Not later than 5pm on Thursday 4 May 2023
Deadline for production of temporary Voter Authority Certificates	Not Later than 5pm on Thursday 4 May 2023
Last time to alter the register due to clerical error or court appeal	Not later than 9pm on Thursday 4 May 2023
Deadline for return of Parish election expenses:	Thursday 1 June 2023

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD IN THE OLD COURT ROOM, THE SESSIONS HOUSE, LOUTH
ON TUESDAY 21ST FEBRUARY 2023**

Present Councillor S. Crew (SC) (in the chair).

Councillors: Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L.M. Cooney (LMC), H. Filer (HF), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), M. Lamb (ML), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), B. O'Brien (BO), J. Simmons (JS), P. Starsmore (PS), Mrs. P.F. Watson (PFW), and D.E. Wing (DEW).

Councillors not present: J. Garrett (JG)

The Town Clerk, Mrs. L.M. Phillips and 23 members of the public were also present.

Members of the public spoke in the public forum as follows:

- A resident of Wood Lane, directly across from the green space at Meridian Leisure Centre reported that they can currently hear balls hitting the fencing and noise from the skate park. They were concerned that a 3G pitch covering the current green area would restrict the use of the area to sports people only. He was perturbed that the new 3G proposals placed a new fence nearer to his bedroom window than that now and opined that it would be intolerable and would adversely affect all in Wood Lane and Spire View Road.
- A resident of Spire View Road reported that at present, when the Meridian Leisure Centre have an event on, Spire View Road becomes a parking lot as there is not enough parking at the centre. The gentleman was concerned about the noise survey, which he said did not seem realistic. He also said the whole matter was a much broader problem and was an environment issue. He was concerned that the proposal would mean that vital social space would be lost and use of the new 3G pitch would not be free so not everyone would be able to go and use it, it would be restricted to sports clubs and their members. He was concerned that the Environmental Report which had been submitted played down the importance of the area and wondered what would happen in ten years time. He thought it was a very expensive commitment for the future.
- A third gentleman spoke making reference to the Adopted Local Plan Settlements Proposal, saying that the Railway Line, adjacent to the site of the new 3G pitch was recognized as a site of importance and it would be negatively affected by these proposals as trees would need to be cut/felled. He asked about S106 funding which he assumed the District Council must collect in large quantities and wondered where that money had gone. He was concerned about noise pollution and reported that there were an increasing number of white elephant 3G pitches around the country that couldn't be used during certain hours. He informed those present that houses nearby would be closer to the new pitch than a goalkeeper would be to its striker. He was of the opinion that the houses would have noise until 10pm which he felt was unacceptable. He quoted others that who he had heard saying that they thought it was the wrong site but if it was now or never they'd take it and he believed that this was unacceptable for residents. He thought that its installation would push kids to other parks and that that would be dangerous and he said that guidelines stated that there should be 2.4 hectares of open green space per 1000 residents and we were at 0.9 hectares.
- A gentleman from Louth Town Football Club, also representing Louth Old Boys Football Club spoke saying that football was the biggest sport in the town. Louth Old Boys ran just short of 50 teams currently. He said that there was a need for more pitches and that Louth was miles behind everywhere else but he and Louth Old Boys had told ELDC that it needed to commission a Pitch Strategy Report and if that were done they would support the proposals. He reported that Magna Vitae had confirmed that the report had been started. He said that Louth Town FC had the highest ranked team at the moment and it could only practice currently between 9pm and 10pm because of pitch availability which was not ideal. He said that currently there were two Louth teams having to travel to Market Rasen to train and three having to use the Tennis Centre on the Industrial Estate. He said that the clubs wanted to progress up the leagues but the facilities for that were just not there. He explained that he, being suitably knowledgeable, had cut the grass of the current Wood Lane pitch/green space for the last few years to keep costs to a minimum and could vouch that its quality was not great. Astro turf would be easier to look after. He reported that as a club Louth Town would not use the pitch in the summer and he believed that neither Louth Town FC nor Louth Old Boys FC had enough teams to train late into the night.
- Cllr. Mrs. JMS urged everyone to send an individual letter to ELDC with their comments as it would be ELDC who made the decision. She reiterated that letters must be done individually so as to be counted separately and

said that petitions would be counted as just one 'vote'. Cllr. GEH wondered what Louth Old Boys and Louth Town had done to bring pitches to Louth. Cllr. Mrs. LMC said that the application stated that there were 4 possible sites. She wondered why the 4 had not been looked into. She did not think that the current proposals met inclusive and safe place criteria.

- A member of the public spoke again saying that if the application was passed by ELDC he would crowd fund to take the matter to a judicial review. He had spoken to the FA. He was saddened that the new pitch would offer no free sessions but would be pay to play.
- Cllr. Mrs. PFW believed that there was a form for environmental spaces such as this community space owned by ELDC that could be completed to confirm what the public would like to see happen to the space and that once that form had been completed nothing else could be done without the public's say so. Cllr. GEH was aware of a process through which residents could claim the land but he believed that if there was a planning application under consideration already it did not apply. Finally, Cllr. Mrs. JMS reported that ELDC had not had an officer following up on S106 funds since 2019.

P97. Apologies for Absence

Apologies for absence were received from Cllrs. JG, DEW and JS.

P98. Declarations of Interest / Dispensations

The following declarations of interest were made:

- Cllr. DJEH – agenda item 5 as a member of the ELDC Planning Committee.
- Cllr. JMS – agenda items 5, 6, 7 as a member of ELDC.
- Cllr. AL – agenda items 5, 6, 7 as a member of ELDC, PA3 as an acquaintance of the applicant.

P99. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 31st January 2023 be approved as the Minutes.

P100. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 02-21-23) and **RESOLVED** as follows:

- N/105/00175/23 – Object on the grounds of: *Adequate parking and servicing*. Residents of Wood Lane and Spire View already report that users of the Meridian Leisure Centre regularly park on their roads as parking at the leisure centre is frequently oversubscribed. The installation of this 3G pitch could require up to 80 extra parking spaces and will inevitably exacerbate the existing situation to the detriment of residents and general users of Wood Lane/St. Bernard's Avenue, both extremely well used thoroughfares of the town. *Access and Highway Safety*. An increase in the frequency of and amount of on-street parking in the area surrounding the Meridian Leisure Centre causes considerable concern for the safety of pedestrians and vehicle users in the vicinity. The visual hazard that this parking will present will negatively impact residents especially not to mention the myriad of children who visit the centre. *Traffic Generation*. By its nature it can be assumed that a 3G pitch will be used more than a grass pitch, in all weathers and at all times of the day. This must mean that the amount of traffic generated on the site and in the surrounding area will be increased significantly as more users attend the site and it is felt that this is unfair to existing residents as well as unsuitable on an already heavily used thoroughfare, which infrastructure already struggles to cope. *Loss of trees/Public visual amenity*. These proposals will require the felling of established trees on the perimeter of the site which form a natural visual barrier for residents and are the leafy boundary of a public footpath and whose removal would have an undesirable impact on public visual amenity. *Loss of ecological habitats*. Felling of the trees on the perimeter of the site will result in the loss of ecological habitats and use of the pitch at all times of the day will scare away creatures. *Adequacy of drainage/Flood risk*. The Council is concerned that these proposals will cause surface water to be displaced which would previously have drained naturally into the soil. This displacement could cause flooding in other areas, so having a detrimental effect on the surrounding area which is contrary to the NPPF. *Noise and Disturbance*. A 3G pitch which can be used more, in all weathers and at all times of the day including in the hours of darkness will necessitate further floodlights in the area, adding to light pollution and will create more disturbance in the form of noise produced by both users and spectators, both of which will adversely affect residents in the neighbouring area. Louth Town Council vehemently believe that residents deserve quality of life and these proposals will not provide it.

- b. N/105/00213/23 - Object on the grounds of: *Traffic Generation, Access and Highway Safety*. Eastfield Road is a vital road into and out of the Town Centre. It is already extremely busy, it is very narrow in places due to parked cars along its length at all times of the day and any increase in regular users, especially those accessing or exiting onto it regularly will inevitably have a detrimental effect on infrastructure that already struggles to cope and on the safety of residents, general users and pedestrians. *Vitality and Viability of Town Centres*. Louth Town Council believes that the existing building has a wealth of historical importance having been a private school, factory and home of former two times Mayor, Robert Norfolk in its past. The building features in many articles and exhibits produced by Louth Museum. The Town Council strongly believes that the front façade which is three-storeys high and originates from the 19th Century holds substantial architectural and historic significance and should be saved at all costs. It contributes to the character, social, environmental and cultural value of the town and benefits the economy in the form of tourism. Demolition of such historic assets can have severe detrimental effects and as such the Town Council would implore ELDC to ensure that the front façade is retained at the very least.
- c. To support all other applications.

P101. Planning Correspondence

The Committee considered and noted the following planning correspondence:

a. ELDC Planning Decisions

- i. ELDC Approved – N/105/02275/22 – Planning Permission – 6 South Street – LTC Supported.
- ii. ELDC Approved – N/105/02418/22 – Planning Permission – 57 Horncastle Road – LTC Supported.
- iii. ELDC Approved – N/105/02343/22 – Listed Building Consent – Alterations – Louth Methodist Church, Nichol Hill – LTC Supported.

b. Temporary Traffic Restrictions

- i. Organisation responsible for restriction: Anglian Water
Reason for restriction: New Connection
Nature and location of restriction: Road closure Order - Northgate (Between Kiln Lane & Eve Street)
Period of restriction: 26/02/2023 - 26/02/2023
(Restrictions to be implemented for 1 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- ii. Organisation responsible for restriction: Anglian Water
Reason for restriction: Emergency - Burst main repairs
Nature and location of restriction: Emergency Road closure Order – Northgate
Period of restriction: 14/02/2023 - 15/02/2023
(Restrictions to be implemented for 1 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- iii. Organisation responsible for restriction: Anglian Water
Reason for restriction: New connection
Nature and location of restriction: Road closure Order - Westgate (Between B1200 & Schoolhouse Lane)
Period of restriction: 13/03/2023 - 15/03/2023
(Restrictions to be implemented for 3 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- iv. Organisation responsible for restriction: Anglian Water
Reason for restriction: Emergency - Burst Main Repairs
Nature and location of restriction: Emergency Road closure Order - George Street
Period of restriction: 10/02/2023 - 16/02/2023
(Restrictions to be implemented for 5 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)

c. Enforcement

- i. Notification that ELDC will investigate a complaint that 61 Eastgate, LN11 9PL is an untidy Grade II listed building.
- ii. Notification that ELDC will investigate a complaint that St. Michael's Church Hall, 4 Mount Pleasant is an untidy building.
- iii. Notification that ELDC will investigate a complaint that 15A Cornmarket has installed security wall spikes and gate without planning permission within the conservation area.

P102. Proposed Work to Trees

The Committee considered the following proposed work to trees and had no comments to make:

- a. Location:** 44 Westgate (conservation area) **Proposal:** T1 – Beech – Crown reduction, by shortening branches which are less than 3cm diameter, to achieve: (A) a height of no less than 11.0m when measured from ground level at the base of the stem, and (B) a crown radius of no less than 3.5m when measured from the outer edge of the stem to the outer edge of canopy. T2 – Yew – Crown reduction, by shortening branches, to achieve: A) a height of no less than 6.0m when measured from the ground level at the base of the stem, and B) a crown radius of no less than 1.5m when measured from the outer edge of canopy. T3 – Plum – Crown lift, by removing lower branches, which are less than 3cm in diameter, to achieve a vertical clearance between lowest branches and the ground level of no more than 3.0m. Remove approx., 3-4m from top and reduce side, going over neighbours', back to the wall, then bring back to shape.
- b. Location:** 127 Eastgate **Proposal:** T1, T2, T3, T4, T5, T6, T7, T8 – Fell. **Reasons:** Restricted parking, affecting boundary fence and have low amenity value.

P103. Planning Working Group

The Committee considered arrangements for the above and **RESOLVED** that meetings should continue on zoom. Councillors were encouraged to attend.

P104. Next Meeting

It was noted that the date of the next scheduled Planning Committee meeting was 14th March 2023.

The Meeting Closed at 8.30pm.

Signed _____ (Chairman) Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conserva-tion Area?	Previous LTC Comments	LTC Planning Working Group Comments	Expiry Date for LTC Comments
1	ELDC	N/105/ 00246/23	Planning Permission	Mr. J. Ramsden	Construction of a pond.	Land Adjacent Railby Water Treatment Works, Horncastle Road, St. Mary's Ward	No	New	Open to meeting. Clr. Al. to supply further information.	15/03/2023
2	ELDC	N/105/ 00262/23	Planning Permission	Mrs. S.A. Geirard	Alterations to the existing dwelling to provide replacement windows and door.	1 Kidgate Mews, LN11 9HA, Priory Ward	Yes	New	Support.	15/03/2023
3	ELDC	N/105/ 00341/23	Detailed Particulars	MB Industrial Investment	Detailed particulars relating to landscaping following on from outline permission ref no. N/105/02086/19 which was for the erection of 6 no. dwellings.	Land Adjacent 38 Alexander Drive, St. Michael's Ward	No	Louth Town Council objected to application 02086/19 on 11th February 2020 on the grounds of: Access/Highway Safety and Traffic Generation. Alexander Drive has no footpath and is very well used by children going to and from school, families and general pedestrians using it as a cut through, all of whom walk in the middle of the road. The road is tight and it is felt already poses a danger. An additional access onto it in the vicinity of the proposals and the additional traffic generated would make the road very dangerous. The Council felt that any proposals should at the very least include the provision of a footpath. Adequate Parking and Servicing. The proposals for car parking on the new development appear very limited. The Council is concerned that cars would overflow onto Alexander Drive which is already overcrowded and where parking is already limited. Thus making Alexander Drive even more dangerous both for traffic and for pedestrians. Layout and Density of Buildings. The Council felt that the number of buildings proposed for the site was over-intensive.	Object as previously. No footpath, parking a problem, not enough spaces for 7 residences. No green area, over-intensive build.	17/03/2023
4	ELDC	N/105/ 00394/23	Planning Permission	Mr. O. Munyard	Change of use of existing building to provide a brewery and bar/naproom.	Alnwick Court, Warwick Road, Fairfield Industrial Estate, North Holme Ward	No	New	Support.	27/03/2023
5	ELDC	N/105/ 01879/22	Outline Application	King Edward VI Almshouses School and Educational Charity	Outline application (with access, layout, scale and landscaping to be considered) for the erection of 6no. dwellings on the site of the existing buildings which are to be demolished.	39 Crowtree Lane, LN11 9LL, St. Mary's Ward	No	Louth Town Council supported this application on 22nd November 2022.	Support but have reservations about excessive parking on Crowtree Lane when school open.	29/03/2023

PLANNING COMMITTEE 14th MARCH 2023
PLANNING CORRESPONDENCE TO NOTE

1. ELDC Planning Decisions

- a. ELDC Approved – N/105/02331/22 – Planning Permission – 127 Eastgate – LTC Neutral.
- b. ELDC Approved – N/105/00805/22 – Section 73 Application – The Limes, 41 Westgate, LN11 9YE – LTC Supported.
- c. ELDC Approved – N/105/00806/22 – Section 73 Application – Lindsay House, 43 Westgate, LN11 9YE – Supported.
- d. ELDC Approved – N/105/01303/22 – Planning Permission – Land West of Keddington House, Keddington Road – LTC Objected.
- e. ELDC Approved – N/105/02524/22 – Planning Permission – 13 Westgate, LN11 9YJ – LTC Supported.
- f. ELDC Approved – N/105/02518/22 – Section 73 Application – Plot 59 Bolingbroke Road, Fairfield Industrial Estate – LTC Supported.
- g. ELDC Approved – N/105/01883/22 – Planning Permission – 1-2 Pawnshop Passage, LN11 9JQ – LTC Supported.
- h. ELDC Approved – N/105/02292/22 – Planning Permission – Wolds Manufacturing Services Ltd, Scarborough Road, Fairfield Industrial Estate – LTC Supported.
- i. ELDC Approved – N/105/02282/22 – Planning Permission – 5 Julian Bower, LN11 9QN – LTC Supported.
- j. ELDC Approved – N/105/00068/23 – Planning Permission – 80 Keddington Road, LN11 0BA – LTC Supported.

2. Temporary Traffic Restrictions

- a. Organisation responsible for restriction: Lincolnshire County Council
Reason for restriction: Surface Dressing
Nature and location of restriction: *Road Closure Order* - Halton Road (Between Ashby Road & Monkthorpe Road) Ashby by Partney, Apley Road (Between B1202 & Goltho Road) Bardney, Louth Road/Elkington Road (Between Grimby Road & Binbrook Road) Binbrook, Mill Way/Main Street, Fulstow/Covenham St Mary, Wood Enderby lane, Wood Enderby/Haltham, Hagnaby Lane (Between Beesby Road & A111) Hannah Cum Haganby, Church Lane/Tetney Lane (Between Louth Road & start of national speed limit exiting village) Holton Le Clay, B1190 Bucknall Road (Between Moor Lane & Platts Lane) Horsington, Steeping Road (Between Mill Lane & Fen Road) Little Steeping, Sea Lane (Between Fleetway & East side of bridge) North Coates, Main Road (Between B1191 & Moor Lane) Roughton, Mill Lane (Between Alford Road & Pinfold Lane) Saleby, B1183 (Between A153 & A155) Scivesby/Revesby, Louth Road (Between Pickhill Lane & Fen Lane) Scupholme, Stone Pit Lane (Between A1028 & Spilsby Road) Skendleby, Main Road (Between Bluestone Heath Road & Willoughby Road) Skendleby, B1203 Rasen Road (Between A631 & Thorpe Lane) Tealby, Bluestone Heath Road (Between Tetford Hill & A153) Tetford, Town Road/Station Road (Between A16 & Humberston Road) Tetney, Green Lane (Between A158 & B1190) Thimbleby, Rossa Lane (Between Mile lane & Hagnaby Lane) Trusthorpe, Church Lane (Between A16 & Abbey Lane) Utterby, Bluestone Heath Road (Between Welledale Road & A157) Welton Le Wold
Moorby Road (Between Main Road & Wilksby Lane) Wood Enderby, Main Road (Between Wood Enderby Lane & Wilksby Lane) Wood Enderby, Kirkby Lane (Between Horncastle Road & Wellsykes Lane) Woodhall Spa,
40mph Speed Limit (with 10mph convoy working) Order - A1104 Miles Cross Hill (Between Cherry Tree Lane & Church Lane) Alford, A158 Horncastle Road (Between Bardney Road & Hungrum Lane) Baumber, B1225 Caistor High Street (Between A157 & A631) Burgh on Bain, A157 Louth Road (Between Panton Road & Beck House Bridge) East Barkwith, A16 (Between Bolingbroke Road & Louth Road) Louth, A16 London Road (Between Ostears lane & Maidenwell lane) Tathwell/Burwell, A631 (Between A157 & Church lane) South Elkington, A16 (Between Louth Road & 50mph speed limit leaving village) Utterby

- 30mph Speed Limit (with 10mph convoy working) Order* – Lincoln Road (Between Church Road North & Grantham Drive) Skegness, A1031 Humberston Road (Between National speed limit exiting village & Market Place) Tetney, A16 (Between Louth Road & 50mph speed limit exiting village) Utterby, A631 (Between A157 & Church Lane) South Elkington
- 20mph Speed Limit Order* – A1104 Miles Cross Hill (Between Cherry Tree Lane & Church Lane) Alford, A158 Horncastle Road (Between Bardney Road & Hungram Lane) Baumber, B1225 Caistor High Street (Between A157 & A631) Burgh on Bain, A157 Louth Road (Between Panton Road & Beck House Bridge) East Barkwith, B1190 Bucknall Road (Between Moor Lane & Platts Lane) Horsington, A16 (Between Bolingbroke Road & Louth Road) Louth, A631 (Between A157 & Church Lane) South Elkington, A16 London Road (Between Oslears Lane & Maidenwell Lane) Tathwell/Burwell, A16 (Between Louth Road & 50mph speed limit exiting village) Utterby
- Road Closures - Approx 2 days in each location 40mph (10mph Convoy) - Approx 2 days in each location 30mph (10mph Convoy) - Approx 2 days in each location 20mph - Approx 14 days in each location
- Period of restriction: 01/04/2023 - 30/10/2023 (Restrictions to be implemented for 14 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)
- b.** Organisation responsible for restriction: Foxhall Construction
Reason for restriction: Emergency - Public safety during crane lift
Nature and location of restriction: Emergency Road closure Order - Nicholl Hill
Period of restriction: 28/02/2023 - 28/02/2023 07:00 to 17:00 (Restrictions to be implemented for 1 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)

3. Withdrawn Applications

- a.** Notification that planning application N/105/02522/22 – The Bungalow, Cisterngate, LN11 0ER was withdrawn on 21st February 2023.