

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



To the Members of the Town Council of Louth:

You are hereby summoned to attend a meeting of Louth Town Council's Planning Committee and Governance and Finance Committee which will be held on Tuesday 16th March 2021 by Zoom Video Conference at 7pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7pm unless there is a need to hold a public forum. Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) should advise the Town Clerk, using the above email address, in advance and may 'join' the meeting using the following details:

To join by computer:

<https://us02web.zoom.us/j/85401185722?pwd=L1J0c244b3RyMEM3dFRrSVNvSUJ4Zz09>

To join by telephone: +44 203 901 7895, +44 131 460 1196, +44 203 051 2874, +44 203 481 5237, +44 203 481 5240

Meeting ID: 854 0118 5722 Passcode: 142452

Members of the public should note that they will not be allowed to speak during the formal meeting.

Mrs. L.M. Phillips

Town Clerk

Dated this 11th Day of March 2021

AGENDA

PLANNING COMMITTEE

(Chairman: Cllr. Mrs. S. Crew, Membership: All Cllrs.)

1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

3. **Minutes**

To approve as a correct record the notes of the Planning Committee meeting held on 16th February 2021.

4. **Applications received by the Local Planning Authority**

To consider and make observations on all planning applications received including those listed in the schedule (PA/Schedule 03-16-21). (Attached).

5. **Planning Appeal**

Committee to note that an appeal has been made against ELDC's decision to refuse planning permission reference N/105/01913/20 for consent to display 1 no. internally illuminated wall mounted digital hoarding, relating to 152-154 Eastgate, Louth, LN11 9AB. Committee to note that previous representations have been forwarded to the Planning Inspectorate but these can be withdrawn by 29th March, if the Council wishes.

6. **Planning Correspondence**

Committee to note planning decisions, enforcement complaints, appeal decisions, temporary road closures etc., as advised by the District and County Council. (Attached).

7. **Proposed Works to Trees**

Committee to consider the following:

- a. **Location:** 39 Upgate (Conservation Area) – **Proposals:** T1 – Silver Birch – Remove. T2 – Silver Birch – Remove – **Reasons:** T1 & T2 – Overhanging roof, shedding branches and blocking roof valley.

8. **Issues and Options Consultation**

Committee to receive draft response formulated by the Planning Working Group and amend/authorise that it be submitted as the Council's Corporate Response. (Attached).

9. **Next Meeting**

Committee to note that the date of the next scheduled Planning Committee meeting is 16th March 2021.

GOVERNANCE AND FINANCE COMMITTEE

(Chairman: Cllr. Mrs. E. Ballard, Membership: All Cllrs.)

1. **Apologies for Absence**

To receive and note apologies where valid reasons for absence have been given to the Town Clerk at least one hour prior to the meeting.

2. **Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation received by the proper officer under section 22 of the Localism Act.

3. **Minutes**

To approve as a correct record the notes of the Governance and Finance Committee meeting held on 2nd February 2021.

4. **Financial Reports**

Committee to receive and authorise the following:

- a. Receipts and Payments – Cashbooks 1 and 2 – Months 7 to 9. (Attached).
 - i. Month 7 (October) Cash Book 1 Receipts £7,956.37 Payments £21,047.84
 - ii. Month 7 (October) Cash Book 2 Receipts £200.00 Payments £219.24
 - iii. Month 8 (November) Cash Book 1 Receipts £2,340.25 Payments £20,678.65
 - iv. Month 8 (November) Cash Book 2 Receipts £0.00 Payments £136.92
 - v. Month 9 (December) Cash Book 1 Receipts £2,954.37 Payments £28,468.68
 - vi. Month 9 (December) Cash Book 2 Receipts £350.00 Payments £205.95
- b. Detailed Income and Expenditure Report (Budget Variance Report) as at Month 9 to 31st December 2020. (Attached).
- c. Earmarked Reserves Report as at 31st December 2020.
- d. Balance Sheet as at Month 9 to 31st December 2020 and Cashbook 1 and 2 Bank Reconciliations which reconcile to account statements showing balances as follows:
 - i. Lloyds Treasurers Account (balance at 31st December 2020) – £362,359.24
 - ii. Petty Cash (balance as at 31st December 2020) – £121.72
 - iii. Lloyds Deposit Account (balance as at 17th December 2019) – £166,650.51
 - iv. National Savings and Investment Account (balance as at 31st December 2020) – £110,527.73.

5. **Next Meeting**

Committee to note that the next scheduled Governance and Finance Committee meeting is due to take place on 11th May 2021.

02-16-21 PLAN MINS

**MINUTES OF THE LOUTH TOWN COUNCIL PLANNING COMMITTEE
HELD ONLINE BY ZOOM VIDEO CONFERENCE
ON TUESDAY 16th FEBRUARY 2021**

Present Councillor S. Crew (SC), (in the chair).

Councillors: Mrs. E. Ballard (EB), J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

Councillors not present: H. Filer (HF), D. Jackman (DJ).

NB: Cllrs.: DJEH (7:05pm), Mrs. SEL (7:12pm) and FWPT ((7:13pm) were all late arriving.

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M.C. Vincent were also present.

255. Apologies for Absence

Cllr. Mrs. S.E.L. who would be late (arrived at 7:12pm).

256. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a) Cllr. Mrs. JMS – Items 4, 5, 6 and 7 as a member of ELDC and planning application 6 as applicant known to them personally.
- b) Cllr. AL –Planning application 6 as known to the applicant personally.
- c) Cllr. Mrs. EB – Planning applications 5 and 6 as applicants known to her personally.
- d) Cllr. DJEH –Item 5 as a member of ELDC.
- e) Cllr. Mrs. SEL – Item 6a as Warden and Chair of King Edward VI Almshouse, School and Educational Charity

257. Minutes

It was **RESOLVED** that the notes of the Planning Committee meeting held on 19th January 2020 be approved as the Minutes.

258. Applications received by the Local Planning Authority

The Committee considered all planning applications received, including those listed on the schedule (PA/Schedule 01-19-21) and **RESOLVED** as follows:

- a) N/105/02349/20 – 21 Ramsgate - object on the grounds that upvc is not an acceptable material for use in the Conservation Area
- b) N/105/1310/20 - Eastfield House - continue to object on the grounds that neither the proposed amendments nor the responses of other consultees fully address the issues raised previously. The Council noted that other consultees responses were very negative and Anglian Water have highlighted a number of major issues. The Council felt strongly that the increase in domestic dwellings would exacerbate the flooding problems in the area and downstream.
- c) All other planning applications were supported.

NB: Cllr. FWPT left the meeting during item 3 due to technical difficulties and returned at 7:13pm and Cllr. Mrs. SEL arrived at the end of Planning application 3 at 7:12pm.

259. Planning Correspondence

The following correspondence was noted.

a) ELDC Planning Decisions

Approved – N/105/02313/20- Planning Permission– 118 Eastgate – LTC Supported
 Approved – N/105/021225/20- Planning Permission– 121-123 Church Street – LTC Supported
 Approved - N105/02333/20- Planning Permission– 98 St. Bernard's Avenue – LTC Supported
 Approved - N/100/00017/21- Planning Permission– Kenwick Farm House – LTC Supported
 Approved - N/105/02328/20- Planning Permission– Land at Wintringham Way – LTC Objected
 Approved - N/105/02263/20- Planning Permission– 1 Parsons Halt – LTC Supported
 Approved - N/105/02181/20- Planning Permission– 11A Willow Drive – LTC Supported

Approved - N/105/01954/20- Planning Permission– 10 Sandringham Drive – LTC Supported
 Approved - N/105/02188/20- Planning Permission – DS Smith Windsor Road – LTC Supported

b) Temporary Road Closures

ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals UK

REASON FOR RESTRICTION: Cabling & New Connection

LOCATION & NATURE OF RESTRICTION:

Road Closure Order in place on: B1200 St Marys Lane (Southbound slip road only between St Marys Lane & Westgate)

PERIOD OF RESTRICTION: 4/2/2021

THE ABOVE CLOSURE HAS NOW BEEN CANCELLED

260. Proposed Works to Trees

The Committee noted the following:

- a) Location: King Edward VI School, Edward Street (Conservation Area) – Proposals: T7 – Sycamore – reduce in height from 12m to 10m and spread from 10m to 8m. T11 – Holly – fell. T48 – Horse Chestnut – Two heavy limbs growing over garage – reduce to 8.5 and 5m. – Reasons: T7 – Interference with building and BT line. T11 – Decay in main stem.
- b) Location: El Dio, Stewton Lane – Proposals: G2 – Group of 12 Cupressus Macrocarpa, 4 Austrian Pine, 2 Copper Beech, 1 White Beam, 4 Sitka Spruce – (Goat Willow) T7 on plan, approx. 10m in height. Pollard as per photographs. Reasons: Because of threat to neighbours property, excessive shade and breakage.

261. Issues and Options Consultation

It was **RESOLVED** that the Council would compile a corporate response, and that the Planning Working Group would meet to discuss it on Tuesday 23rd February at 7pm on Zoom. Councillors were also encouraged to respond to the consultation as individuals.

262. Pre-Planning Consultation Letter on behalf of Cellnex, EE Ltd, Hutchison 3G UK Ltd and MBNL re. Louth County Hospital

It was **RESOLVED** to make no response to the pre-planning consultation.

263. Planning Working Group Meetings

It was **RESOLVED** to move Planning Working Group Meetings to the Tuesday night at 7pm prior to the Planning Committee Meeting. Therefore, the next PWG meeting to be 9th March 2021 at 7pm on Zoom.

264. Next Meeting

The Committee noted that the date of the next scheduled Planning Committee meeting was 16th March 2021.

The Meeting Closed at 8:08pm.

Signed _____ (Chairman)

Dated _____

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
1	ELDC	N/105/ 00142/21	Planning Permission	Next Frontier Brands Ltd, T/A Bottomley Distillers	Change of use of part of an existing building to a Use Class falling under Class E: Commercial, Business and Service (b) for the sale of food and drink as amended by The Town and Country Planning Use Classes Amendment (England) Regulations 2020 and alterations to an existing building to replace existing mezzanine floor and erection of walling to a maximum height of 2.5m to provide an enclosed courtyard.	THE DISTILLERY, FUSION WAY, BOLINGBROKE ROAD, FAIRFIELD INDUSTRIAL ESTATE, LN11 0WA - NORTH HOLME WARD	No	None	Support	17/03/2021
2	ELDC	N/105/ 00197/21	Planning Permission	Mrs. C. Pankhurst	Alterations to existing house to provide 12no. replacement windows	5 SHAWNS MEWS, LN11 9DQ - ST. MARY'S WARD	Yes	None on this application - comments made on application for replacement windows 6 years earlier	Object, uPVC in Conservation Area	17/03/2021
3	ELDC	N/105/ 00244/21	Section 73	Ms H. Matthews	Section 73 application in relation to condition no. 2 (approved plans) as imposed on planning permission N/105/00701/20 which was for rear extension and alterations to existing dwelling to provide a garden room and utility with an additional bedroom over	63 CHARLES STREET, LN11 0LE, ST. JAMES' WARD	No	6th May 2020 - Louth Town Council had no objections to this application.	Support	17/03/2021
4	ELDC	N/105/ 02122/20	Planning Permission	Mrs. J. Harness	Alterations to the existing dwelling to provide replacement windows and door.	4 LITTLE LANE, LN11 9DU - PRIOR WARD	Yes	None	Support	17/03/2021
5	ELDC	N/105/ 00256/21	Section 73	Mr. J. Fairburn	Section 73 application in relation to Condition No. 2 (approved plans) on Planning Permission Ref. No. N/105/981/20 for the erection of 5no. houses and detached double garages and 7no. houses with attached double garages (12no. dwellings in total), construction of an internal access road and construction of vehicular/pedestrian accesses	FORMER PLAYING FIELD, JULIAN BOWER, ST. MARY'S WARD	No	Louth Town Council objected again to this application on 20th October 2020. The Council is of the opinion that conditions are imposed for good reasons and should not be changed or ignored. The Council is concerned that the approved plans are already not being followed and therefore cannot support any further changes. The Council would ask that the Enforcement Department investigate this matter. Louth Town Council objected to this application on 28th July 2020 on the grounds that conditions were imposed by the Planning Inspector for good reasons and should not be changed. The Town Council noted that it was a prerequisite that any development in this area of Louth should not be overbearing in height or appear to be excessive above the sky line of Louth and based on the current design this would be so.	Support	22/03/2021
6	ELDC	N/105/ 00275/21	Planning Permission	Mr. P. Best	Erection of a detached bungalow and a detached store, on the site of an existing bungalow which is to be demolished.	65 MOUNT PLEASANT, LN11 9PW - PRIORY WARD	No	Louth Town Council supported an application on 16th February 2021. This application was subsequently withdrawn.	Support	17/03/2021

Our Ref	Author-ity	Application No	Type	Applicant	Proposal	Location / Ward	Conservation Area?	Previous LTC Comments	WG Recommendations	Expiry Date for LTC Comments
7	ELDC	N/105/ 00350/21	Planning Permission	Lincolnshire Cooperative Ltd	Extensions and alterations to the existing funeral care building to provide additional refrigeration space and an enlarged garage.	134 EASTGATE, LN11 9AA - PRIORY WARD	Yes	none	Support	22/03/2021
8	ELDC	N/105/ 00351/21	Planning Permission	Cellnex and EE Ltd and Hutchinson 3G UK Ltd	Removal of 2 no. antennas, installation of 2 no. antennas, relocation of 2 no. antennas and provision of associated apparatus and ancillary works.	TELECOMMUNICATIONS SITE 303152, LOUTH COUNTY HOSPITAL, HIGH HOLME ROAD, LN11 0EU - NORTH HOLME WARD	No	No response was made to the pre-planning consultation.	Support	23/03/2021
9	ELDC	N/105/ 00108/21	Planning Permission	Mr S Challis	Extension and alterations to existing dwelling to provide a utility room with a first floor bedroom over.	11 GROSVENOR CRESCENT, LN11 0BD - ST MARGARET'S WARD	No	None	Support	24/03/2021
10	ELDC	N/105/ 00111/21	Planning Permission	Mr. R. Hartland	Alterations to existing dwelling to provide replacement double glazed PVC french doors and 2no. windows on the front elevation.	HOLLY TREE COTTAGE, 19 LEE STREET, LN11 9HJ, PRIORY WARD	Yes	New		29/03/2021
11	ELDC	N/105/ 00340/21	Planning Permission	Mr. G. Allinson	Erection of a building to provide a warehouse, offices, storage room and W.C's.	ALLINSON HOUSE, LINCOLN WAY, FAIRFIELD INDUSTRIAL ESTATE LN11 0LS, NORTH HOLME WARD	No	New		30/03/2021
12	ELDC	N/105/ 02056/20	Listed Building Consent	Mrs. J. Boeree	Extension and alterations to the existing sheds to provide replacement windows and doors and replacement roof tiles.	78 WESTGATE, LN11 9YD, ST. JAMES' WARD	Yes	New		26/03/2021
13	ELDC	N/105/ 00416/21	Section 73	EG Group	Section 73 application in relation to condition no. 7 (surface water drainage details) as imposed on planning permission ref. no. N/105/917/20 which was for the erection of a single storey restaurant with drive-thru facility, erection of a coffee shop with drive-thru facility, provision of 72no. car parking spaces, 2no. electric vehicle charging bays and associated cycle parking, landscaping, vehicular access and other associated works.	DRIVE THROUGH UNIT, BOLINGBROKE ROAD, FAIRFIELD INDUSTRIAL ESTATE, LN11 0WA, NORTH HOLME WARD	No	New		01/04/2021

PLANNING COMMITTEE 16th MARCH 2021

PLANNING CORRESPONDENCE TO NOTE

ELDC Planning Decisions

Approved – N/105/02302/20 - Planning Permission – 35 Keddington Road – LTC Supported
 Approved – N/019/01451/20 – Planning Permission – Brackenborough Arms Hotel – LTC Objected
 Approved – N/105/02352/20 – Planning Permission – 2 Bradley Crescent – LTC Supported
 Approved – N/105/02351/20 – Planning Permission – 20 Vanessa Road – LTC Supported
 Approved – N/105/02317/20 – Planning Permission – Louth Golf Club, 59 Crowtree Lane, LN11 9LJ

Planning Appeals

152-154 Eastgate – Advertisement Consent Appeal by Clear Channel UL Ltd.

Planning Committee

Application N/105/01961/19 re. Land off Brackenborough Road was presented to the ELDC Planning Committee on 25th February 2020.

Withdrawn Applications

65 Mount Pleasant – erection of a detached bungalow - withdrawn 16/2/21

Planning Application presented to ELDC Planning Committee Meeting

Gleeson Regeneration Ltd and Metacre Ltd – Erection of 237 dwellings, land off Brackenborough Road – meeting 25/2/21

Enforcement

15 Lee Street Louth – Without planning permission, UPC window frames to the front elevation of property.
 17 Mercer Row – Alterations to shop front to apply vinyl to shop stall riser and fascia – resolved.

Temporary Road Closures

ORGANISATION RESPONSIBLE FOR RESTRICTION: Anglian Water Services Ltd

REASON FOR RESTRICTION: New Watermain Installation

LOCATION & NATURE OF RESTRICTION:

Road Closure Order in place on: Kenwick Road (between A157 and a point 500m north)

PERIOD OF RESTRICTION: 12/4/2021 – 16/4/21

**Issues and Options Consultation
Draft Response of the Louth Town Council Planning Working Group**

Planning Committee to consider the draft response below, amend, ratify and authorise that it be submitted as the Council's Corporate Response.

Please note, that this draft response should be read in conjunction with East Lindsey District Council's Issue and Options Consultation Papers which can be found by the following link below:

<https://www.e-lindsey.gov.uk/article/16504/Local-Plan-Consultations>

Question A: Plan Period

A1: Do you agree with the new plan period running to the year 2041?

Answers:

Yes ✓

No

Question A2: If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question B: Policies that are to be reviewed

B1: The Council has examined the current policies and has decided which should be reviewed. The table set out in the consultation document shows the different reasons that lead to the need to review a policy.

Do you agree with the results set out in the table?

Answers:

Yes ✓

No (Go to Question B2)

B2: If you do not feel that any of the above Options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question C: Is there a need to have a split between coastal and inland areas?

Answers:

C1 Have two distinct housing areas – one inland and one coastal.

C2 ✓ Do not have a split and have a single housing strategy and set of policies that cover the whole district. **(Go to Question F)**

If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Please note that in light of the response to Question C, responses to Questions D and E are not required.

Question D: If there is a split between coastal and inland, how will housing be distributed in the coastal areas?

Answers:

- D1 A strong focus on the main urban centres of Mablethorpe and Skegness with restraint on housing elsewhere.
- D2 Settlement hierarchy led by the two main towns of Mablethorpe and Skegness.
- D3 Unrestrained dispersal of development throughout all settlements in the coastal area.
- D4 Restrained housing growth to meet natural population growth needs.
- D5 Creating a new town.

If you do not feel that any of the Options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question E: If there is a split between coastal and inland, how will housing be distributed in the inland areas?

Answers:

- E1 A strong focus on the main urban centres of Louth, Alford, Spilsby and Horncastle with restraint on housing elsewhere.
- E2 Settlement hierarchy led by the towns.
- E3 Unrestrained dispersal of development throughout all settlements in the inland area.
- E4 Creating a new town.

If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question F: How will housing be distributed if there is a single housing strategy for the whole district?

Answers:

- F1 A strong focus on the main urban centres, with restraint on housing elsewhere.
- F2 Settlement hierarchy led by the towns.
- F3 ✓ Settlement hierarchy with coastal regeneration.
- F4 Unrestrained dispersal of development throughout all settlements.
- F5 Creating a new town.

If you do not believe any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

02-02-21 GF MINS

**MINUTES OF THE LOUTH TOWN COUNCIL GOVERNANCE AND FINANCE COMMITTEE
HELD ONLINE USING THE ZOOM PLATFORM
ON TUESDAY 2nd FEBRUARY 2021**

Present Cllr. Mrs. E. Ballard (EB), (in the chair).

Councillors: J. Baskett (JB), M. Bellwood (MB), L. Cooney (LMC), A. Cox (AC), S. Crew (SC), H. Filer (HF), D. Ford (DF), J. Garrett (JG), D.J.E. Hall (DJEH), D. Hobson (DH), G.E. Horton (GEH), A. Leonard (AL), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), K. Norman (KN), J. Simmons (JS) F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D. Wing (DEW).

Councillors not present: D. Jackman (DJ).

The Town Clerk, Mrs. L.M. Phillips and the Town Clerk's Assistant, Mrs. M Vincent were also present.

NB: The Governance and Finance meeting was scheduled after the Community and Resources meeting, but it was **RESOLVED** that it be held first as Cllr. AL (Chair of CR) was held up in Boston.

NB: Cllr. AL arrived during the meeting at 7:15pm.

238. Apologies for Absence

Apologies for absence were received from Cllr. AL who would be late.

239. Declarations of Interest / Dispensations

Cllrs. SC as a card holder at the Playgoers Riverhead Theatre.

240. Minutes

It was **RESOLVED** that the notes of the Governance and Finance Committee Meeting held on 15th December 2020 be approved as the Minutes.

241. Direct Debit

As per Financial Regulation 6.7 it was **RESOLVED** that payments for utility supplies (energy, telephone and water) be made by direct debit receiving a discount on electricity invoices of up to 7% (usage and standing charge).

242. Internet Banking

As per Financial Regulation 6.10 it was **RESOLVED** to give delegated authority to the Clerk to put Internet Banking in place for the Council and that the Clerk would bring the item back to the Council with arrangements and procedures before the system was actively used for payments.

243. Standing Orders

As no updates had been recommended by NALC since last reviewed, it was **RESOLVED** to approve amendment of review date only on Standing Orders.

244. Financial Regulations

As no updates had been recommended by NALC since last reviewed, it was **RESOLVED** to approve amendment of review date only on the Financial Regulations.

245. Citizens Advice Lindsey

Following a further report from the Citizens Advice, it was **RESOLVED** that, in principle the Council wished to give them further financial support, but felt they still required more information relevant to the Louth office and also a list of other area wide organisations that donated to them.

246. Closed Session Item

It was **RESOLVED** to move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and third party nature in relation to:

- a. Louth Playgoers** – Following a recorded vote (taken out of Closed Session) it was **RESOLVED** to grant the Louth Playgoers £2,000 (with the power to give under Section 145).

It was **RESOLVED** to come out of Closed Session.

Support: EB, JB, MB, AC, LMC, HF, DF, JG, DJEH, DH, AL, SEL, JMS, KN, JS, FWPT, PFW, DEW.

Abstain: SC and GEH.

247. Next Meeting

The Committee noted that the date of the next scheduled Governance and Finance Committee meeting was 11th May 2021.

The Meeting Closed at 7.45pm.

Signed _____ (Chairman) Dated _____

Date: 04/03/2021

Louth Town Council Current Year

Page: 292

Time: 13:29

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		585,545.40					585,545.40	
BGC	Banked: 08/10/2020	1,549.00						
202013	Walkers LnCs Co op	214.00			1010	401	214.00	Inter Ashes
2020014	Walkers LnCs Co op	1,335.00			1010	401	107.00	Inter Ashes
					1012	401	644.00	EXRT x 2
					1010	401	458.00	Inter Full
					1011	401	126.00	Monuments
Int	Banked: 09/10/2020	1.37						
Int	Lloyds Bank	1.37			1190	101	1.37	Interest
BGC	Banked: 21/10/2020	638.00						
BGC	Walkers LnCs Co op	638.00			1012	401	322.00	EXRT
					1011	401	316.00	Monuments
BGC	Banked: 28/10/2020	1,345.00						
BGC	Walkers LnCs Co op	1,345.00			1010	401	1,023.00	Inter x 2 Full & 1 x ashes
					1012	401	322.00	EXRT
500184	Banked: 29/10/2020	4,423.00						
1954	Kettles	1,562.00			1010	401	918.00	Inter
					1012	401	644.00	EX/RT
1953	Alpha Memorials	158.00			1011	401	158.00	Monument
1959	Leakes Memorials	237.00			1011	401	237.00	Monument
1958	MOP	644.00			1012	401	644.00	2 x EX/RT
1957	MOP	1,822.00			1010	401	214.00	Inter Ashes x 2
					1010	401	642.00	Inter Ashes Non Res x 3
					1012	401	322.00	EXRT
					1012	401	644.00	EXRT Non Res
Total Receipts for Month		7,956.37	0.00	0.00			7,956.37	
Cashbook Totals		593,501.77	0.00	0.00			593,501.77	

Continued on Page 293

Date: 04/03/2021

Louth Town Council Current Year

Page: 293

Time: 13:29

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 7

Payments for Month 7

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
07/10/2020	R. Johnson	8865	300.00			4003	401	300.00	Gravedigging
12/10/2020	Easy Clean Marshchapel Ltd	8866	327.60		54.60	4285	401	273.00	Cleaning Sept
12/10/2020	Glendale Countryside Ltd	8867	5,257.68		876.28	4223	401	3,306.00	Amenity Grasscutting Aug & Sep
						4530	401	1,075.40	Cem Grasscutting Aug & Sep
12/10/2020	Louth Building Supplies	8868	7.02		1.17	4551	401	5.85	Cem Supplies
12/10/2020	SCIS	8869	36.00		6.00	4020	101	30.00	Setup Remote File Sharing
12/10/2020	Allinson Print and Supplies	8870	17.99		3.00	4020	101	14.99	Stationery
12/10/2020	Npower	8871	358.01		17.05	4303	401	340.96	SH Elec
12/10/2020	D Salkeld	8872	40.00			4280	401	40.00	Watering
12/10/2020	Staff Costs	8873	1,488.13			4001	401	1,488.13	Staff Costs
12/10/2020	Staff Costs	8874	1,323.11			4001	401	1,323.11	Staff Costs
12/10/2020	Staff Costs	8875	1,951.87			4001	501	1,951.87	Staff Costs
12/10/2020	Staff Costs	8876	1,037.15			4001	501	1,037.15	Staff Costs
12/10/2020	HM Revenue and Customs	8877	1,742.28			4001	401	446.67	PAYE/NIC
						4001	501	694.79	PAYE/NIC
						4002	401	260.44	PAYE/NIC
						4002	501	340.38	PAYE/NIC
12/10/2020	LCC Pension Fund	8878	1,586.60			4001	401	93.34	Superannuation
						4001	501	246.78	Superannuation
						4002	401	362.10	Superannuation
						4002	501	884.38	Superannuation
19/10/2020	R Johnson	8879	300.00			4003	401	300.00	Gravedigging
19/10/2020	Louth Tractors	8880	540.00		90.00	4600	401	450.00	Hedgetrimmer
19/10/2020	Alpha Memorials	8881	6.00		1.00	4551	401	5.00	Vase
19/10/2020	D Salkeld	8882	220.00			4280	401	220.00	Watering
19/10/2020	Npower	8883	970.86		180.04	4200	401	790.82	Church Floodlights
19/10/2020	SWAT Total Pest Control	8884	144.00		24.00	4551	401	120.00	2 x wasp nests
19/10/2020	Onecom Ltd	8885	79.06		13.18	4304	401	65.88	2 x phone and wifi
19/10/2020	Wilkin Chapman llp	8886	2,400.00		400.00	9611	403	2,000.00	Solicitors fees OMH
						327	0	-2,000.00	Solicitors fees OMH
						6000	403	2,000.00	Solicitors fees OMH
19/10/2020	Allinson Print and Supplies	8887	26.24		4.37	4020	101	21.87	Stationery
19/10/2020	Corona Energy	DD	120.10		5.72	4303	401	114.38	SH Gas
28/10/2020	A P Services	8888	84.00		14.00	4307	401	70.00	Boiler Service
28/10/2020	GBM Waste Management	8889	175.00		29.17	4532	401	145.83	Skip
28/10/2020	Real Christmas Trees	8890	288.00		48.00	4205	401	240.00	Decorations
28/10/2020	Allinson Print and Supplies	8891	21.14		3.52	4020	101	17.62	Stationery
28/10/2020	Petty Cash	8892	200.00			220		200.00	Petty Cash
Total Payments for Month			21,047.84	0.00	1,771.10			19,276.74	
Balance Carried Fwd			572,453.93						
Cashbook Totals			593,501.77	0.00	1,771.10			591,730.67	

Date: 04/03/2021

Louth Town Council Current Year

Page: 231

Time: 13:34

Cashbook 2

User: LMP

Petty Cash

For Month No: 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		233.83					233.83	
Banked: 28/10/2020		200.00						
8892	Lloyds TSB Current/Deposit	200.00			201		200.00	Petty Cash
Total Receipts for Month		200.00	0.00	0.00			200.00	
Cashbook Totals		<u>433.83</u>	<u>0.00</u>	<u>0.00</u>			<u>433.83</u>	

Continued on Page 232

Date: 04/03/2021

Louth Town Council Current Year

Page: 232

Time: 13:34

Cashbook 2

User: LMP

Petty Cash

For Month No: 7

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/10/2020	Superdrug	50	6.99			4020	101	6.99	Covid Supplies
03/10/2020	MSR Newsgroup	51	3.85			4020	101	3.85	Stationery
06/10/2020	John Darke Ltd	52	20.00		3.33	4531	401	16.67	Cem Fuel
06/10/2020	John Darke Ltd	53	20.00		3.33	4531	401	16.67	Cem Fuel
07/10/2020	John Darke Ltd	54	20.00		3.33	4533	401	16.67	Van Fuel
19/10/2020	John Darke Ltd	55	27.38		4.56	4533	401	22.82	Van Fuel
19/10/2020	Parkers	56	72.62		12.10	4533	401	60.52	Van Battery
27/10/2020	Euro Garage Newmarket	57	15.00		2.50	4531	401	12.50	Cem Fuel
28/10/2020	YTC	58	9.00		1.50	4020	101	7.50	Tape
29/10/2020	WHSmith retail Ltd	59	16.92			4022	101	16.92	Stamps
31/10/2020	The Range	60	7.48			4020	101	7.48	Stationery
Total Payments for Month			219.24	0.00	30.65			188.59	
Balance Carried Fwd			214.59						
Cashbook Totals			433.83	0.00	30.65			403.18	

Date: 04/03/2021

Louth Town Council Current Year

Page: 294

Time: 16:23

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		572,453.93					572,453.93	
Int	Banked: 09/11/2020	1.42						
Int	Lloyds Bank	1.42			1190	101	1.42	Interest Received
500185	Banked: 17/11/2020	2,338.83						
1961	Kettles	2,204.00			1012	401	1,288.00	2 x EXRT
					1010	401	916.00	Interments
1962	Northern Powergrid	134.83			1000	401	134.83	Wayleave
Total Receipts for Month		2,340.25	0.00	0.00			2,340.25	
Cashbook Totals		574,794.18	0.00	0.00			574,794.18	

Continued on Page 295

Date: 04/03/2021

Louth Town Council Current Year

Page: 295

Time: 16:23

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
17/11/2020	AJ Embroidery	8893	203.76		33.96	4540	401	169.80	Protective clothing
17/11/2020	KRL Group Ltd	8894	112.86		18.81	4304	401	94.05	Copying
17/11/2020	Glendale Countryside Ltd	8895	2,628.84		438.14	4223	401	1,653.00	Amenity Grasscutting
						4530	401	537.70	Cem Grasscutting
17/11/2020	Easy Clean Marshchapel Ltd	8896	265.20		44.20	4285	401	221.00	Cleaning
17/11/2020	GRS Electrical	8897	4,461.24		743.54	4205	401	3,444.00	Catenary Wire Load Testing
						4111	601	273.70	War Memorial Lights Repair
17/11/2020	Masons Chartered Surveyors	8898	270.00		45.00	9611	403	225.00	Grazing Agreement
						327	0	-225.00	Grazing Agreement
						6000	403	225.00	Grazing Agreement
17/11/2020	Anglian Water	8899	17.55			4303	401	17.55	SH Water
17/11/2020	Foxhall Construction Ltd	8900	1,470.00		245.00	9611	403	325.00	Replace Gateposts JB
						327	0	-325.00	Replace Gateposts JB
						6000	403	325.00	Replace Gateposts JB
						9611	403	900.00	Repair Drain near LAC
						327	0	-900.00	Repair Drain near LAC
						6000	403	900.00	Repair Drain near LAC
17/11/2020	PKF Littlejohn LLP	8901	1,200.00		200.00	4028	101	1,000.00	External Audit
17/11/2020	Thompson and Smith	8902	60.00		10.00	4533	401	50.00	Vehicle check
17/11/2020	British Gas	8903	60.23		2.86	4505	401	57.37	Cem Gas
17/11/2020	Onecom Ltd	8904	79.18		13.20	4304	401	65.98	2 x Telephone lines & wifi
17/11/2020	Staff Costs	8905	1,487.93			4001	401	1,487.93	Staff Costs
17/11/2020	Staff Costs	8906	1,323.11			4001	401	1,323.11	Staff Costs
17/11/2020	Staff Costs	8907	1,951.67			4001	501	1,951.67	Staff Costs
17/11/2020	Staff Costs	8908	1,037.15			4001	501	1,037.15	Staff Costs
17/11/2020	LCC Pension Fund	8909	1,586.60			4001	401	93.34	Superannuation
						4002	401	362.10	Superannuation
						4001	501	246.78	Superannuation
						4002	501	884.38	Superannuation
17/11/2020	HM Revenue and Customs	8910	1,742.68			4001	401	446.87	PAYE/NIC
						4001	501	694.99	PAYE/NIC
						4002	401	260.44	PAYE/NIC
						4002	501	340.38	PAYE/NIC
19/11/2020	Corona Energy	DD	229.97		10.95	4303	401	219.02	SH Gas
23/11/2020	Siemens Financial Services Ltd	8911	204.32		34.05	4304	401	170.27	Photocopier
23/11/2020	GBM Waste Management	8912	195.00		32.50	4532	401	162.50	Skip
23/11/2020	Louth Tractors	8913	36.16		6.02	4551	401	30.14	Equip Repair
23/11/2020	Louth Building Supplies	8914	55.20		9.20	4551	401	46.00	Cem Supplies
Total Payments for Month			20,678.65	0.00	1,887.43			18,791.22	
Balance Carried Fwd			554,115.53						
Cashbook Totals			574,794.18	0.00	1,887.43			572,906.75	

Date: 04/03/2021

Louth Town Council Current Year

Page: 233

Time: 16:24

Cashbook 2

User: LMP

Petty Cash

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
-------------	---------------	-----------------	-----------	-------	-----	--------	----------	--------------------

Balance Brought Fwd :		214.59					214.59	
-----------------------	--	--------	--	--	--	--	--------	--

Banked:	0.00							
---------	------	--	--	--	--	--	--	--

Total Receipts for Month		0.00	0.00	0.00			0.00	
--------------------------	--	------	------	------	--	--	------	--

Cashbook Totals	214.59	0.00	0.00				214.59	
-----------------	--------	------	------	--	--	--	--------	--

Date: 04/03/2021

Louth Town Council Current Year

Page: 234

Time: 16:24

Cashbook 2

User: LMP

Petty Cash

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
10/11/2020	John Darke Ltd	61	45.00		7.50	4531	401	20.53	Van
						4531	401	16.97	Cem
17/11/2020	MSR Newsgroup	62	16.92			4022	101	16.92	Stamps
18/11/2020	John Darke Ltd	63	20.00		3.33	4551	401	16.67	Cem Fuel
19/11/2020	Corona Energy	DD	229.97		38.33	4303	401	191.64	SH Gas
19/11/2020	Corona Energy	DD	-229.97			4303	401	-229.97	Reversing Payment
20/11/2020	Wilkinsons	64	10.00		1.67	4205	401	8.33	Crib Padlock
23/11/2020	John Darke Ltd	65	25.00		4.17	4533	401	20.83	Van Fuel
23/11/2020	John Darke Ltd	66	20.00		3.33	4551	401	16.67	Cem Fuel
Total Payments for Month			136.92	0.00	58.33			78.59	
Balance Carried Fwd			77.67						
Cashbook Totals			214.59	0.00	58.33			156.26	

Date: 08/03/2021

Louth Town Council Current Year

Page: 296

Time: 12:48

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 9

Receipts for Month 9

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		554,115.53					554,115.53	
Int	Banked: 09/12/2020	1.37						
Int	Lloyds Bank	1.37			1190	101	1.37	Interest Received
500186	Banked: 15/12/2020	1,249.00						
1969	R. Arnold	503.00			1010	401	503.00	Cem Fees
1968	Savage	214.00			1010	401	214.00	Inter Ashes
1963	Leakes Memorials	158.00			1011	401	158.00	Monuments
1964	Tacey	80.00			1000	401	80.00	Rent
1966	Kettles	2.00			1010	401	2.00	Balance ref receipt 1961
1967	Savage	292.00			1012	401	292.00	2 x Ashes EXRT
BGC	Banked: 30/12/2020	1,704.00						
BGC	Walkers Lncs Co op	1,704.00			1010	401	1,483.00	Interments
					1011	401	221.00	Monuments
Total Receipts for Month		2,954.37	0.00	0.00			2,954.37	
Cashbook Totals		557,069.90	0.00	0.00			557,069.90	

Continued on Page 297

Date: 08/03/2021

Louth Town Council Current Year

Page: 297

Time: 12:48

Cashbook 1

User: LMP

Lloyds TSB Current/Deposit

For Month No: 9

Payments for Month 9

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/12/2020	Louth Tractors	8915	791.90		131.98	4600	401	625.00	Cem Equip
						4551	401	34.92	Cem Equip
01/12/2020	Mayor's Serjeant	8916	325.00			4103	601	325.00	Mayor's Serjeant
01/12/2020	Easy Clean Marshchapel Ltd	8917	265.20		44.20	4285	401	221.00	Cleaning
01/12/2020	Glendale Countryside Ltd	8918	645.24		107.54	4530	401	537.70	Cem Grasscutting
01/12/2020	Louth Building Supplies	8919	203.73		33.96	4540	401	80.68	Work boots
						4520	401	89.09	Grave preparation and signage
01/12/2020	SCIS	8920	72.00		12.00	4020	101	60.00	File storage space
01/12/2020	Rodden and Cooper Ltd	8921	10,980.00		1,830.00	9325	403	9,150.00	Town Signs
						325	0	-9,150.00	Town Signs
						6000	403	9,150.00	Town Signs
01/12/2020	Npower	8922	80.60		3.84	4200	401	76.76	Church Clock
01/12/2020	Npower	8923	194.20		9.25	4505	401	184.95	Cem Elec
01/12/2020	Spire Window Sys T/A Inspire	8924	1,010.00		168.35	4222	401	841.65	Bench Repairs
14/12/2020	AJ Embroidery	8925	228.60		38.10	4205	401	172.00	Xmas Banners
						4540	401	18.50	LTC Fleece
14/12/2020	Chubb Fire & Security	8926	1,267.95		211.32	4302	401	857.61	Fire Safety Service
						4285	401	199.02	Security Alarm Repair
14/12/2020	Louth & Dist Help for Homeless	8927	1,200.00			4090	601	1,200.00	S137 Grant
14/12/2020	Petty Cash	8928	250.00			220		250.00	Petty Cash
14/12/2020	Anglian Water	8929	64.70			4505	401	64.70	Cem Water
14/12/2020	Npower	8930	176.63		8.41	4303	401	168.22	SH Elec
14/12/2020	Staff Costs	8931	1,488.13			4001	401	1,488.13	Staff Costs
14/12/2020	Staff Costs	8932	1,323.31			4001	401	1,323.31	Staff Costs
14/12/2020	Staff Costs	8933	1,951.87			4001	501	1,951.87	Staff Costs
14/12/2020	Staff Costs	8934	1,037.15			4001	501	1,037.15	Staff Costs
14/12/2020	HM Revenue and Customs	8935	1,742.08			4001	401	446.47	PAYE/NIC
						4001	501	694.79	PAYE/NIC
						4002	401	260.44	PAYE/NIC
						4002	501	340.38	PAYE/NIC
14/12/2020	LCC Pension Fund	8936	1,586.60			4002	501	884.38	Superannuation
						4002	401	362.10	Superannuation
						4001	401	93.34	Superannuation
						4001	501	246.78	Superannuation
14/12/2020	R Johnson	8937	340.00			4003	401	340.00	Gravedigging
18/12/2020	Corona Energy	DD	390.24		65.04	4303	401	325.20	SH Gas
21/12/2020	Onecom Ltd	8938	85.03		14.17	4304	401	70.86	2 x Telephone & Wifi
21/12/2020	Petty Cash	8939	100.00			220		100.00	Petty Cash
21/12/2020	Eon Next	8940	637.36		106.23	4200	401	531.13	Church Floodlights
22/12/2020	British Gas	8941	31.16		1.48	4505	401	29.68	Cem Gas
Total Payments for Month			28,468.68	0.00	2,785.87			25,682.81	
Balance Carried Fwd			528,601.22						
Cashbook Totals			557,069.90	0.00	2,785.87			554,284.03	

Date: 08/03/2021

Louth Town Council Current Year

Page: 235

Time: 12:49

Cashbook 2

User: LMP

Petty Cash

For Month No: 9

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		77.67					77.67	
Banked: 14/12/2020		250.00						
8928	Lloyds TSB Current/Deposit	250.00			201		250.00	Petty Cash
Banked: 21/12/2020		100.00						
8939	Lloyds TSB Current/Deposit	100.00			201		100.00	Petty Cash
Total Receipts for Month		350.00	0.00	0.00			350.00	
Cashbook Totals		427.67	0.00	0.00			427.67	

Continued on Page 236

Date: 08/03/2021

Louth Town Council Current Year

Page: 236

Time: 12:49

Cashbook 2

User: LMP

Petty Cash

For Month No: 9

Payments for Month 9

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
20/11/2020	Wilkinsons	69	10.00		1.67	4520	401	8.33	Cem Supplies
01/12/2020	John Darke Ltd	67	25.00		4.17	4533	401	20.83	Fuel Van
01/12/2020	Louth Garden Centre	68	17.94		2.99	4280	401	14.95	Bulbs
10/12/2020	Louth Tyre Service	70	14.00		2.33	4533	401	11.67	Van repair
12/12/2020	Post Office	71	19.01			4022	101	19.01	Stamps
14/12/2020	John Darke Ltd	72	20.00		3.33	4533	401	16.67	Fuel Van
21/12/2020	Lucks of Louth	73	50.00			4210	401	50.00	Winner Xmas Display Comp
21/12/2020	Lakings of Louth	74	25.00			4210	401	25.00	2nd Xmas Display Comp
21/12/2020	Whole-istic	75	25.00			4210	401	25.00	3rd Xmas Display Comp
Total Payments for Month			205.95	0.00	14.49			191.46	
Balance Carried Fwd			221.72						
Cashbook Totals			427.67	0.00	14.49			413.18	

08/03/2021

Louth Town Council Current Year

Page 1

12:52

Detailed Income & Expenditure by Budget Heading 31/12/2020

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Governance and Finance								
1002 Miscellaneous	0	0	50	50			0.0%	
1176 Precept	0	315,680	315,680	0			100.0%	
1190 Interest Received	1	39	300	261			13.1%	
Governance and Finance :- Income	1	315,719	316,030	311			99.9%	0
4020 Office Administration Costs	60	1,782	2,600	818		818	68.5%	
4022 Postage	19	190	250	60		60	76.1%	
4023 Meeting Expenses	0	0	300	300		300	0.0%	
4024 Councillors Expenses	0	0	500	500		500	0.0%	
4025 Insurances	0	5,166	5,300	134		134	97.5%	
4026 Fees and Subscriptions	0	2,442	2,700	258		258	90.5%	
4028 Audit Fee (Internal & External)	0	1,000	1,000	0		0	100.0%	
4750 Contingency	0	0	500	500		500	0.0%	
Governance and Finance :- Indirect Expenditure	79	10,580	13,150	2,570	0	2,570	80.5%	0
Net Income over Expenditure	(78)	305,139	302,880	(2,259)				
103 Governance and Finance EM Rese								
9348 EMR IT Replacement	0	0	500	500		500	0.0%	
9349 EMR Civic Regalia	0	0	1,000	1,000		1,000	0.0%	
Governance and Finance EM Rese :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
401 Community Resources Day to Day								
1000 Property Income	80	916	714	(202)			128.3%	
1001 Allotment Rent Received	0	550	575	25			95.7%	
1002 Miscellaneous	0	0	100	100			0.0%	
1009 LCC Contribution (Grass)	0	0	4,817	4,817			0.0%	
1010 Interments	2,202	15,009	23,000	7,992			65.3%	
1011 Monuments	379	5,508	5,500	(8)			100.1%	
1012 Exclusive Burial Rights	292	15,160	8,000	(7,160)			189.5%	
1013 Plaques	0	0	214	214			0.0%	
1014 Chapel Rent	0	107	1,000	893			10.7%	
Community Resources Day to Day :- Income	2,953	37,249	43,920	6,671			84.8%	0
4001 Salaries	3,351	31,043	42,000	10,957		10,957	73.9%	
4002 Employers Costs Super / NI	623	5,724	13,000	7,276		7,276	44.0%	
4003 Grave Digging	340	3,040	3,400	360		360	89.4%	
4005 Community Payback Team	0	0	3,120	3,120		3,120	0.0%	
4027 Training	0	200	1,700	1,500		1,500	11.8%	

Continued over page

08/03/2021

Louth Town Council Current Year

Page 2

12:52

Detailed Income & Expenditure by Budget Heading 31/12/2020

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4104 Civic Property	0	15	500	485		485	3.0%	
4200 Clocks / Floodlights	608	1,658	2,000	342		342	82.9%	
4205 Christmas Lights /Celebrations	172	3,864	13,844	9,980		9,980	27.9%	
4210 Lovely Louth Competition	100	115	550	435		435	20.9%	
4220 CCTV Maintenance	0	0	4,515	4,515		4,515	0.0%	
4222 Street Furniture Maintenance	842	842	3,000	2,158		2,158	28.1%	
4223 Amenity Grass Cutting	0	14,877	23,142	8,265		8,265	64.3%	
4280 Floral / In Bloom	15	1,871	3,735	1,864		1,864	50.1%	
4282 Hubbards Hills Mtce Contrib.	0	45,000	45,000	0		0	100.0%	
4285 Minor Mtce & Cleaning Services	420	1,599	4,700	3,101		3,101	34.0%	
4302 Security / Fire	858	1,822	2,000	178		178	91.1%	
4303 SH Utilities	493	3,109	6,500	3,391		3,391	47.8%	
4304 SH Communications	71	1,186	1,530	344		344	77.5%	
4306 SH Rates	0	5,614	5,600	(14)		(14)	100.2%	
4307 SH Building Maintenance	0	70	600	530		530	11.7%	
4308 SH Statutory Equipment Checks	0	139	250	111		111	55.4%	
4501 Cem Rates	0	792	1,000	208		208	79.2%	
4505 Cem Utilities	279	956	2,800	1,845		1,845	34.1%	
4506 Cem Communications	0	0	500	500		500	0.0%	
4520 Cem Maintenance-Supplies	97	1,054	1,800	746		746	58.5%	
4530 Cem Grass Cutting / Strimming	538	4,839	8,104	3,265		3,265	59.7%	
4531 Cem Fuel - Equipment	0	523	500	(23)		(23)	104.5%	
4532 Cem Waste Disposal	0	1,246	1,667	421		421	74.7%	
4533 Cem Vehicle Running Costs	49	350	3,000	2,650		2,650	11.7%	
4540 Cem Protective Clothing	99	269	600	331		331	44.8%	
4550 Cem Plants, Shrubs, Trees etc	0	400	400	0		0	100.0%	
4551 Cem General Repairs/Maint.	35	857	3,000	2,143		2,143	28.6%	
4552 Purchase of Plaques	0	0	60	60		60	0.0%	
4600 Cem Equipment Replacement	625	1,288	2,000	713		713	64.4%	
4750 Contingency	0	0	2,000	2,000		2,000	0.0%	
4751 GDPR Compliance	0	40	250	210		210	16.0%	
4752 Trinity Allotment Rent	0	752	759	7		7	99.0%	
4753 Tidy Louth	0	0	1,500	1,500		1,500	0.0%	
4754 Community Apiary	0	809	1,000	192		192	80.8%	
Community Resources Day to Day :- Indirect Expenditure	<u>9,615</u>	<u>135,961</u>	<u>211,626</u>	<u>75,665</u>	<u>0</u>	<u>75,665</u>	<u>64.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(6,662)</u>	<u>(98,712)</u>	<u>(167,706)</u>	<u>(68,994)</u>				
<u>402 Community Resources Projects</u>								
4296 Replacement Security Maglok	0	0	1,000	1,000		1,000	0.0%	
Community Resources Projects :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(1,000)</u>	<u>(1,000)</u>				

Continued over page

08/03/2021

Louth Town Council Current Year

Page 3

12:53

Detailed Income & Expenditure by Budget Heading 31/12/2020

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
403 Community Resources EM Reserve								
9322 EMR CCTV Refurbishment	0	0	363	363		363	0.0%	
9325 EMR Street Furniture	9,150	18,178	0	(18,178)		(18,178)	0.0%	18,178
9339 EMR War Memorial	0	0	3,000	3,000		3,000	0.0%	
9346 EMR Christmas Illuminations	0	0	1,000	1,000		1,000	0.0%	
9352 EMR TCP Floral Enhancement	0	0	579	579		579	0.0%	
9359 EMR Accommodation	0	0	278	278		278	0.0%	
9370 EMR Cem Gates	0	0	500	500		500	0.0%	
9380 EMR Cem Road Maintenance	0	0	1,000	1,000		1,000	0.0%	
9534 EMR CEM Tree Surgery	0	0	2,000	2,000		2,000	0.0%	
9536 EMR CEM Cemetery Facilities	0	2,750	0	(2,750)		(2,750)	0.0%	2,750
9600 EMR Accom Roof	0	0	1,514	1,514		1,514	0.0%	
9602 EMR Accom Structural	0	0	1,140	1,140		1,140	0.0%	
9603 EMR Accom Car Park	0	0	1,000	1,000		1,000	0.0%	
9608 EMR SH Internal Decorating Foy	0	0	500	500		500	0.0%	
9611 EMR Contingency	0	8,040	0	(8,040)		(8,040)	0.0%	8,040
Community Resources EM Reserve :- Indirect Expenditure	9,150	28,968	12,874	(16,094)	0	(16,094)	225.0%	28,968
Net Expenditure	(9,150)	(28,968)	(12,874)	16,094				
6000 plus Transfer from EMR	9,150	28,968						
Movement to/(from) Gen Reserve	0	0						
501 Personnel Day to Day								
4001 Salaries	3,931	35,376	53,000	17,624		17,624	66.7%	
4002 Employers Costs Super / NI	1,225	11,023	17,000	5,977		5,977	64.8%	
4008 Clerk Travel Expenses	0	0	250	250		250	0.0%	
4027 Training	0	0	500	500		500	0.0%	
Personnel Day to Day :- Indirect Expenditure	5,155	46,399	70,750	24,351	0	24,351	65.6%	0
Net Expenditure	(5,155)	(46,399)	(70,750)	(24,351)				
601 Town Council Day to Day								
4052 Tourism/promotions	0	0	2,000	2,000		2,000	0.0%	
4089 Citizens Advice Bureau	0	0	1,000	1,000		1,000	0.0%	
4090 Grants S137 Open Resource	1,200	1,200	4,000	2,800		2,800	30.0%	
4100 Civic Expenses	0	0	1,500	1,500		1,500	0.0%	
4102 Mayoral Allowance	0	0	500	500		500	0.0%	
4103 Mayors Serjeant Expenses	325	650	650	0		0	100.0%	
4105 Election Expenses	0	0	2,000	2,000		2,000	0.0%	
4106 Deputy Mayor's Expenses	0	0	200	200		200	0.0%	

Continued over page

08/03/2021

Louth Town Council Current Year

Page 4

12:53

Detailed Income & Expenditure by Budget Heading 31/12/2020

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4111 Remembrance Day Parade Grant	0	274	800	526		526	34.2%	
4309 Principal Loan Repayment	0	10,257	20,514	10,257		10,257	50.0%	
4311 Flood Schemes Maintenance	0	0	12,762	12,762		12,762	0.0%	
4312 War Memorial	0	0	3,000	3,000		3,000	0.0%	
Town Council Day to Day :- Indirect Expenditure	<u>1,525</u>	<u>12,380</u>	<u>48,926</u>	<u>36,546</u>	<u>0</u>	<u>36,546</u>	<u>25.3%</u>	<u>0</u>
Net Expenditure	<u>(1,525)</u>	<u>(12,380)</u>	<u>(48,926)</u>	<u>(36,546)</u>				
602 Town Council Projects								
4294 Flood Memorial Centenary Renov	0	0	30	30		30	0.0%	
Town Council Projects :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>30</u>	<u>30</u>	<u>0</u>	<u>30</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(30)</u>	<u>(30)</u>				
603 Town Council EM Reserves								
9340 EMR Grants S137 Reserve	0	0	1,000	1,000		1,000	0.0%	
9362 EMR Civic Property	0	0	577	577		577	0.0%	
9607 EMR Election Expenses	0	0	3,000	3,000		3,000	0.0%	
9609 EMR Funding for Sports Assets	0	0	1,000	1,000		1,000	0.0%	
9610 EMR Anniversary of Louth Flood	0	198	0	(198)		(198)	0.0%	198
Town Council EM Reserves :- Indirect Expenditure	<u>0</u>	<u>198</u>	<u>5,577</u>	<u>5,379</u>	<u>0</u>	<u>5,379</u>	<u>3.6%</u>	<u>198</u>
Net Expenditure	<u>0</u>	<u>(198)</u>	<u>(5,577)</u>	<u>(5,379)</u>				
6000 plus Transfer from EMR	0	198						
6001 less Transfer to EMR	0	97,202						
Movement to/(from) Gen Reserve	<u>0</u>	<u>(97,202)</u>						
Grand Totals:-								
Income	<u>2,954</u>	<u>352,969</u>	<u>359,950</u>	<u>6,981</u>			<u>98.1%</u>	
Expenditure	<u>25,524</u>	<u>234,488</u>	<u>365,433</u>	<u>130,945</u>	<u>0</u>	<u>130,945</u>	<u>64.2%</u>	
Net Income over Expenditure	<u>(22,570)</u>	<u>118,481</u>	<u>(5,483)</u>	<u>(123,964)</u>				
plus Transfer from EMR	<u>9,150</u>	<u>29,166</u>						
less Transfer to EMR	<u>0</u>	<u>97,202</u>						
Movement to/(from) Gen Reserve	<u>(13,420)</u>	<u>50,446</u>						

08/03/2021

Louth Town Council Current Year

Page 1

12:51

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 Earmarked Reserves	0.00		0.00
321 EMR Flood Memorial	0.00		0.00
322 EMR CCTV refurbishment	9,637.00	363.00	10,000.00
325 EMR Street Furniture	19,253.00	-18,178.00	1,075.00
326 EMR Anniversary of Louth Flood	500.00	-198.33	301.67
327 EMR Contingency	16,135.00	-8,040.00	8,095.00
329 EMR Quality Council / Office	4,245.00		4,245.00
337 EMR Conservation Area	500.00		500.00
338 EMR Civic Events	1,889.00		1,889.00
339 EMR War Memorial	3,000.00	3,000.00	6,000.00
340 EMR Grants 137 Reserve	66.00	1,000.00	1,066.00
346 EMR Christmas Illuminations	4,000.00	1,000.00	5,000.00
347 EMR Art Trail	1,000.00		1,000.00
348 EMR IT Replacement	2,207.87	500.00	2,707.87
349 EMR Civic Regalia	0.00	1,000.00	1,000.00
352 EMR TCP Floral Enhancement	1,921.00	579.00	2,500.00
353 EMR Capital Expenditure	0.00	97,201.80	97,201.80
359 EMR Accommodation	6,612.00	278.00	6,890.00
360 EMR Cem External Wall	4,000.00		4,000.00
362 EMR Civic Property	1,468.54	577.40	2,045.94
363 EMR Flood Alleviation Scheme	26,500.00		26,500.00
364 EMR Clerks Training	2,540.00		2,540.00
365 EMR Accom OfficeEquip / Stor	2,000.00		2,000.00
366 EMR Cemetery Planting Project	458.00		458.00
370 EMR Cemetery Gates	1,500.00	500.00	2,000.00
380 EMR Cem Road Maintenance	2,000.00	1,000.00	3,000.00
381 EMR Cem Equipment Replacement	8,637.00		8,637.00
382 EMR Cem Tree Surgery	1,380.00	2,000.00	3,380.00
383 EMR Cem Workshop/Lodge	8,056.24		8,056.24
384 EMR Cemetery Facilities	0.00		0.00
385 EMR Vehicle Replacement	14,658.00		14,658.00
386 EMR Cemetery Facilities	3,347.00	-2,750.00	597.00
390 EMR Accom Roof	5,622.00	1,514.00	7,136.00
391 EMR Accom Boiler	10,000.00		10,000.00
392 EMR Accom Structural	3,860.00	1,140.00	5,000.00
393 EMR Accom Car Park	1,000.00	1,000.00	2,000.00
394 EMR Street Signs / Furniture	15,660.00		15,660.00
395 EMR SH Internal Decorating Foy	1,500.00	500.00	2,000.00
396 EMR Speed Signs	512.00		512.00
397 EMR Tourism	2,115.00		2,115.00
398 EMR Elections	11,000.00	3,000.00	14,000.00
399 EMR Funding for Sports Assets	1,000.00	1,000.00	2,000.00
	199,779.65	87,986.87	287,766.52

08/03/2021

Louth Town Council Current Year

Page 1

12:52

Detailed Balance Sheet - Excluding Stock Movement**Month 9 Date 31/12/2020**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Refunds	14,399
201	Lloyds TSB Current/Deposit	528,601
210	National Savings Bank	110,528
220	Petty Cash	222
Total Current Assets		653,749
<u>Represented by :-</u>		
301	Current Year Fund	118,481
310	General Reserve	247,502
322	EMR CCTV refurbishment	10,000
325	EMR Street Furniture	1,075
326	EMR Anniversary of Louth Flood	302
327	EMR Contingency	8,095
329	EMR Quality Council / Office	4,245
337	EMR Conservation Area	500
338	EMR Civic Events	1,889
339	EMR War Memorial	6,000
340	EMR Grants 137 Reserve	1,066
346	EMR Christmas Illuminations	5,000
347	EMR Art Trail	1,000
348	EMR IT Replacement	2,708
349	EMR Civic Regalia	1,000
352	EMR TCP Floral Enhancement	2,500
353	EMR Capital Expenditure	97,202
359	EMR Accommodation	6,890
360	EMR Cem External Wall	4,000
362	EMR Civic Property	2,046
363	EMR Flood Alleviation Scheme	26,500
364	EMR Clerks Training	2,540
365	EMR Accommodation Office/Equip / Stor	2,000
366	EMR Cemetery Planting Project	458
370	EMR Cemetery Gates	2,000
380	EMR Cem Road Maintenance	3,000
381	EMR Cem Equipment Replacement	8,637
382	EMR Cem Tree Surgery	3,380
383	EMR Cem Workshop/Lodge	8,056
385	EMR Vehicle Replacement	14,658
386	EMR Cemetery Facilities	597
390	EMR Accommodation Roof	7,136
391	EMR Accommodation Boiler	10,000
392	EMR Accommodation Structural	5,000
393	EMR Accommodation Car Park	2,000
394	EMR Street Signs / Furniture	15,660
395	EMR SH Internal Decorating Foy	2,000
396	EMR Speed Signs	512
397	EMR Tourism	2,115
398	EMR Elections	14,000
399	EMR Funding for Sports Assets	2,000
Total Equity		653,749

Date: 08/03/2021

Louth Town Council Current Year

Page 1

Time: 12:45

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Lloyds TSB Current/Deposit**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds TSB Deposit Account	17/12/2019	5	166,650.51
Lloyds TSB Current Account	31/12/2020	49	362,359.24
			<hr/> 529,009.75
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
26/11/2019 8564 Louth Men's Shed		32.50	
13/05/2020 8733 RBL Poppy Appeal		17.00	
29/06/2020 8775 Louth Men's Shed		30.00	
19/10/2020 8884 SWAT Total Pest Control		144.00	
21/12/2020 8938 Onecom Ltd		85.03	
21/12/2020 8939 Petty Cash		100.00	
			<hr/> 408.53
			528,601.22
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			528,601.22
		Balance per Cash Book is :-	528,601.22
		Difference is :-	0.00

Date: 08/03/2021

Louth Town Council Current Year

Page 1

Time: 12:44

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 2 - Petty Cash**

User: LMP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/12/2020	75	121.72
			<u>121.72</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			121.72
<u>Receipts not Banked/Cleared (Plus)</u>			
21/12/2020 8939		100.00	
			<u>100.00</u>
			221.72
		Balance per Cash Book is :-	221.72
		Difference is :-	0.00