

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD AT THE SESSIONS HOUSE, EASTGATE, LOUTH
ON TUESDAY 9TH JANUARY 2018**

Present Councillor D. Turner (DT) (in the chair)

Councillors: E. Ballard JP, Mrs. D. Blakey (DB), Mrs. S. Crew (SC), J. Garret (JG), D.J.E. Hall (DJEH), Mrs. L. Harrison-Wiseman (LHW), D. Hobson (DH), G.E. Horton (GEH), R. Jackson (RJ), A. Leonard (AL), M. Locking (ML), Mrs. S.E. Locking (SEL), Mrs. J. Makinson-Sanders (JMS), Mrs. M. Ottaway MBE (MO), L.M. Stephenson (LMS), F.W.P. Treanor (FWPT), Mrs. P.F. Watson (PFW) and D.E. Wing (DEW).

Councillors not present: C. Green (CG) and Mrs. J. Speed (JS)

The Acting Proper Officer, Mrs. L.M. Phillips was also present.

471. Apologies for Absence

Apologies were received from Cllr. CG.

472. Chairman's Remarks

The Chairman remarked that he had had numerous comments praising the Christmas tree this year and he had visited the Payback Team at the Cemetery who had been busy installing a new door and planting trees.

473. Declarations of Interest / Dispensations

The following declarations of interest were made:

- a. Cllr. Mrs. PFW – any item from or relating to ELDC – as a member of ELDC.

474. Minutes

Following a proposal by Cllr. AL, seconded by Cllr. FWPT it was **RESOLVED** to approve as a correct record the notes of the Community Resources meeting held on 7th November 2017, making them the official Minutes.

475. Town Clerk's Report on Matters Outstanding

The Acting Proper Officer reminded Councillors that they had recently commissioned a Forrestry Consultant to undertake a survey of the trees at Louth Cemetery and that their report had now been received. She stated that there were a number of recommendations like cutting away dead wood, pollarding, coppicing and monitoring. However, it appeared that more urgent action was required with regard to the lime avenue that runs east-west across the centre of the site. The survey reported that some of these trees had been affected by disease which could lead to them becoming unsound. She stated that the consultant reported that the disease had progressed alarmingly since his last inspection and if the situation was left unchanged it could threaten the whole avenue. She confirmed that this particular disease affects trees that are under stress such as caused by vehicle compaction of rooting areas and informed Councillors that the Consultant's suggestion was that vehicles be prevented from using the two cross avenues and then the rooting areas of vulnerable trees be mulched using wood-chip to a depth of 10cm as this had been shown to be an effective treatment. Following a proposal by Cllr. AL, seconded by Cllr. GEH it was **RESOLVED** that the Consultant's suggested treatment be acted upon with use of a lockable bollard and mulching.

The Acting Proper Officer also reported that the Cemetery Staff were about to undertake a clean-up of the Garden of Remembrance area. They would be removing overgrown bushes, polishing the plaques on the wall and painting the wall. Raising and levelling the grassed area in front of the wall and re-grassing. They would also like to pressure wash the slabbed pathway and repoint it where necessary. She further informed that a new area for cremation plots needed to be started as the last plot in the current area had just been used. She confirmed that the Cemetery Staff planned to place two long rows, using the scaffolding pole method as tried out last year to make them neater and level, adjacent

to the conifer hedge which screens the shed, (the hedge being cut and tidied up before work on this begins). Finally, she confirmed that the Christmas lights, tree and Crib had now been taken down and the lights had been placed behind the screens in the foyer at The Sessions House. She stated that the intention was to try to store them upstairs at The Sessions House but they were in dire need of new storage boxes. Following a proposal by Cllr. Mrs. EB, seconded by Cllr. Mrs. SC it was **RESOLVED** that new heavier duty storage boxes be acquired, if necessary.

Following a proposal by Cllr. Mrs. MO, seconded by Cllr. Mrs. JMS it was **RESOLVED** that a letter of thanks be sent to the Cemetery Staff.

476. Correspondence

The Committee noted that the Federation of Burial and Cremation Authorities publication entitled Informing Burial and Cremation Services Winter 2017 had been received.

477. Sessions House

Following a proposal by Cllr. DT, seconded by Cllr. Mrs. SEL it was **RESOLVED** that quotes be sought for a door entry system.

478. Next Meeting

Councillors noted that the date of the next scheduled meeting was 20th February 2018.

The Meeting Closed at 9.42pm

Signed _____ (Chairman)

Dated _____